

**Quarterly Meeting of the
Workplace Occupational Health and Safety Committee
For Memorial University's Chemistry-Physics Building**

Friday, Nov. 13, 2020
Zoom Meeting
10 a.m.

Agenda

1. Call meeting to order
2. Regrets
3. Welcome member
4. Accept minutes of the previous meeting (Sept 2020)
5. Safety Moment (David)
6. Education (Kendra)
7. Updates on unresolved issues:
 - a. First aiders list updated and posted
8. Workplace inspections
 - a. Inspection of public spaces conducted by Kelly & John Collins (EHS) on Oct. 29
9. Complaints, issues and suggestions received from employees
10. Roundtable
11. Other business
 - a. Member training – emails sent to those who have not yet completed training and to those whose training will expire in the upcoming year.
 - i. 2-day, in person training, Nov. 25 & 26
 - ii. Online recertification via Bluedrop

12. Next meeting

a. Schedule next year's meeting dates

- i. Suggested – Feb. 12, May 14, Sept. 10, Nov. 12

13. Adjournment