

Please use this form to request (at least 8 weeks prior to current end date) an extension to an existing **internal** award. Submit the completed form, signed by your Department Head, to [sciencegrants@mun.ca](mailto:sciencegrants@mun.ca) for review by the Dean of Science office. If approved, the fully signed form will be returned to you to be submitted via an "amendment event" on the corresponding MUN Researcher Portal file. Please contact your Grants Facilitation Officer with any questions.

<b>Name:</b>	<b>Date:</b>
<b>Project Name:</b>	
<b>Researcher Portal (ROMEIO) File#:</b>	<b>FOAPAL:</b>
<b>Original Research Project</b>	
<b>Reason Original Funds were Unspent</b>	
<b>Proposed Research Activity</b>	
<b>Proposed Timeline for Project Completion</b>	
<b>Budget for Remaining Funds</b>	
Materials/Supplies:	
Students:	
Travel:	
Computing Supplies/Equipment:	
Other:	
TOTAL:	
Department Head approval: _____ Date: _____	
Dean of Science Office approval: _____ Date: _____	
Approved New Grant End Date: _____	