

## SENATE MINUTES

NOVEMBER 18, 1997

The regular meeting of Senate was held on Tuesday, November 18, 1997, at 4:00 p.m. in Room E5004.

### 25. PRESENT

The President, Dr. J. Tuinman, Dr. K. Keough, Professor A. Fowler, Dean W. Blake, Mr. G. Collins, Acting Dean W. Davidson, Professor J. Dempster, Dr. C. Higgs, Mr. R. Ellis, Dean G. Kealey, Dr. M. Lamb, Dr. G. Hurley (for Dean W. Ludlow), Dean T. Murphy, Mr. L. O'Reilly, Dean T. Piper, Dean R. Seshadri, Dr. S. Abhyankar, Dr. A. Aboulazm, Dr. G. Bassler, Dr. J. Bear, Dr. S. Chandra, Dr. G. Clark, Dr. D. Craig, Dr. S. Ghazala, Professor K. Hestekin, Professor V. Kuester, Dr. O. Janzen, Dr. R. Lucas, Dr. I. Mazurkewich, Dr. M. Mulligan, Dr. V. Maxwell, Dr. D. McKay, Dr. R. Payne, Dr. N. Rich, Dr. V. Richardson, Dr. R. Rivkin, Dr. G. Sabin, Dr. S. Saha, Dr. G. Shorrocks, Dr. D. Thompson, Dr. D. Treslan, Dr. D. Tulett, Dr. C. Turner, Dr. R. Venkatesan, Dr. K. Vidyasankar, Professor D. Walsh, Dr. A. Whittick, Dr. S. Wolinetz, Dr. C. Wood, Ms. N. Peckford, Mr. J. Craig, Mr. K. Smedbol, Ms. P. McCormick, Mr. D. Newton, Mr. J. Parsons, Mr. T. Parsons, Ms. V. Taylor.

### 26. APOLOGIES FOR ABSENCE

Dr. M. Volk, Ms. D. Whalen, Dr. R. Adamec, Mr. E. Brown, Dr. H. Hulan, Capt. W. Norman, Dr. M. Paul.

### 27. MINUTES

The Minutes of the regular meeting held on October 14, 1997 were taken as read and confirmed.

### BUSINESS ARISING FROM THE MINUTES

Senate Motion – University Governance

A memorandum dated November 14, 1997 was received from the President and Vice-Chancellor, advising that in a minute of

November 6, the Board of Regents has requested "The President, after consultation within and without the University community, to recommend formal procedures for dismissal or other disciplinary measures with respect to academic administrators, including Vice-Presidents, Deans, and Directors".

The President advised that it is his intention to undertake a consultation process as follows:

1. invite any member of the Senate, or Committee of Senate, or for that matter any member of the University community who wishes to express a view on the substance of what I have been asked to do, to do so in writing by the end of January, 1998;
2. meet with the Faculty Council of the Faculty of Science;
3. meet with the group of faculty who have intervened directly at the level of the Board;

meet with any other Faculty or Academic Council should a request be made for such a meeting; and

write all member of the Association of Universities and Colleges of Canada to request information on such procedures as may exist in other universities.

It is anticipated that this will be accomplished by the end of April 1998, in time to bring to the Board recommendations for its consideration before the end of June 1998.

It was then moved by Dr. Maxwell, seconded by Dr. Tulett and carried, that since Senate has already in this initiative provided for the prospect of a consultative Committee, Senate instruct the Committee on Committees to recommend to Senate, membership and terms of reference for an ad hoc Committee for that purpose in as much as the President has been asked to consult both within the University and outside.

#### REPORT OF THE EXECUTIVE COMMITTEE ON SENATE

It was agreed by separate motion where necessary, that the report of the Executive Committee be approved as follows:

\*Report of the Senate Committee on Undergraduate Studies

### 29.1 Learning-to-Learn Credit Course

At a meeting held on April 10, 1997, Senate Committee on Undergraduate Studies approved the following new course:

"UCC 2020. Applied Cognitive and Affective Learning Strategies for Undergraduate Students

An introduction to cognitive and affective learning strategies and techniques with an emphasis on the application of these techniques in the students' own learning repertoires together with an overview of relevant research from cognitive psychology and related fields. Topics covered will include information processing, memory, forgetting, problem solving, metacognition, general and specific learning strategies, learning styles, and affective strategies (3 credit hours)."

At a meeting held on May 13, 1997, during its consideration of this item of business, Senate noted that there was no indication that the course had been forwarded to any faculty council for consideration as is the usual practice with new courses. Senate agreed that the matter should be forwarded to the Faculty Council of Science for consideration and report.

At a meeting held on September 9, 1997, Senate considered a response dated August 25, 1997 from the Faculty Council of Science, and in light of the concerns raised, it was agreed that the questions be referred back to the Senate Committee on Undergraduate Studies for further consideration and recommendation.

A memorandum dated October 7, 1997 has now been received from the Senate Committee on Undergraduate Studies submitting its findings and recommendations to Senate.

During its review of the response from the Senate Committee on Undergraduate Studies, a number of concerns were raised by Senators who felt that the offering of a credit course by a non-teaching unit has broad implications which merit further discussion.

Following consideration, it was moved by Dr. McKay, seconded by Dr. Rich and carried, that Senate set aside time to fully discuss the implications of credit courses being offered by non-teaching units.

It was further agreed that a full discussion of this item would be scheduled for the December 9, 1997 meeting of Senate.

## 29.2 School of Music

Page 180, 1997-98 Calendar, following the heading Music Theory Courses amend Music 3109 by deleting "2 cr. hrs." and replacing with "3 cr. hrs.".

Amend course title for Music 4100 to read as follows:

"Advanced Composition (3 cr. hrs. per semester. Maximum: 6 cr. hrs.)."

### New Course

4313. Instrumental Conducting III (1 cr. hr.). Study of advanced applications of baton technique, gesture, other forms of nonverbal communication, and verbal communication as they relate to the interpretation of instrumental scores and the conducting of instrumental ensembles. Score preparation and rehearsal planning are included in this study. Students are assigned off-campus conducting experiences with instrumental ensembles. Admission by audition only.

Prerequisite: Music 3312.

Amend course description of Music 3511 by deleting "15-20" and replacing with "10-15".

Amend course description of Music 3512 by deleting "30-40" and replacing with "18-22".

Amend the prerequisite note of Music 3512 to read as follows:

"Prerequisite: A minimum final grade of 75% in the student's most recently completed principal applied study course and permission of the Director."

Amend course description of Music 3513 by deleting "50-60" and replacing with "25-30".

Amend the prerequisite note of Music 3513 to read as follows:

"Prerequisite: A minimum final grade of 80% in the student's most recently completed principal applied study course and permission of the Director."

Amend course description of Music 3515 by deleting "half-hour" and replacing with "15- to 20-minute".

Amend course description of Music 3516 by deleting "one-hour" and replacing with "half-hour".

### 29.3 School of Physical Education and Athletics

Page 267, 1997-98 Calendar following the heading Evaluation and Promotion amend Clause 19 by deleting the words "deadline date" in the second sentence and replace with "official work term end date".

#### New Course

1000. Fitness and Wellness. Introduction to the concepts of fitness and wellness, and the relationships among physical activity, fitness, wellness, quality of life, and longevity.

Lectures: Three hours per week

Note: Credit for this course may not be used to meet the requirements of the Bachelor of Physical Education (Co-operative) or the Bachelor of Physical Education Honours (Co-operative) degrees.

### 29.4 Faculty of Arts

Page 118, 1997–98 Calendar, following the heading Subjects delete the following:

"Arts: 1000, 1001".

Page 125, delete the heading "ARTS" and the course numbers, titles, and course descriptions for Arts 1000 and 1001.

#### 29.5 Department of German and Russian

Page 148, 1997–98 Calendar, following the heading German Language and Literature Minor Programme amend the note to read as follows:

"NOTE: Students should note that 2030, 2031, 2910, 3911, 3912, 3913 and the Special Topics courses in German Language and Literature will not normally count towards a Major or Minor in German."

Following heading Course List amend note for German 2030 to read as follows:

"NOTE: This course may not be used to satisfy the second language requirement, nor be counted towards a Minor, Major or Honours programme, but will count as an elective."

Following the course description for German 2031 add the following note:

"NOTE: This course may not be used to satisfy the second language requirement, nor be counted towards a Minor, Major or Honours programme, but will count as an elective."

Following the heading General Degree amend the paragraph to read as follows:

"All candidates who did not matriculate in German will begin their study with Elementary German 1 (1000). No candidate shall be given credit for both the Intermediate German (2010 and 2011) and Scientific German (2020 and 2021) courses."

#### 29.6 Department of English

Page 131, 1997–98 Calendar, following the heading Course List delete Note 3 in its entirety and renumber notes 4 to 10 respectively.

Amend note 4 by deleting the words "or have been promoted from English 100F".

Delete the entry for English 100F in its entirety.

Amend the titles of English 1080, 1101, 1102 and 1103 to read as follows:

"1080. Critical Reading and Writing I.

1101. Critical Reading and Writing II (Fiction).

1102. Critical Reading and Writing II (Drama).

1103. Critical Reading and Writing II (Poetry)."

Amend the course description for English 1080 to read as follows:

"An introduction to such literary forms as poetry, short fiction, drama, and the essay. Emphasis is placed on critical reading and writing: analysing texts, framing and using questions, constructing essays, organizing paragraphs, quoting and documenting, revising and editing."

Amend the course description for English 1101 to read as follows:

"A study of such forms as the novel, the novella, the story sequence. Emphasis is placed on critical reading and writing: analysing texts, framing and using questions, constructing essays, organizing paragraphs, conducting research, quoting and documenting, revising and editing."

Amend the course description for English 1102 to read as follows:

"A study of drama. Emphasis is place on critical reading and writing: analysing texts, framing and using questions, constructing essays,

organizing paragraphs, conducting research, quoting and documenting, revising and editing."

Amend the course description for English 1103 to read as follows:

"A study of poetry. Emphasis is placed on critical reading and writing: analysing texts, framing and using questions, constructing essays, organizing paragraphs, conducting research, quoting and documenting, revising and editing."

Amend the course description for English 1110 to read as follows:

"An examination of prose texts such as essays, articles and reviews. Students write for different purposes and audiences. Emphasis is placed on critical reading and writing: analysing texts, framing and using questions, constructing essays, organizing paragraphs, conducting research, quoting and documenting, revising and editing."

New Entry

2811–2820. Special Topics

Page 130, following the heading General Degree delete Regulation 8 and renumber Regulation 9 and 10 as 8 and 9.

Amend Regulation 2 to read as follows:

"2. Students who choose English as their Major must complete at least 36 credit hours in courses in the subject including one of English 2000, 2005 or 2110, English 2390, English 3200 or 3201, and at least six credit hours in courses having an initial digit "4". These six credit hours may not be chosen from courses conducted by another Department (e.g., English 4450). Other courses must be chosen in consultation with the Head of the Department of his/her delegate."

Amend Regulation 5 to read as follows:

"5. Students who choose English as their Minor must complete at least 24 credit hours in courses in the subject. These must include one of English



2000, 2005, or 2110, and at least two in courses having an initial digit "3", one of which must be English 3200 or 3201. Requirements for the Minor may not be chosen from courses conducted by another Department (e.g., English 3110, 3111, 4450)."

## 29.7 Faculty of Education

Page 222, 1996–97 Calendar, following the heading Table of Contents, sub-heading Degree Regulations delete "Bachelor of Education (Secondary) and replace with the following:

"Bachelor of Education (Intermediate and Secondary)"

Page 224, following the heading Mission Statement for the Faculty of Education amend second sentence of the first paragraph by deleting the words "and secondary schools" and replacing with "and intermediate and secondary schools".

Following the heading Degree Programmes amend third line to read as follows:

"– Bachelor of Education (Intermediate/Secondary)".

Following the heading Regulations and Re-admission and Advancement amend the first sentence to read as follows:

"These regulations apply to all programmes except the Bachelor of Education (Intermediate/Secondary) which has separate re-admission and advancement regulations."

Page 225, amend the title "Regulations for Readmission and Advancement Bachelor of Education (Secondary)" to read as follows:

"REGULATIONS FOR RE-ADMISSION AND ADVANCEMENT BACHELOR OF EDUCATION (INTERMEDIATE AND SECONDARY)"

Page 228, amend the title "Bachelor of Education (Secondary)" to read as follows:

"BACHELOR OF EDUCATION (INTERMEDIATE/SECONDARY)".

Following the heading General Comment amend the paragraph to read as follows:

"The Bachelor of Education (Intermediate/Secondary) is a second degree programme designed to prepare Intermediate and Secondary School teachers. All students attend full-time and should graduate in one calendar year. The programme is designed to provide students with an early field experience, a sequenced set of courses prior to a fourteen week internship and a range of courses after the internship to allow students to build on strengths and remedy weaknesses which may have become apparent during the internship."

Following the heading Admission amend Clause 2) to read as follows:

"2) To be considered for admission to the Bachelor of Education (Intermediate/Secondary) degree programme individuals must have:"

Amend Clause 5) to read as follows:

"5) In assessing applications to the Bachelor of Education (Intermediate/Secondary) Programme, consideration will be given to the following:"

Amend note 3) by deleting the words "secondary programme" and replacing with "Intermediate/Secondary programme".

Page 229, amend the title "Regulation for the Degree of Bachelor of Education (Secondary)" to read as follows:

"REGULATIONS FOR THE DEGREE OF BACHELOR OF EDUCATION (INTERMEDIATE/SECONDARY)".

Following the heading Regulations for the Degree of Bachelor of Education (Secondary) amend Clause 1) by deleting "(Secondary)" and replacing with "(Intermediate/Secondary)".

Page 231, following the heading Regulations for the Degree of Bachelor of Special Education, sub-heading Admission Requirements amend Clause 4) by deleting the words "of secondary

school teachers" and replacing with "of intermediate and secondary school teachers".

Page 234, following the heading Course Descriptions delete "S: Courses for students on Secondary Programme and replace with the following:

"IS: Courses for students on the INTERMEDIATE/SECONDARY Programme".

Following the titles for Education 2420, 2900, 3210, 3211, 3255, 3290, 3565, 3570, 3571, 3585, 3943 and 4005 delete the "S" designations and replace with "IS".

Amend title and designation for Education 405X to read as follows:

"405X. Internship in the Intermediate and Secondary School (IS)."

Amend title and designation for Education 4120 to read as follows:

"4120. The Teaching of Art in the Intermediate and Secondary School (IS)."

Amend title, designation and course description for Education 4121 to read as follows:

"4121. Teaching Theatre Arts in the Intermediate and Secondary School (IS). The course will examine the place of Theatre Arts in the intermediate and secondary school; the relationship between Theatre Arts and Drama in Education; and the most appropriate methods for the effective teaching of Theatre Arts."

Amend title and designation for Education 4142 to read as follows:

"4142. The Teaching of English Language and Literature in the Intermediate and Secondary School I (IS)."

Amend title and designation for Education 4143 to read as follows:

"4143. The Teaching of English Language and Literature in the Intermediate and Secondary School II (IS)."

Amend the designation following the title for Education 4144 to read as follows:

"(IS)".

Amend title and designation for Education 4150 to read as follows:

"4150. The Teaching of Core French in the Intermediate and Secondary School (IS,NS)."

Amend title and designation for Education 4151 to read as follows:

"4151. Advanced French Methodology (IS,NS)."

Amend title and first sentence of course description for Education 4156 to read as follows:

"4156. The Teaching of Core French and French Immersion in the Intermediate and Secondary School (S). This course gives an introduction to the nature and purpose of the French immersion programme at the Intermediate and Secondary school level."

Amend title and designation for Education 4161 to read as follows:

"4161. The Teaching of Mathematics in the Intermediate and Secondary School (IS,NS)."

Amend the designation and course description for Education 4163 to read as follows:

"4163. Advanced Mathematics Methodology (IS,NS).. This course...learning of mathematics in the Intermediate and Secondary school."

Amend title and designation for Education 4168 to read as follows:

"4168. The Teaching of Computer Science (IS,NS)."

Amend title, designation and course description for Education 4170 to read as follows:

"4170. The Teaching of Physics (IS,NS). This laboratory course applies the principles of effective teaching to the teaching and learning of Physics. Topics include place and purpose of Physics, examination of Physics curricula and planning, development, evaluation and the teaching of Physics."

Amend title and designation for Education 4171 to read as follows:

"4171. The Teaching of Chemistry (IS,NS)."

Amend designation for Education 4172 to read as follows:

"(IS)".

Amend title and designation for Education 4180 to read as follows:

"The Teaching of Social Studies in the Intermediate and Secondary School I (IS,NS)."

Amend title, designation and course description for Education 4181 to read as follows:

"The Teaching of Social Studies in the Intermediate and Secondary School II (IS,NS). This course examines the teaching of specific disciplines in Social Studies. Topics include the nature of the particular discipline, intermediate and secondary school courses in the discipline, and teaching strategies appropriate to the discipline."

Amend the designation for Education 4182 to read as follows:

"(IS)".

Amend title and designation for Education 4190 to read as follows:

"The Teaching of Physical Education in the Intermediate and Secondary School (IS)."

Amend title and designation for Education 4203 to read as follows:

"The Teaching of Religious Education in the Intermediate and Secondary School (IS)."

Amend the designation for Education 4204, 4240 and 4242 to read as follows:

"(IS)".

Delete the "S" designation for Education 4260 and replace with "IS" and delete the word "late" in the course description.

Amend the designation for Education 4261 to read as follows:

"(IS)".

Amend the title, designation and course description for Education 4270 to read as follows:

"4270. The Teaching of Biology in the Intermediate and Secondary School (IS,NS). This laboratory course applies the principles of effective teaching to the teaching and learning of Biology. Topics include place and purpose of Biology in secondary schools, examination of Biology curricula and planning, development, evaluation and the teaching of Biology in intermediate and secondary schools."

Amend the title, designation and course description for Education 4271 to read as follows:

"4271. The Teaching of Earth Science in the Intermediate and Secondary School (IS,NS). This laboratory course applies the principles of effective teaching and teaching and learning of Earth Science. Topics include place and purpose of Earth Science in secondary schools, examination of Earth Science curricula and planning, development, evaluation and the teaching of Earth Science in intermediate and secondary schools."

Amend the designation and course description for Education 4275 to read as follows:

"4275. Environmental Education Across the Curriculum (IS). This course examines various international and Canadian initiatives, models, curricula, and programmes in environmental education and explores effective methods of developing environmental awareness

through the various content areas of elementary, intermediate and secondary education."

Delete the "S" designation for Education 4340, 4350 and 4352 and replace with "IS".

Amend the title and designation for Education 4354 to read as follows:

"Writing in the Intermediate and Secondary School (IS)."

Delete the "S" designation for Education 4356, 4361, 4381, 4382, 4420 and 4425 replace with "IS".

Amend the title and designation for Education 4480 to read as follows:

"Learning Resources in the Intermediate and Secondary School (IS)"

Amend the title, designation and course description for Education 4580 to read as follows:

"4580. Intermediate and Secondary Education and Culture (IS). This course examines the nature of culture and its relationship to society and education.

Topics include the process of cultural transmission through education, the significance of student culture in schooling, the influence of culture on curriculum decision-making, and cross-cultural ideology and practice in intermediate and secondary education."

Delete the "S" designation for Education 4600, 4610, 4945 and 4950 replace with "IS".

Amend the title and designation for Education 405X to read as follows:

"Internship in the Intermediate/Secondary School (IS)."

29.8 Deferral of Examinations for Religious Reasons

As the result of the case of a particular student who requested that a final examination be deferred for religious reasons, Senate Committee on Undergraduate Studies was asked to consider formulating a University policy/regulation respecting such requests. Following consideration of relevant information from other Universities and taking into consideration the advice of the University Legal Counsel, the Committee agreed to propose to Senate that a new Clause 11 be incorporated into the General Academic Regulations (Undergraduates), Section S., REGULATIONS FOR EXAMINATIONS AND EVALUATIONS. The proposed new clause 11 was submitted to Senate in a memorandum dated October 29, 1997.

It was moved by Dr. Treslan and seconded by Dr. Wolinetz that the proposal, as submitted, be approved.

Following discussion of this item, Senate was in agreement that such a clause should be included in the General Academic Regulations, but felt that the calendar entry as submitted needed to be re-worded, and was agreed that it be referred back to the Senate Committee on Undergraduate Studies for re-wording.

The following comments were made with regard to the re-wording of the regulation:

-To be consistent with other calendar entries, the first sentence should be deleted.

-What would constitute supporting evidence?

-The regulation as proposed does not force academic units to give a deferred examination for religious reasons. The regulation simply says that students must apply to the appropriate academic unit, with supporting evidence, within two weeks of the announcement of the final examination date.

It was then moved by Dr. Clark, seconded by Dean Murphy and carried that the motion to approve the submission be tabled pending re-wording by the Senate Committee on Undergraduate Studies.



In light of the proximity of final examinations, it was agreed that academic units be asked to comply with the intent of the new regulation until the process of re-drafting is completed.

### 29.9 Report of Senate Committee on Undergraduate Studies Sub-Committee to Review Academic Regulations in the Context of Retention Efforts

A memorandum dated October 27, 1997 was received from the Senate Committee on Undergraduate Studies submitting the report of the Sub-Committee which was struck to undertake a review of academic regulations in the context of an emphasis on the retention of students.

Following review and analysis, the Senate Undergraduate Studies Sub-Committee to Review Academic Regulations in the Context of Retention Efforts made the following recommendations:

#### Recommendation 1:

- (i) That the University adopt and implement an effective retention strategy with a view to enhancing student progress and success.
- (ii) That each Faculty and Academic Council examine current regulations, policies and practices in the context of an emphasis on enhancing student progress and success.

#### Recommendation 2:

That the University recognize that an effective retention strategy is student-centred, that it involves a commitment to improving each student's university experience and enhancing each student's chance of academic success. Such recognition implies the implementation of systematic, coordinated retention strategies including, but not limited to the following:

- \* providing systems for early identification of "at risk" students and implementing proactive measures to prevent academic failure from occurring
- \* providing for enhanced advising systems with greater involvement by faculty members
- \* providing adequate counselling services

- \* providing excellent instruction and opportunities for learning, particularly at the first year level
- \* giving individual attention to students
- \* providing courses designed to enhance student success
- \* providing adequate sources of extra academic help where necessary

#### Recommendation 3:

That the University provide the resources necessary to design and implement the strategies that are critical to a successful retention effort.

#### Recommendation 4:

That the emphasis in re-admission regulations be to provide remedies rather than punishment for academic failure. It is therefore proposed that current General Regulation Y. REGULATIONS FOR RE-ADMISSION be replaced by new Regulation Y. REGULATIONS FOR CONTINUANCE AND RE-ADMISSION.

#### Recommendation 5:

That the academic deadlines for dropping courses and withdrawing from the University without academic prejudice be extended to the end of classes in any semester. It is therefore proposed that General Regulations P. and Q. be revised accordingly.

The Senate Committee on Undergraduate Studies advised that the Report was submitted to Academic Councils for consideration and comment, and in light of the responses received from the Academic Councils, is requesting that Recommendations 1, 2, 3 and 4 of the Report be adopted and that the proposed new REGULATIONS FOR CONTINUANCE AND RE-ADMISSION be approved, with effect from Fall Semester 1997, to replace existing REGULATIONS FOR RE-ADMISSION.

Recommendation 5 of the Report was not accepted by the Senate Committee on Undergraduate Studies and the proposed revisions to regulations governing dropping courses and withdrawing from the University flowing from that Recommendation were rejected. The

Sub-Committee has been asked by the Senate Committee on Undergraduate Studies to review this issue further, taking into consideration the view expressed by Academic Councils.

It was moved by Dr. Treslan, seconded by Ms. McCormick and carried that Recommendations 1, 2, 3 and 4 of the Report be adopted and that the current Regulation Y. REGULATIONS FOR READMISSION be deleted from the University Calendar and replaced with the following new Regulation Y.:

#### "REGULATIONS FOR CONTINUANCE AND RE-ADMISSION

These regulations will be applied at the end of each semester to any student who is registered for at least nine credit hours, or equivalent, on the last day for adding courses in a semester or session, including a student who later drops courses and changes status to that of a part-time student.

NOTES: 1) These regulations notwithstanding, the re-admission of any student to this university is subject to overall university regulations.

2) A student who withdraws from this university without academic prejudice in a semester in accordance with Regulation Q. WITHDRAWALS FROM UNIVERSITY, clause 2, will not, in that semester, be subject to clause 1 below.

1. At the end of each semester, in order to be eligible for continuance in the University a student is required either:

(i) to obtain an overall average of 50% in the courses for which she/he is registered on the last day for dropping courses without academic prejudice as stated in the University Diary,

or

(ii) to have obtained a cumulative average of at least 55% on his/her entire undergraduate university academic career at this university.

NOTE: 1) In calculating semester averages under Clause 1, the grades obtained in the "A" part of linked courses shall be included,

while the grades obtained in foundation courses and work terms shall be excluded.

2. Effective September 1997, any student who, for the first time, fails to meet the requirements outlined in Clause 1 above will be given an academic warning. Conditions and restrictions which may pertain to students given an academic warning are outlined in Clause 6 below.

3. Any student who has previously been given an academic warning and who again fails to meet the requirements outlined in Clause 1 above, or who fails to meet the re-admission requirements at another recognized university or college, will not be eligible for re-admission to the following two semesters in any category. Conditions and restrictions which may pertain to students re-admitted following a period of academic withdrawal are outlined in Clause 6 below.

4. Any student who fails, for the second time, to meet re-admission requirements at this or another recognized university or college, will not be eligible for re-admission to the following three semesters in any category. Before being considered for re-admission, such students will require the recommendation of the Principal/Dean/Director of their college/faculty/school, or, in the case of students with undeclared programmes of study, the Senior Faculty Advisor. Conditions and restrictions which may pertain to students re-admitted following a period of academic withdrawal are outlined in Clause 6 below.

5. Any student who fails, for the third time, to meet the re-admission requirements at this or another recognized university or college, will be considered for re-admission only on appeal following a period of withdrawal of at least six semesters. Such appeals will be considered by the Senate Committee on Undergraduate Studies only on the recommendation of the Principal/Dean/Director of the student's college/faculty/school, or in the case of students with undeclared programmes of study, the Senior Faculty Advisor.

Conditions and restrictions which may pertain to students re-admitted on appeal under Clause 5 are outlined in Clause 6 below.

6. Certain conditions and restrictions may be set for students who have been given an academic warning or students who are returning following a required withdrawal. Such students may also be asked to comply with certain recommendations. These conditions, restrictions and recommendations may include, but are not limited to the following:

- \* restrictions on course load
- \* enrollment in courses designed to enhance success in university studies
- \* attendance at regular sessions throughout the semester with a faculty advisor
- \* involvement with programmes in study skills, time management skills, or similar programmes.

Any conditions, restrictions and recommendations will be set by the Principal, Dean, Director, or Senior Faculty Advisor as appropriate and will be administered by the appropriate University Officer in conjunction with the Office of the Registrar.

7. Only in the case of illness, bereavement or other acceptable cause, duly authenticated, will students be considered for an exemption from the provisions of Clauses 3, 4 and 5 above, through an appeal to the Senate Committee on Undergraduate Studies, via the Office of the Registrar. The University may place additional conditions on the re-admission of students who have failed to meet the requirements of any of clauses 3, 4 or 5 above.

8. The foregoing notwithstanding, the appropriate Faculty or School Committee on Undergraduate Studies may, at any time, require a student to withdraw for academic reasons. Most faculties and schools have separate and more stringent promotion or advancement criteria for continuation of students in specific programmes of study. Students are advised to check the appropriate college, faculty or school regulations for details.

9. The foregoing notwithstanding, the University reserves the right to require students to discontinue their studies in a semester or to deny them re-admission to a subsequent semester where, in the opinion of the Senate Committee on Undergraduate Studies, following appropriate professional consultation, there is a

reasonable likelihood that a student's health or behaviour could result in endangering the lives, health or safety of other persons on-campus or off-campus where such a location pertains to university studies.

10. The foregoing notwithstanding, Schools and Faculties reserve the right to require students to discontinue their studies, or to deny re-admission, where a student has been determined to have engaged in unprofessional conduct. The code of ethics of each profession will serve as the guideline as to what constitutes unprofessional conduct. However, should there not be

any statements of what constitutes unprofessional conduct, the following standard will apply:

Unprofessional Conduct. That conduct which involves a breach of duty which professional ethics enjoin.

NOTES: 1) If the University or a School or Faculty requires a student to discontinue his/her studies or denies a student re-admission that student must be advised of the nature of the case against him/her, must be provided with an opportunity to answer the case against him/her and must be advised of the right to appeal before the penalty imposed takes effect.

2) Appeals against actions taken under Clause 9 should be directed to the Senate of the University. Any such appeal should be made in writing clearly stating the basis for the appeal, and should be directed to the Registrar of the University.

3) Appeals against actions taken under Clause 10 should be directed in the first instance to the appropriate School/Faculty Council. Appeals from the decisions of these Councils may be made to the Senate Committee on Undergraduate Studies and should be directed to the Secretary of the Committee, c/o the Office of the Registrar.

\*Report of the Academic Council of the School of Graduate Studies

29.10 Changes in General Regulations C.4. & G.5.

Page 387, 1997–98 Calendar following the heading C) Registration amend General Regulation 4.c) to read as follows:

"After the period described in b) above has expired, and up until the last day of lectures, any student who is prevented from completing a course by illness, bereavement or other acceptable cause, duly authenticated in writing may, upon the recommendation of the Head of the appropriate academic unit, drop that course without academic prejudice."

Add the following note at the end of General Regulation C.4.:

"NOTE: A course cannot be dropped after the last day of lectures without the approval of the Dean of Graduate Studies."

Page 389 following the heading G) Evaluation add the following note at the end of the General Regulation G.5.:

"NOTE: A grade of less than 65% cannot be changed without the approval of the Dean of Graduate Studies."

## 29.11 Department of German and Russian

Page 402, 1997–98 Calendar following the heading German and Russian amend the first paragraph and Clause 1 to read as follows:

"The degrees of Master of Arts and Master of Philosophy are offered in German Language and Literature and may be taken by full-time or part-time study. No graduate work is offered in Russian at this time.

1. Candidates for the M.A. degree in German are normally expected to have completed an Honours degree with a minimum of second-class standing. In addition to the general requirements, candidates will be expected to have acquired a superior knowledge of the spoken and written language and may, depending on their academic background and field of specialization, be asked to take advanced undergraduate courses."

Following the heading Deutsch amend the first paragraph and Clause 1 to read as follows:

"Auf dem Gebiet der Germanistik werden die Grade Master of Arts (Magister Artium) und Master of Philosophy (Magister Philosophiae) geboten. Sie können sowohl von voll- wie auch von halbzweijährig Studierenden erworben werden. Auf dem Gebiet der Slawistik wird z.Zt. kein weiterführendes Studium geboten.

1. Kandidaten für den Master of Arts sollten ein Honoursprogramm absolviert und mindestens mit einem "B" abgeschnitten haben. Ausser den allgemeinen Zulassungsbestimmungen wird von den Kandidaten überdurchschnittliche Kenntnis des Deutschen in Sprache und Schrift erwartet. Ihrer akademischen Vorbildung und ihrem Fachgebiet entsprechend kann ihnen eventuell geraten werden, gleichzeitig fortgeschrittene Kurse der Unterstufe zu belegen."

#### 29.12 Block of Numbers for Special Topics Courses in Department of Earth Sciences

Page 427, 1997-98 Calendar, amend the entry for 6990-6999 to read as follows:

"6900-6999. Special Topics in Earth Sciences".

#### 29.13 Department of Folklore

Page 400, 1997-98 Calendar following the heading Courses sub-heading Special delete "6510-29. Special Topics in Folklore" and replace with "6511-29. Special Topics in Folklore".

Following the sub-heading Genre FC insert the following:

"6510. Occupational Folklife".

Page 441, following the heading Courses, sub-heading Special delete "6510-29. Special Topics in Folklore" and replace with "6511-29. Special Topics in Folklore".

Following the sub-heading Genre FC insert the following:

"6510. Occupational Folklife".

#### 30. Report of the Committee on Academic Planning



A memorandum dated October 14, 1997, was received from the Senate Committee on Academic Planning proposing that the following reports be discussed at Special Meetings of Senate as follows:

November 18, 1997: Report of the Senate Advisory Committee on the Library entitled "Support for the Library.

December 9, 1997: Proposal for a Framework for Senate Discussion of 'The Impact of Education Technology on Teaching/Learning with the University' drafted by Dr. S. Roseman, Dr. G. Jenner and Mr. R. Ellis.

January or February, 1998: Report of the Task Group on University Priorities and Resources, Discussion Paper on University Transformation Principles, Strategies and Priorities dated May, 1997.

It was moved by Dr. Tuinman, seconded by Dr. Aboulazm and carried, that this schedule be approved.

### 31. Report of the Committee on Committees

On behalf of the Committee, Dr. Wolinetz presented the Report of the Committee on Committees.

It was moved by Dr. Wolinetz, seconded by Dr. Abyhankar and carried, that the following appointments recommended by the Committee on Committees be approved:

Committee on Enrollment

Member until September 1999

Dr. Glynn George (Engineering)

Senate ad hoc Committee on Course Evaluations

Dr. Don Downer, Sir Wilfred Grenfell College

Mr. Blake Crosbie, Student Representative, Sir Wilfred Grenfell College

32. Memorandum dated 1997 10 09 from Faculty of Education re Attached Motion

A memorandum dated 1997 10 09 was received from the Faculty Council of Education forwarding a motion regarding University governance which was carried at the Faculty Council of Education meeting on October 7, 1997.

This item was received for information.

#### ITEMS FOR INFORMATION

33. Student Appeals

The Secretary of the Executive Committee reported that three student appeals (MUN NOS. 8610156, 0682764 and 9445024) were denied.

#### ADDENDUM TO THE AGENDA

Student Appeal to Senate

Dr. Kevin Keough, Vice-President (Research) introduced the following student appeal:

MUN NO. 9445024

Following the normal appeals process, this student's appeal for a formal hearing of an appeal against the decision of the Registrar, in consultation with the Dean of Medicine, in accordance with Clause 9) EVALUATION AND PROMOTION, Faculty of Medicine, that the grounds stated in his/her original appeal were not sufficient to warrant a formal hearing was denied by the Executive Committee of Senate at a meeting held on October 30, 1997. The student subsequently requested that his appeal be heard by Senate.

Following consideration, it was moved by Dean Kealey, seconded by Acting Dean Davidson and carried, that this student's appeal be DENIED.

### 35. ADJOURNMENT

The meeting adjourned at 5:20 p.m.

### MINUTES OF A SPECIAL MEETING OF SENATE NOVEMBER 18, 1997

A special meeting of Senate was held on Tuesday, November 18, 1997, at 4:00 p.m. in Room E5004.

### 36. PRESENT

The President, Dr. J. Tuinman, Dr. K. Keough, Professor A. Fowler, Dean W. Blake, Mr. G. Collins, Acting Dean W. Davidson, Professor J. Dempster, Dr. C. Higgs, Mr. R. Ellis, Dean G. Kealey, Dr. M. Lamb, Dr. G. Hurley (for Dean W. Ludlow), Dean T. Murphy, Mr. L. O'Reilly, Dean T. Piper, Dean R. Seshadri, Dr. S. Abhyankar, Dr. A. Aboulazm, Dr. G. Bassler, Dr. J. Bear, Dr. S. Chandra, Dr. G. Clark, Dr. D. Craig, Dr. S. Ghazala, Professor K. Hestekin, Professor V. Kuester, Dr. O. Janzen, Dr. R. Lucas, Dr. I. Mazurkewich, Dr. M. Mulligan, Dr. V. Maxwell, Dr. D. McKay, Dr. R. Payne, Dr. N. Rich, Dr. V. Richardson, Dr. R. Rivkin, Dr. G. Sabin, Dr. S. Saha, Dr. G. Shorrocks, Dr. D. Thompson, Dr. D. Treslan, Dr. D. Tulett, Dr. C. Turner, Dr. R. Venkatesan, Dr. K. Vidyasankar, Professor D. Walsh, Dr. A. Whittick, Dr. S. Wolinetz, Dr. C. Wood, Ms. N. Peckford, Mr. J. Craig, Mr. K. Smedbol, Ms. P. McCormick, Mr. D. Newton, Mr. J. Parsons, Mr. T. Parsons, Ms. V. Taylor.

Dr. D. R. Gamble, Past Chair, Senate Advisory Committee on the Library was also in attendance together with Dr. John Lewis, Chair of the Faculty of Science Science Library Committee.

### 37. APOLOGIES FOR ABSENCE

Dr. M. Volk, Ms. D. Whalen, Dr. R. Adamec, Mr. E. Brown, Dr. H. Hulan, Capt. W. Norman, Dr. M. Paul.

### REPORT OF THE SENATE ADVISORY COMMITTEE ON THE LIBRARY

Dr. Gamble, Past Chair, Senate Advisory Committee on the Library introduced the interim Report of the Senate Advisory Committee on the Library entitled "Support for the Library" dated May 7, 1995, and Mr. Ellis introduced the final Report dated November 12, 1997. Copies of both reports are appended to the Minutes.

Mr. Ellis referred to the 5% cut in funding which the Library has sustained this year and pointed out that it is anticipated that another 5% cut can be expected in the next fiscal year. He emphasised the fact that Memorial's Library has a collection and a group of services which are equal to or better than other comprehensive Canadian Universities according to the latest McLean's magazine ranking of Universities, and that we should strive to maintain the Library at the present level. He reiterated the comments contained in the interim report which state that only by controlling programme development can a declining expenditure on the library continue to support those programmes.

Dr. Tuinman made several observations, one of which noted that Memorial must become a graduate university in a more significant way than it currently is. He stated that graduate degrees now carry the same significance that undergraduate degrees did thirty years ago, and in this regard the Library must receive the support it needs to maintain the current level of excellence which it now has. This can only happen if other academic units are in agreement that the Library should receive the extra support necessary to achieve this.

Dr. John Lewis, Chair of the Faculty of Science Library Committee, spoke at the invitation of the Chairman and with the consent of Senate regarding the problems facing the Faculty of Science, in particular the cancellation of journals which are used primarily as a resource tool for research, but are also used extensively by undergraduates both in Arts and Science. He stated that the budget cuts which are expected within the next one to two years will seriously compromise graduate teaching, research and senior undergraduate courses.

Dean Kealey pointed out that in its short history, Memorial's Library has become one of the top ten university libraries in the country. Furthermore, he noted that, not only is it the University Library but also serves as a provincial library more so than any other university library in Canada, and that Memorial should be promoting the

facility as a first-class resource and using it as a tool in recruiting new faculty.

Dr. Keough commented that this is an ongoing problem with the Library and Senators should be looking for long term solutions rather than short term.

At the suggestion of several Senators, Dr. May closed the discussion by noting that it would be continued at the January or February Special Meeting when the broader issue of University Priorities and Resources is discussed. He also suggested that the topic of funding for the library be seriously debated by Faculty and Academic Councils in future meetings and that the results be reported to Senate in order that recommendations to the Board can reflect what has been advised by the various Councils.

#### ADJOURNMENT

The meeting adjourned at 6:05 p.m.