

Date of Meeting (y/m/d) 2023 02 23

PART I - EMPLOYER

WorkplaceNL Firm Number 940001

Site Number 27

EMPLOYER (head office information)			EMPLOYER REPRESENTATIVES		
Company name: <u>MEMORIAL UNIVERSITY OF NFLD & LABRADOR</u>			Co-chair: <u>KELLY FOSS</u>		Certification Training #: <u>KEL7410059</u>
Mailing address: <u>PO BOX 4200 (CHEMISTRY/PHYSICS BUILDING)</u>			Co-chair Status: <input checked="" type="checkbox"/> Assigned <input type="checkbox"/> Acting		
ST. JOHNS	NL	A1C 5S7	Members:		
CITY	PROVINCE	POSTAL CODE	<u>JENNIFER MURPHY</u>		Certification Training # <u>JEN7211027</u>
Employer site number/location: _____			WORKER REPRESENTATIVES		
Total number of employees on site: <u>100</u>			Co-chair: <u>SHAWN WALL</u>		Certification Training #: <u>SHA7042067</u>
Telephone number: <u>709 864 2978</u> Fax number: <u>709 864 3702</u>			Co-chair Status: <input checked="" type="checkbox"/> Assigned <input type="checkbox"/> Acting		
Date of next meeting: <u>2023 06 02</u>			Members:		Certification Training #
YEAR MONTH DAY			<u>MARK DOWNEY</u>		<u>Mar8743806</u>
Seasonal shut down start date: _____			<u>MELANIE FITZPATRICK</u>		<u>Mel6579847</u>
YEAR MONTH DAY			Guests: <u>Darrell Gosse, EHS</u>		
Seasonal shut down end date: _____			_____		
YEAR MONTH DAY			_____		

PART II - OH&S ACTIVITY

Since last meeting indicate the following:		From this meeting indicate the following	
No. of workplace inspections conducted:	<u>3</u>	No. of safety hazards identified:	<u>0</u>
No. of workplace complaints/concerns received:	<u>0</u>	No. of health hazards identified:	<u>0</u>
No. of incident reports reviewed:	<u>0</u>	No. of outstanding items from last meeting:	<u>0</u>
No. of right to refuse work situations:	<u>0</u>		

PART III - SUMMARY OF MEETING

ITEMS FOR FOLLOW-UP SHOULD BE CARRIED FORWARD AT EACH MEETING UNTIL SUCH TIME AS THE ITEMS ARE COMPLETE

ITEM DATE	ITEM(S)	RECOMMENDATION(S)	ACTION	DATE FORWARDED TO EMPLOYER	RECOMMENDATIONS IMPLEMENTED Y/N (date)	RESOLVED	
						Yes	No
1. Jun, 03/22	ITEMS MARKED AS SURPLUS NOT GETTING PICKED UP.	KELLY WILL FOLLOW UP WITH WORK CONTROL.				Yes	No
2. Sep, 12/22	SHOWERS IN SOME OF THE TECH SERVICES WORKSHOPS NOT BEING TESTED WEEKLY.	KELLY TO CONTACT TECH SERVICES.				Yes	No