

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

SENATE

The regular meeting of Senate was held on Tuesday, April 12, 1994, at 7:30 p.m. in Room E5004.

46. PRESENT

The President, Dr. J. Tuinman, Dr. K. Keough, Dr. K. Bindon, Dr. D. Stewart (for Dean W. Blake), Mr. G. Collins, Dr. F. Riggs (for Acting Dean A. Collins), Mr. R. Ellis, Acting Dean A. Ross, Professor M. Lamb, Dean W. Ludlow, Dr. C. Sharpe for (Dean J. Malpas), Dean T. Murphy, Dr. W. Redden, Dr. W. Rowe, Dean G. Skanes, Dr. M. Volk, Dr. S. Algoo-Baksh, Dr. G. Bassler, Dr. J. Bradley, Dr. J. Buffinga, Dr. W. Davidson, Professor S. Findlay, Dr. G. Gardner, Dr. R. Gordon, Dr. M. Haddara, Dr. G. Handcock, Professor K. Hestekin, Dr. O. Janzen, Dr. G. Kealey, Dr. J. Kennedy, Dr. W. Kennedy, Dr. H. Kiefte, Dr. C. Loomis, Dr. R. Lucas, Professor E. McKim, Dr. W. McKim, Dr. E. Moore, Dr. P. Nosko, Dr. J. Orr, Dr. T. Patel, Dr. L. Pereira-Mendoza, Dr. H. Peters, Dr. N. Rich, Dr. R. Rompkey, Dr. P. Scott, Dr. D. Treslan, Dr. M. Wernerheim, Dr. H. Williams, Dr. P. Wilson, Dr. M. Withey, Ms. J. Andrews, Ms. N.M. (Kriss) Clement, Mr. J. Grimes, Ms. S. Rich, Ms. H. Spratt, Mr. D. Whiteley.

Mr. L. O'Reilly and Dr. H. Miller attended by invitation in connection with item 15, Marine Institute Academic Council Constitution.

47. APOLOGIES FOR ABSENCE

Dr. Frank Marsh, Dr. R. Moore-Orr, Dr. R. Pickavance, Mr. D. Baker, Ms. P. Grimes, Ms. J. Power.

48. MINUTES

The minutes of the regular meeting of Senate held March 1, 1994, were taken as read and confirmed.

49. HONORARY DEGREES

Six names recommended by the Committee on Honorary Degrees were presented to the Senate for awarding of a doctoral degree, honoris causa. Dr. Algoo-Baksh, Mr. Ellis, Dr. Gardner, Dr. Scott, Dean Skanes and Dr. Kealey each made a brief statement about one of the candidates. Members of Senate were given the opportunity to discuss the merits of each of the candidates before voting. Upon voting by a show of hands, the candidates were approved by at least a

two-thirds majority vote.

One name was recommended by the Committee on Honorary Degrees for the award of the title Professor Emeritus. Members of Senate were given the opportunity to discuss the merits of the candidate before voting. Upon voting by a show of hands, the candidate was approved for consideration by the Board of Regents by at least a two-thirds majority vote.

The Vice-President (Academic) advised Senate of his observation, that the proportion of scholars or researchers of note who are nominated for the award of an honorary degree has declined in recent months. The President noted that the Honorary Degrees Committee welcomes such nominations from Senators or from the University community generally.

BUSINESS ARISING

50. Department of Geography: Calendar Changes

At its February meeting Senate considered calendar changes from the Department of Geography. All the calendar changes submitted were approved, with the exception of a proposal that Geography 1000/1001 be deleted and replaced with two new courses, Geography 1010/1011. At that time, concern was expressed by Senators from Sir Wilfred Grenfell College that consultation had not taken place between the Department of Geography and officials of Sir Wilfred Grenfell College regarding the proposed changes, and it was agreed that this item, together with any secondary calendar changes resulting from the proposal, be tabled pending consultation with officials from Sir Wilfred Grenfell College.

In a memorandum dated February 22, 1994, the Department of Geography advised that the necessary consultation with officials at Sir Wilfred Grenfell College has now taken place, and requested that the new courses Geography 1010/1011 be approved for offering at the St. John's campus and that Geography 1000/1001 continue to be offered at Sir Wilfred Grenfell College and by Distance Education.

It was moved by Mr. Collins, seconded by Dean Murphy and carried, that the following calendar changes be approved:

Add the following courses:

"Geography 1010. Introduction to Geography I. This course is an introduction to the discipline of geography. Geography links the physical and social sciences by looking at the world as an environment,

with physical attributes and human choices. The focus is on case studies which will include the natural and cultural aspects of human habitats. Three lectures each week.

Note: Credit may not be obtained for 1010 and 1000.

Geography 1011. Introduction to Geography II. This course further develops the investigation of the Earth as human habitat. The lectures will present broad principles and case studies. These will be supported by laboratory sessions in which geographical data will be collected and analysed. The use and interpretation of maps will be emphasized.

Three lectures and one three hour laboratory each week.

Prerequisite: Geography 1010.

Note: Credit may not be obtained for 1011 and 1001."

Add the following Note before the entries for Geography 1000 and 1001:

"Courses taught at Sir Wilfred Grenfell College and by Distance Education only."

Page 113, following the heading General Prerequisites (Core Courses), amend the first paragraph to read:

"All students majoring in Geography must complete the following six core courses: 1010 or 1000, 1011 or 1001, 2001, 2102, 2195, 2302."

Page 114, following the course description for Geography 2102. Physical Geography, delete the current prerequisite and replace with the following:

"Prerequisite: Geography 1011 or 1000."

Page 113, following the heading Minor in Geography, amend paragraph to read as follows:

"Candidates minoring in Geography must complete eight courses as follows: 1010 or 1000, 1011 or 1001, 2001...E or L."

Page 113, following the heading Concentration in Geography (B.Ed. Candidates), amend first point of the second paragraph and add new second point as follows:

" - Geography 1010 or 1000
- Geography 1011 or 1001"

Page 171, following the heading Joint Honours Degree in Computer Science and Geography, subheading 2. Geography Requirements, amend a) to read as follows:

"a) 1010 or 1000, 1011 or 1001, 2001, 2102, 2195, 2302...4291, 4292."

Page 172, following the heading Joint Major in Computer Science and Geography, subheading 2. Geography Requirements amend a) to read as follows:

"a)1010 or 1000, 1011 or 1001, 2001, 2102...4260, 4261."

Amendment to Calendar Changes approved by Senate September 14, 1993:

Following the heading Joint Honours Degree in Geography/Earth Sciences (B.Sc. only), amend a) as follows:

"a) Two courses in first-year English; Geography 1010 or 1001, Earth Sciences 1000 and 1001..."

51. FACULTY OF ENGINEERING AND APPLIED SCIENCE

Deletion of List of Co-operating Employers Participating in the Engineering Co-operative Programme

At its February 8, 1994 meeting, during consideration of a large number of calendar changes, Senate approved the following motion from the floor:

"That as a cost saving measure, the list of Co-operating Employers included in the calendar changes from the Faculty of Engineering and Applied Science not be included in the calendar, and that the practice of including such lists in the calendar be discontinued for all other similar programmes."

In a memorandum dated March 24, 1994, the Faculty Council of the Faculty of Engineering and Applied Science requested that Senate consider the following motion which was recently approved by the Faculty Council:

"The Faculty of Engineering and Applied Science strongly urges the Senate to reconsider its recent action and to reinstate the listing of companies supporting the Co-op Programme."

During the discussion of this request a number of questions and comments were raised about the appropriateness of reconsidering a motion and about the rules of order for the Senate.

Subsequently it was moved by Dr. Moore, seconded by Dr. Withey and carried by a narrow majority,

that the lists of co-operating employers be reinstated in the Calendar.

It was then moved by Dr. McKim, seconded by Dr. Kennedy and carried, that this matter be submitted to the appropriate Senate Committee to examine whether or not Senate followed proper procedures for considering the motion "that the lists of co-operating employers be reinstated in the Calendar".

Ms. Volk noted that Senate has an ad hoc Committee to Compile a Handbook of Senate By-Laws.

It was agreed to request that the ad hoc Committee consider the above matter and report its findings to Senate.

52. *REPORT OF EXECUTIVE COMMITTEE OF SENATE

It was agreed by separate motion where necessary, that the report of the Executive Committee be approved as follows:

52.1 Student Appeal

MUN NO. 0030380

Following the normal appeals process, this student's appeal for a second extension of his Master of Arts degree programme was denied by the Executive Committee of Senate. The student subsequently requested that his appeal be heard by the Senate.

The time limit for the completion of this student's Master of Arts degree programme in Sociology expired in May, 1993. He was subsequently awarded an extension until the end of December, 1993, but failed to complete his thesis by that date.

Letters were received from the student's supervisors indicating that they are willing to continue working with the student, if a further extension is granted.

Following consideration, it was moved by Dean Skanes, seconded by Ms. Clement and carried that the student be granted an extension of the Master of Arts programme until August 31, 1994.

*Report of the Senate Committee on Undergraduate Studies

52.2 School of Nursing

Page 271, 1993-94 Calendar, following the course description for N2260, delete the following from the Corequisites:

"or Admission to Bachelor of Nursing (Post-Basic) Programme".

52.3 Regulations Governing Attendance and Neglect of Studies

On February 9, 1993, Senate approved a proposal from the Senate Committee on Undergraduate Studies to delete from the Calendar General Regulation Q, Attendance and Neglect of Studies. Faculties and Schools were notified of this and were advised by the Senate Committee on Undergraduate Studies that if they wished to retain the option of invoking such a regulation, they should draft it themselves for inclusion in their own section of the Calendar.

Proposals for such regulations were received from the Faculty of Business Administration, the School of Physical Education and Athletics and the School of Pharmacy, and at a meeting held on

February 8, 1994, following a lengthy discussion,

Senate agreed to refer this matter back to the Senate Committee on Undergraduate Studies requesting that a policy be formulated taking into account the points raised by Senate and any other sources available to the Committee.

A memorandum dated March 7, 1994, received from the Senate Committee on Undergraduate Studies proposed that the following University policy regarding attendance be adopted by Senate for inclusion in the Digest of Senate Decrees and Resolutions.

"Attendance should be required only when it can be demonstrated that it is necessary for safety reasons, for the professional development of students in certain programmes or for teaching certain practical training in, for example, laboratory techniques."

Included with the proposal was the following recommendation from the Executive Committee of Senate:

"that the word "professional" be deleted from its present location in the clause and inserted between "certain" and "programmes".

During discussion of this proposal, it was suggested that the words "professional" and "in certain programmes" be deleted.

Further, the following questions were raised by Senators:

- In the proposed amendment from the Executive Committee of Senate, which programmes are considered "professional?"
- What constitutes practical training?
- Can marks be deducted for non-attendance?
- Can marks be allocated for class participation?

It was moved by Dr. Skanes, seconded by Mr. Collins and carried, that this proposal, together with the questions raised by Senators, be referred back to the Senate Committee on Undergraduate Studies for further consideration.

52.4 Challenge for Credit

A memorandum dated March 21, 1994, was received from the Senate Committee on Undergraduate Studies advising that, following consultation with the academic councils of the faculties and schools, it

is now recommending that the following regulations be included in the University Calendar:

At the end of Section B, GENERAL ADMISSION REQUIREMENTS, pages 56-59, 1993-94 University Calendar, add a new sub-section 7. CHALLENGE FOR CREDIT:

"Memorial University recognizes that some students may have achieved competence in certain subject areas through experience gained elsewhere which may warrant consideration for academic credit at the undergraduate level. This experience may consist of courses taken at "non-university" institutions or skills acquired from work or learning outside the university.

Since course challenge is not offered by all academic units nor for all courses within a unit, students are advised to consult with the appropriate academic unit to determine whether or not a particular course is offered for challenge. In particular it should be noted that challenge for credit is not offered for Work Terms or Internships. Where it is offered, it is available under the following conditions:

- a) Challenge for credit is available only to those students who have applied for admission or who are currently registered at the university.
- b) The student must apply through the Office of the Registrar and such application must receive approval from the head of the academic unit offering the course(s). The academic unit may require documentary material from the student and/or an interview before making its decision whether to accept the challenge. The academic unit involved will be responsible for deciding the scheduling and appropriate method of evaluation, which may consist of a variety of possible modes of evaluation, such as written, practical and oral.
- c) A student who has applied for transfer credit evaluation may not apply for credit by challenge until the transfer credit evaluation of his/her previous university or college programme has been completed.
- d) For the purpose of Residence Regulations, a successful challenge for credit shall be considered the equivalent of a transfer credit and shall be recorded on the transcript as (PAS). Challenge grades are not included in averages."

The Senate Committee on Undergraduate Studies is

also recommending that the following stipulation be added to the above-noted conditions, subject to approval by the Board of Regents.

"e) A fee of 50% of the normal tuition fee for one course must be paid at the time of application. If the application is approved, the fee is not refundable nor is the student permitted to withdraw the challenge."

It was moved by Dr. Treslan, seconded by Mr. Collins and carried that the proposed calendar entry regarding Challenge for Credit be approved, subject to amendments to clause (e) as follows:

"e) An appropriate fee must be paid at the time of application. If the application is accepted for consideration, the fee is not refundable nor is the student permitted to withdraw the challenge."

*Report of the Academic Council of the School of Graduate Studies

52.5 Faculty of Education

It was moved by Dr. Sharpe, seconded by Dr. Treslan and carried that the following graduate calendar changes be approved: (Included in this motion is acceptance by the mover and seconder of an amendment by Dr. McKim to change the name of the area from "Psychology" to "Educational Psychology" wherever it appears in the document.)

Page 371, 1993-94 Calendar, delete the entry entitled Regulations Governing the Degree of Master of Education and Graduate Diploma in its entirety and replace with the following:

"REGULATIONS GOVERNING THE DEGREE OF MASTER OF EDUCATION

Note 1: Students who are admitted to the Master of Education Degree programmes as of Spring Semester 1994 will be governed by the following regulations. Students admitted to Master of Education Degree programmes prior to Spring Semester 1994 are asked to take note of Graduate Studies General Regulations D.4 and D.5.

Note 2: In the case of the following general programme regulations and the specific programme regulations, which govern all Master of Education degree programmes, Dean refers to the Dean of Graduate Studies, Dean of Education refers to the Office of the Dean, Faculty of Education, and Faculty refers to the Faculty of Education, through

its various operating committees.

The Master of Education is offered in the following areas:

Educational Leadership, Teaching and Learning,
Educational Psychology.

A. QUALIFICATIONS FOR ADMISSION

1. Admission to the Master of Education is limited and competitive. To be considered for admission to a graduate programme in Education, an applicant shall

a) have from a recognized institution, either (i) an undergraduate degree with at least second class standing, or (ii) an undergraduate degree and an average of at least 70% in the last 30 successfully completed undergraduate courses.

b) meet the requirements set forth in the specific programme regulations.

c) have teaching experience, or equivalent, as noted in the specific programme regulations.

2. Only in exceptional circumstances, and only on the recommendation of the Dean of Education, shall the Dean consider applicants who do not meet the requirements in 1.

3. Please refer to specific programme regulations (Section H) for additional admission requirements.

B. PROGRAMME OF STUDY

1. Candidates for the Master of Education (Educational Leadership, Teaching and Learning, Educational Psychology) shall be required to complete a minimum of:

EITHER: eighteen course units plus a thesis.

OR: twenty-four course units plus an internship report, a project report or a paper folio.

Programmes for some candidates may exceed the above minimum.

2. Candidates may apply for transfer of course credits. All course transfers require the approval of the Dean, on the recommendation of the Dean of Education, and are subject to General Regulation D.6 of the School of Graduate Studies.

3.a) A candidate in full-time attendance may register for a maximum of 12 course units in any regular semester and a maximum of 6 course units in intersession or summer session.

b) a candidate in part-time attendance may register for a maximum of 3 course units in any semester, including intersession or summer session.

4. Before submission of the proposal for thesis, project, internship, or paper folio, a Supervisory Committee shall be recommended by the Dean of Education, in consultation with the candidate, and approved by the Dean. The Supervisory Committee shall consist of the Supervisor and at least one other member.

The function of the Supervisory Committee shall be to approve the proposal for the thesis, project, internship, or paper folio, and to exercise supervision in the conduct of the study on behalf of the Faculty, subject to the final approval of the Dean.

C. PERIOD OF STUDY

The period of study for a graduate programme shall not normally exceed six years beyond first registration. All part-time candidates for the Master of Education Degree shall be required to enrol as full-time candidates for a minimum of one semester at this University.

D. EVALUATION

1. In order to continue as a candidate for the Master of Education degree, a candidate who receives a final grade of "C" in any regulation course must repeat that course and obtain a minimum grade of "B". In the case of an elective course a suitable replacement course, acceptable to the Faculty, may be substituted for the failed course. Only one such repetition/replacement shall be permitted on the candidate's graduate programme. Should a grade of less than "B" be obtained in the repeated course, replacement course, or any other regulation course, the candidate shall be required to withdraw from the programme.

2. When the Faculty has determined, through consultation with the candidate, the instructors of graduate courses, and the programme advisor or thesis supervisor that the candidate's work has fallen below satisfactory level, it may request that the Dean of Education recommend to the Dean that the candidate's programme be terminated.

E. THESIS OR REPORT

Two final examiners for the thesis/report shall be appointed by the Dean on the recommendation of the Dean of the Faculty of Education. At least one of the examiners shall be external to the Faculty of Education. See also School of Graduate Studies General Regulation I. Theses and Reports.

F. PROGRAMME REGULATIONS

Every candidate in graduate studies shall comply with the School of Graduate Studies General Regulations, the Degree Regulations (Section B-1), and the specific programme regulations as outlined in Section H.

G. APPEAL PROCEDURES

Candidates are advised that appeals for waiver of any regulations governing the degree of Master of Education are governed by School of Graduate Studies General Regulation E. Appeals Procedures.

H. SPECIFIC PROGRAMMES

1. Educational Leadership

The graduate programme in Educational Leadership is designed to prepare candidates for leadership positions in Education. Two subspecialties are available in this programme: one in Administrative Studies and one in Policy Studies.

The Administrative Studies subspecialty focuses on the responsibilities associated with school and school system administration. It provides a comprehensive examination of the structure and functions of the administrative process with attention given to human resource development, legal and financial aspects of administration, and special topics. The programme allows for an emphasis on either research or field-based experience.

The Policy Studies subspecialty addresses the formulation, the implementation and the analysis of policy in schooling as well as in the operation/functioning of the educational system.

a. Admission Requirements

In addition to meeting the requirements in the general degree regulations, applicants must have completed a range and number of courses in Education deemed appropriate by the Faculty and Dean of Education, and normally have had two years of

successful leadership experience as a teacher, educational administrator or other system specialist.

b. All candidates in the Master of Education (Educational Leadership) shall be required to complete course units in the following areas that form the programme core for both subspecialties - Administrative Studies and Policy Studies:

- three course units in research designs and methods in education

- a course unit in organizational theory and development

- a course unit in philosophical orientations

- two course units in social context and educational change

- two course units on the theory and practice of educational leadership

c. Students on the thesis route on either the Administrative Studies or Policy Studies subspecialty shall be required to successfully complete not fewer than 9 course units in addition to those required in H. 1 (b) for a total of at least 18 course units. Included in the selection of courses must be at least two course units in research methodology in addition to the course required in H. 1 (b) above.

Students on the internship, project and paper folio route shall be required to successfully complete not fewer than 15 course units in addition to those required in H. 1 (b) for a total of at least 24 course units.

Courses must be appropriate to the programme and chosen in consultation with the advisor.

2. Teaching and Learning

The graduate programme in Teaching and Learning focuses on the concepts of teaching and learning in general, as well as teaching and learning within the context of subspecialty areas.

This graduate degree is intended to focus on the central educational concepts of teaching and learning. Theory and research in learning and motivation, instruction and curriculum will provide the organizing framework in this programme. Students will also pursue specialized study of teaching and learning in one of the following areas: Computer Education, Mathematics Education, Science Education, School Resource Services, Second Language Education, Social Studies or Cognition in Education.

The programme will consist of a research component, core programme courses, specialty courses and elective courses.

a. Admission Requirements

In addition to meeting the requirements in the general degree regulations, applicants must have completed a range and number of courses in Education deemed appropriate by the Faculty and Dean of Education. Applicants must normally have two years of successful teaching experience.

Candidates for the subspecialty of School Resource Services must have a background in or have completed introductory courses in such areas as educational media, learning resource services, and instructional strategies.

b. All candidates in the Master of Education (Teaching and Learning) shall be required to complete course units in the following areas that form the programme core for all subspecialties in Teaching and Learning.

three course units in research designs and methods in education

two course units in learning and motivation

two course units in instruction

two course units in curriculum

c. Students on the thesis route in all subspecialties shall be required to successfully complete not fewer than 9 course units in addition to those required in H. 2 (b) for a total of at least 18 course units. Included in the selection of courses must be at least two course units in research methodology in addition to the course required in H. 2 (b) above, and at least four course units in the area of the subspecialty.

Students on the internship, project and paper folio route shall be required to successfully complete not fewer than 15 course units in addition to those required in H. 2 (b) for a total of at least 24 course units. Included in the selection of courses must be at least four course units in the area of the subspecialty.

Courses must be appropriate to the programme and chosen in consultation with the advisor.

3. Educational Psychology

Two subspecialties are available in this programme: one in School Counselling and one in School Psychology.

The graduate programme in School Counselling is designed for the preparation of counsellors for educational settings. The focus will be on school guidance literature, including child and adolescent learning/development, career education, and counselling psychology.

The graduate programme in School Psychology provides preparation in the theory and practice intended to prepare students for careers in school psychology. The programme integrates knowledge from both psychology and education with the development of practitioner skills.

a. Admission Requirements

In addition to meeting the requirements in the general degree regulations,

(i) candidates for the subspecialty in School Counselling must have at least eight courses in education and/or psychology, including a course in each of the following areas: human development/learning, measurement, statistics, guidance services, career education, and exceptionality; and at least two years of teaching or related work experience.

(ii) candidates for the subspecialty in School Psychology must have at least 8 courses in education and/or psychology, including a course in each of the following areas: human development, learning or cognition, measurement, statistics, exceptionality, social bases of behavior, abnormal psychology, and biological bases of behavior; and at least two years of teaching or related work experience.

b. All candidates in the Master of Education (Educational Psychology) shall be required to complete course units in the following areas that form the programme core for both subspecialties - School Counselling and School Psychology.

three course units in research designs and methods in education

a course unit in ethical and legal issues in counselling and school psychology

two course units on the issues and methodologies in learning and developmental research

two course units in theory and practicum in counselling

c. Students on the thesis route in the School Counselling and School Psychology subspecialties shall be required to successfully complete not fewer

than 10 course units in addition to those required in H. 3 (b) for a total of at least 18 course units.

Students on the internship, project and paper folio route shall be required to successfully complete not fewer than 16 course units in addition to those required in H. 3 (b) for a total of at least 24 course units.

Courses must be appropriate to the programme and chosen in consultation with the advisor.

Courses

A selection of the following graduate courses shall be offered to meet the requirements of candidates, as far as the resources of the Faculty allow:

6100	Research Designs and Methods in Education (3 units)
6200	Organizational Theory and Development (1 unit)
6201	Philosophical Orientations to Educational Leadership (1 unit)
6202	Social Context and Educational Change Processes (2 units)
6203	Leadership: Theory and Practice (2 units)
6310	Administrative Theory and Practice I (3 units)
6311	Administrative Theory and Practice II (2 units)
6320	Human Resource Development I: Personnel Administration (2 units)
6321	Human Resource Development II: Supervisory Processes in Education (2 units)
6322	Human Resource Development III. Performance Appraisal of Educational Personnel (2 units)
6330	Educational Finance (2 units)
6335	Legal Foundations of Educational Administration (2 units)
6340	School Business Administration (2 units)
6410	Principles of Educational Policy (2 units)
6415	The Process of Educational Policy: An Historical Approach to Policy Studies (2 units)
6420	Ethical Issues and Perspectives in Educational Practice and Policy (2 units)
6425	Educational Reforms and Policies in Comparative National and International Settings (2 units)
6426	Computer Applications in Educational

units)

6427	Administration (2 units) School-Community Partnerships (2 units)
6428	Administration of Student Services (2 units)
6430	The Sociology of School and Classroom Life: Policy Implications (2 units)
6435	Culture, Socialization and Schooling: Policy Issues and Implications (2 units)
6440	The Sociology of Family School Relations: Policy Implications (2 units)
6445	The Basics of Policy Analysis in Education (2 units)
6450	Educational Policy Analysis in Practice (2 units)
6455	Policy Analysis: A Comparative Perspective (2 units)
6460	Policy Analysis: Reporting and Implementing (2 units)
6461	Advanced Policy Analysis (3 units)
6465	The Sociology of School Violence: Policy Implications (2 units)
6466	Qualitative Research Methods (2 units)
6501	Field Experience in Educational Administration (2 units)
6600	Learning and Motivation (2 units)
6601	Instruction (2 units)
6602	Curriculum (2 units)
6610	Research on Computers in the Curriculum (3 units) [Prerequisite: 6620]
6615	Educational Software Prototyping and Evaluation (3 units)
6620	Issues and Trends in Educational Computing (3 units)
6630	Critical Issues in Mathematics Education (3 units)
6631	Current Research in Teaching and Learning of Secondary Mathematics (3 units) [Prerequisite: 6630]
6632	Current Research in Teaching and Learning of Elementary School Mathematics (3 units) [Prerequisite: 6630]
6633	Current Research in Technology in Mathematics Education (3 units) [Prerequisite: 6630]
6634	Teaching and Learning to Solve Mathematics Problems (2 units)
6635	Teaching and Learning Geometry (2 units)
6636	Teaching and Learning the Concept of Number and Operations (2 units)
6637	Teaching and Learning Algebra (2 units)

	6638	Using Diagnostic Teaching in Mathematics Education (2 units)
	6639	Technology and the Teaching and Learning of Mathematics (2 units)
	6650	Current Issues in Science Education (3 units)
	6655	The Nature of Science and Science Education (2 units)
units)	6656	Research in Science Education (3 units)
	6657	The Psychological Foundations of Science Education (1 unit)
	6660	Information Technology (2 units)
	6661	Applications of Media in Education (3 units)
	6662	Research Seminar in Teacher-Librarianship (2 units)
	6663	The Organization of Learning Resources (2 units)
units)	6664	Seminar on School Improvement (3 units)
	6665	French Second Language Curriculum (3 units)
	6666	Research in Second Language Education (3 units)
	6667	Second Language Instruction (3 units)
	6668	Current Issues in Second Language Education (3 units)
	6670	Teaching and Learning Social Studies (3 units)
	6671	Research in Social Studies Education (3 units)
	6672	Issues and Trends in Social Studies (3 units)
	6675	Current Issues in Rural Education (3 units)
	6680	Cognition in Education: Foundations (3 units)
	6681	Cognition in Education: Specialist Research Methods (3 units)
	6685	Cognition in Education: Argumentative Reasoning (3 units) [Prerequisite: 6680]
units)	6686	Cognition in Education: Assessment (3 units)
		[Prerequisites: 6680, 6681]
	6687	Cognition in Education: Specific Cognitive Disabilities (3 units) [Prerequisite: 6680]
	6688	Cognition in Education: Inferring from Text (3 units) [Prerequisite: 6680]
	6689	Cognition in Education: Instruction (3 units) [Prerequisite: 6680]
	6690	Cognition in Education: Motivation (3 units) [Prerequisite: 6680]
	6691	Cognition in Education: Metacognition

		(3 units) [Prerequisite: 6680]
	6692	Cognition in Education: Social Cognition (3 units) [Prerequisite: 6680]
	6700	Ethical and Legal Issues in Counselling and School Psychology (1 unit)
	6701	Issues and Methodologies in Learning and Developmental Research
(2 units)		
	6702	Counselling I: Theory and Practicum (2 units)
	6703	Personal and Professional Development Group (non-credit)
	6704	Counselling II: Theory and Practicum (3 units)
	6705	Nature and Development of School Counselling Services (2 units)
	6706	Career Education and Career Counselling (2 units)
	6707	Assessment for Counsellors (1 unit)
	6708	Group Counselling: Theory and Practice (2 units)
	6709	Assessment of Intelligence & Learning Skills (2 units)
	6710	Development and Implementation of Special Education Policy and Programs (2 units)
	6711	Behavior Modification in the Educational Setting (2 units)
	6712	The Nature and Assessment of Behavior Disorders in Children and Adolescents (2 units)
	6713	Educational Applications of Contemporary Cognitive Psychology (2 units)
	6714	Principles and Practices in Exceptionality (2 units)
	6715	The Theory and Practice of Peer Helping Programs (2 units)
	6716	Working With Families and Parents (2 units)
	6717	Counselling Adolescents (2 units)
	6718	Elementary School Counselling (2 units)
	6750	Professional Practices and Consultation in School Psychology (1 Unit)
	6751	Principles and Procedures of Psychoeducational Assessment (1 Unit)
	6752	School Psychology and the Curriculum (2 Units)
	6753	Practicum in School Psychology (2 Units)
	6754	The Physiology and Psychology of Reading (2 Units)
	6755	Nature and Assessment of Learning

	Disabilities (2 Units)
6756	Identification and Remediation of Problems in Learning Mathematics in Grades K-8 (2 Units)
6757	Advanced Studies of Developmental Disabilities (2 Units)
6758	Theory of Educational Measurement (2 Units)
6900-6920	Special Topics

52.6 *Change in Regulation A.2. Department of Sociology
M.A.

It was moved by Dr. Sharpe, seconded by Dean Murphy and carried, that the following calendar change be approved:

Page 368, 1993-94 Calendar, following the heading A.Master of Arts, amend paragraph 2. to read:

"The M.A. degree requires the completion of six graduate courses, normally including the Graduate Seminar (6880) and Methods (6040), and a thesis".

52.7 Department of Geography

It was moved by Dr. Sharpe, seconded by Dean Murphy and carried, that the following calendar changes be approved:

Page 413, 1993-94 Calendar, following the heading Doctor of Philosophy in Geography, amend the second sentence of paragraph 4. to read as follows:
Department of Geography (cont'd)

"In addition, all candidates are required to successfully complete a minimum of two courses as specified by the Supervisory Committee, obtaining a minimum grade of B in each, in addition to courses required for the master's degree.

Delete current paragraphs 5. and 6. and replace with the following:

"5. All candidates must undertake a comprehensive examination which shall normally be held before the end of the third semester after admission. The minimum course requirements stipulated for the degree (Note 4 above) shall normally be completed before sitting this examination.

The comprehensive examination will focus upon three research subject areas which shall be chosen by the student, in consultation with the Supervisory Committee, no later than the end of the first semester of the student's program. These subject areas will be selected from the following fields:

	Cultural Geography	Geomorphology
	Historical Geography	Biogeography
	Population Geography	Palaeoenvironmental
Studies	Urban Geography	Quaternary Studies
	Economic Geography	Resources
	Transportation Geography	
Remote	Sensing	
	Fisheries Geography	Geographical
Information		
		Systems
	Climatology	Techniques and
Methods of		
		Geographical
Cartography		Research

The examination will be on aspects of the chosen subject areas that are broadly relevant to the student's research interests and which will be communicated to the student no later than the end of the first semester of the student's program. The examination will consist of two parts, the first of which will be written and the second oral. The written part will consist of four papers addressing questions from the three subject areas, as determined by the Examination Committee. A period of two weeks will be allotted to complete this part.

The oral part of the examination will focus upon the same subject areas selected for the written component. The oral examination will occur not more than two weeks after the written papers have been completed.

The Examination Committee for both parts of the comprehensive examination shall consist of five voting members, including the Head of Department (or delegate) who shall chair the Committee, the candidate's Supervisor, and three other members. If the Head of the Department is also a member of the Supervisory Committee, an additional representative of the Department shall be appointed to chair the Examination Committee.

6. Following successful completion of the comprehensive examination, a written research proposal shall be completed, with the approval of the Supervisory Committee, no later than the last day of classes of the fourth semester following admission to the program. This proposal must be approved before the student continues work on the thesis. Failure to secure approval by this time, will, without good cause, result in the student being required to withdraw from the program. The

student is required to present a seminar on his/her research to the Geography Department during the course of his/her program."

Following paragraph 7. add the following:

COURSES

A selection of the following graduate courses will be offered to meet the requirements of candidates as far as the resources of the Department will allow:

6000	DEVELOPMENT OF GEOGRAPHICAL THOUGHT
6100	RESEARCH TECHNIQUES IN A SELECTED FIELD OF GEOGRAPHY I
6101	RESEARCH TECHNIQUES IN A SELECTED FIELD OF GEOGRAPHY II
6120	SPATIAL PATTERN ANALYSIS AND COMPUTER MAPPING
6150	ENVIRONMENTAL REMOTE SENSING AND IMAGE ANALYSIS
6200	ECONOMIC GEOGRAPHY I: LOCATION THEORY
6201	ECONOMIC GEOGRAPHY II: REGIONAL DEVELOPMENT
6202	ECONOMIC GEOGRAPHY III: PROBLEMS IN TRANSPORTATION
6203	ECONOMIC GEOGRAPHY IV: LAND USE PATTERN ANALYSIS
6250	CONSERVATION OF NATURAL RESOURCES
6300	PROBLEMS IN FISHERIES GEOGRAPHY
6301	METHODOLOGIES OF FISHERIES GEOGRAPHY
6400	FLUVIAL GEOMORPHOLOGY
6401	GLACIAL GEOMORPHOLOGY
6403	HYDROLOGY
6410	CLIMATOLOGY
6420	CHRONOLOGIES IN PHYSICAL GEOGRAPHY
6430	BIOGEOGRAPHY
6500	CULTURAL GEOGRAPHY
6510	ETHNIC GROUP SETTLEMENT IN THE NEW WORLD
6550	POPULATION
6600	HISTORICAL GEOGRAPHY
6700	POLITICAL GEOGRAPHY
6800	URBAN GEOGRAPHY
6801	SPATIAL ASPECTS OF URBANIZATION AND CITY SYSTEM DEVELOPMENT
6802	INTERNAL STRUCTURE OF CITIES
6820	CARTOGRAPHIC DESIGN
6830	CARTOGRAPHIC PRODUCTION
6900	GRADUATE SEMINAR IN REGIONAL GEOGRAPHY
6990-95	SPECIAL TOPICS IN GEOGRAPHY

Page 364, following the heading Geography, and on page 396, following the heading Geography, amend paragraph 4. in both instances as follows:

On line 14, delete the last two sentences beginning

"The Department requires...discussed at an open meeting." and replace with the following:

"The Department requires that a written research proposal, approved and supported by the Supervisory Committee, be completed by the last day of classes of the second semester of study. The student is required to present a seminar on his/her research to the Department during the course of the program."

52.8 *Special Topics Courses

A list of Special Topics Courses approved for the Spring Semester, 1994, was received for information.

52.9 Candidates for Degrees, Spring Convocation 1994

Dr. Sharpe presented lists of candidates for graduate degrees for the Spring Convocation, 1994, certified that each candidate had fulfilled all requirements for the degree indicated and recommended that they be admitted thereto. It was moved by Dr. Sharpe, seconded by Mr. Collins and carried, that the lists of candidates be approved as follows:

DOCTOR OF PHILOSOPHY
MASTER OF ARTS
MASTER OF BUSINESS ADMINISTRATION
MASTER OF SCIENCE

Report of the Committee on Senate Elections

52.10 Senate Elections 1994-95

The Chairman of the Committee on Senate Elections advised that the following people have been elected/re-elected to the Senate for a term commencing September 1, 1994 and expiring August 31, 1997:

	CONSTITUENCY	NAME
Turner	Pharmacy	Dr. Christopher
	Physical Education and Athletics	Ms. Yvette Walton
Davidson	Science	Dr. William S. Dr. John E. Gale Dr. Harry Kiefte Dr. Albert Kozma
	Social Sciences	Dr. Wade Locke

Engineering

Dr. Mahmoud Haddara
Dr. Gary Sabin

Sir Wilfred Grenfell
College

Dr. Georg Gunther

- 52.11 Procedures for Selection of Senate Members, Clause
 B. 1.(b)

In a memorandum dated March 25, 1994, the Committee on Senate Elections advised that during a recent by-election for the Senate some confusion was evident concerning the phrase "confirmed in their appointment" in the context of Clause B.1(a) and (b) of the Procedures for Selection of Senate Members which reads as follows:

B. Election of Faculty Members

1.(a) Eligibility to be an elector

All full-time members of the academic staff of the faculties and schools who are either tenured or beyond their first year in the University (or both) shall be eligible to be electors.

(b) Eligibility to be elected

All full-time members of the academic staff of the faculties and schools who are confirmed in their appointment shall be eligible for election.

In order to remedy this confusion and in order to make the language of the two clauses consistent, the Committee recommends that the phrase "confirmed in their appointment" in Clause B.1(b) be changed to read "tenured".

It was moved by Mr. Collins, seconded by Dr. Scott and carried that this amendment to the Procedures for Selection of Senate Members be amended accordingly.

- 52.12 Letter from the Chair of the Vice-President
 (Academic)'s Committee in Support of
 Publications

A letter dated March 9, 1994, from Dr. Robert Paine, Chair of the Vice-President (Academic)'s Committee in support of publications, concerning revised mandate and procedures for the Vice-President's Editorial Advisory Committee, was received for information.

- 52.13 Report from the Senate Advisory Committee on the
 Bookstore

A report from the Senate Advisory Committee on the Bookstore outlining two items for discussion by Senate was received.

It was agreed that before discussion takes place the report be forwarded to Dr. W. E. Ludlow, Dean of Student Affairs and Services for comment and response to Senate.

52.14 Report of the Senate Committee on Committees

On behalf of the Committee on Committees, Dr. Mendoza moved that the following appointments recommended by the Committee be approved. The motion was seconded by Mr. Collins and carried.

Academic Planning
Committee

Member until

September

1997*	Mitchell, Terry (SWGK)
1997*	Crellin, John (Medicine)
1997*	Solberg, Shirley (Nursing)
1997*	Dionne, Louise (Math and Stats)
1996	Peters, Helen (English)
1996 (Senator)	Gardner, Grant (Biology)
1996	Schrank, William (Economics)
1996 (Senator)	Murphy, Terrence (Religious Studies)
1996	Dempster, Robert (Engineering)
1995	McKim, William (Psychology)
1995	Miller, Hugh G. (Earth Sciences)
1995	Netten, Joan (Education)
	Vice-President (Academic's) Councillor (CSU) Vice-President (Academic) GSU Vice-President (Academic) - Chair Principal, Sir Wilfred Grenfell College

University Librarian

It was agreed to accept a recommendation from the Executive Committee of Senate that the name of the Senate Academic Planning Committee be changed to the Senate Committee on Academic Planning.

Advisory Committee on the Bookstore

Member until

September

1997* Gosse, Verena (Psychology)
1997* Nemeč, Thomas (Anthropology)
1996 Barker, William (English)
1996 Pennell, Charles (Library)
- Convenor
1995 Snook, Jean (German & Russian)
1995 Undergraduate student
Graduate student

Advisory Committee on the Library

Member until May

1997* Briones, Annette (Medicine)
1997* Gamble, Donald (French and Spanish)
1997* Swamidas, Arisi
(Engineering)
1996 Kara, Mohammadtakei
(Pharmacy)
1996 Schrank, Bernice (English)
1996 Cleyle, Susan (Library)
- Convenor
1996 Anderson, Rita (Psychology)
1995 Finney-Crawley, Jean
(Biology)
1995 Kim, Ki Su (Education)
1995

Undergraduate student
Graduate student
Vice-President (Academic)
University Library

Advisory Committee on the
University Budget

Member until May

1997* Feehan, James (Economics)

1997* Hopkins, Robert
(Engineering)

1997* Pike, Holly (SWGOC)

1997* Netten, John (Education)

1996 O'Reilly, Magessa (French)

1996 Penney, Catherine (Psychology)
- Convenor

1996 Williams, Edgar (Mathematics
& Statistics)

1995 Burton, Margaret
(Biology)

1995 (Senator) McKim, Edna (Nursing)

Treasurer (GSU)
Undergraduate student
Vice-President (Administration & Finance)
Director of Budgets

Advisory Committee on the
University Timetable

Member until May

1997* Roebbotham, Barbara
(Biochemistry)

1996 Clark, Glenn (Education)
- Convenor

1996 Bosak, Edie (History)

1996 Gupta, Rajendra (Business
Administration)

1995 Herbert, Pearl (Nursing)

Undergraduate student
Graduate student
Registrar or delegate

Member until
September

1997* Guthrie, Jean (English)
1997* Singh, Sankatha (Mathematics
& Statistics)
1997* Lonardo, Michael (Library)
(Convenor)
1997* Copyright Officer
Undergraduate student
Graduate student
University Librarian

Committee on Honorary Degrees and
Committee on Convocations Academic
Dress and Ceremonial
Member Until Sept

1997* Rahman, Aziz (Engineering)
1997* Coyne, Michael (SWGK)
1996 (Senator) Harley, Carolyn (Psychology)
1995 Kealey, Linda (History)
Undergraduate student
Graduate student
President - chair
Secretary of Senate
Public Orator - Dr. G. Story

Member until
September

1997* Ommer, Rosemary (ISER)
1997* Haines, Robert (SWGK)
1997* Hiscock, Richard (Earth
Science)
1997* Bishop, Neil (French and
Spanish)
1997* Brown, Joseph (Ocean

Sciences Centre)
 1996 Okshevsky, Walter
 (Education)
 1996 Duquette, Laurel (Geography)
 1996 Banoub-Baddour, Susan (Nursing)
 - Convenor
 1996 Allderdice, Penelope W.
 (Medicine)
 1995 (Senator) Saha, Sudhir (Business)
 1995 Shahidi, Fereidoon
 (Biochemistry)
 1995 Graduate student
 Undergraduate student
 Dean of Graduate Studies
 Vice-President (Research)
 Director, Office of Research (Executive
 Secretary)

 Committee on Scholarships and
 Financial Aid
 Member until September

 1997* Leslie, Anna (SWGK)
 Ghazala, Suad (Biochemistry)
 1997* Starcher, Barbara (German &
 Russian)
 1996 Gordon, Roger (Biology)
 - Convenor
 1996 (Senator) Sexty, Suzanne (Library)
 1996 Dionne, Louise (Math &
 Statistics)
 1995 Sanger, Chesley (Geography)
 1994 Undergraduate student
 Graduate student
 Dean of Student Affairs and Services
 Supervisor of Student Affairs and Services
 Supervisor of Student Awards
 Registrar

 Committee on Senate

	Elections
Member until	
September	
	Wolinetz, Steven (Political Science)
1997*	Gien, Lan (Nursing)
1996	Casey, George J. (English)
1995	Undergraduate student Graduate student Registrar - chair
	Committee on Undergraduate Studies
Member until May	
	Szutor, Kristina (Music)
1997*	Hiller, James (History)
1997*	Davis, Philip (Biochemistry)
1997*	George, Glyn (Engineering)
1997*	Gregory, Brian (Chemistry)
1997*	Rollman, Marcella (German & Russian)
1996	Williams, Henry (Earth Sciences)
1996 (Senator)	Canning, Patricia (Education)
1996	Treslan, Dennis (Education) - Convenor
1996 (Senator)	Andrews, Emir (Psychology)
1995	McInnes, Andrew (Physical Education & Athletics)
1995	Riser, Gary (Economics)
1995	Vice-President (Academic's) Councillor (CSU) Undergraduate student Registrar or delegate Chairpersons of Committee on Undergraduate Studies of the Faculty Councils and Schools Vice-President (Academic) or delegate

Executive Committee of
Senate

Member until
September

1997* (Senator) Sabin, Gary (Engineering)

1997* Penny, Catherine
(Psychology)

1996 (Senator) Moore-Orr, Robin
(Medicine)

1996 (Senator) Janzen, Olaf (History, SWGC)

1996 (Senator) Vice-President (Academic) CSU
Graduate student
Chair of Senate - chair
Chair of Academic Planning Committee
Registrar
Dean of Graduate Studies
Chair of Senate Committee on Undergraduate
Studies

Committee on Enrollment

Member until
September

1997* Piece, Jon (Business)

1997* Doyle, Clar (Education)

1996 Morgan, Pamela (Library)

1996 Locke, Wade (Economics)

1996 (Senator) Grant, Virginia (Psychology)

1996 Algoo-Baksh, Stella (English)
- Convenor

1996 (Senator) Undergraduate student
Graduate student
Registrar or delegate

Committee on Educational
Technology

Member until
September

Gupta, Radha (Computer

1997* Science)
 Jain, Subhash (Medicine)
 1996
 Duffy, Elaine (Library)
 1996
 Hestekin, Kjellrun (Music)
 - Convenor
 1996 (Senator)
 Hurich, Charles (Earth Science)
 1996
 Undergraduate student
 Graduate student

*New member

It was moved by Dr. Fowler, seconded by Dr. Mendoza and carried, that the Chair of the Academic Studies Committee of Sir Wilfred Grenfell College be an ex officio member of the Senate Committee on Undergraduate Studies.

52.15 Membership of the Ad Hoc Committee to Review the Measure of Credit Used at Memorial

At the March 1, 1994 meeting of the Senate, the Committee on Committees was requested to recommend nominees to the Ad Hoc Committee to Review the Measure of Credit Used at Memorial.

It was moved by Dr. Mendoza, seconded by Dr. Kealey and carried, that the following appointments recommended by the Committee on Committees be approved:

Brown, Jean (Education)
 Bruce-Lockhart, Michael (Engineering)
 Gardner, Avril (English)
 Hostetter, Roy (Sir Wilfred Grenfell College)
 Liddell, Andree (Psychology)
 Lodge, Stuart (Medicine)
 Rehner, Deborah (Marine Institute)
 Skipton, Michael (Business)
 Skanes, Graham (Continuing Education) - Convenor
 Sharpe, Christopher (Graduate Studies)
 Registrar (or delegate) - ex-officio
 Undergraduate Student
 Graduate Student

52.16 Review of Senate Committees

It was moved by Dr. Mendoza, seconded by Dr. Kealey and carried, that the Report on the Review of the Standing Committees of Senate undertaken by the Senate Committee on Committees be approved as outlined below:

REVIEW REPORT ON SENATE COMMITTEES

Recommendation 1:

(a) The chair of the Executive Committee of Senate, Honorary Degrees Committee, and the Committee on Convocations, Academic Dress and Ceremonial shall be the President.

(b) The chair of the Academic Planning Committee shall be the Vice-President (Academic).

(c) The chair of the Senate Elections Committee shall be the Secretary of Senate.

(d) Except for the Committees specified in (a), (b) and (c) all chairs shall be elected by the corresponding committees for a one-year term.

(e) The Committee on Committees shall designate a convenor for the committees in category (d).

Recommendation 2.

A quorum for all committees shall be 33 1/3% plus one of the voting members.

Recommendation 3:

All standing committees of Senate shall provide a written report to Senate at least once a year.

INFORMATION RECEIVED ON APPOINTMENT

Recommendation 4:

On appointment to a Senate Committee the individual be provided with terms of reference for the Committee and, where appropriate, a copy of the last written annual report of the Committee.

TERMS OF REFERENCE OF COMMITTEES

There were a few recommended changes in the terms of reference for different committees. They are each presented below. Most constitute editorial changes or minor revisions to reflect current practice or terminology. The Committee on Committees recommends the following changes to the terms of reference of the following Committees.

Recommendation 5:

(A) EXECUTIVE COMMITTEE OF SENATE

Replace current

(ii) (a) To adjudicate student appeals which have been submitted to Senate

(ii) (b) To act upon requests for waiver of regulations which have been approved by the Senate Committee on Undergraduate Studies or the Council of the School of Graduate Studies.

(ii) (c) To grant approval for the awarding of degrees, diplomas or certificates and, on the recommendation of the Committee on Committees, to appoint members to Senate Committees during the summer months when Senate normally does not meet.

with

(ii) (a) To adjudicate student appeals in accordance with established procedures, policies and regulations approved by the Senate.

(ii) (b) To grant approval for the awarding of degrees, diplomas or certificates as recommended by various faculty and academic councils.

(ii) (c) On the recommendation of the Committee on Committees, to appoint members to Senate Committees during the summer months when Senate normally does not meet.

Note: These changes reflect current practice. Also, the current ii (b) became redundant with the new Provision for Waiver recommendations.

Add

(v) The Vice-President (Academic) of the CSU and the Vice-President (Academic) of the GSU shall be ex-officio members of the Committee.

(B) COMMITTEE ON UNDERGRADUATE STUDIES

Replace current

(i) To propose minimum standards for the acceptance of undergraduate students into the Junior and Senior Division, their continuance in their programmes and readmission

with

(i) To propose minimum standards for the acceptance of undergraduate students into the University, their continuance in their

programmes and readmission

Add

(x) To act on matters delegated to it by Senate, in particular the following:

To act upon appeals and requests for waivers of regulations in accordance with procedures, policies and regulations approved by Senate.

(xi) The Vice-President (Academic) and one Councillor of the CSU shall be ex-officio members of the Committee.

(xii) The Vice-President (Academic) or delegate shall be an ex-officio member of the Committee.

(xiii) The chair shall be a Senator.

(xiv) Where changes in programme will impact the offering of courses at Sir Wilfred Grenfell College (SWG) the Committee shall confirm consultation has been undertaken with SWGC.

(C) COMMITTEE ON SENATE ELECTIONS

Replace current

(i) Under the chairmanship of the Secretary of Senate, to make recommendations on the interpretation of the term "full-time teachers" in the approved procedures for the election of members of the faculty to the Senate.

(ii) To make recommendations for the annual selection of non-statutory ex-officio members of the Senate

(iii) To assume responsibility for the annual election of members of faculty of the Senate.

with

(i) Under the chair of the Secretary of Senate, to make recommendations on the interpretation of the term "full-time members of the academic staff" in the approved procedures for the election of members of the faculty to the Senate.

(ii) To make recommendations for the selection of non-statutory ex-officio members of the Senate.

(iii) To assume responsibility for the annual election of members of faculty to the Senate.

Add

(iv) To assume responsibility for conducting the annual election to the Senate Committee on Committees.

(D) ADVISORY COMMITTEE ON THE UNIVERSITY BUDGET

Replace current

(i) To examine the main element of the approved annual budget of the University and to examine the report on that budget prepared by the Vice-President (Administration).

(ii) To meet with the President and the appropriate administrative officers, before the allocation of funds in next year's budget, to make recommendations based on the analysis of previous budget(s) and to discuss priorities and constraints in the upcoming budget.

(v) The Committee shall consist of the Vice-President (Administration), ex-officio, the Budget Officer (non-voting permanent Secretary) and eight members elected by the Senate. The members will be elected for terms of three years.

(vi) The Senate shall elect its members in May of each year and the Committee shall elect its own Chairperson and Vice-Chairperson. The first meeting of the new Committee shall be at the call of the ongoing Chairperson.

with

(i) To examine the main element of the approved annual budget of the University and to examine the report on that budget prepared by the Vice-President (Administration and Finance).

(ii) To meet with the President and the appropriate administrative officers at appropriate times in the budget cycle, to make recommendations based on the analysis of previous budget(s) and to discuss priorities and constraints in the budget and budget estimates.

(v) The Committee shall consist of one non-voting permanent secretary (the Manager of Budgets), and 13 voting members: the Vice-President (Administration and Finance), the Director of Budgets, Audits and Institutional Analysis, one CSU representative, one GSU representative, and nine academic staff members.

Add

(vi) The Treasurer of the GSU shall be an ex-officio member of the Committee.

(E) ACADEMIC PLANNING COMMITTEE

Add

(iii) The Vice-President (Academic) of the CSU and the Vice-President (Academic) of the GSU shall be ex-officio members of the Committee.

(F) ADVISORY COMMITTEE ON THE BOOKSTORE

Add

(v) The Dean of student affairs and the Head of the bookstore shall be appointed ex-officio members of the Bookstore Committee.

(G) COMMITTEE ON ENROLLMENT

Replace current

2) the time students take to graduate with general and honours degrees in the difference disciplines.

with

2) the time students take to graduate with general, honours and professional degrees.

Add

6) report on the current enrollment management activities undertaken at Memorial and make recommendations to the Senate where the committee deems it appropriate.

7) Membership shall include an ex-officio representative from the Registrar's Office.

(H) UNIVERSITY COMMITTEE ON ADMISSIONS

Currently the current membership is the Registrar (or delegate), The Admissions Officer, the Director of the School of General Studies (or delegate) and the Assistant Director of the School of General Studies.

This membership should be replaced with

The Registrar (or delegate), The Admissions

Officer, and two Senior Academic Advisors, at least one of whom, should hold an Academic Appointment.

52.17 Writing Policy

A memorandum dated March 31, 1994, was received from the Chair, Senate Academic Planning Committee proposing that Senate establish an ad hoc committee with the following mandate:

"To recommend to Senate academic and administrative policies and practices aimed at improving the written communication skills of students within the university, both at the graduate and undergraduate levels."

It was moved by Dr. Tuinman, seconded by Dr. Skanes and carried, that the Committee on Committees be asked to strike an ad hoc committee on Writing Policy with the mandate as outlined above.

52.18 School of Physical Education and Athletics,
Director's List

The names of students selected for the Director's List Fall Semester, 1993, School of Physical Education and Athletics, were received for information.

52.19 Sir Wilfred Grenfell College, Principal's Honour
List

The names of students selected for the Principal's Honour List Fall Semester, 1993, Sir Wilfred Grenfell College, were received for information.

52.20 Constitution for Marine Institute Academic
Council

When considering this document it was agreed that the following amendments be made to the document:

Insert the words "through the normal channels" following the words "To approve for recommendation to the Senate" in the second paragraph following the heading Functions of the Academic Council.

Following the words "The membership of the Academic Council shall be:" insert the word "Technology" following the word "Engineering" in (a).

It was moved by Mr. Collins, seconded by Dr. Treslan and carried that the Constitution of the Marine Institute be approved, as amended above, for submission to the Board of Regents.

52.21 Minutes of the Marine Institute

Copies of the minutes of the Marine Institute Senate meetings of December 20, 1993 and January 20, 1994 were received for information.

52.22 Student Appeals

The Secretary of the Executive Committee reported that appeals from MUN Student NO. 8841223 and MUN Student NO. 9280868 were denied.

53. ADJOURNMENT

The meeting adjourned at 10:00 p.m.