

# **Constitution of the School of Fine Arts Academic Council, Grenfell Campus**

## **I. FUNCTIONS**

The functions of the Academic Council of the School of Fine Arts shall be to approve, for recommendation to the Senate, all regulations, courses and programs of study of the School of Fine Arts, and to discuss and make recommendations upon any other academic matter affecting the School.

## **II. MEMBERSHIP**

The voting membership of the Academic Council shall be

- a. The Dean of the School, any Associate or Assistant Dean, and all other persons holding full-time or tenure-track appointments in the School of Fine Arts as Professor, Associate Professor, Assistant Professor, Lecturer, Instructor or Artist-in-Residence;
- b. All Per Course, Teaching Term, and Master Class appointees;
- c. The Director of the Grenfell Art Gallery, the Technical Director of the BFA (Theatre) program;
- d. One staff member from each of the program units, to be nominated by the staff members of the School;
- e. The President, the Vice-President (Academic) and Provost, the Vice-President (Grenfell Campus), all Associate Vice-Presidents (Grenfell Campus), the Grenfell Campus Registrar, or their delegates;
- f. One undergraduate student, from each undergraduate program of the School of Fine Arts, to be appointed by the GCSU;
- g. One graduate student, from each graduate program of the School of Fine Arts, to be appointed by the GSU.

The tenure of office for student delegates shall be one year; a delegate shall be eligible for re-appointment for one additional year.

Only undergraduate students who are registered full-time in the Bachelor of Fine Arts degree program and who are beyond first year are eligible for nomination.

The non-voting membership of the Academic Council shall be

- h. One representative from each of the School of Arts and Social Science, the School of Science and the Environment, and the Western Regional School of Nursing, to be appointed by their respective Academic Councils;
- i. The Associate University Librarian or delegate;
- j. The Directors of the Grenfell Office of Engagement, Marketing and Communications, Student Services and Retention, and Information Technology Services, or their delegates;
- k. Adjunct and cross-appointed members of the School;
- l. Others whom the Academic Council may decide to admit.

### **III. COMMITTEES**

The Academic Council shall establish such Standing Committees as it deems appropriate and determine the Terms of Reference of such Standing Committees.

The Academic Council shall have the power to establish ad hoc committees and to delegate to these committees whatever functions it deems appropriate.

If other Councils invite representatives from the School of Fine Arts to attend their meetings, those representatives shall be chosen annually by election.

### **IV. OFFICERS**

The officers of the Academic Council shall be the Dean of the School of Fine Arts as Chair, an elected Vice-Chair and an elected Secretary. Elections shall take place annually at the regular September meeting.

### **V. MEETINGS**

Meetings of the Academic Council shall be held as stated in the By-Laws.

A quorum of the Academic Council shall be 40% of the membership described in II.a-g who are not on leave.

### **VI. BY-LAWS**

By-laws may be introduced and amended only at a regular meeting of the Academic Council, by a two-thirds majority of those present and voting only if the proposed by-law or amendment has been submitted in writing and circulated to all members not less than fourteen days prior to the meeting.

### **VII. AMENDMENTS TO THE CONSTITUTION**

Recommendations for amendments to the Constitution shall be by two-thirds majority of those present and voting only if notice of the proposed amendment has been given at the previous meeting of the Academic Council and that the proposed amendment has been submitted in writing and circulated to all members not less than twenty-one days prior to the meeting of the Academic Council. Changes in the Constitution require approval by the Senate and by the Board of Regents before they take effect.