

**Quarterly Meeting of the
Workplace Occupational Health and Safety Committee
For Memorial University's Chemistry-Physics Building**

Monday Sept 23, 2018
Chemistry Dept. Seminar Room, C-4019, 2:30PM-4:00PM.

Agenda

1. Call meeting to order
2. Accept minutes of the previous meeting (March 2018)
 - a. Dave Murphy advises the following possible revision to the minutes: "Where reference is made to three rooms being affected by SJRFD measuring the rooms for maximum capacity. I cannot verify if three rooms or two rooms were measured." Issue has been referred to Pat St. Croix, awaiting response.
3. Safety Moment (Nick Ryan)
4. Education (Kendra Whelan)
5. Updates on unresolved issues:
6. Workplace inspections
 - a. Thanks to all teams who have completed inspections
 - b. Still awaiting report from 3rd floor team
7. Complaints, issues and suggestions received from employees:
 - a. Some students are purchasing wrong lab coats for undergraduate science labs. Bookstore has both pharmacy jackets and science labcoats for sale but the pharmacy jackets are too short for undergrad science lab safety standards. Science lab coats need to be knee length. How to address with bookstore?
 - b. Report of lack of PPE in research labs
 - c. Complaint about lack of supervision in some lab sessions that may undermine lab safety. Letter also received regarding same plus fire code capacity.
 - d. Request for measurement of all teaching labs for population capacity? Also related to item 2.
8. Other business
 - a. First aid training – update
 - b. Change up of teams/areas?
9. Adjournment