

**Faculty of Business Administration
Action Plan in Follow-up to the
Report of the Academic Program Review Panel**

Item	Action	Timeframe	Who	Resources Required
Space	Short-term - Investigate the feasibility of relocating the PJG/CMD to leased space off campus	Fall 08 – Fall 2010	Space Committee/Facilities Management/VPA/Dean of Business/CMD	Lease costs estimated at \$290K yr. Request included in 2008-09 budget submission.
	Long-term – continue to lobby for building expansion	Proposal submitted to government. Awaiting response in Spring budget. Estimated project completion Sept 2010	President/VPA/VPAF/Dean of Business.	Estimated at \$20 million with fully functional two-story link to Engineering building. Included in capital request & strategic initiative.
	The FBA has secured a \$300K donation to equip a financial lab/trading room in the expanded facility	To coincide with the building expansion	FBA	Funding secured through alumni donation
Human Resources	Actively recruiting faculty to fill current vacancies	Goal to hire four faculty for July 08	Area groups/Search committees/dean	No new resources required for regular faculty positions; \$130K included in 2008-09 budget submission to hire assoc dean research

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	Expand current faculty complement by 30 and staff by 10 to support planned growth in programs and enrollments	2008-2012 (see growth document for details of targeted enrollment increase)	VPA/Dean/HR Planning Committee/Area Groups/Search Committees/Faculty Relations	Faculty positions budgeted at \$120K ea. and staff positions at \$35K. Sources include tuition fees, increases in operating budget, external funding. Request for five new faculty positions and one staff position included in 08-09 strategic initiative.
	Establish area group structure with five area group coordinators	Board of Regents approved Nov 07	Dean/VPA/Board	Request for \$32.5K included in 2008-09 budget submission
	Improve faculty retention through salary adjustments and the establishment of professorships and fellowships.	2008-12	Dean/VPA	\$100K yr growing to \$200K yr. External support and increases to operating budget
	Administrative restructuring, including a new position of Director of Graduate Programs (Business)	2008-09	Dean/VPA – Board approved Director position Nov 2007	Request included in 2008-09 budget submission for \$17.5K

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	Implement the position of Undergraduate Student Liaison/Recruitment officer	2008-09	Dean/VPA	Request for \$40K included in 2008-09 budget submission
Undergraduate Programs	Undergraduate program review in progress with some changes approved for 2008	Ongoing continuous improvement with a number of additional changes to be completed in 2008	Associate Dean Academic/UGSC/Faculty Council	No new resources required
	Develop and implement assurance of learning in compliance with AACSB standards	2008-09	Associate Dean Academic/SCCCI/UGSC	No new resources required
Graduate Programs	Complete MBA program review & implement a revised one-year program for business undergraduates	Effective Sept 2008	Associate dean/grad studies committee/director of grad programs	No new resources required
	Introduce Master of Engineering Management (MEM)	January 2009	Director of Grad Programs/Engineering/DELT	Joint request with Eng. for faculty position. DELT providing funding to develop distance courses. \$50K included in 2008-09 budget submission to support shared masters programs, including MEM, MMM & MTM.

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	Develop Master of Maritime Management (MMM) and Master of Technology Management (MTM)	2009	Director of Grad Programs/Marine Institute	MI hiring one new faculty. No additional resources required for FBA except as noted above.
	Introduce MBA (Executive Option in Petroleum)	January 2009	FBA/Oil & Gas Development Partnership	Self-funded
	Develop first-year MBA courses for distance delivery	2008-09	Director of Graduate Programs/faculty members/DELT	Funding provided by DELT
	Develop and implement assurance of learning in compliance with AACSB standards	2008-09	Associate dean academic/SCCCI/UGSC	No new resources required
Research/PhD Program	Implement second specialization in the PhD program	September 2009	Area group/associate dean research - Approved by Senate January 2008	Additional faculty positions included in strategic initiatives
	Recruit Associate Dean Research/PhD Program Director	July 2008	Search Committee/Dean	As noted under Human Resources, \$130K included in 2008-09 budget request

Item	Action	Timeframe	Who	Resources Required
International Programs/Activities	Develop Internationalization Strategy	In-progress – to be completed in 2008	Special Committee – Dean, Assoc Dean Academic and one faculty member	FBA contribution to CIBS & FIB estimated to increase to \$150,000 yr. Request included in 2008-09 budget submission.
CMD/PJG Outreach Activities	Review Strategy & Structure	In-progress – to be completed in 2008	Steering Committee/Consultants	Self-funded

Key: AACSB – Association to Advance Collegiate Schools of Business
CIBS – Centre for International Business Studies
CMD – Centre for Management Development
FBA – Faculty of Business Administration
FIB – Fellow of International Business
MBA – Master of Business administration
MEM – Master of Engineering Management
MMM – Master of Maritime Management
MTM – Master of Technology Management
PJG – P.J. Gardiner Institute
SCCCI – Standing Committee on Continuous Curricula Improvement
UGSC – Undergraduate Studies Committee