

## **Theatre Programme Review Action Plan**

**23 December 03**

### *Curriculum*

1. The Head of Fine Arts will prepare a recommendation based on consultation with the Programme Unit by 15 February 2004.
2. The unit will reorganize the delivery of the curriculum to ensure that more emphasis is given to the development of studio skills, particularly voice and movement, during the first two years of the Programme. The Head of Fine Arts will present a report to the Principal by 15 February 2004 to indicate that this commitment has been made.
3. Beginning with the academic year 2004-05, the unit will dedicate one of four master teacher positions every year to the engagement of a specialist in voice and/or movement.
4. The unit will reorganize the teaching of stagecraft to ensure that more substantial modules are offered in the discrete disciplines. The Head of Fine Arts will present a report to the Principal by 15 February 2004 to indicate that this commitment has been made.

### *Recruitment*

5. The recruitment of Theatre students already has a very high profile in Grenfell's recruitment strategy provincially, nationally and internationally. In fact, this probably needs to be re-balanced so as to ensure that more recently developed programmes are given their due. Nevertheless, the point is well taken that there is no room for complacency, particularly in the recruitment of stagecraft students and male acting students where the present numbers are below the optimum. The unit will work with the College's recruitment team to develop a strategy to improve recruitment generally and, in particular, to increase enrolments in these two areas. The recommended strategy will be presented to the Principal by 15 February 2004.
6. Members of the unit will be encouraged to intensify their efforts to recruit in the catchment area and beyond. \$1,500 will be allocated to the unit for travel expenses in support of these initiatives.
7. Faculty in the unit will consult with staff in the Leaning Centre to develop a programme that will ensure that students in the Theatre Programme are given adequate career counselling. By 15 February 2004, the Chair of Theatre will present a report to the Head of the Fine Arts Division indicating the elements of this programme.

### *Staffing and Promotion and Tenure*

8. In accordance with the recommendation of the Review Committee, the unit will develop a number of options for dealing with the identified problem and present them to the administration for discussion and practical action. This will be done by 15 February 2004.
9. The Principal has written a letter to the Chair of the Promotion and Tenure Committee emphasising two things: (1) that production courses creating workload in excess of the norm must be properly acknowledged as scholarly/creative activity; and (2) that theatrical production credit within the province is not to be regarded as insufficient or inadequate in comparison with similar experiences elsewhere in the country.
10. The hiring of the third stagecraft professor must be evaluated in relation to the overall priorities of Grenfell College. The small number of stagecraft majors indicates that it will be difficult to assign this request a high priority in the immediate future.
11. Staff members will be asked to complete the Job Fact Sheet Update form describing the teaching component of their work in the form. This will properly acknowledge their teaching duties and enable the Department of Human Resources to determine whether the addition of these duties should result in an increase in salary. This will be accomplished by 15 February 2004.
12. The Principal's Office will budget an annual amount for the professional development of Theatre staff in accordance with constraints upon Grenfell's budget and considerations of equity in relation to other units.
13. The remodelling of the wardrobe area and one of the dressing rooms is not addressed in the body of the Review Committee's Report. The unit is asked to comment upon this recommendation. If it is identified as a priority, the Director of Administration and Finance will provide an estimate of the cost to the Principal by 15 February 2004.
14. A plan to reconfigure this area has been provided by Professor Roy Hansen-Robitschek. The unit will be asked to comment on the viability and acceptability of this plan. If it is recommended by the unit, administration will decide by 15 February 2004 whether sufficient funds can be made available to complete this work.
15. Although the availability of dedicated space within the College continues to be a challenge, additional rehearsal space will remain a priority for the College, to be factored into any new developments. In the meantime, the Programme Unit is invited to present recommendations for the short-term resolution of this problem.

#### *Equipment and Supplies*

16. A priority list of recommended equipment purchase and replacement will be generated through consultation within the Theatre unit and updated on an annual basis. The first priority on this list will be the purchase of sound equipment to replace that currently being borrowed from the sound technician.

17. The Head of Fine Arts will ensure that a three-person Committee of faculty and staff is constituted to generate the priority list recommended in #16 above and to suggest a long-term schedule of equipment purchase.
18. The adequacy of the annual show budget is not addressed in the body of the Review Committee's Report. The capacity to accommodate an increase will depend upon the overall priorities of Grenfell College.

#### *Harlow*

19. The Head of Fine Arts will meet with the Vice-Principal and Principal to determine the potential for corporate support for the travel of fourth-year Theatre students to Harlow.
20. This recommendation is problematic for a number of reasons. Estimated on the basis of last year's class, the loss in revenue to the College would have amounted to between \$4,570 and \$5,633. This would be equivalent to re-instituting the practice of subsidizing student travel, but the support would be inequitably distributed since only students living in residence would benefit. The solution to the problem of financial support for student travelling to Harlow must be sought outside the operating budget of the College.

#### *Library*

21. The Chair of Theatre and the Chair of English will ensure that appropriate action is taken to increase the holdings of contemporary play scripts in the Library, with special attention to Canadian drama.
22. The Chair of Theatre and the Chair of English will ensure that appropriate action is taken to increase the holdings of videotapes in the Library to support to teaching of theatre and dramatic literature.