

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

SENATE

The regular meeting of Senate was held on Tuesday, May 10, 1994, at 8:00 p.m. in Room E5004.

The President noted, with regret, the recent passing of Dr. George Story. Dr. May advised Senate that Dr. Story had agreed to accept an honorary degree and the designation of Professor Emeritus, and both will now be awarded posthumously at the Spring 1994 Convocation.

54. PRESENT

The President, Dr. J. Tuinman, Dr. K. Bindon, Dean W. Blake, Mr. G. Collins, Acting Dean A. Collins, Mr. R. Ellis, Dean D. Hawkins, Professor M. Lamb, Dean W. Ludlow, Dean T. Murphy, Acting Dean A. Ross, Dr. C. Sharpe for (Dean J. Malpas), Dr. W. Rowe, Dean R. Seshadri, Dr. M. Volk, Dr. S. Algoo-Baksh, Dr. G. Bassler, Dr. J. Bear, Dr. J. Buffinga, Professor S. Findlay, Dr. G. Gardner, Dr. R. Gordon, Dr. M. Haddara, Professor K. Hestekin, Dr. O. Janzen, Dr. G. Kealey, Dr. W. Kennedy, Dr. H. Kiefte, Dr. R. Lucas, Professor E. McKim, Dr. W. McKim, Dr. E. Moore, Dr. P. Nosko, Dr. T. Patel, Dr. R. Payne, Dr. N. Rich, Dr. P. Scott, Dr. D. Treslan, Dr. M. Wernerheim, Dr. P. Wilson, Dr. M. Withey, Mr. R. Knowling, Mr. D. Baker, Mr. J. Grimes, Mr. Darrell Hynes, Ms. S. Rich, Mr. D. Whiteley.

55. APOLOGIES FOR ABSENCE

Dr. K. Keough, Dr. W. Redden, Dean R. Skanes, Dr. J. Bradley, Dr. W. Davidson, Dr. G. Handcock, Dr. J. Kennedy, Dr. C. Loomis, Dr. R. Moore-Orr, Dr. L. Pereira-Mendoza, Dr. H. Peters, Dr. R. Rompkey, Dr. H. Williams, Ms. J. Andrews.

56. MINUTES

The minutes of the regular meeting of Senate held April 28, 1994, were taken as read and confirmed, subject to editorial amendments outlined in a memorandum from the Secretary dated May 9, 1994,

57. *REPORT OF THE EXECUTIVE COMMITTEE OF SENATE

It was agreed by separate motion where necessary, that the report of the Executive Committee be approved as follows:

57.1 Student Appeals

MUN NO. 8841223

Following the normal appeals process, this student's appeal against the termination of her graduate programme in the Department of Chemistry was denied by the Executive Committee of Senate. The student subsequently requested that the appeal be heard by the Senate.

Following consideration, it was moved by Dr. Scott, seconded by Dr. Lucas and carried, that this student's appeal be DENIED.

MUN NO. 9280868

Following the normal appeals process, this student's appeal against the termination of her graduate programme based on a grade of "C" in Biology 4404 was denied by the Executive Committee of Senate. The student subsequently requested that the appeal be heard by the Senate.

Following consideration, it was moved by Dr. Moore, seconded by Dr. Haddara and carried, that this student's appeal be DENIED.

* Report of the Senate Committee on Undergraduate Studies

57.2 School of Nursing - Calendar Changes

Page 269, 1993-94 Calendar, following the heading Programme of Studies: Bachelor of Nursing (Post-RN), and following Note 3), add the following new Note 4):

"4) Students who plan to seek employment in the area of Community Health are advised to take N5310 as an elective. Students must indicate their desire at least one semester in advance and in writing to the Associate Director of Undergraduate Programs."

Page 273, delete the second sentence of the course description for N5310-15. Clinical Practicum Courses and replace with the following:

"Each student in the BN programme will complete five of the six practicum courses under the guidance of an assigned preceptor. Students in the BN (Post-RN) programme may take N5310 as an elective."

57.3 Department of English Language and Literature

Page 102, 1993-94 Calendar, delete the current Note following the course description for English 2000 and replace with the following:

"Note: Students can receive credit for only one of English 2000, 2005, and 2110."

Delete the current Note following the course description for English 2001 and replace with the following:

"Note: Students can receive credit for only one of English 2001, 2007, and 2111."

Delete the current Note following the course description for English 2002 and replace with the following:

"Note: Students can receive credit for only one of English 2002 and 2350."

Delete the current Note following the course description for English 2110 and replace with the following:

"Note: Students can receive credit for only one of English 2000, 2005 and 2110."

Delete the current Note following the course description for English 2111 and replace with the following:

"Note: Students can receive credit for only one of English 2001, 2007, and 2111."

Add the following Note after the course description for English 2214:

"Note: Students can receive credit for only one of English 2214 and 2215."

Add the following Note after the course description for English 2401:

"Students can receive credit for only one of English 2401 and 3395."

Add the following Note after the course description for English 3022:

"Note: Students can receive credit for only one of English 3022 and 4317."

Add the following Note after the course description for English 3155:

"Note: Students can receive credit for only one of English 2155 and 3155."

Add the following Note after the course description for English 3156:

"Note: Students can receive credit for only one of English 3156 and English 4307."

Add the following Note after the course description for English 3260:

"Note: Students can receive credit for only one of English 3260 and 4308".

Add the following Note after the course description for English 3830:

"Note: Students can receive credit for only one of English 2805, 3810, and 3830."

Add the following Note after the course description for English 3900:

"Note Students can receive credit for only two of English 3900, 3901 and 3905."

Add the following Note after the course description for English 3901:

"Note: Students can receive credit for only two of English 3900, 3901, and 3905."

Add the following Note after the course description for English 4101:

"Note: Students can receive credit for only one of English 4101 and 4105."

Add the following Note after the course description for English 4210 and replace with the following:

"Note: Students can receive credit for only two of English 4210, 4211, and 4316."

Delete the current Note following the course description for English 4211 and replace with the following:

"Note: Students can receive credit for only two of English 4210, 4211, and 4316."

Add the following Note after the course descriptions for English 4260, 4261 and 4270:

"Note: Students can receive credit for only three of English 3215, 4260, 4261, and 4270."

Add the following Note after the course description for English 4300:

"Note: Students can receive credit for only one of English 3275 and 4300."

Add the following Note after the course description for English 4301:

"Note: Students can receive credit for only one of English 4301 and 4305."

Add the following Note the course description for English 4990:

"Note: Students can receive credit for only one of English 4950 and 4990."

Page 101, following the heading General Degree, and following Regulation 8., insert the following new Regulation 9.:

"9. English 3395 (SWG) will be accepted as a substitute for English 2390 for fulfilling the requirements of the English major."

Following the heading Honours Degree with English as Major Subject insert new Regulation 5 as follows:

"5. English 3395 (SWG) will be accepted as a substitute for English 2390 for fulfilling the requirements of the English Honours degree."

57.3 Regulations for the General Degree of Bachelor of Arts

Page 87, following the heading, Regulations for the General Degree of Bachelor of Arts, delete Regulation 4. and replace with the following:

"4. Students who enter the University in or after September 1994 may indicate, on the application for admission to the University, that they are entering the Faculty of Arts. Students who indicate the Faculty of Arts on their application form will not declare their major or minor when they apply for admission to the University. Until they declare a major, they will be classified as undeclared candidates for the BA.

Note: Students are reminded that the Academic Advising Centre (S-4053, tel. 737-8801) will assist them in the process of choosing programmes."

Insert the following new Regulations 5, 6 and 7, and re-number the current Regulations 5, 6, 7 and 8 as 8, 9, 10 and 11.

- "5. Students entering the University in or after September 1994 who indicate, on the application for admission to the University, that they wish to enter a faculty or a school other than the Faculty of Arts or who indicate no preference for a faculty or school, may without prejudice apply to enter the Faculty of Arts at a later time.
6. Candidates for the BA who are classified as undeclared and students covered by Regulation 5 above who wish to become candidates for the BA, may declare their major and their minor (or second major) chosen according to Regulation 3 above and Regulation [8] below,
 - (a) no earlier than the completion of their tenth earned credit, and
 - (b) normally no later than the semester in which they next attend the University following the completion of their twentieth earned credit.

Note: Students must consult the Heads of Departments (or their delegates) or the Programme Supervisors of their proposed majors and minors regarding department or programme requirements.

7. Declaration of major and minor (or second major), or any change to the major or minor, will be done by means of the Change of Academic Programme Form, which must be signed by the Heads of Departments concerned (see 3(a) above), or their delegates, or in the case of interdisciplinary programmes, the Programme Supervisor (see 3(b) above).
 - a) Candidates may change their Major programme during any regular registration period, provided that application has first been made to the Head of the Department or Programme Supervisor of the proposed Major programme.
 - b) Before registering for any semester or any session, candidates are advised to consult with the Head(s) of the Department(s) or the Programme Supervisor(s) of their Major Programme(s) or their delegates as to choice of courses.

- c) In the Departments which offer programmes leading to both a degree of Bachelor of Arts and a degree of Bachelor of Science, candidates are free to choose the degree programme they wish to follow and may change from one to the other; however, they may not obtain BOTH degrees in the same Major subject.
- d) Students with ten earned credits who have not made a declaration of Major programme, who are not enrolled in any other degree programme at this University, and who wish to register for courses in the Faculty of Arts, must have their programme(s) approved and signed by the Dean of the Faculty of Arts (or delegate) before they will be allowed to register."

57.4 School of Social Work

1994-95 Calendar, following the heading Bachelor of Social Work as a Second Degree, subheading Programme of Study, delete "12" in the second sentence of the first paragraph and replace with "13".

Following "Semester 4", insert "Social Work 5720" following "1 Social Work elective" .

Amend the third paragraph of clause 2(iv) as follows:

Following " - Social Work 5315, 5316, 5317, 5318" insert " - Social Work 5720"

57.5 Faculty of Engineering and Applied Science

Change the course number of Engineering 8716. Environmental Assessment - Monitoring and Control to Engineering 8717.

57.6 Faculty of Engineering and Applied Science, Dean's List

The names of students selected for the Dean's List for the Winter Semester, 1994, Term 5 Class of 1996 and Term 8 Class of 1994 were received for information.

57.7 Minutes of the Marine Institute

The Minutes of the Marine Institute Senate meeting of February 17, 1994 were received for information.

It was moved by Mr. Collins, seconded by Dr. Gardner and carried that, in light of the approval of the Constitution of the Marine Institute at the April 12, 1994 meeting of Senate, the distribution of Marine Institute Minutes be discontinued.

57.8 Student Appeals

The Secretary reported that an appeal from MUN NO. 8463218 was denied. An appeal from MUN NO. 9253998 and an appeal by the Faculty of Engineering regarding MUN NO. 9220807 were upheld.

OTHER BUSINESS

57.9 Report of the Senate Committee on Academic Planning

A memorandum dated 3 May, 1994, was received from the Senate Committee on Academic Planning recommending the following changes to the Terms of Reference and Chair of that Committee:

1. Terms of Reference

(i) Under the chairmanship of the Vice-President (Academic) to advise the Senate on master and strategic plans and matters of academic planning including proposals that would create new academic units or significantly change the academic structure and functioning of existing academic units in the University.

(ii) To recommend to Senate ways to improve the academic life of the University.

It was moved by Dr. Kealey, seconded by Dr. Scott and carried that the changes to the Terms of Reference for the Senate Committee on Academic Planning be approved.

57.10 Inequity in Senate Voting

Dr. McKim brought to the attention of Senate a memorandum dated March 22, 1994, addressed to Senate regarding possible inequities in voting at Senate. Because his term of office expires at the end of May, Dr. McKim asked what action was being taken with regard to this memorandum.

The President advised Dr. McKim that the memorandum has been forwarded by the Executive Committee of Senate to the Ad Hoc

Committee to Compile a Handbook of Senate By-Laws for discussion and report to Senate.

At the request of Dr. McKim the Ad Hoc Committee will be asked to prepare its report on this matter for the September, 1994 meeting of Senate.

58. ADJOURNMENT

The meeting adjourned at 8:25 p.m.

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

SENATE

A special meeting of Senate was held on Tuesday, May 10, 1994, at 8:25 p.m. in Room E5004.

PRESENT

The President, Dr. J. Tuinman, Dr. K. Bindon, Dean W. Blake, Mr. G. Collins, Acting Dean A. Collins, Mr. R. Ellis, Dean D. Hawkins, Professor M. Lamb, Dean W. Ludlow, Dean T. Murphy, Acting Dean A. Ross, Dr. C. Sharpe for (Dean J. Malpas), Dr. W. Rowe, Dean R. Seshadri, Dr. M. Volk, Dr. S. Algoo-Baksh, Dr. G. Bassler, Dr. J. Bear, Dr. J. Buffinga, Professor S. Findlay, Dr. G. Gardner, Dr. R. Gordon, Dr. M. Haddara, Professor K. Hestekin, Dr. O. Janzen, Dr. G. Kealey, Dr. W. Kennedy, Dr. H. Kiefte, Dr. R. Lucas, Professor E. McKim, Dr. W. McKim, Dr. E. Moore, Dr. P. Nosko, Dr. T. Patel, Dr. R. Payne, Dr. N. Rich, Dr. P. Scott, Dr. D. Treslan, Dr. M. Wernerheim, Dr. P. Wilson, Dr. M. Withey, Mr. R. Knowling, Mr. D. Baker, Mr. J. Grimes, Mr. Darrell Hynes, Ms. S. Rich, Mr. D. Whiteley.

59. APOLOGIES FOR ABSENCE

Dr. K. Keough, Dr. W. Redden, Dean G. Skanes, Dr. J. Bradley, Dr. W. Davidson, Dr. G. Handcock, Dr. J. Kennedy, Dr. C. Loomis, Dr. R. Moore-Orr, Dr. L. Pereira-Mendoza, Dr. H. Peters, Dr. R. Rompkey, Dr. H. Williams, Ms. J. Andrews.

60. Report on First-Year Programmes of Study at Memorial University - Responses from Academic Councils of Faculties and Schools

At a meeting of Senate held on November 9, 1993, approval was given to the following four recommendations from the Senate Committee on Academic Planning:

1. THAT Senate encourage Faculties and Schools to admit students to first entry degree programmes in the first semester, where this is academically desirable.
2. THAT Senate encourage faculties and schools which do not admit students to first entry degree programmes in the first semester to admit them at the end of the first year where this is academically desirable.
3. THAT Senate refer the matter of limiting the number of courses students may complete prior to their acceptance into a first-entry degree programme to the Senate Undergraduate Studies Committee.
4. THAT Senate direct the Registrar to bring to Senate changes in the Calendar stemming from the termination of General Studies as an administrative unit.

The Academic Councils of the faculties and schools were asked to review Recommendation 1. and 2. Recommendation 3 was forwarded to the Senate Committee on Undergraduate Studies for review and response, while Recommendation 4. was referred to the Office of the Registrar to arrange for preparation of the necessary calendar changes.

In a memorandum dated March 30, 1994, the Vice-President (Academic), on the advice of the Senate Committee on Academic Planning, provided comments for discussion at this special meeting of Senate on the topic of 'Admitting Students' to faculties in their first year.

A number of observations and comments were made on a variety of topics covered in the Report on First Year Programmes, on the responses from the various faculties and schools as well as on the memorandum referenced above from the Vice-President (Academic) including the following:

- the opposition of the Faculty Council of Arts to cluster registration was noted and supported by Ms. Rich. It was suggested that the campus clubs and societies are a preferable means by which students can meet others with similar academic

interests and that these clubs and societies should be promoted by the University. The Vice-President (Academic) advised that he will be contacting Deans and Directors to ascertain whether or not any further action should be taken on this matter.

- concern was expressed that entering students who do not have a particular degree programme in mind will have difficulty completing a programme within the normal time frame.
- senators expressed strong support for the provision of sound academic advice to students at all stages of their academic careers from high school to graduation from University.
- The Dean of Student Affairs and Services outlined for the benefit of Senators plans for orientation for all incoming first-year students for the 1994 Fall Semester.

OTHER BUSINESS

61. University Budget

In answer to questions from Dr. Kealey regarding the anticipated budget shortfall, the President advised that at the next meeting of the Board of Regents recommendations for a balanced budget will be presented. He advised that there would be an increase in tuition fees in the Fall Semester.

In response to a question from Dr. Rich, the President and Vice-President (Academic) summarized the process used for determining which vacant academic positions are to be filled. It was generally agreed that the question "What kinds of data do academic administrators use in making decisions regarding budget allocations?" would make a suitable topic for a future special meeting of Senate.

62. Adjournment

The meeting adjourned at 9:30 p.m.