

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

BOARD OF REGENTS

The regular meeting of the Board of Regents was held on Thursday, September 9, 2010, at 2:00 p.m., in the Board Room of the University, Room A-2029.

PRESENT:

Mr. Robert E. Simmonds, Chair
Dr. Gary Kachanoski, President and Vice-Chancellor
Dr. Reeta Tremblay, Vice-President (Academic), *Pro Tempore*
Ms. Sheila Ashton
Mr. Roger Bill
Mr. Jerry Byrne
Mr. Richard Chislett
Ms. Pat Coish-Snow
Ms. Mary Cormier
Mr. Adam Daniels, via teleconference
Ms. Michelle Daye
Mr. Rex Gibbons
Ms. Noreen Greene-Fraize
Ms. Jennifer Guy
Ms. Sarah Ann King
Mr. Bill Matthews
Dr. Vinod Patel
Mr. Tony Roche
Ms. Kathleen Roul
Ms. Donna Stone
Ms. Eleanor Swanson
Mr. Auburn Warren, via teleconference
Ms. Tina Pardy, Secretary

APOLOGIES: Chancellor Rick Hillier, Mr. Gilbert Bennett, Ms. Julie Browne, Mr. Brian Dalton, Mr. Jim Keating, Mr. Ken Marshall.

PRESENT BY INVITATION:

Mr. Kent Decker, Vice-President (Administration and Finance); Dr. Christopher W. Loomis, Vice-President (Research), Dr. Holly Pike, Acting Vice-President (Corner Brook); Mr. Glenn Collins, Advisor to the Board; Ms. Karen Hollett, General Counsel.

5703. MEETING CALLED TO ORDER

The meeting was called to order at 2:00 p.m. by Mr. Simmonds, Chair.

5704. APPROVAL OF THE AGENDA

The agenda for the meeting was approved, as amended.

5705. MINUTES

The Minutes of the regular meeting of the Board of Regents held on July 8, 2010 were approved, as amended by the Board.

5706. CHAIR'S REPORT

1. Executive Committee

A. Appointment of Dr. Robert Shea, Dean of Student Affairs and Services Pro Tempore

Mr. Simmonds advised members of the Board that in an email poll conducted on July 14, 2010, members of the Executive Committee of the Board of Regents received and reviewed background information on the recommendation to appoint Dr. Robert Shea as Dean of Student Affairs and Services, *Pro Tempore*. Members of the Executive Committee were advised that the current Dean of Student Affairs and Services, Dr. Lilly Walker, would conclude her term on July 31, 2010 and for the reasons outlined in the background documentation, it was decided to defer a search for the next Dean and appoint an interim Dean.

As a result of the time sensitivity of the appointment, the Executive Committee of the Board of Regents approved the recommendation that Dr. Robert Shea be appointed as Dean of Student Affairs and Services, *Pro Tempore* commencing August 1, 2010 for a period ending upon the appointment of a permanent Dean with terms and conditions as outlined in a memorandum from the President dated July 13, 2010.

B. Creation of 18 positions at Sir Wilfred Grenfell College

Mr. Simmonds advised members of the Board that in an email poll conducted on August 12, 2010, members of the Executive Committee of the Board of Regents received and reviewed background information pertaining to the approval of the creation of 18 positions at Sir Wilfred Grenfell College as part of the initiatives to increase the independence of SWGC as announced by the Government of Newfoundland and Labrador on December 16, 2009. As a result and following careful consideration of the documentation, the Executive Committee approved the recommendation to create 18 permanent positions at Sir Wilfred Grenfell College.

C. Appointment of the Vice-President (Academic) and Pro Vice-Chancellor, *Pro Tempore*

Mr. Simmonds advised members of the Board that in an email poll conducted on August 31, 2010, members of the Executive Committee and the Executive Compensation Committee of the Board of Regents received and reviewed background information with respect to the recommendation to appoint Dr. Evan Simpson as Vice-President (Academic) and Pro Vice-Chancellor, *Pro Tempore*. Members of both Committees were advised that Dr. Reeta Tremblay, the current Vice-President (Academic) *Pro Tempore* will step down as of December 31, 2010 and will commence administrative leave in early October 2010.

Appointment of the Vice-President (Academic) and Pro Vice-Chancellor, *Pro Tempore* (cont'd)

As a result, the Executive Committee and the Executive Compensation Committee approved the recommendation to appoint Dr. Evan Simpson as Vice-President (Academic) and Pro Vice-Chancellor, *Pro Tempore* with terms and conditions as outlined in a memorandum dated August 26, 2010 to Dr. Evan Simpson from Dr. Gary Kachanoski, President and Vice-Chancellor.

5707. PRESIDENT'S REPORT

1. Update on activities of the Task Force on a Renewed Governance Structure for Sir Wilfred Grenfell College
- A. Report of the Communications and Nomenclature Committee "Renaming Sir Wilfred Grenfell College"

Dr. Kachanoski reminded members of the Board that at a meeting held on February 4, 2010, the Board of Regents was advised that the President created a Task Force on a Renewed Governance Structure for Sir Wilfred Grenfell College. That Task Force was mandated to oversee implementation of initiatives in support of renewing the governance at Sir Wilfred Grenfell College.

The Terms of Reference for the Communications and Nomenclature Committee, one of four committees established by the Task Force, provide in part for the Committee to undertake a consultative process to identify a new name/identity and make a recommendation to the Task Force for the renaming of Sir Wilfred Grenfell College. At a meeting held on August 30, 2010, the Task Force considered the report of the Committee entitled "Renaming Sir Wilfred Grenfell College". Following consideration, the Task Force unanimously agreed to recommend to the Board of Regents that the formal/official name of Sir Wilfred Grenfell College be changed to "Grenfell Campus, Memorial University of Newfoundland". As noted in a memorandum from the Executive Secretary of the Task Force, it was agreed that this name best meets the following three goals which guided the naming process:

- reflect Grenfell's relationship with Memorial University of Newfoundland
- acknowledge the legacy associated with the name Sir Wilfred Grenfell
- exclude the word 'college'.

The Task Force also recommended that further consultation was not required given that exhaustive public consultations were undertaken in 2004/2005 and by the above-noted Communications and Nomenclature Committee in 2010.

After a discussion, the following was resolved:

RESOLVED

That the Board of Regents approve the recommendation of the Task Force that the official name of "Sir Wilfred Grenfell College" be changed to "Grenfell Campus, Memorial University of Newfoundland".

2. President's Summary of Activities in support of the Strategic Plan

Reports on the external activities of the President and Vice-Chancellor, during the period July 8 to August 27, 2010 with emphasis to activities relating to the University's Strategic Plan were provided.

3. Search for Vice-President (Academic) and Pro Vice-Chancellor

Dr. Kachanoski provided an update with respect to the search for the Vice-President (Academic) and Pro Vice-Chancellor. In doing so, he noted that the Search Committee is established, is active and is aggressively moving forward.

4. Search for Vice-President (Corner Brook)

Dr. Kachanoski provided an update with respect to the search for the Vice-President (Corner Brook). In doing so, he noted that this Search Committee is also established, active and aggressively moving forward.

5. Registration Progress Report for Fall 2010

Mr. Collins provided the Board with a registration progress report for the Fall 2010 semester. He noted that all undergraduate students have now had an opportunity to register. Enrolments are up slightly from last year with a 0.6% increase in St. John's and a 3.5% increase at Sir Wilfred Grenfell College. While there is a decline in new Newfoundland students, enrolments for continuing Newfoundland students has stabilized. Enrolments continue to increase for Canadian and international students. It was further noted that graduate enrolments continue to increase considerably across the board.

CONSENT AGENDA

Noting that the items were dealt with in detail in meetings of the appropriate committees, it was moved by Ms. Guy, seconded by Ms. Coish-Snow and carried that the consent agenda, comprising the resolutions listed in 5708 through 5712 below be approved as follows:

5708. EXECUTIVE COMPENSATION COMMITTEE

1. Appointment of the Vice-President (Academic) and Pro Vice-Chancellor, *Pro Tempore*

This item was reported under the Chair's Report, Item 1.C.

5709. FINANCE COMMITTEE MEETING

At a meeting held on September 9, 2010, the Finance Committee passed the following resolutions with respect to the items requiring specific approval of the Board:

Item 3187 - Conversation of Contractual Positions to Permanent within the University Position Complement

The Board received background information and agreed to the conversion of the following contractual positions to permanent within the University position complement:

CGS-110 - Project Manager III - BL 9 - \$47,049 - \$65,979
CGS-111 - Project Manager III - BL 9 - \$47,049 - \$65,979
MED-249 - Academic Program Assistant - BL 4 - \$34,187 - \$47,942
MED-250 - Academic Program Assistant - BL 4 - \$34,187 - \$47,942
DCE-008 - Secretary to the Associate Director - BL 3 - \$31,989 - \$44,854
DCE-009 - Intermediate Clerk Stenographer - BL 2 - \$29,900 - \$41,927
PRD-043 - Communications Coordinator II - BL 7 - \$41,536 - \$58,246

Item 3188 - Transfer of Permanent Positions

The Board received background information and agreed that position VPC-003 be transferred from the Vice-President (Research) Office and that positions PHS-007 and PHS-020 be transferred from the Department of Physics and Physical Oceanography to the Office of Collaborations and Partnerships:

OCP-013 - Assistant to the Vice-President (Research) - BL 8 - \$44,240 - \$62,036
OCP-014 - Draftsman II - BL 5 - \$36,527 - \$51,218
OCP-015 - Cryogenics Officer - BL 7 - \$41,536 - \$58,246

Item 3189 - Establishment of two permanent positions in the Faculty of Medicine

The Board received background information and agreed to the establishment of the following permanent positions within the University position complement:

MED-251 - Academic Program Administrator - BL 6 - \$38,975 - \$54,655
MED-252 - Academic Program Assistant - BL 4 - \$34,187 - \$47,942

Item 3190 - New Employment Category for Retired Administrators

The Board received background information and agreed to the creation of an employment category specific to retired faculty and staff for the purpose of carrying out projects authorized by the President or Vice-Presidents.

5710. APPOINTMENTS COMMITTEE

1. Academic Appointments Report

The Board agreed to accept the Reports of Action of the Appointments Committee dated September 9, 2010 for approval or information as appropriate.

5711. CAMPUS PLANNING AND DEVELOPMENT COMMITTEE

1. Update on Progress of Capital Projects

The Board received a summary report of the following capital projects currently underway or being planned:

St. John's Campus

- New Residence
- Residence Renovations
- Newfoundland & Labrador Centre for Interdisciplinary Research in Human Genetics and Faculty of Medicine Building Extension, HSC
- Ocean Science Centre Cold Water Supply

Sir Wilfred Grenfell College

- Academic Building - Members of the Board received for information, a document entitled "Sir Wilfred Grenfell College Academic Building Update, September 8, 2010".
- New Residence

The Board was advised that projects are on time and on budget.

5712. SEPARATELY INCORPORATED ENTITIES COMMITTEE

1. Appointments to the CCFI Board of Directors

The Board received background information and agreed to the appointment of the following individuals to the Board of Directors of the Canadian Centre for Fisheries Innovation (CCFI) for the period January 1, 2010 to October 1, 2010:

Mr. Gabe Gregory, Chairman
Mr. Robert Verge, Managing Director
Mr. Carey Bonnell, Representative of Marine Institute
Mr. Ross Butler, Ocean Choice International, St. John's
Mr. Gerard Chidley, Harvester, Renews
Mr. Raymond Andrews, Consultant, St. John's
Ms. Caroline Davis, Clearwater, St. Anthony
Mr. Jean-Guy d'Entremont, Nova Scotia
Mr. Frank Hennessey, Harvester, Souris, PEI
Mr. Sandy Roche, Consultant, St. John's

The Board further approved the recommendation that Mr. David Lewis who has been representing the Government of Newfoundland and Labrador be appointed for the period January 1, 2010 to October 1, 2010.

In addition, the Board approved the recommendation that following October 1, 2010, the CCFI Board of Directors be comprised of the following members with expiry of their terms identified in the table below:

Appointments to the CCFI Board of Directors (cont'd)

Member name	Constituency	Expiry date of Appointment
Mr. Gabe Gregory (Chairman)	Newfoundland based processor	Dec. 31, 2012
Mr. Robert Verge		Dec. 31, 2012
Mr. Carey Bonnell	Marine Institute	Dec. 31, 2012
Dr. Mark Abrahams	MUN	Dec. 31, 2012
Mr. Gerard Chidley	Harvester, Renews	Dec. 31, 2012
Mr. Ross Butler	Ocean Choice Int'l, St.John's	Dec. 31, 2012
Mr. David Lewis	Govt. of Newfoundland and Lab.	Dec. 31, 2012
Mr. Andrew Miller	Newfoundland Industry	Dec. 31, 2012
Ms. Miranda Pryor	Aquaculture Industry	Dec. 31, 2012
Mr. Gilbert Linstead	Northern Newfoundland and Lab.	Dec. 31, 2012
Mr. Greg Thompson	New Brunswick	Dec. 31, 2012
Mr. Patrick McGuinness	Fisheries Council of Canada	June 30, 2011
Ms. Sabrina Whyatt	Harvester, St. John's	June 30, 2011
Mr. Blaine Sullivan	Ocean Choice Intl. St. John's	June 30, 2011
Mr. Stephen Stewart	Confederation Cove Mussel Farms, Nova Scotia	June 30, 2011
Ms. Christine Penney	Clearwater, Bedford, Nova Scotia	June 30, 2011

DISCUSSION AGENDA**5713. AUDIT AND RISK MANAGEMENT COMMITTEE**1. Internal Audit Status Report

The Board received and reviewed background information pertaining to the Internal Audit Status Report. The Board was reminded that the Internal Audit Plan for the fiscal year 2010-11 was approved by the Board of Regents at its meeting held on March 25, 2010. This item was received for information only and did not require a resolution of the Board.

5714. AD HOC COMMITTEE OF THE BOARD OF REGENTS TO STRENGTHEN GOVERNANCE1. Continuing Education and Professional Development Policy

The mandate of the Board's *ad hoc* Committee to Strengthen Governance includes the requirement to: "Assemble existing Board policies; assess them for relevancy and for gaps". The Committee developed the Board's Conflict of Interest Policy which was approved by the Board at its May 13, 2010 meeting. The Committee has continued to develop and update a number of other policies.

Continuing Education and Professional Development Policy (cont'd)

The *Continuing Education and Professional Development Policy* arose from the need to ensure a fair and equitable process for handling requests by regents to attend educational and professional development opportunities relating to their roles as members of the Board of Regents. Developing the Policy provided the opportunity to emphasize the importance of and support for on-going learning which is consistent with another mandate of the Committee: "Develop a Regent orientation / education program".

After a discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents adopt the policy entitled "Continuing Education and Professional Development", to be effective immediately.

5715. ANY OTHER BUSINESS

1. Date of Next Meeting

The date of the next regularly scheduled meeting of the Board of Regents is October 20, 2010.

2. Dr. Reeta Tremblay, Vice-President (Academic), Pro Tempore

Mr. Simmonds noted that this is Dr. Reeta Tremblay's last Board meeting and on behalf of the Board, thanked her for her contributions to the Board and to the University while she served in the positions of Vice-President (Academic), *Pro Tempore* and as Dean of the Faculty of Arts. He wished her well in her future career as Vice-President (Academic) at the University of Victoria.

ADJOURNMENT

The meeting adjourned at 3:00 p.m.

CHAIR

SECRETARY

DATE