



Office of the Secretary of Senate

July 15, 2020

TO: Deans

FROM: Tom Nault, University Registrar and Secretary of Senate

SUBJECT: Senate Motions Passed at the July 14th Meeting of Senate that Impact Fall 2020 Semester

At a meeting held on July 14, 2020, Senate approved three motions that have an impact on planning or delivery of academic programs for the Fall 2020 semester.

Proctored Assessments for Fall 2020

For the Fall semester, proctored assessment can be available to faculty, but proctored assessments should only be used if no other option is feasible. Prior to selecting proctored assessments, faculty should consider any other method to reduce the need for proctored assessments, such as restructuring course work to increase the amount of low-stakes evaluation, up to and including assigning P/F grades based on term work. Approval for a proctored assessment would be made by the Dean of the academic unit.

Course Timetabling for Fall 2020

While recognizing that more than 80% of remotely-delivered course sections in the Fall 2020 semester have already been assigned a timeslot, and acknowledging that some remotely-delivered course sections in the Fall 2020 semester will be taught entirely asynchronously and therefore will not require any scheduled meeting times, the Senate Committee on Undergraduate Studies encourages academic units to assign time slots to all appropriate remotely-delivered course sections in the Fall 2020 semester. In so doing, academic units should align with the University's normal time slots to minimize clashes in student schedules.

If instructors of course sections with no scheduled meeting times elect to schedule teaching activities during the Fall 2020 semester, they should accommodate the timeslots assigned to the other courses for which their students are registered.

Student accessibility to remote learning in online courses, guidelines and recommendations has been attached to this memorandum

A handwritten signature in black ink, appearing to read 'Tom Nault', with a long horizontal stroke extending to the right.

Tom Nault
University Registrar and
Secretary of Senate

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Attachment