

**Quarterly Meeting of the
Workplace Occupational Health and Safety Committee
For Memorial University's Chemistry-Physics Building**

Friday, Dec. 14, 2018
Dean of Science Office Boardroom, C-2001
9-10:30 a.m.

Agenda

1. Call meeting to order
 - a. Welcome new committee members (Colleen, Fred)
 - b. Recognize contributions of former members (Dave, Debbie)
2. Accept minutes of the previous meeting (Sept. 2018)
 - a. Meetings of June meeting not approved
3. Safety Moment (Kelly)
4. Education (Mark Bailey for Kendra Whelan)
5. Updates on unresolved issues:
 - a. Vote on inviting guests to meetings
 - b. Clarification on SJRFD inspection
6. Workplace inspections
 - a. New teams/floors for March
 - i. Floor 1: Nathalie, Adam, Marcel
 - ii. Floor 2: Shawn, Colleen, Stefana
 - iii. Floor 3: Jennifer, Lisa, Nick
 - iv. Floors 4/5: Kelly, Steve, Chris, Fred

7. Complaints, issues and suggestions received from employees:
 - a. Auto door button on fire door from Chemistry-Physics to tunnels (Jennifer)
 - b. Lab hazard signs
 - c. One-way signage in front of Chemistry-Physics
 - d. Exit signs
8. Other business
 - a. New meeting dates: February 15, May 17, Aug. 23, Nov. 15
9. Adjournment