



Office of the Secretary of the Senate
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January 27, 2020

TO: All Eligible Members of the Academic Staff in the Constituencies of Humanities and Social Sciences, Education, Library, Music, Science, Business Administration, Engineering and Applied Science, Human Kinetics and Recreation, Medicine, Nursing, Pharmacy, Social Work, Grenfell Campus, Marine Institute and Student Wellness and Counselling Centre

FROM: Tom Nault, Secretary of Senate and Chair of the Committee on Elections and Committees

SUBJECT: 2020 Vice-Provost (Equity, Inclusion, and Diversity) Search Committee

The Committee on Elections and Committees considered a letter from the Provost and Vice-President (Academic) establishing a search committee for the position of Vice-Provost (Equity, Inclusion and Diversity) that includes "four faculty members elected from the academic units concerned".

The Senate Committee on Elections and Committees has agreed that the following process outlined below would be adopted to choose the four faculty representatives for the Search Committee:

- A. That the four faculty representatives be elected from faculty and librarians following the regulations for Senate Elections amended to reflect the compressed time frame (copy attached).

Nominations open	January 27, 2020
Deadline for receipt of nominations	February 7, 2020
Online voting opens	February 10, 2020
Online voting closes (11:59pm)	February 23, 2020

- B. The following constituency groupings were approved:
 - Group 1 Grenfell Campus, Humanities and Social Sciences, Music
 - Group 2 Medicine, Nursing, Pharmacy
 - Group 3 Human Kinetics and Recreation, Engineering and Applied Science, Science
 - Group 4 Business Administration, Education, Library, Marine Institute, Social Work, Student Wellness and Counselling Centre

- C. Any faculty member or librarian who puts their name forward for appointment to the Committee shall be aware of the strict confidentiality requirements.
- D. The election will be conducted under the aegis of the Senate Committee on Elections and Committees using the revised election procedures that were adopted at the December 2019 Senate Meeting

Nominations for membership on the Search Committee for a Vice-Provost (Equity, Diversity and Inclusion) are invited from eligible members of the academic staff on the official form attached, and such members must be nominated by two qualified electors from the same constituency with the consent of the nominee.

Those entitled to vote are:

- (i) All full-time members of the academic staff of the constituencies who are either tenured or beyond their first year in the University.
- (ii) All full-time members of the academic staff at the Marine Institute as defined in items (a) and (b) of the Constitution of the Academic Council and section 1.1 of the By-Laws of the Marine Institute who are either permanent or temporary and beyond their first year in the Institute.

Those eligible for election are:

- (i) All full-time members of the academic staff of the constituencies who are tenured or permanent (exclusive of any person who is an ex officio member).
- (ii) All full-time members of the academic staff of the Marine Institute as defined in items (a) and (b) of the Constitution of the Academic Council of the Marine Institute and section 1.1 of the By-Laws of the Marine Institute who are permanent (exclusive of any person who is an ex-officio member).

The nomination forms must be returned to the undersigned to be received not later than **February 7, 2020**.



Tom Nault
Secretary of Senate and
Chair of the Committee on Senate Elections
and Committees

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Attachment