ACADEMIC STAFF MEMBER - CO-OPERATIVE EDUCATION

Memorial University of Newfoundland is seeking one Academic Staff Member in Cooperative Education (ASM-CE) for a 3-year term. The position involves collaborating with other ASM-CEs to support undergraduate- and graduate-level cooperative education programs in the Faculty of Science (Biology, Computer Science, Environmental Science, Psychology, Applied Psychological Science and Scientific Computing) and the Faculty of Humanities and Social Sciences (Archaeology, Economics, Folklore, Political Science, and iBA).

Co-operative Education in the Faculty of Science and the Faculty of Humanities and Social Sciences is student-centred and focuses on student success. ASM-CEs work with students to support learning and development through meaningful work terms that are relevant to the student’s discipline of study. Co-operative Education students in Science and Humanities and Social Sciences are a diverse group of domestic and international students with varying backgrounds and experience levels.

ASM-CEs also work closely with local and national employers to develop relevant work experiences and mutually-beneficial partnerships.

The duties and responsibilities of the ASM-CE include: liaising with faculty members in the Faculty of Science and the Faculty of Humanities and Social Sciences; developing work term opportunities; facilitating the matching of students with appropriate work term opportunities; monitoring and evaluating students in meeting work term requirements; developing and presenting professional development seminars; providing individual career and professional development counselling; implementing appropriate reflective learning activities; and engaging in academic service.

The successful candidate is expected to have, at minimum, an undergraduate degree, ideally from a discipline in Science or Humanities and Social Sciences. A graduate degree is preferred.

Applicants should have prior work experience with work-integrated learning programming, experiential learning and/or teaching and learning at the post-secondary level. A proven focus on student development and student success is required along with experience working with diverse student populations. Knowledge of the operations and functions of industry, government, and not-for-profit organizations with respect to securing and maintaining student work experience is essential. An ability to provide effective liaison between students, employers and Memorial University is required. The ideal candidate must work well in a collegial team environment.

This position is subject to budgetary approval. Salary will be as stipulated by the MUN/MUNFA Collective Agreement.

Memorial University is one of the largest universities in Atlantic Canada. As the province’s only university, Memorial plays an integral role in the education and cultural life of Newfoundland and Labrador. Offering diverse undergraduate and graduate programs to almost 18,000 students, Memorial provides a distinctive and stimulating environment for learning in St. John’s, a safe friendly city with great historic charm, a vibrant cultural life and easy access to a wide range of outdoor activities.

We acknowledge that the lands on which Memorial University’s campuses are situated are in the traditional territories of diverse Indigenous groups, and we acknowledge with respect the histories and cultures of the Beothuk, Mi’kmaq,
Innu and Inuit of this province. We encourage everyone to reflect on these lands from where you are located and the Indigenous peoples for whom these lands are traditional territory.

Memorial University is committed to employment equity and diversity and to an inclusive learning and working environment. We encourage applications from all qualified candidates, including: women; people of any sexual orientation, gender identity, or gender expression; Indigenous peoples; visible minorities, and racialized people; and people with disabilities. As part of Memorial University’s commitment to employment equity, all applicants are invited to identify themselves as a member of a target group(s) as appropriate. Applicants cannot be considered as a member of a target group(s) unless they complete an employment equity survey. If you do not receive a survey or if there is anything we can do to ensure your full participation during the application process, please contact equity@mun.ca and we will work with you to make the appropriate arrangements. All qualified candidates are encouraged to apply; however, Canadian Citizens and permanent residents will be given priority.

The closing date for applications is **May 5, 2021**. Applications, including reference number F22020-2021-7, a cover letter clearly demonstrating qualifications and strengths related to the role and a detailed resume should be sent electronically to: Dr. Travis Fridgen, Acting Dean, Faculty of Science, Memorial University of Newfoundland, St. John’s, NL, A1B 3X7, Email: deansci@mun.ca.