



Technical Services

Tel: 709 864-8712 Fax: 709 864-7482
Techsvs@mun.ca www.mun.ca

() **PROFESSIONAL DEVELOPMENT HOURS TAKEN**

() **OVERTIME HOURS TAKEN**

NAME: _____

HOURS TAKEN: _____

DATE HOURS TAKEN: _____

DATE: _____

SIGNATURE: _____

RECORDED BY: _____

Check if you would like a copy returned for your records.

This is an in-house form used by Technical Services Administration as a means of maintaining records on Overtime/Professional Development hours taken. If you have any questions about the collection or use of this information, please contact the Executive Assistant at 864-8712.