



Memorial

University of Newfoundland

Office of the Dean
Faculty of Arts

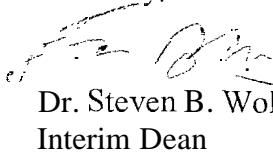
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February 16, 2006

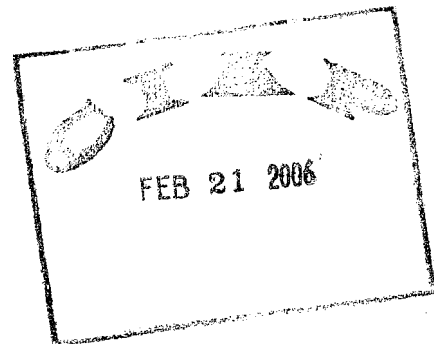
To: The Senate Planning and Budget Committee
From: Dr. Steven B. Wolinetz, Interim Dean
Re: Action Plan for Women's Studies

Attached, for consideration by the committee, is the Action Plan following the Academic Program Review of our Women's Studies Program. This has been revised following discussions with our office. We are not entirely satisfied with it, but feel that it should be brought to the committee for discussion.

Cordially,



Dr. Steven B. Wolinetz,
Interim Dean



Academic Program Review, Women's Studies Program

Action Plan
February 2006

Rec.	Action to be taken	Responsibility	Completion
1-3	Establish committee from Deans and Directors, with representation from WSTD, to consult widely: (a) to identify possible administrative structures for WSTD and recommend on the most appropriate; (b) to identify and secure increased space for the WSTD program.	Vice President (Academic)	On hold
4	(a) Identify curriculum and research priorities in WSTD (phase 1) and advertise two full-time appointments.	WSTD Council	1 Aug - 2 Dec 2005 Requests to Dean, Jan.30, 06
	(b) Consult widely with departments, faculties and schools, identify curriculum and research priorities in WSTD (phase 2), and advertise four joint appointments.	WSTD Council Consultation ongoing re future joint-appointments	One trans-University appt. included in request to Dean, Jan. 30, 06
5	(a) Re-classify and upgrade to full-time the staff position (Intermediate Secretary) with WSTD to include the administration of grants for WSTD projects, and provide administrative support for projects initiated by new full-time WSTD faculty.	Dean of Record	1 July 2007
	(b) Create a half-time staff position to provide administrative support for projects initiated by new part-time faculty, and for other new program developments.	Dean of Record	1 July 2008

6	Discussion and development of curriculum and research (phase 3) within the new structure of WSTD.	Administrative officer of new unit and WSTD Council	N/A
7	Maintain graduate supervision and recruitment at present levels until the appointment of new full-time faculty ensures expansion of supervision and recruitment.	WSTD Council Dean of Record Dean of Graduate Studies Vice President Academic	Graduate program suspended 2006-07; planned resumption 2007-08.
8	In the University-wide planning and design process initiated since the APR of WSTD a) ensure involvement of WSTD as departments in the Faculty of Arts are asked to identify their needs; b) ensure increased office space for WSTD faculty, graduate students, and per-course faculty, as well as dedicated classroom and seminar space with state-of-the-art technical support. (See Recommendation 1 above)	Dean of Record Vice President (Academic)	In line with the guidelines for this University-wide planning process; WSTD Council has given space requirements to architect.
9	Work with the QE II Library to ensure continuing development of holdings both in the areas where current research is concentrated and in those areas identified by the discussion of curriculum and research to be in need of reinforcement and expansion.	WSTD Council Dean of Record	1 August 2005 - <i>sine die</i> Ongoing
10	a) Work with the Faculty of Arts development officer and other university departments/faculties to explain needs and identify development support available. b) Lead external fund-raising initiatives in support of a dynamic centre for WSTD curriculum and research.	WSTD Coordinator	12 July 2005 - <i>sine die</i> Ongoing