

**MEMORIAL UNIVERSITY OF NEWFOUNDLAND**

**BOARD OF REGENTS**

The regular meeting of the Board of Regents was held on Monday, May 26, 2008, in the Board Room of the University, Room A-2029, at 2:00 p.m.

**PRESENT:**

Mr. Gil Dalton, Chair  
Ms. Mary Broderick, Vice-Chair  
Dr. Eddy Campbell, Acting President  
Dr. Michael Collins, Acting Vice-President (Academic)  
Ms. Gaylene Buckle  
Ms. Ruth Canning  
Ms. Pat Coish-Snow  
Mr. Brian Dalton  
Ms. Deanne Fleet  
Mr. Martin Gould  
Mr. Jim Igloliorte  
Mr. Jim Keating  
Mr. Earl Ludlow  
Ms. Jeannette Lundrigan  
Mr. Douglas Moores  
Mr. Darek Moreau  
Dr. Vinod Patel  
Ms. Melissa Squarey  
Ms. Rosellen Sullivan  
Ms. Eleanor Swanson  
Ms. Kathie Thoms  
Ms. Eleanor Bennett, Secretary

**APOLOGIES:** Ms. Meghan Mitchell, Mr. Tony Roche, Ms. Sherina Wall, and Ms. Judy White.

**PRESENT BY INVITATION:**

Mr. Kent Decker, Vice-President (Administration and Finance), and Dr. Christopher Loomis, Vice-President (Research)

**5452. MEETING CALLED TO ORDER**

The meeting was called to order at 2:00 p.m. by Mr. Dalton, Chair.

**5453. APPROVAL OF THE AGENDA**

The agenda for the meeting was approved as amended.

**5454. MINUTES**

The Minutes of the regular meeting of the Board of Regents held on March 25, 2008, a copy of which was circulated, were approved by the Board.

**5455. CHAIR'S REPORT**

1. Update on the Presidential Search

Dr. Campbell, Dr. Collins, Dr. Loomis, and Mr. Decker left the meeting during the discussion of this item.

Mr. Dalton provided the Board with a report on the status of the Presidential Search to date.

2. Governance Matters

There was a discussion of possible governance changes at the Board of Regents level in light of expected legislative changes to the Memorial University Act.

**5456. ACTING PRESIDENT'S REPORT**

1. Activity Report

Dr. Campbell advised the Board of a number of activities in which he had been involved and a number of events in which he had attended since the last meeting of the Board.

Ms. Sullivan joined the meeting at 3:00 p.m.

2. Registration Report

Dr. Campbell presented a verbal report on the 2008 Spring Semester enrolment and recruitment initiatives.

3. Report on Philanthropic Support for Memorial

The Board received and reviewed a report on philanthropic support for Memorial, which was presented by Dr. Campbell.

The Board was advised that in the spring of 2005 Memorial created three

faculty-based development officer (FDO) positions as a pilot project.

These staff are primarily responsible for the cultivation of giving to the assigned faculties with a focus on major gifts, and the building of relationships between the faculty and its alumni, friends and organizations.

The three positions were located as follows: one in the Faculty of Medicine, one shared by the Faculties of Business Administration and Engineering and Applied Science, and one shared by the Faculty of Arts and the School of Music.

The Board was reminded that in September, 2007 it approved a plan to restructure the Office of Alumni Affairs and Development to significantly augment staffing levels, from 18 to 30, with the most significant expansion under the Development function.

Thus far in that area, two new senior development officers responsible for major gifts have been hired; one new FDO has been hired shared by the schools of Nursing and Pharmacy; one new FDO has been allocated to Sir Wilfred Grenfell College (hiring pending); and the third new FDO position is in progress. Recruitment of the Associate Director of Development is ongoing, with the remaining development positions to follow.

The Board received a two-year report on giving for the fiscal year (FY) end March 31, 2007 and March 31, 2008 which summarized the significant strides made in fundraising this past year. Highlights included a significant increase in the number of major gifts received and a striking increase in the number of donors overall.

It was noted, however, that the overall total has not changed significantly because of a single estate gift (the Ball Estate) in the amount of \$1.3M which was received in April, 2007. A different picture of the results of Memorial's fundraising efforts is achieved when this is removed.

#### 4. Update on Strategic Plan

The Board received a copy of the Memorial University Strategic Plan Report Card. Dr. Campbell asked the Board if they would review the report and provide him with feedback on the Plan within the next couple of weeks.

#### 5. Presentation on Employee Opinion Survey

Mr. Dalton welcomed to the meeting, Ms. Lisa Hollett, Director of Human Resources, who provided a presentation on the Employee Opinion Survey.

After a question and answer period, Mr. Dalton, on behalf of the Board, thanked Ms. Hollett for her very informative presentation and she left the meeting.

6. Appointment to Board of Directors of Western Sports and Entertainment

The Board received and reviewed background information pertaining to a recommendation for reappointments and an appointment to the Board of Directors for the Western Sports and Entertainment Inc. Corporation.

After discussion, the following resolution was passed:

**RESOLVED:**

That the Board of Regents approves the following reappointments to the Board of Directors of the Western Sports and Entertainment Inc. Corporation for a three-year period expiring April 25, 2011:

Mr. Kent Brothers – public appointment

Mr. Victor Simmons – Corner Brook Civic Centre Association appointment

Dr. Robert Gallant – SWGC faculty Member

Mr. Dennis Waterman – SWGC staff Member

That the Board of Regents approves the appointment of Mr. Jamie Fowlow (public appointment) for a two-year term expiring May 26, 2010.

7. Reappointments to Board of Directors of MURC

The Board received and reviewed background information pertaining to a recommendation for the reappointment of student representatives to the Memorial University Recreation Complex (MURC) Board of Directors.

After discussion, the following resolution was passed:

**RESOLVED:**

That the Board of Regents approves the reappointment of the following student representatives to the Board of Directors of the Memorial University Recreation Complex:

Ms. Stephanie Power - for a one-year term, effective June 1, 2008

Mr. Nick Eisnor - for a one-year term, effective July 20, 2008.

#### 8. Appointment of Vice-Chair of C-Core Board of Directors

The Board received and reviewed background information pertaining to the appointment of a Vice-Chair of the C-Core Board of Directors.

The Board was advised that Mr. James Bates, formerly Vice-Chairman of the Board of C-CORE was appointed as Chairman for a term commencing July 31, 2006 and ending on July 31, 2009. The position of Vice-Chair has been vacant since that time.

The Board was advised that Mr. Vic Young has been appointed as Vice-Chair of the C-CORE Board of Directors by the President of the University for a term commencing April 21, 2008 and ending on March 31, 2009.

### **5457. FINANCE COMMITTEE MEETING**

The Minutes of the Finance Committee meeting held on May 26, 2008, which were presented by Ms. Pat Coish-Snow, Chair of the Committee, were approved by the Board. On the recommendation of the Finance Committee, the following resolutions were passed with respect to the items requiring specific approval of the Board:

#### Item 3039 - 2008-09 Budget Estimates

The Board received and reviewed background information pertaining to the 2008-09 budget estimates for the University and the Faculty of Medicine.

After discussion, the following resolution was passed:

#### **RESOLVED:**

That the Board of Regents approves the budget estimates for the fiscal year 2008/09 as presented.

#### Item 3040 Establishment of Rates of Pay for Facilitators - Arts

The Board received and reviewed background information pertaining to a recommendation for the establishment of rates of pay for Facilitators employed for workshops and field trips within the Faculty of Arts. It was noted that the payment of these rates is solely from program revenue.

#### **RESOLVED:**

That the Board of Regents approves the establishment of a pay range for Facilitators employed for workshops and field trips within the Faculty of Arts.

Item 3041 - Conversion of Contractual Positions to Permanent

The Board received and reviewed background information pertaining to a recommendation to convert contractual positions to permanent within the University position complement.

After discussion, the following resolution was passed:

**RESOLVED:**

That the Board of Regents approves the conversion of the following positions to permanent within the University position complement:

Department of Human Resources

HRS-055 - Worklife Programs Coordinator - BL 8

Department of Earth Sciences

ESC-028 - Instructional Assistant - BL 7

Item 3042 - Recreation Fee Increases

The Board received and reviewed background information pertaining to a recommendation for an increase in the Recreation Fee.

The Board was advised that students at the St. John's Campus and the Marine Institute Campus who are enrolled in full semester programs are required to pay a mandatory Recreation Fee of \$40 per regular semester and \$20 for Intersession and Summer Session. The current rates were established in 2001 and became effective January, 2002. The establishment of a fee was done after broad consultation with students through a survey and group sessions with 90% indicating that a fee of \$40 was acceptable. There was no provision made for inflation of the fee.

The intent now is to adjust the fee on a one time basis to fund the addition of new Student Fitness Space at the Field House and to provide for ongoing inflation of operating costs at the Field House.

The principle of Consumer Price Index based inflation of student fees has become widely acceptable with our Student Unions and their fees are adjusted annually on this basis.

The Board was advised that the Dean of Student Affairs and Services had

consulted with leaders of MUNSU who have indicated support for CPI based increases. The first \$900,000 of incremental revenue will be used as a contribution toward the Student Fitness Space.

After discussion, the following resolution was passed:

**RESOLVED:**

That the Board of Regents approves increases in the Recreation Fee of \$10 per Regular Semester and \$5 for each of Intersession and Summer Session (totaling \$50 and \$25 respectively) commencing September 1, 2008, and approves an automatic adjustment annually on September 1 of each subsequent year to reflect increases in the Consumer Price Index for St. John's, NL as determined by Statistics Canada.

**Item 3043 - Student Housing Rates and Residence Confirmation Fee - SWGC**

The Board received and reviewed background information pertaining to a recommendation for an increase in the student housing rates and residence confirmation fee at Sir Wilfred Grenfell College.

Regarding the recommendation for an increase in residence and chalet rates, the Board was advised that student housing fees at SWGC have not increased in more than 5 years. However, the institution has provided the same level of student services over this period, while the annual inflation costs that get factored in for various services (such as Internet, Utilities, Salaries, etc.) have increased significantly. As a result, SWGC has not been able to dedicate money to the continued renewal of some housing features.

A fee increase will coincide with a facilities renewal plan to address the current needs of the housing residents. This facilities renewal plan has been constructed through consultation with students living in residence and priorities established according to student feedback.

Over the life of this plan, revenue from this proposed fee increase will be used to address many of the cosmetic upgrades required throughout the housing operation. Currently most of the rooms are in need of serious repair.

At a recent feedback forum, members of Residence Community (including Staff, Residence Council, and Chalet Council – which represent all students in housing at SWGC) were 75% in favor of an increase of residence fees provided the additional revenues are directed at facilities

renewal and service to students. Of those same students, 81% preferred an option which would allow for smaller incremental fee increases spread over more years as opposed to a one time large increase.

Regarding a recommendation for an increase in confirmation fee, the Board was advised that returning residents (i.e., not "incoming" students) sometimes apply for residence to "save" a space in case they are unable to find other suitable accommodation off campus. As well, some students will apply for housing and pay the fee saying that they are intending to return so that they can take advantage of the free summer storage provided to students in the chalets. The current confirmation fee is not high enough to discourage this practice. Therefore, the students and staff have recommended an increase in confirmation fees from \$100 to \$500 to ensure that all students are treated equally, effective Fall 2008 for applications for Fall 2009. The fee will be refunded to students who are not successful in obtaining final acceptance to the University.

Student representatives from both the residence and chalet councils were consulted about these proposed changes. These proposals reflect students' suggestions for addressing the issue of providing more places for incoming students and supporting the current residence culture. Although they did not like the increases, they understand their necessity and support incremental increases over the next few years as long as they are dedicated to residence upgrades and service to students. Even with this increase, room rates at SWGC will remain lower than those at the St. John's campus and are the lowest in Atlantic Canada.

After discussion, the following resolution was passed:

**RESOLVED:**

That the Board of Regents approves an increase in the student housing rates at Sir Wilfred Grenfell College equivalent to 9% in the chalets and 10% in residence, effective September 2008.

That the Board of Regents defers to the July Board meeting, pending receipt of further information, an increase in the Residence Confirmation Fee at Sir Wilfred Grenfell College from \$100 to \$500 for new and returning students, effective Fall 2008 for applications for Fall 2009.

**Item 3044 - Resident Assistant and Proctor Remuneration - SWGC**

Ms. Squarey declared a conflict of interest and absented herself during the discussion of this item.



The Board received and reviewed background information pertaining to a recommendation regarding Resident Assistant and Proctor remuneration at Sir Wilfred Grenfell College (SWGK).

After discussion, it was decided to defer this item to the July 17, 2008 meeting of the Board, pending receipt of further information.

Item 3045 - Revision to Senior Administrative Management Compensation Structure

The Board received and reviewed background information pertaining to a revision to the Senior Administrative Management Compensation structure.

After discussion, the following resolution was passed:

**RESOLVED:**

That the Board of Regents approves the establishment of a new Senior Administrative Management Salary Scale SAM 05 classification on the salary scale effective April 1, 2008, with the allocation of the appropriate positions based on ratings.

Item 3046 - MURC Expansion/Renovation

This item was also reviewed by the Separately Incorporated Entities and the Campus Planning and Development Committees.

The Board received and reviewed background information pertaining to a recommendation for the Memorial University Recreation Complex (MURC) expansion/renovation plans.

The Board was advised that MURC has planned three renovations to the facilities of Memorial that it occupies as follows:

- Student Fitness Facilities
- Aquarena Change Facilities
- Tim Horton's Kiosk

After discussion, the following resolution was passed:

**RESOLVED:**

That the Board of Regents approves the plans for expansion/renovation to the Memorial University Recreation Complex as follows:

- Expansion of the Student Fitness Facilities and Aquarena Change Facilities at a cost of \$1.5 million and \$1 million respectively, and
- Funding in support of the expansion of the Student Fitness Facilities in the amount of \$1,500,000.

Item 3047 - Addition of Major Restorative Services to the Dental Plan

This item was not considered at the Finance Committee meeting but was deferred to the full Board for further discussion.

The Board received and reviewed background information pertaining to the addition of Major Restorative Services to the Dental Plan.

The Board was reminded that at its meeting on March 25, 2008, it approved a recommendation from the Employee Benefits Committee to renew the group benefit plans for the policy year beginning April 1, 2008. Further, it approved four out of five plan improvements recommended by the Committee. The fifth improvement, the addition of Major Restorative Services to the Dental plan, was deferred to the May 26, 2008 meeting of the Board, pending approval of the University's 2008-09 budget request from government.

The recommendation of the of the Employee Benefits Committee was that Major Restorative Services be added to the dental plan to provide 70% reimbursement, to a maximum of \$1,000 per participant, per calendar year, effective June 1, 2008. The cost of this improvement is to be funded by an 18.6% rate increase.

The Board was advised that the cost of this recommendation for the remainder of the fiscal year, adjusted for the April 1, 2008 renewal and reflecting updated population figures, is estimated as follows:

Projected Additional Annual Cost June 1, 2008:

University:	\$166,800
Employees:	\$91,400
Retirees:	\$29,800
Surplus:	-
Total:	\$288,000

The Board was advised that the position of the University Administration was not to recommend approval that this benefit be added to the dental plan in the current fiscal year due to the budget position of the University and the financial implications of implementing this improvement.

After discussion, the following resolution was passed:

**RESOLVED:**

That the Board of Regents defers to the next fiscal year a recommendation from the Employee Benefits Committee that Major Restorative Services be added to the dental plan to provide 70% reimbursement, to a maximum of \$1,000 per participant, per calendar year, effective June 1, 2008.

**Item 3048 - Administrative Budget for MUN Pension Plan-2008-09**

The Board received and reviewed background information pertaining to a recommendation to approve the administrative budget for the Memorial University Pension Plan for 2008-2009.

The Board was reminded that in 2003, it approved an internal administrative budget policy for the Memorial University Pension Plan. The purpose of the policy is to set out guidelines for internal administrative expenses regarding the pension plan.

The Board was advised that the Pension Plan budget for 2008-2009 has increased from the prior year due to an increase in the allocation required for salaries and benefits. This is attributable to normal salary growth, implementation of a new senior administrative salary scale and an estimated general salary increase. 50% of salaries in the Benefits and Pensions area are paid by the pension plan.

After discussion, the following resolution was passed:

**RESOLVED:**

That the Board of Regents approves the budget submission of internal administrative expenditures of the Memorial University Pension Plan for the fiscal year April 1, 2008 to March 31, 2009.

**5458. AUDIT AND RISK MANAGEMENT COMMITTEE MEETING**

A verbal report of the meeting of the Audit and Risk Management Committee of May 24, 2008 was presented by Mr. Moores, Chair of the Committee, and the following resolution was passed with respect to the item requiring specific approval of the Board:

**1. Internal Audit Plan for 2008-09**

The Board received and reviewed background information pertaining to

the Internal Audit Plan for 2008-09.

The Board was advised that Internal Audit operates as a unit within the Enterprise Risk Management Department. The Unit's main objective is to manage risks, improve processes and evaluate compliance by monitoring the effectiveness of controls and adherence to policy, procedure and legislative requirements. It is also responsible for forensic audits in cases where inappropriate activity is suspected with respect to University funds or assets.

This plan is primarily risk-based, adopting a thematic approach to define audit projects scheduled for the current fiscal year. In addition, other projects have been proposed to ensure that specific aspects of the University's operations that have not been addressed for a number of years are reviewed.

After discussion, the following resolution was passed:

**RESOLVED:**

That the Board of Regents approves the Internal Audit Plan for 2008-09.

**5459. APPOINTMENTS COMMITTEE MEETINGS**

The Board received and reviewed two Reports of Action of the Appointments Committee meetings held on April 24, 2008 and May 26, 2008, along with an addendum, which was presented by Ms. Broderick, Chair of the Committee, and approved by the Board.

The following resolution was passed with respect to the appointments requiring specific approval of the Board:

**RESOLVED:**

That the Board of Regents approves the following appointments:

Dr. Noreen Golfman as Dean of the School of Graduate Studies, for a five-year term, commencing June 1, 2008 and ending May 31, 2013.

Dr. David Dibbon as Dean of the Faculty of Education, for a five-year term, commencing July 1, 2008 and ending June 30, 2013.

Ms. Karen Kennedy as Director of the Division of Life Long

Learning, effective July 1, 2008.

5460. CAMPUS PLANNING AND DEVELOPMENT COMMITTEE MEETING

The Minutes of the Campus Planning and Development Committee meeting held on May 26, 2008, were presented by Ms. Broderick, Chair of the Committee, and approved by the Board.

The following resolutions were passed with respect to the items requiring specific approval of the Board:

1. Update on progress of Capital Projects

The Board received and reviewed a summary report of the following capital projects currently underway or being planned, and was advised that projects are on time and on budget:

St. John's Campus

- Energy Performance Contract
- Faculty of Arts Offices Relocation/VP (Academic) Office Relocation
- New Residences
- Residence Renovations
- Alumni House Extension
- Mount Scio Road Renovations
- Newfoundland & Labrador Centre for Interdisciplinary Research in Human Genetics
- Extension to the School of Medicine

Marine Institute

- Holyrood Marine Base

Sir Wilfred Grenfell College

- Corner Brook Curling Club Facilities (Rec Plex)
- New Residence

Safety Incident

The Board was notified of a safety incident in the Central Heating Plant, which was reported on March 27, 2008. The incident involved a contractor's employee who caused an electrical discharge when he dropped his screwdriver while working on a chiller replacement contract. There were no injuries as a result of the incident.

2. Annual Report on Leased Space

The Board received and reviewed the annual report of leased space which summarized information on all property lease agreements of Memorial University. These leases cover agreements for external space occupied by the University as well as space Memorial has leased to other organizations.

### 3. Annual Safety Report

The Board received and reviewed the annual safety report for Memorial University of Newfoundland. The Board was advised that the report provided information pertaining to the safety performance of the University for the past fiscal year. Detailed statistical information as well as an overview of key University safety operations was contained in the report.

During the discussion of this item, Mr. Dalton requested that the issue of safety of employees and contractors be an agenda item at future Board meetings and requested the University Administration to provide an update on this matter at each subsequent meeting.

### 4. Annual Report 2007-08 Consultant Commissions for Projects less than \$500,000

The Board received and reviewed the annual report of the architectural and engineering consultant commissions for projects with a capital value of less than \$500,000 awarded in 2007/08.

This list is prepared annually based on information submitted by consulting firms and the University's past experience with the firms.

### 5. Newfoundland and Labrador Science Centre

The Board received and reviewed background information pertaining to a recommendation that the University Administration work with the Provincial Government to develop a proposal to determine if the University would consider an association with the Newfoundland and Labrador Science Centre (NLSC)

The Board was advised that the NLSC was founded in 1993, currently operates out of 10,000 square feet of space in the Murray Premises and is managed by a volunteer Board of Directors. The NLSC has a mission "...to spark interest and participation in science and technology through the presentation of interactive exhibits, informal education programs and the delivery of Province-wide outreach programs."

The NLSC has won awards for both its outreach and onsite programs and has developed programs that cater to the learning objectives of the

primary and elementary school system.

The NLSC currently receives a substantial portion of its revenue from the Federal and Provincial Governments but is currently experiencing significant financial challenges and may be forced to close.

The Board was advised that Memorial has been approached by the Provincial Government to determine if the University would consider an association with the NLSC through a governance arrangement such as an SIE. There is recognition that funding would have to accompany any such proposal. If the University is receptive to such an arrangement the Department of Education will develop a proposal for consideration by the Board of Regents.

After discussion, the following resolution was passed:

**RESOLVED:**

That the Board of Regents approves a recommendation that the University Administration work with the Provincial Government to develop a proposal for consideration by the Board of Regents to determine if the University would consider an association with the Newfoundland and Labrador Science Centre.

**6. Expansion of the Marine Institute Main Campus at Ridge Road**

The Board received and reviewed background information pertaining to a proposal for an expansion to the Marine Institute Main Campus at Ridge Road.

The Board was advised that the Marine Institute Main Campus at Ridge Road was built in the early 1980's to replace the College of Fisheries which up to that time had been located at the Parade Street Campus vacated by Memorial University in 1964.

Subsequent to the initial construction, additions were made to the building in the late 1980's to accommodate the flume tank, the dynamic ship bridge simulator and the Canadian Centre for Marine Communications funded respectively by the Offshore Development Fund and the Atlantic Canada Opportunities Agency. With these additions the gross area of the building is approximately 30,812 square metres (331,500 square feet) and a net area of 18,500 square metres (198,000 square feet).

In the early 1990's, the Engineering Technology Centre (ETC), currently operated by the College of the North Atlantic, was built adjacent to the

MI Main Campus and connected by a skywalk. The ETC utilizes the MI Main Campus for student facilities (library, gymnasium and cafeteria) and over 24,000 square feet of dedicated offices, classrooms and laboratories.

The Marine Institute has experienced dramatic growth since 1985. In particular, the Navy programs, applied research, outreach, degree and graduate studies are all new and growing areas of endeavour.

A "Space Utilization Baseline Assessment" of the MI Main Campus completed in July, 2007 by Sheppard Case Architects Inc. concluded as follows:

- There is a shortage of classrooms, labs and offices.
- There are no options for renovation within the existing enclosure without displacing or diminishing other units or departments.
- No department or unit has excessive space. It is obvious in many situations that faculty and staff were working in less than ideal conditions.
- Over 50% of offices occupied by faculty and staff have no windows.
- An elevator consultant recommends the addition of three (3) elevators to deal appropriately with the building population and configuration.
- The average utilization of classrooms is estimated to be 85%.
- Total net area required to meet present operations is estimated to be 3,530 square metres or 37,900 square feet. This translates into a gross area of 5,008 square metres or 53,883 square feet.

In summary, all of the space built at the MI Main Campus in the 1980's is completely utilized. The Marine Institute is the primary Provincial resource for development of the fisheries, marine and offshore industries. The ability of the Marine Institute to continue to meet the demands of these industries for leading edge programs, research and industrial assistance is constrained by lack of space. The ability of the Marine Institute to implement Vision 2020 and become a "world oceans institute setting the standard for education, training, innovation and research" requires additional new space.

The recommended expansion of the MI Main Campus is 9,313 square metres or 100,000 square feet. Half of this space is required to meet current demands as per the Sheppard Case Assessment and half is required to provide for student study space, library services, student and client services, expanded education programs and research including the development of the new School of Ocean Technology.

After discussion, the following resolution was passed:



**RESOLVED:**

That the Board of Regents approves the conceptual plan for an expansion to the Marine Institute Main Campus at Ridge Road, and

Further, the Board requests the University Administration to explore opportunities to obtain the necessary funding for this expansion.

**5461. LABOUR RELATIONS MATTERS**

1. LUMUN Negotiations

Dr. Campbell updated the Board on the ongoing activity associated with negotiations with the Lecturers Union (LUMUN).

2. CUPE, NAPE Negotiations

Mr. Decker reported on the activity of negotiations taking place with the various support staff unions of CUPE and NAPE.

**5462. SEPARATELY INCORPORATED ENTITIES COMMITTEE MEETING**

A report of the Separately Incorporated Entities Committee meeting held on May 26, 2008, was presented by Ms. Canning, Chair of the Committee.

1. Edutech Management Agreement

The Board received and reviewed background information pertaining to a recommendation to approve a Management Agreement between the University and Edutech Services Inc. (Edutech). The Agreement is consistent with the principles established for the management of all SIE's. The Board was advised that the Board of Directors of Edutech have reviewed and approved this agreement.

After discussion, the following resolution was passed:

**RESOLVED:**

That the University Administration recommends approval of the Management Agreement between the University and Edutech Services Inc. and authorizes the appropriate officials of the University to sign the document on its behalf.

**5463. SENATE MATTERS**

The Board received and reviewed a report of items of business considered by Senate at its regular meetings held on March 11, 2008 and April 8, 2008. Approval was given to the following items requiring Board approval under Section 56(h) (course of study) and 56(s) (making or altering a rule or regulation) of the Act:

March 11, 2008 Meeting:

- Item 74      Report of the Academic Council of the School of Graduate Studies (No. 74.1 to 74.3)
- Item 76      Report of the Senate Committee on Undergraduate Studies (No. 76.1)

April 8, 2008 Meeting:

- Item 86      Report of the Senate Committee on Undergraduate Studies (No. 86.1)

Awarding of the Title of Professor Emeritus

The Board received and reviewed background information pertaining to the awarding of the title of Professor Emeritus to a number of retired members of the faculty.

After discussion, and on the recommendation of Senate, the following resolution was passed:

**RESOLVED:**

That the Board of Regents awards the title of Professor Emeritus to the following retired members of the faculty:

Dr. Peter Booth, Department of Mathematics and Statistics  
Dr. James Greenlee, Sir Wilfred Grenfell College  
Dr. Carolyn Harley, Department of Psychology  
Dr. Andy den Otter, Department of History  
Dr. Robert Sexty, Faculty of Business Administration

Item 62.15 - Department of Biochemistry

At the March 25, 2008 meeting of the Board Dr. Campbell agreed to a follow up on a request by Ms. Swanson for the administration to clarify the status of consultations regarding the note "That the Department of Biochemistry does not expect to admit students to Dietetics program in the future".

The Board received an explanation regarding this query, which was presented by Dr. Collins.

**5464. OTHER BUSINESS**

1. Research Report

The Board received a copy of "Research Report" Highlights 2008 for their information.

2. Alumni Dinner in Halifax

Ms. Canning informed the Board of a Memorial Alumni Affinity Dinner to be held in Halifax on June 10, 2008 where the guests of honour would include General Rick Hillier, comedian Mark Critch and entertainer Terry Kelly.

3. Last Board Meeting for Ms. Bennett, Secretary to the Board of Regents

Mr. Dalton noted that Ms. Bennett will be retiring from the University on June 27, 2008 and this would be her last official Board meeting. He acknowledged her contribution to the Board during her term as Secretary to the Board of Regents and the following resolution was passed:

**RESOLVED:**

That the Board of Regents of Memorial University of Newfoundland expresses its deep gratitude to Eleanor Bennett for her many years of dedicated service as its Secretary. With great affection, the Regents salute her and wish her the very best for her retirement.

In reply, Ms. Bennett thanked Mr. Dalton and the members of the Board of Regents for their very kind words, and wished the Board all the very best for the future.

**ADJOURNMENT**

The meeting adjourned at 5:15 p.m.