



UNIVERSITY COMMITTEE on ADMISSIONS

MINUTES

Thursday, August 28, 2025

3:00 pm NT | Teams

CONVENOR

Ms. M. Honeygold

SECRETARY

Ms. M. Honeygold

PRESENT

Dr. J. Anderson

Mr. J. Geary

Mr. M. Islam

Ms. K. Neville

Ms. F. Qi

Ms. R. Shute (responded via email)

Mr. S. Sullivan (responded via email)

ABSENT

Mr. M. Islam

Ms. M. Honeygold delivered the Land Acknowledgement and called the meeting to order at 3:00 pm.

1.0 Approval of the Agenda

1.1 Meeting of August 28, 2025

A draft agenda for the meeting was circulated on August 27, 2025

MOTION F. Qi / J. Anderson

RESOLVED that the agenda be approved as circulated.

No discussion.

CARRIED

2.0 Approval of the Minutes

2.1 Meeting of August 14, 2025

A draft of the minutes for the meeting of August 14, 2025 was circulated on August 27, 2025.

MOTION K. Neville / F. Qi

RESOLVED that the minutes be approved as circulated.

No discussion.

CARRIED

3.0 New Business

3.1 Case 8 – Applicant with extenuating circumstances transitioning to life in Canada as a permanent resident, didn't meet the admission average with 67.7%.

MOTION J. Geary/ K. Neville

RESOLVED that the appeal be denied due to low grades in key academic areas of math, biology and English.

RESOLVED that the applicant be encouraged to complete upgrading through the College Transition program.

RESOLVED that alternatively, the applicant could apply to the Centre for Nursing Studies to complete the Licensed Practical Nurse Program since her academic area of interest is nursing. Upon completion, she could then apply to Memorial's Licensed Practical Nursing Bridging Option.

J. Anderson, in favour of admitting the student based on her academic progress since coming to NL and the financial and academic supports in place for her, abstained from the vote.

Via email, R. Shute expressed concern about the student's preparation for her program of interest, Bachelor of Science in Nursing due to her low grades in math, science, and English.

Via email, S. Sullivan felt that the student demonstrated admirable resilience overcoming the substantial hurdles in her early life to achieve the grades she has. However, with grades in math, biology and English below 60%, he felt that the applicant would benefit from the College Transition program.

CARRIED

3.2 Case 9 – Applicant with mental health issues didn't meet the final admission average with 66.6%.

MOTION J. Geary/ F. Qi

RESOLVED that the appeal be denied due to low grades in the key academic areas of math, science and English.

RESOLVED that the applicant upgrade through the College Transition Program.

Via email, R. Shute expressed reservations. The applicant applied to engineering, yet the math, science and English grades are very low. She also pointed out that both the applicant's and the physicians letter mention issues with medication and tutoring as possible causes for a drop in grades. However, while the applicant's math grade dropped from math 2201 to 3201 both the English and Biology grades increased slightly.

Via email, S. Sullivan felt that the authenticated medical circumstances were sufficiently

persuasive to warrant admission.

CARRIED

3.3 Case 6 – Revisited from August 14 meeting with medical documentation. Applicant experienced mental health challenges and didn't meet the final admission average with 69.8%.

MOTION J. Geary / J. Anderson

RESOLVED that the appeal be denied, despite supporting medical documentation, because the applicant was not academically prepared for a science program with low grades in math, science and English.

Via email, R. Shute expressed concern that the applicant had been struggling with their schooling for a longer period of time, than just the final months of high school, as the applicant states. Due to their interest in a science program, she felt that the student was not prepared with low grades in math, science and English.

Via email, S. Sullivan felt that with the supporting medical documentation, he would support admission.

CARRIED

4.0 Other Business

No other business.

5.0 The meeting adjourned at 3:56pm.