

SENATE MINUTES

DECEMBER 9, 1997

The regular meeting of Senate was held on Tuesday, December 9, 1997, at 4:00 p.m. in Room E5004.

40. PRESENT

Dr. J. Tuinman (Acting Chair), Dr. K. Keough, Professor A. Fowler, Dean W. Blake, Dean I. Bowmer, Mr. G. Collins, Acting Dean W. Davidson, Dr. F. Hawkins (for Professor J. Dempster), Dr. C. Higgs, Mr. R. Ellis, Dean G. Kealey, Dr. M. Lamb, Dr. G. Hurley (for Dean W. Ludlow), Dr. F. Marsh, Dean T. Murphy, Mr. L. O'Reilly, Dean T. Piper, Dr. M. Volk, Ms. D. Whalen, Dr. S. Abhyankar, Dr. A. Aboulazm, Dr. R. Adamec, Dr. J. Bear, Professor L. Bennett, Mr. E. Brown, Dr. G. Clark, Dr. D. Craig, Dr. S. Ghazala, Professor K. Hestekin, Professor V. Kuester, Dr. O. Janzen, Dr. R. Lucas, Dr. I. Mazurkewich, Dr. M. Mulligan, Dr. D. McKay, Captain W. Norman, Dr. R. Payne, Ms. M. Pippy, Dr. N. Rich, Dr. V. Richardson, Dr. S. Saha, Dr. D. Thompson, Dr. D. Treslan, Dr. D. Tulett, Dr. C. Turner, Dr. R. Venkatesan, Dr. K. Vidyasankar, Professor D. Walsh, Dr. A. Whittick, Dr. S. Wolinetz, Dr. C. Wood, Ms. N. Peckford, Mr. J. Craig, Mr. K. Smedbol, Mr. K. Clarke, Ms. P. McCormick, Mr. S. Musseau, Mr. D. Newton, Mr. J. Parsons, Mr. T. Parsons, Ms. V. Taylor.

41. APOLOGIES FOR ABSENCE

Apologies were received from the President, Dr. G. Burford, Dr. V. Maxwell, Dr. M. Paul and Professor D. Walsh.

42. MINUTES

The Minutes of the regular meeting held on November 18, 1997 were taken as read and confirmed.

43. Report of the Committee on Honorary Degrees and Ceremonial

The names of two candidates recommended by the Committee on Honorary Degrees and Ceremonial were presented to the Senate for

awarding of doctoral degrees honoris causa. Dr. Treslan and Dr. Whittick each made a brief statement about one of the candidates. Members were given the opportunity to discuss the merits of the candidates before voting. Upon voting by a show of hands, each candidate was approved by at least a two-thirds majority vote.

44. REPORT OF THE EXECUTIVE COMMITTEE ON SENATE

It was agreed by separate motion where necessary, that the report of the Executive Committee be approved as follows:

44.1 Student Appeal to Senate

MUN NO. 0682764

Following the normal appeals process, this student's appeal for admission to the Bachelor of Social Work as a Second Degree Programme was denied by the Executive Committee of Senate at a meeting held on October 30, 1997. The student subsequently requested that his appeal be heard by Senate.

Following consideration, it was moved by Dr. Tulett, seconded by Dean Piper and carried, that this student's appeal be DENIED.

*Report of the Senate Committee on Undergraduate Studies

44.2 Department of French and Spanish

Page 138, 1997-98 University Calendar, following the heading French Major Programme, delete paragraphs a) and b) and replace with the following:

"a) Language Option:

- * 1050; 1051;
- * 2100, 2101;
- * three of 2300, 2601, 2602, 2900;
- * 3700; 3701;
- * one of 3500, 3501, 3502, 3503, 3504;
- * one of 3302, 3310, 3311;
- * 4700;

* six additional credit hours, three of which must be in courses at the 4000-level (excluding Folklore/French 4400, 4410, 4420).

b) Literature Option

- * 1050; 1051;
- * 2100; 2101;
- * three of 2300, 2601, 2602, 2900;
- * 3700; 3701;
- * two of 3500, 3501, 3502, 3503, 3504;
- * one of 3302, 3310, 3311;
- * three credit hours in literature at the 4000-level;
- * six additional credit hours, three of which must be in courses at the 4000-level (excluding Folklore/French 4400, 4410, 4420)."

Following the heading Honours Degree in French, amend b) Literature Option, as follows:

Delete the current clause i) and replace with the following:

"i) as for the Major in French but to include three of 3500, 3501, 3502, 3503, 3504"

Following the heading Joint Honours, amend b) Literature Option, as follows:

"i) as for the Major in French but to include three of 3500, 3501, 3502, 3503, 3504"

Following the heading Course List, amend the prerequisites for French 4070, 4071, 4155, 4156, 4157, 4195, 4196, 4230, 4231 and 4500 to read as follows:

"Préalables: Français 3500 et soit 3501 ou 3502 ou 3503 ou 3504.

Prerequisites: French 3500 and either 3501 or 3502 or 3503 or 3504."

Amend the prerequisites for French 4110, 4111, 4158, 4194, 4232 and 4501 to read as follows:

"Préalables: Français 3501 et soit 3500 ou 3502 ou 3503 ou 3504.

Prerequisites: French 3501 and either 3500 or 3502 or 3503 or 3504."

Amend the prerequisites for French 4502 and 4233 to read as follows:

"Préalables: Français 3502 et soit 3500 ou 3501 ou 3503 ou 3504.

Prerequisites: French 3502 and either 3500 or 3501 or 3503 or 3504."

Amend the prerequisites for French 4600 to read as follows:

"Préalables: Français 3311 et deux d'entre Français 3500, 3501, 3502, 3503 et 3504.

Prerequisites: French 3311 and two of French 3500, 3501, 3502, 3503 and 3504."

New Courses:

3503. La thématique. Un ou quelques thèmes reliés étudiés à travers un choix de textes d'expression française.

3503. Study of Theme. The study of a particular theme or of interrelated themes in selected French-language texts.

Prerequisite: 2601 or 2602.

3504. L'histoire littéraire. L'étude d'une ou de quelques époques à travers un choix de textes d'expression française.

3404. Literary History. The study of one or more literary periods through selected French-language texts.

Prerequisite: 2601 or 2602.

44.3 Department of History and Law and Society Minor Programme

Page 153, 1997–98 University Calendar, re–number 4210–4229. Special Topics in North American History, as "4210–4229, excluding 4214".

New Courses

4232. Special Topics in Newfoundland History III. (Same as Law and Society 4900) Specialized studies in the development of law in Newfoundland.

NOTE: Credit may not be obtained for History 4232 and either Law and Society 4900 or the former History 4214.

4900. Law and Society. Specialized Studies in the Development of Law in Newfoundland.

NOTE: Credit may not be obtained for Law and Society 4900 and either History 4232 or the former History 4214.

Re–number 4900–4909, Special Topics in Law and Society, as "4901–4909".

Page 154, following the heading Law and Society, subheading Regulations; amend clause 3. as follows:

Delete " – History 3803, 3806, 4214" and replace with the following:

"– History 3803, 3806, 4232 (the former 4214)"

Delete "– Law and Society 4900–4909" and replace with the following:

"– Law and Society 4900, 4901–4909"

44.4 Department of English Language and Literature

Page 132, 1997–98 Calendar, amend the last sentence of the course description for English 1030 to read as follows:

"An introduction to the use of English with emphasis on ...speak and plan to teach the languages spoken by the Inuit and Innu peoples."

44.5 Faculty of Engineering and Applied Science

Page 339, 1997–98 University Calendar, following the heading Examinations and Promotions, subheading, Work Terms, delete clause 24, and re-number clauses 25, 26 and 27 and 28 as 24, 25, 26 and 27.

At the end of clause 23, add the following:

"Also see Note 'd' under Engineering Regulations."

New Course:

8878. Image Communications. Image formation and perception: photometric, psychophysical and perceptual foundations; image acquisition: sensors, standard image representations; mathematical models of images; image transforms; preprocessing for communications: image filtering, conditioning, colour spaces; two-level image compression: facsimile codes (RLE, RAE, JBIG), quadtree methods; still-image compression: predictive coding, transform coding, subband coding; moving-image compression: motion estimation, motion-compensated prediction, residue coding; image coding standards: JPEG, MPEG, H.263; object-based coding and semantic coding; image recovery and enhancement; integration of audio, image and data in multimedia systems.

44.6 Faculty of Education

Page 234, 1997–98 University Calendar, following the heading Regulations for Re-Admission and Advancement, add new clause 3 as follows:

Students completing the Bachelor of Education (Primary) and (Elementary) Degree Programmes failing to attain an average of at least 65% during their internship will either:

be required to withdraw from the programme; or

with the recommendation of the Office of Undergraduate Student Services, Faculty of Education, repeat the internship in another school setting.

Re-number existing clauses 3) – 8) inclusive as 4) – 9) respectively.

Page 240, following the heading Regulations for the Degree of Bachelor of Education (Native and Northern – B.Ed. (N. & N.)), subheading Regulations for Admission/Re-Admission and Advancement, amend the first sentence of clause 5) as follows:

Delete the words "Regulations 2–8" and replace with "Regulations 2 and 4–9".

Page 235, following the heading Regulations for Re-Admission and Advancement Bachelor of Education (Secondary) amend clause 3) to read as follows:

"3) Students failing to attain an average of at least 65% during their internship will either..."

Amend clause 5) to read as follows:

"5) In exceptional circumstances, waiver of these regulations may be granted by the Committee on Undergraduate Studies, Faculty of Education, on advice of the Office of Undergraduate Student Services."

Page 242, following the heading Regulations for the Degree of Bachelor of Special Education, Admission Requirements, subheading Admission Requirements, add the following after clause 5):

"Note: Students who do not register for courses during the academic year in which admission is granted will be dropped from the programme and must, if they wish to be subsequently considered for admission, submit a new application which will be considered in competition with those of all other applicants."

44.7 Faculty of Business Administration

New Course

2102. Introductory Accounting for Non-Business Students. This course will provide full introductory coverage of both financial and managerial accounting. The course focuses on the most widely used accounting theory and practice.

NOTE: Credit may not be obtained for Business 2102 and either of Business 1101 or Business 2101.

44.8 School of Pharmacy

Page 309, 1997-98 Calendar, following the heading Outline of Studentship Programme, add the following as a second paragraph:

"Students registered for the Studentship will be permitted to register for up to 6 credit hours in addition to the Studentship."

Page 311, following the heading Courses in the Third Year of Pharmacy Studies, delete Pharmacy 5011. Pharmaceutical Biotechnology (F), and move to follow the heading Courses in the Second Year of Pharmacy Studies, and amend the designation "(F)" to read "(W)".

Change the course number for 5010. Pharmaceutical Analysis, to "5012".

Effective Fall, 1997, change the credit hour weightings for Pharmacy 401W, 402W and 501W to 1 credit hour and Pharmacy 4005 to 2 credit hours.

45. Report of the Committee on Committees

45.1 Ad hoc Committee on Procedures Concerning Removal of Academic Administrators

On behalf of the Committee, Dr. Wolinetz presented the Report of the Committee on Committees. As requested by Senate at its meeting held on November 18, 1997, the Committee on Committees recommended to Senate the following terms of reference and membership for an ad hoc Committee on Procedures Concerning the Removal of Academic Administrators:

Terms of Reference:

The Committee shall:

Consult the university community about the procedures which should be used in instances in which the removal of academic administrators prior to the end of their term is being considered.

2. Gather information on the grounds and procedures used at other universities for the removal of academic administrators.

Gather information about procedures used at other universities for the evaluation of academic or other administrators.

Recommend, if it so chooses, procedures for the interim evaluation of academic administrators.

Recommend procedures for use at Memorial University in instances in which the early removal of academic administrators is being considered.

The committee shall report to Senate by March 31, 1998. The committee shall make an interim report in time for inclusion with the President's submission to the Board of Regents, or make other arrangements, through Senate, to make its report known to the Board of Regents.

Membership:

Mark Graesser, Political Science

Lessey Sooklal, Faculty of Business Administration

Carolyn Harley, Psychology

Christopher Sharpe, Geography

Joy Tillotson, Library

One Undergraduate Student – Darroch Crewe

One Graduate Student

It was moved by Dr. Wolinetz, seconded by Dr. Adamec and carried, that the terms of reference for the ad hoc Committee be approved.

It was then moved by Dr. Wolinetz, seconded by Dr. Hulan and carried, that the membership of the ad hoc Committee be approved.

45.2 Alternates to Substitute on Senate Committees for Officers of the CSU and GSU

Dr. Wolinetz reported that the Vice-President (Academic) of the Council of Students' Union has experienced difficulty participating on all committees on which she holds ex-officio membership and would like to be able to send an alternate when she cannot attend meetings because of academic or other commitments. The Handbook of Senate By-Laws and Procedures does not currently make such a provision. Other ex officio members enjoy this privilege, and the Committee on Committees feels that it should be extended to officers of the CSU and GSU. However, doing so would require several changes to the Handbook. Rather than do this in haste, the Committee on Committees recommends that Senate extend this privilege to CSU and GSU officers who are named to Senate Committees until the matter can be considered at greater leisure.

Following consideration, it was moved by Dr. Wolinetz, seconded by Dr. Hulan and carried that this recommendation be approved.

Implications of Credit Courses Offered by Non-Teaching Units

At the meeting held on November 18, 1997, in answer to concerns raised by Senators who felt that the offering of a credit course by a non-teaching unit has broad implications which merit further discussion, it was agreed to set aside time at this meeting to discuss this matter.

At a meeting held on November 27, 1997, the Executive Committee of Senate agreed to recommend that Senate appoint an ad hoc committee to consider and make recommendations on various aspects of this matter such as:

(i) identifying which non-teaching units may be in a position to offer credit courses, eg. C-CORE, OSC, Counselling Centre,

(ii) requiring that each proposal for a course from such units identify which degree, major, minor or other programme will accept the course for credit,

(iii) requiring explicit Senate approval for each such course (courses offered by approved teaching units may be approved by the Committee on Undergraduate Studies),

(iv) identifying a first level of student appeal, and

(v) commenting on any other aspects of this matter deemed necessary by the ad hoc Committee.

Following consideration, it was moved by Mr. Collins, seconded by Dr. McKay and carried that the Committee on Committees be asked to recommend to Senate membership and terms of reference for an ad hoc Committee to consider the implications of Credit Courses being offered by non-teaching units.

47. ADJOURNMENT

The meeting adjourned at 4:35 p.m.

MINUTES OF A SPECIAL MEETING OF SENATE December 9, 1997

A special meeting of Senate was held on Tuesday, December 9, 1997, at 4:00 p.m. in Room E5004.

48. PRESENT

Dr. J. Tuinman (Acting Chair), Dr. K. Keough, Professor A. Fowler, Dean W. Blake, Dean I. Bowmer, Mr. G. Collins, Acting Dean W. Davidson, Dr. F. Hawkins (for Professor J. Dempster), Dr. C. Higgs, Mr. R. Ellis, Dean G. Kealey, Dr. M. Lamb, Dr. G. Hurley (for Dean W. Ludlow), Dr. F. Marsh, Dean T. Murphy, Mr. L. O'Reilly, Dean T. Piper, Dr. M. Volk, Ms. D. Whalen, Dr. S. Abhyankar, Dr. A. Aboulazm, Dr. R. Adamec, Dr. J. Bear, Professor L. Bennett, Mr. E. Brown, Dr. G. Clark, Dr. D. Craig, Dr. S. Ghazala, Professor K. Hestekin, Professor V. Kuester, Dr. O. Janzen, Dr. R. Lucas, Dr. I.

Mazurkewich, Dr. M. Mulligan, Dr. D. McKay, Captain W. Norman, Dr. R. Payne, Ms. M. Pippy, Dr. N. Rich, Dr. V. Richardson, Dr. S. Saha, Dr. D. Thompson, Dr. D. Treslan, Dr. D. Tulett, Dr. C. Turner, Dr. R. Venkatesan, Dr. K. Vidyasankar, Professor D. Walsh, Dr. A. Whittick, Dr. S. Wolinetz, Dr. C. Wood, Ms. N. Peckford, Mr. J. Craig, Mr. K. Smedbol, Mr. K. Clarke, Ms. P. McCormick, Mr. S. Musseau, Mr. D. Newton, Mr. J. Parsons, Mr. T. Parsons, Ms. V. Taylor.

At the invitation of Senate representatives from the Senate Committee on Academic Planning, the Steering Committee on Academic Computing and the Committee on Educational Technology were in attendance.

49. APOLOGIES FOR ABSENCE

Apologies were received from the President, Dr. G. Burford, Dr. V. Maxwell, Dr. M. Paul and Professor D. Walsh.

Report of the Senate Committee on Academic Planning entitled "How and what role will educational technology play in promoting the academic excellence of undergraduate students enrolled at Memorial University"

Dr. Sharon Roseman, one of the co-authors of the above-noted Report introduced the Report, a copy of which is appended to the Minutes, and asked Senators to discuss the questions presented, the first of which asked which of the four models outlined in the report, i.e. the 'gradual' model, the 'virtual university' model, the 'certificate' model and the 'think pad' model, is preferred by Senate as a possible route for the expansion of opportunities for skill enhancement in educational technology for undergraduate students at Memorial.

Much of the discussion centred around the second question asked "Should Memorial view student familiarity with computer-based forms of educational technologies and the associated skills as integrated parts of the student experience at Memorial, or as optional adjuncts whose utility is best left to individual departments or programmes to assess and make provision for?" A number of speakers suggested that information technology skills of students vary widely from those who have expert knowledge prior to admission to the University to those who would need a course or

two after admission to give them the tools needed. The majority of speakers seemed to favour the integrated approach to teaching any skills deficiency noting that the context is extremely important in such teaching and learning.

Senate then discussed the merits of each of the four models put forward for consideration by Senate Committee on Academic Planning.

Senators indicated little support for the concept of the 'virtual university' model citing the lack of the "University experience", as well as the lack of opportunity for meaningful discussion among students and faculty.

The 'think-pad model also received little support, bearing in mind the potential cost to students if required to purchase a laptop computer. It was noted that the cost of a laptop computer is approximately twice the cost of a work-station model.

While there was some support for the 'certificate' model, many Senators expressed support for the 'gradual model' whereby existing computer laboratories and other educational technology facilities would be improved as funds become available. Many Senators also favoured academic units being allowed to determine whether they will require students enrolled in their degree programmes to have generic skills and basic literacy in various technologies, including information technology.

The availability of appropriate resources was referenced several times in the discussion.

Dr. Gaskell, Chair, Steering Committee on Academic Computing advised Senators that a questionnaire had been sent to Deans and Directors on this issue. The responses received indicate that all faculties believe that computing ability will be essential in the near future. There was also support for Information Technology to become part of the curriculum.

A copy of the Minutes of the meeting of the Steering Committee on Academic Computing held on December 4, 1997, was circulated to all Senators.

Following the discussion, Dr. Tuinman thanked everyone present for their participation in the discussion and indicated that the Senate Committee on Academic Planning would take the comments into account while considering this important question and would bring back recommendations to Senate.

51. ADJOURNMENT

The meeting adjourned at 6:00 p.m.