

Date of Meeting (y/m/d) 2023 09 18

PART I - EMPLOYER

WorkplaceNL Firm Number 940001

Site Number 27

| | | | | | |
|---|-----------|----------------|---|--|--|
| EMPLOYER (head office information) | | | EMPLOYER REPRESENTATIVES | | |
| Company name: <u>MEMORIAL UNIVERSITY OF NFLD & LABRADOR</u> | | | Co-chair: <u>LISA O'BRIEN</u> Certification Training #: <u>LIS7245988</u> | | |
| Mailing address: <u>PO BOX 4200 (CHEMISTRY/PHYSICS BUILDING)</u> | | | Co-chair Status: <input checked="" type="checkbox"/> Assigned <input type="checkbox"/> Acting | | |
| <u>ST. JOHNS</u> | <u>NL</u> | <u>A1C 5S7</u> | Members: Certification Training # | | |
| CITY | PROVINCE | POSTAL CODE | WORKER REPRESENTATIVES | | |
| Employer site number/location: _____ | | | Co-chair: <u>SHAWN WALL</u> Certification Training #: <u>SHA7042067</u> | | |
| Total number of employees on site: <u>100</u> | | | Co-chair Status: <input checked="" type="checkbox"/> Assigned <input type="checkbox"/> Acting | | |
| Telephone number: <u>709 864 2978</u> Fax number: <u>709 864 3702</u> | | | Members: Certification Training # | | |
| Date of next meeting: <u>2023 11 17</u> | | | Guests: <u>Darrell Gosse - EHS Rep.</u> | | |
| YEAR MONTH DAY | | | _____ | | |
| Seasonal shut down start date: _____ | | | _____ | | |
| YEAR MONTH DAY | | | _____ | | |
| Seasonal shut down end date: _____ | | | _____ | | |
| YEAR MONTH DAY | | | _____ | | |

PART II - OH&S ACTIVITY

| | | | |
|---|----------|---|----------|
| Since last meeting indicate the following: | | From this meeting indicate the following | |
| No. of workplace inspections conducted: | <u>0</u> | No. of safety hazards identified: | <u>1</u> |
| No. of workplace complaints/concerns received: | <u>0</u> | No. of health hazards identified: | <u>0</u> |
| No. of incident reports reviewed: | <u>0</u> | No. of outstanding items from last meeting: | <u>0</u> |
| No. of right to refuse work situations: | <u>0</u> | | |

PART III - SUMMARY OF MEETING

ITEMS FOR FOLLOW-UP SHOULD BE CARRIED FORWARD AT EACH MEETING UNTIL SUCH TIME AS THE ITEMS ARE COMPLETE

| ITEM DATE | ITEM(S) | RECOMMENDATION(S) | ACTION | DATE FORWARDED TO EMPLOYER | RECOMMENDATIONS IMPLEMENTED Y/N (date) | RESOLVED | |
|---------------|--|--|------------------|----------------------------|---|----------|----|
| | | | | | | Yes | No |
| 1. Jun, 03/22 | LARGE PIECES OF CHEMISTRY EQUIPMENT LEFT IN HALLWAY ON VARIOUS FLOORS - MOST ITEMS HAVE BEEN MOVED, FEW ITEMS LEFT TO BE SCHEDULED FOR MOVE. | DARRELL WILL RAISE THE ISSUE WITH THE UNIVERSITY'S EHS COMMITTEE | FACILITIES MANNA | | Jul, 13/23 | | ✓ |
| 2. Sep, 08/23 | VEHICLES GOING WRONG WAY ON ONE WAY STREET. CONFUSION AND CONGESTION AROUND ENTRANCE AND EXIT TO CAMPUS WITH ONGOING ROADWORKS. LITTLE CAN BE DONE UNTIL CITY COMPLETES ROADWORKS. | | | Sep, 08/23 | | | ✓ |