



Memorial

University of Newfoundland

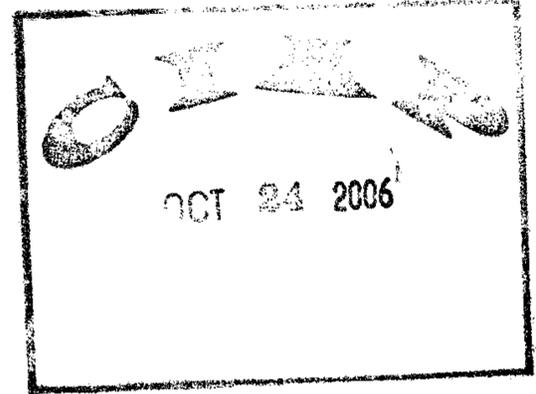
Office of the Dean
Faculty of Arts

October 23, 2006

TO: Planning and Budget Committee

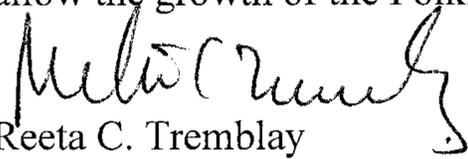
FROM: Reeta C. Tremblay
Dean, Faculty of Arts

SUBJECT: Final Action Plan – Department of Folklore



I am forwarding to you the Final Action Plan for the Folklore Department which has gone through a discussion process with the Head, Dr. Martin Lovelace and through him, the Department of Folklore. As the Academic Program Review unequivocally states, it is a flagship department at Memorial University, with a sustained international reputation for excellence in teaching (both at the undergraduate and graduate levels – a preferred destination for doctoral students, particularly international students), research (combining regional research with theoretical and conceptual frameworks underlining the international folklore studies discipline) and service. This collegial department has the strongest commitment to its discipline, to its students and to the community at large. However, there are two points of concern: a total absence of funded research and limited physical facilities constraining the department's future growth.

In order for the department to maintain its superlative status within the North American scholarly community, it is imperative that the faculty within the department apply for and seek external funding to support its graduate students. As the funding for doctoral students becomes more competitive across Canadian and North American universities, the department will need to offer higher financial incentives to its incoming doctoral students. I have discussed this issue with Dr. Lovelace and have asked him to ensure that the new tenure track faculty hired in the department apply for external funding and encourage his other colleagues to do so. The second concern relates to space requirements for the department. The future growth of the department is subject to the availability of space. And we must ensure that this excellent department grows. In order to deal with the space issue, I, with the approval of the department, have begun a discussion with the Director of Libraries to consolidate all archives (four collections, including that of Folklore) under one roof. This consolidation would require a new space and I believe one of the most appropriate ways to secure it is to have this as the top priority in the university's effort to secure funding from donors. This consolidation will free up some very valuable space to allow the growth of the Folklore Department – for both its faculty and graduate students.


Reeta C. Tremblay
Dean, Faculty of Arts

Encl.: Department of Folklore Action Plan

c: Dr. Martin Lovelace, Head, Folklore Department

**ACADEMIC PROGRAM REVIEW
DEPARTMENT OF FOLKLORE
ACTION PLAN
October 16, 2006**

Recommendation	Departmental response	Responsibility	Progress
1: Provide additional space, specifically another wing of the 4 th floor, Education Bldg.	Agree	Department Head/Dean of Arts	Agreed to consider move of MUNFLA to a new Archives building, thereby creating space for 1a, b, & c.
1a: Provide further space for MUNFLA	Agree	Director of MUNFLA/Dean of Arts	
1b: Provide student study space contiguous to Department	Agree: priority	Department Head/Dean of Arts	
1c: Enlarge general office	Agree	Department Head/Dean of Arts	
1d: Move MMAP closer to Department	We agree this is desirable, but doubt its feasibility	Dean of Arts/Director, School of Music/ B. Diamond	MMaP has taken new space in Arts and Culture Centre. Another move is unlikely in near term
2a: Request new appointment in Public Sector Folklore	Agree	Department Head/Dean of Arts/VP (Academic)	Approved; advertised for July 2007 appointment
2b: Request new appointment in International Folkloristics	Agree	Department Head/Dean of Arts/VP (Academic)	Requested but not approved for 2007
3: Request third administrative staff position	Not considered essential at this time	Department Head	No action needed

4a: Request additional Archive staff: three transcribers; one assistant archivist	Agree	Director of MUNFLA/Dean of Arts	For discussion
4b: Transcriber B. Reddy to be given option to work year-round	Agree	Director of MUNFLA/Dean of Arts	Agreed
5: Continue constructive tension between study of Place (NL) and International Studies	Agree	Department faculty	This is our policy
6: Install coded alarm system for MUNFLA	Not applicable	Director of MUNFLA/Facilities Management	Not applicable