

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

BOARD OF REGENTS

The regular meeting of the Board of Regents was held on Thursday, October 16, 2008, in the Board Room of the University, Room A-2029, at 2:00 p.m.

PRESENT:

Mr. Gil Dalton, Chair
Ms. Mary Broderick, Vice-Chair
Dr. Eddy Campbell, Acting President
Dr. Michael Collins, Acting Vice-President (Academic)
Ms. Julie Browne
Ms. Gaylene Buckle
Ms. Pat Coish-Snow
Mr. Brian Dalton
Mr. Adam Daniels
Mr. Rex Gibbons
Mr. Martin Gould
Ms. Jennifer Guy
Mr. John Hogan
Mr. James Igloliorte
Mr. James Keating
Mr. Ken Marshall
Mr. Darek Moreau
Dr. Vinod Patel
Ms. Melissa Squarey
Ms. Eleanor Swanson
Ms. Kathie Thoms
Ms. Tina Pardy, Secretary

APOLOGIES: General Rick Hillier, Ms. Jeanette Lundrigan, Mr. Lee Parsons, Mr. Tony Roche, Ms. Rosellen Sullivan, Ms. Judy White

PRESENT BY INVITATION:

Mr. Kent Decker, Vice-President (Administration and Finance), Dr. Christopher Loomis, Vice-President (Academic) *Pro Tempore* and Dr. Ray Gosine, Vice-President (Research) *Pro Tempore*.

PRESENTATION - NEWFOUNDLAND AND LABRADOR RESEARCH DEVELOPMENT COUNCIL

Mr. Dalton welcomed to the meeting, Mr. Glenn Janes, CEO of the Newfoundland and Labrador Research and Development Council who provided a presentation on the mandate of the Council.

After a question and answer period, Mr. Dalton, on behalf of the Board, thanked Mr. Janes for his very informative presentation and Mr. Janes left the meeting.

5494. MEETING CALLED TO ORDER

The meeting was called to order at 2:00 p.m. by Mr. Dalton, Chair.

Mr. Dalton welcomed Mr. Adam Daniels, Memorial University of Newfoundland Students' Union representative as well as Dr. Ray Gosine, Vice-President (Research) *Pro Tempore* to their first meeting.

5495. SAFETY MOMENT

Today's Safety Moment included an update on an odor situation at the Health Sciences Centre. Mr. Decker advised the Board of the safety precautions taken by Memorial University with regard to this situation.

5496. APPROVAL OF THE AGENDA

The agenda for the meeting was approved, as amended.

5497. MINUTES

The Minutes of the regular meeting of the Board of Regents held on September 11, 2008, a copy of which was circulated, were approved by the Board with noted amendments.

5498. CHAIR'S REPORT

Dr. Campbell, Dr. Collins, Dr. Loomis, Mr. Decker and Dr. Gosine left the meeting during the discussion of this item.

1. Minutes of the meetings of the Board of Regents held on August 4 and 12, 2008

The Minutes of the special meetings of the Board of Regents held on August 4 and August 12, 2008, copies of which were circulated, were approved by the Board.

Dr. Patel joined the meeting at 2:25 p.m.

Mr. Dalton joined the meeting at 2:30 p.m.

2. Update on the Presidential Search

At a meeting held on September 11, 2008, the Board of Regents received and considered a notice of motion regarding the dissolution of the current Presidential Search Committee. Subsequently, at a meeting held on September 30, 2008, members of the Presidential Search Committee were debriefed and were provided an opportunity to outline their thoughts and recommendations for future presidential searches.

Update on the Presidential Search (cont'd)

Following discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents dissolve the current Presidential Search Committee and thank its members for the conscientious manner in which it conducted its affairs. It was further resolved that when the Board is satisfied that a resolution to these questions of autonomy has been achieved, it will turn its attention to the creation of a new presidential Search Committee.

Dr. Campbell, Mr. Decker, Dr. Loomis, Dr. Collins and Dr. Gosine rejoined the meeting at this point.

3. Autonomy of Memorial University of Newfoundland

At a meeting held on September 11, 2008, the Board of Regents passed a resolution that would empower the Executive Committee of the Board to approve specific terms of reference and timelines for an ad hoc Committee to recommend amendments to the Memorial University Act to Secure Autonomy for Memorial University of Newfoundland. Subsequently, at a meeting of the Executive Committee of the Board of Regents held on October 1, 2008, the following mandate and membership of the ad hoc Committee was approved as follows:

"Mandate

- (a) draft for the consideration of the Board of Regents, in consultation with the Senate, amendments to the Memorial University Act to secure and preserve autonomy for the University and to bring clarity to the role of government in the appointment of the President.
- (b) present a report to the Board of Regents on December 11, 2008.

Membership Structure

- (a) Three members of the Board of Regents to be chosen by the Executive Committee of the Board with an appropriate balance amongst Board members:

Mary Broderick, Chair
Tony Roche
Darek Moreau

- (b) Three members of the Senate to be appointed by the Executive Committee of the Board following nomination by the Senate. The nominations should reflect in as far as possible to the composition of Senate which is comprised of ex-officio members, academic staff members and student members.

Noreen Golfman, Vice-Chair (Dean, School of Graduate Studies)
Paul Wilson, Sir Wilfred Grenfell College
Ryan Marshall, MUNSU

- (c) The Secretary of Senate: Glenn W. Collins

The Secretary of the Board of Regents will serve as Secretary and the Office of General Counsel will provide advice and support to the ad hoc Committee. The Executive Committee of the Board may appoint a Chair and Vice-Chair of the Committee.

This report was received for information only and did not require a resolution of the Board.

Ms. Thoms joined the meeting at 2:40 p.m.

Mr. Marshall joined the meeting at 2:45 p.m.

4. Appointment of Advisor to the Board of Regents

The Board received and reviewed background information pertaining to the appointment of an Advisor to the Board of Regents.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approves the establishment of the position of "Advisor to the Board of Regents" in accordance with the parameters set out in the Board submission.

5. Travel Guidelines - Chancellor and Spouse

The Board received and reviewed background information pertaining to guidelines for travel of the Chancellor and his/her spouse.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approves the establishment of

guidelines for travel of the Chancellor and his/her spouse in accordance with the parameters set out in the Board submission.

6. Travel Guidelines - Board of Regents

The Board received and reviewed background information pertaining to the travel guidelines for members of the Board of Regents. The Board was reminded that the travel guidelines for members of the Board of Regents were approved at a meeting of the Board held on June 11, 1992. It is now being recommended that the university's general travel guidelines be applied to members of the Board of Regents, with provision to be made for reimbursement of actual expenses for meals based on proof of payment.

Following discussion, the following motion was approved:

RESOLVED:

That the Board of Regents approve the recommendation that the University's general travel guidelines be applied to members of the Board of Regents, with provision to be made for reimbursement of actual expenses for meals based on proof of payment.

7. Board of Regents Committee Membership

The Board received and approved a revised list of the membership of Board Committees as follows:

Appointments Committee

Chair: Jim Keating
Vice-Chair: Gaylene Buckle
Ex-Officio: Gil Dalton, Chair of the Board of Regents
Dr. Eddy Campbell, Acting President and Vice-Chancellor
Dr. Chris Loomis, Vice-President (Academic) *Pro Tempore*
Tina Pardy, Secretary of the Board of Regents
Other Regents: Mary Broderick
Melissa Squarey
Dr. Vinod Patel
Julie Browne
John Hogan

Campus Planning and Development Committee

Chair: Mary Broderick
Vice-Chair: Darek Moreau
Ex-Officio: Gil Dalton, Chair of the Board of Regents
Dr. Eddy Campbell, Acting President and Vice-Chancellor
Kent Decker, Vice-President (Administration and Finance)
Tina Pardy, Secretary to the Board

Other Regents: Martin Gould
Jennifer Guy
Adam Daniels
Ken Marshall
Rex Gibbons
Secretary: Darrell Miles

Finance Committee

Chair: Pat Coish-Snow
Vice-Chair: Rex Gibbons
Ex-Officio: Gil Dalton, Chair of the Board of Regents
Dr. Eddy Campbell, Acting President and Vice-Chancellor
Dr. Chris Loomis, Vice-President (Academic) *Pro Tempore*
Kent Decker, Vice-President (Administration and Finance)
Tina Pardy, Secretary to the Board
Other Regents: Martin Gould
Tony Roche
Julie Browne
Rosellen Sullivan
Jennifer Guy
Secretary: Debbie Collis

Investment Committee(Sub-Committee of Finance)

Chair: Tony Roche
Vice-Chair: Martin Gould
Ex-Officio : Gil Dalton, Chair of the Board of Regents
Dr. Eddy Campbell, Acting President and Vice-Chancellor
Kent Decker, Vice-President (Administration & Finance)
Dr. Penny Blackwood
Glen Roberts
Debbie Collis
Heather King
Outside Reps: Will Small
Ray Smallwood
C-CORE Rep: Susan Kennedy
Secretary: Heather King

Audit and Risk Management Committee

Chair: Eleanor Swanson
Vice-Chair: Kathie Thoms
Other Regent: Jim Igloliorte
Ex-Officio : Gil Dalton, Chair of the Board of Regents
Dr. Eddy Campbell, Acting President and Vice-Chancellor
Kent Decker, Vice-President (Administration and Finance)
Tina Pardy, Secretary to the Board
Karen Hollett, Legal Council
Debbie Collis, Director, Financial and Administrative Services

Secretary: David Head, Director of Enterprise Risk Management

Labour Relations

Chair: Gil Dalton, Chair of the Board of Regents
Vice-Chair: Mary Broderick, Vice-Chair, Board of Regents
Regents: Brian Dalton
Kathie Thoms
Adam Daniels
Chair of Pensions: Eleanor Swanson
Chair of Employee Benefits: Jim Keating
Acting President & Vice-Chancellor: Dr. Eddy Campbell
Vice-President (Academic)
Pro Tempore: Dr. Chris Loomis
Vice-President (Administration & Finance): Kent Decker
Secretary: Tina Pardy

University Pensions Committee

Chair: Eleanor Swanson

Employee Benefits Committee

Chair: Jim Keating
MUNFA: Marian Atkinson, Executive Officer, MUNFA
Natalie Oman, Philosophy
Rebecca Law, Pharmacy
Catherine Penney, Psychology
Evan Simpson, Philosophy
Jean Snook, German & Russian
Malgosia Zuberek, Computer Science

Executive Compensation Committee

Chair: Gil Dalton, Chair of the Board of Regents
Acting President & Vice-Chancellor: Dr. Eddy Campbell
Vice-President (Administration and Finance): Mr. Kent Decker
Chair of Finance: Pat Coish-Snow
Regents: Rex Gibbons
Jeannette Lundrigan
Outside Rep: George Bradbury
Secretary: Tina Pardy

Executive Committee

Chair: Gil Dalton, Chair of the Board of Regents
Vice-Chair: Mary Broderick
Chair of Finance: Pat Coish-Snow
Chair of Appointments: Jim Keating
Acting President
& Vice-Chancellor: Dr. Eddy Campbell
Secretary: Tina Pardy

Separately Incorporated Entities Committee

Chair: Jim Igloliorite
Vice-Chair: Rosellen Sullivan
Other Regents: Brian Dalton
Judy White
Lee Parsons
Pat Coish-Snow
Ex-Officio: Gil Dalton, Chair of the Board of Regents
Dr. Eddy Campbell, Acting President and Vice-Chancellor
Kent Decker, Vice-President (Administration & Finance)
Debbie Collis, Director, Financial and Administrative Services
Secretary: Tina Pardy

Policy Oversight Committee

Chair: Tony Roche
Vice-Chair: Jeannette Lundrigan
Other Regents: Darek Moreau
John Hogan
Ken Marshall
Ex-officio: Gil Dalton, Chair of the Board of Regents
Eddy Campbell, Acting President and Vice-Chancellor
Donna Ball, Senior Policy Analyst

Mr. Gould left the meeting at 3:05 p.m.

5499. ACTING PRESIDENT'S REPORT

1. Update on Activities Relating to the University's Strategic Plan

The Board received and reviewed background information pertaining to activities relating to the University's Strategic Plan. A report on the activities of the President during the period September 12 to October 10, 2008 was provided. Dr. Campbell also provided the Board with an update regarding a pilot project aimed at graduate students to facilitate their transition into the workplace. He then provided a report on international student mobility at Memorial.

Dr. Collins then provided the Board with an update of the student registration

progress.

2. "Novel Ideas" - President's Report 2008

The Board welcomed to the meeting Mr. Ivan Muzychka from the Division of Marketing and Communications. He provided a presentation on some of the Highlights of the President's Report 2008 entitled *Novel Ideas* and in doing so noted that the report speaks to the stories of innovation that exist at the university. The Board was advised that the year report for 2008 provides information on Memorial's innovative research, profiles students and faculty, and includes the University's complete financial statements and statistical reports. The report is also available on the University's website at www.mun.ca/2008report/.

Following the presentation and a question and answer session, Mr. Dalton thanked Mr. Muzychka for his informative presentation, and asked him to pass along the Board's appreciation to the staff in the Division of Marketing and Communications and others who were involved in the production of the report.

Mr. Muzychka left the meeting at this point.

3. Update on Capital Campaign

Dr. Campbell provided the Board with an update on the latest developments of the Capital campaign. This included an update on the campaign administration; the identification and researching of prospective donors for the campaign; policy and procedure development; campaign leadership; and, prospect cultivation and solicitation.

This item was for information only and did not require a resolution of the Board.

4. Appointments to the Board of Directors, Genesis Group

The Board received and reviewed background information pertaining to appointments and reappointments to the Genesis Group Inc. Board of Directors.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approves the following re-appointments to the Board of Directors of Genesis Group Inc., for a one-year term effective October 17, 2008:

Mr. Rick Gill, Chairman of the Board of Directors
Mr. Emad Rizkalla
Dr. Mary Williams

Ms. Siobhan Coady
Mr. Keith Stoodley
Mr. Fred Cahill
Dr. James Igloliorte
Dr. Chris Loomis
Mr. David King
Dr. Gary Gorman
Dr. Penny Moody-Corbett
Dr. Ray Gosine
Mr. Jerry Byrne
Ms. Susan Hollett
Ms. Judith Hearn
Ms. Sheila Downer

Further, that the Board approve the following new appointments to the Board of Directors of Genesis Group Inc., for a one-year term , effective October 18, 2008:

Ms. Margaret Allan
Mr. Glen Janes

5. Appointments to the Board of Directors of the MUN Botanical Garden

The Board received and reviewed background information pertaining to reappointments and new appointments to the Board of Directors of the Memorial University Botanical Garden.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approves the following appointments and reappointments to the Board of Directors of the Memorial University Botanical Garden for the terms indicated:

Ms. Diana Dabinett be extended for a one year term, expiring on October 31, 2009

Mr. Rick Cooper be extended for a three year term, expiring on October 31, 2011

Ms. Pamela Pippy be extended for a three year term, expiring on October 31, 2011

Further that the Board of Regents approves the following new appointments for a three-year term ending October 31, 2011:

Ms. Sheila Boone
Mr. Stephen Outerbridge
Ms. Beth Crosbie Alexander
Ms. Pat Rivers

The Board also noted the following retirements from the Board of Directors of the Memorial University Botanical Garden:

Mr. Karl Green
Ms. Gail Pearcey
Ms. Dianne Smith
Ms. Francine Power Wright
Mr. Robert Bishop

5. Update on Legal Matters

Dr. Campbell reported that there were no new legal matters on which to report. The Board was reminded of a binder pertaining to legal matters involving the University that is available in the Office of the Vice-President (Administration and Finance) for their review at any time.

5500. FINANCE COMMITTEE MEETING

The Minutes of the Finance Committee meeting held on October 16, 2008, were presented by Ms. Pat Coish-Snow, Chair of the Committee. On the recommendation of the Finance Committee, the following resolutions were passed with respect to the items requiring specific approval of the Board:

Item 3070 - Update on Financial Position 2008/09 Fiscal Year

The Board received and reviewed an update on the University's 2008-09 financial position. The Board will receive a further update in their December 2008 meeting.

This item was for information and did not require a resolution of the Board.

Item 3071 - Annual Budget Submission to the Provincial Government for Fiscal Years ending 2010, 2011 and 2012

The Board received and reviewed background information pertaining to the budget submission to Government for Memorial University including the Faculty of Medicine for the fiscal years ending 2010, 2011 and 2012. A summary containing detailed information was provided to the Board.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approves the budget submission for Memorial University including the Faculty of Medicine to the Provincial Government for fiscal years ending 2010, 2011, and 2012.

Item 3072 - Update on Financial Performance of Investments and Pensions

Mr. Decker provided the Board with an update on the financial performance of Memorial's Investments and Pensions.

Item 3073 - Conversion of Contractual Positions to Permanent

The Board received and reviewed background information pertaining to a recommendation to convert contractual positions to permanent within the University position complement.

The Board was advised that funding is available in the 2008/2009 operating budget of the Division of Marketing and Communications to support these permanent positions.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approves the conversion of the following positions to permanent within the University position complement:

Marketing and Communications

PRD-037 - Art Director

PRD-038 - Marketing Coordinator

Item 3074 - Establishment of Permanent Position with the University Position Complement

The Board received and reviewed background information pertaining to the establishment of a permanent position in the Faculty of Medicine.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approves the establishment of the following position in the Faculty of Medicine:

MED-225 - Research Assistant III

5501. REPORT OF THE EXECUTIVE COMMITTEE AND THE EXECUTIVE COMPENSATION COMMITTEE

Dr. Loomis and Dr. Gosine left the meeting during the discussion of this item.

1. Appointment of Dr. Christopher Loomis as Vice-President (Academic) Pro Tempore and Appointment of Dr. Ray Gosine as Vice-President (Research) Pro Tempore

The Board received and reviewed background information pertaining to the appointment of Dr. Christopher Loomis as Vice-President (Academic) *Pro Tempore* and the appointment of Dr. Ray Gosine as Vice-President (Research) *Pro Tempore*.

After discussion, the following resolution was unanimously passed:

RESOLVED:

That the Board of Regents approve the appointment of Dr. Chris Loomis as Vice-President (Academic) *Pro Tempore*, effective October 15, 2008, in accordance with the terms and conditions as approved by the Executive Compensation Committee.

Be it further resolved that the Board of Regents approve the appointment of Dr. Ray Gosine as Vice-President (Research) *Pro Tempore*, effective October 15, 2008, in accordance with the terms and conditions as approved by the Executive Compensation Committee.

Ms. Squarey left the meeting at 4:20 p.m.

Dr. Loomis and Dr. Gosine rejoined the meeting at this point.

5502. APPOINTMENTS COMMITTEE MEETING

The Board received and reviewed the Report of Action of the Appointments Committee meeting held on October 16, 2008, which was presented by Ms. Broderick, Chair of the Committee, and approved by the Board.

The following resolution was passed with respect to the appointments requiring specific approval of the Board:

RESOLVED:

That the Board of Regents approves the following appointment:

Mr. Rick Meaney as Director of Technical Services, effective

September 23, 2008 with the terms and conditions recommended by the Appointments Committee.

5503. CAMPUS PLANNING AND DEVELOPMENT COMMITTEE

1. Capital Projects Update

The Board received and reviewed a summary report of the following capital projects currently underway or being planned:

St. John's Campus

- Energy Performance Contract
- New Residences
- Residence Renovations
- Alumni House Extension
- Mount Scio Road Renovations
- Newfoundland & Labrador Centre for Interdisciplinary Research in Human Genetics
- Faculty of Medicine Building Extension, HSC

Marine Institute

- Holyrood Marine Base

Sir Wilfred Grenfell College

- Corner Brook Curling Club Facilities (Rec Plex)
- New Residence

The Board was advised that projects are on time and on budget and was also advised that there were no safety related incidents reported by contractors since the last meeting.

5504. LABOUR RELATIONS MATTERS

Dr. Campbell provided a verbal report of the Labour Relations Committee meeting held on October 15, 2008 at which an update on the LUMUN, MUNFA and NAPE/CUPE negotiations were provided.

After a discussion, the following resolution passed:

RESOLVED:

That the Board of Regents approves the delegation of authority to the Labour Relations Committee ratify the tentative Collective Agreement with CUPE Locate 1615.

5505. SEPARATELY INCORPORATED ENTITIES COMMITTEE

1. Expansion of the Works

The Board received and reviewed background information pertaining to the request of additional budgetary allocation for the MURC "Expansion and Renovation: Aquarena Members Changerooms.

The Board was advised that a letter dated September 10, 2008 was received from Mr. Bill Thistle, Chair of the Board of Directors, Memorial University Recreation Complex with regard to the expansion and renovation to the Aquarena members changerooms. Tenders for the project closed August 29, 2008. Two bids were received and the consultant recommended an award. For reasons outlined in that letter, it was recommended that an additional \$200,000 (provided by MURC) be allocated for this project to cover increased costs and contingencies.

The Board was further advised that the deadline for the tender award was September 29, 2008, therefore relevant material relating to the "Expansion and Renovation of the Aquarena Members Changerooms" was circulated by email on September 22, 2008 to the Separately Incorporated Entities Committee and a recommendation to approve the allocation of additional funds was confirmed through this email poll.

This item was presented for information only and did not require a resolution of the Board.

2. Update on Labour Matters at the Works

Mr. Decker provided a verbal update on the labour matters at the Works.

5506. SENATE MATTERS

1. September 9, 2008 Meeting

The Board received and reviewed a report of items of business considered by Senate at its regular meeting held on September 9, 2008. Approval was given to the following items requiring Board approval under Section 56(h) (course of study) and 56(s) (making or altering a rule or regulation) of the Act:

Item 4 Report of the Senate Committee on Undergraduate Studies
(No. 4.1 - 4.8)

2. Amendment to the Constitution of the School of Pharmacy

On the recommendation of Senate, the following resolution was passed:

RESOLVED:

That the Board of Regents approves the amendments to the School of Pharmacy Constitution.

5507. OTHER BUSINESS

1. Correspondence from the Honorable Trevor Taylor - Rural Secretariat

A letter dated August 14, 2008 was received from the Honorable Trevor Taylor, Minister Responsible for the Rural Secretariat with regard to the Board of Regents representation on the Provincial Council of the Rural Secretariat. Mr. Dalton advised that Ms. Jennifer Guy has agreed to serve as the Board representative on the Rural Secretariat. The Board Secretary will convey the recommendation to Minister Taylor.

2. Last meeting

Ms. Broderick acknowledged that this was the final Board meeting that Mr. Dalton would be attending. In this regard she proposed the adoption of following resolution, which was passed unanimously:

RESOLVED THAT the Regents of Memorial University of Newfoundland acknowledge with sincere gratitude and appreciation the outstanding contribution rendered to the University by Mr. Gil Dalton during his term as Chair of the Board of Regents of Memorial University of Newfoundland.

In response, Mr. Dalton thanked the Board members for their tremendous support and remarked that he thoroughly enjoyed his work and associations with the Administration and the Board during his term as Chair.

ADJOURNMENT

The meeting adjourned at 5:00 p.m.