



Access to Information and Protection of Privacy - The information on this form is collected under the authority of the Memorial University Act (RSNL 1990 Chapter M-7) and is needed for and will be used to update your student record. If you have any questions about the collection and use of this information contact the Associate Registrar, Registration and Enrolment Services at 864-8260.

DECLARATION / CHANGE OF ACADEMIC PROGRAM
Minor and Focus Area

Student Number, Last Name, First Name

Date, Student Signature, E-mail Address @mun.ca

INSTRUCTIONS:

- 1. If you require assistance with completing this form, contact the Academic Advising Centre or the Office of the Registrar.
2. Obtain any required signatures of approval.
3. Return the completed form to the Office of the Registrar. For changes in the academic program to be processed in time for registration for a given semester, this form must be submitted at least one week prior to your registration time for that particular semester.

SECTION 1. BUSINESS ADMINISTRATION, FACULTY OF

- in addition to my current program
- replacing my current program

INSTRUCTIONS:

- 1) Bachelor of Business Administration students may declare a minor within the Faculty of Humanities and Social Sciences, Faculty of Science, School of Music or Grenfell Campus, although a minor is not required for the Bachelor of Business Administration. This form can be used to declare or change that minor.
2) Bachelor of Commerce (Co-operative) students or International Bachelor of Business Administration students may declare a minor within the Faculty of Humanities and Social Sciences, Faculty of Science, School of Music or Grenfell Campus, although a minor is not required. This form can be used to declare or change that minor.
3) Minors from the Faculty of Humanities and Social Sciences and some other units do not require departmental permission. Consult with the Office of the Registrar.

Bachelor of Business Administration

MINOR: (Specify only one)

Bachelor of Commerce (Co-operative) (for students already accepted into this program)

MINOR: (Specify only one)

International Bachelor of Business Administration (for students already accepted into this program)

MINOR: (Specify only one)

Signature Required (if applicable): Head, Dept. of Minor

SECTION 2. HUMAN KINETICS AND RECREATION, SCHOOL OF

- in addition to my current program
 - replacing my current program

INSTRUCTIONS:

- 1) This form cannot be used to apply for admission to any of the competitive-entry programs offered by the School of Human Kinetics and Recreation. Students seeking admission must complete and submit by March 1 a faculty application form, which are available on the School's website.
- 2) Physical Education and Recreation students may declare a minor by using this form.
- 3) In completing the minor, HKR students must follow the minor program regulations listed under the appropriate faculty or school regulations in the University Calendar. Minors from the Faculty of Humanities and Social Sciences and some other units do not require a departmental signature. Consult with the Office of the Registrar.
- 4) Physical Education students must complete a minimum of 24 credit hours in an acceptable Academic Discipline or Minor. In choosing the minor students must follow the minor regulations of the appropriate Faculty or School. In choosing the Academic Discipline students must select from and follow the Academic Discipline requirements of the Faculty of Education Bachelor of Education (Intermediate/Secondary) Admission Regulations of the Faculty of Education in the University Calendar. No more than 6 credit hours at the 1000 level may be included in the 24-credit-hour Academic Discipline. At least 3 credit hours at the 3000 level or higher must be included in the 24-credit-hour Academic Discipline.

Bachelor of Physical Education (for students already accepted into this program)

MINOR: (Specify only one) _____

Bachelor of Recreation (for students already accepted into this program)

MINOR: (Specify only one) _____

Signature Required (if applicable): _____
Head, Dept. of Minor

SECTION 3. MUSIC, SCHOOL OF

- in addition to my current program - replacing my current program

INSTRUCTIONS:

- 1) This form cannot be used to apply for admission to the Bachelor of Music degree. Students seeking admission must complete the School of Music application form, which is available on Memorial's website.
- 2) Students already accepted into the School of Music seeking to change their major should consult with the School of Music.
- 3) Only General Musical Studies majors may complete a minor outside the School of Music. A minor is not required for this major.

Bachelor of Music (General Musical Studies) (for students already accepted into this program)

MINOR: (Specify only one) _____

Signature Required: _____
Head, Dept. of Minor

SECTION 4. ENGINEERING AND APPLIED SCIENCE, FACULTY OF

- in addition to my current program

- replacing my current program

INSTRUCTIONS:

- 1) This form cannot be used to apply for admission to the Bachelor of Engineering program or to request a major. Students seeking admission or a major must complete the appropriate form which is available on Memorial's website.
- 2) This form may be used by students admitted to the Bachelor of Engineering and Applied Science (Electrical) program of study to declare a minor in Physics.
- 3) This form may be used by students admitted to the Bachelor of Engineering and Applied Science (Process) program of study to declare a minor in Chemistry.

Bachelor of Engineering (Electrical) (for students already accepted into this program)

MINOR: Physics

Bachelor of Engineering (Process) (for students already accepted into this program)

MINOR: Chemistry

Signatures Required:

Chair, Dept. of Engineering

Head, Dept. of Minor

SECTION 5. EDUCATION, FACULTY OF

- in addition to my current program - replacing my current program

INSTRUCTIONS:

- 1) Students in good standing in this program may use this section if they wish to change the focus area within the program.
- 2) This form cannot be used to apply for admission to the Bachelor of Education (Primary/Elementary) program or to any other program in the Faculty of Education. Students seeking admission must complete the application faculty application form, which is available on Memorial's website.

Bachelor of Education (Primary/Elementary) (for students already accepted into this program and wishing to change their Focus Area).

FOCUS AREA: (Check one only)

- ENGLISH

- GEOGRAPHY

- MUSIC

- THEATRE ARTS

- FOLKLORE

- HISTORY

- PHYSICAL EDUCATION (HKR)

- VISUAL ARTS

- FRENCH

- LINGUISTICS

- RELIGIOUS STUDIES

- FRENCH IMMERSION

- MATHEMATICS

- SCIENCE

Signatures Required:

Dean of Education or Delegate

Head, Dept. of Focus Area