

Date of Meeting (y/m/d) 2024 03 13

PART I - EMPLOYER

WorkplaceNL Firm Number 940001

Site Number 27

EMPLOYER (head office information)			EMPLOYER REPRESENTATIVES		
Company name: <u>MEMORIAL UNIVERSITY OF NFLD & LABRADOR</u>			Co-chair: <u>LISA O'BRIEN</u>		Certification Training #: <u>LIS7245988</u>
Mailing address: <u>PO BOX 4200 (CHEMISTRY/PHYSICS BUILDING)</u>			Co-chair Status: <input checked="" type="checkbox"/> Assigned <input type="checkbox"/> Acting		
<u>ST. JOHNS</u>	<u>NL</u>	<u>A1C 5S7</u>	Members:		
CITY	PROVINCE	POSTAL CODE	Certification Training #		
Employer site number/location: _____			WORKER REPRESENTATIVES		
Total number of employees on site: <u>100</u>			Co-chair: <u>SHAWN WALL</u>		Certification Training #: <u>SHA7042067</u>
Telephone number: <u>709 864 2978</u> Fax number: <u>709 864 3702</u>			Co-chair Status: <input checked="" type="checkbox"/> Assigned <input type="checkbox"/> Acting		
Date of next meeting: <u>2024 06 05</u>			Members:		
YEAR MONTH DAY			Certification Training #		
Seasonal shut down start date: _____			Guests: <u>Darrell Gosse - EHS Rep.</u>		
YEAR MONTH DAY			_____		
Seasonal shut down end date: _____			_____		
YEAR MONTH DAY			_____		

PART II - OH&S ACTIVITY

Since last meeting indicate the following:		From this meeting indicate the following	
No. of workplace inspections conducted:	<u>0</u>	No. of safety hazards identified:	<u>1</u>
No. of workplace complaints/concerns received:	<u>0</u>	No. of health hazards identified:	<u>0</u>
No. of incident reports reviewed:	<u>0</u>	No. of outstanding items from last meeting:	<u>2</u>
No. of right to refuse work situations:	<u>0</u>		

PART III - SUMMARY OF MEETING

ITEMS FOR FOLLOW-UP SHOULD BE CARRIED FORWARD AT EACH MEETING UNTIL SUCH TIME AS THE ITEMS ARE COMPLETE

ITEM DATE	ITEM(S)	RECOMMENDATION(S)	ACTION	DATE FORWARDED TO EMPLOYER	RECOMMENDATIONS IMPLEMENTED Y/N (date)	RESOLVED	
						Yes	No
1. Nov, 16/23	DURING THE INSPECTION AN ENTRYWAY WAS FOUND TO BE OLD AND NOT TOTALLY ACCESSIBLE. FORWARDED TO EHS AND FACILITIES TO ACTION.	SOME WORK IS REQUIRED ON THE ENTRANCE TO BRING IT UP TO PAR.		Nov, 16/23			✓
2. Sep, 08/23	VEHICLES GOING WRONG WAY ON ONE WAY STREET. CONFUSION AND CONGESTION AROUND ENTRANCE AND EXIT TO CAMPUS WITH ONGOING ROADWORKS. LITTLE CAN BE DONE UNTIL CITY COMPLETES ROADWORKS.			Sep, 08/23			✓
3. Nov, 16/23	DURING THE INSPECTION, IT WAS NOTED IN A NUMBER OF AREAS OF THE BUILDING THAT AIR QUALITY ISSUES EXISTED.	FORWARDED TO EHS TO ACTION. RECOMMEND AN AIR QUALITY ASSESSMENT.				✓	