

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

BOARD OF REGENTS

The regular meeting of the Board of Regents was held on Thursday, March 25, 2010 at 2:30 p.m. in the Industry Seminar Room of the Marine Institute.

PRESENT:

Mr. Robert E. Simmonds, Chair
Dr. Christopher W. Loomis, President and Vice-Chancellor, *Pro Tempore*
Dr. Reeta Tremblay, Vice-President (Academic), *Pro Tempore*
Ms. Sheila Ashton
Ms. Pat Coish-Snow
Ms. Mary Cormier
Mr. Brian Dalton
Mr. Adam Daniels
Mr. Rex Gibbons, via teleconference
Ms. Jennifer Guy
Mr. Jim Keating
Mr. Ken Marshall
Mr. Bill Matthews
Mr. Tony Roche
Mr. Auburn Warren
Ms. Tina Pardy, Secretary

APOLOGIES: Chancellor Rick Hillier, Mr. Gilbert Bennett, Ms. Julie Browne, Mr. Jerry Byrne, Ms. Michelle Daye, Mr. Martin Gould, Ms. Noreen Greene-Fraize, Dr. Vinod Patel, Ms. Kathleen Roul, Ms. Donna Stone, Ms. Eleanor Swanson.

PRESENT BY INVITATION:

Mr. Kent Decker, Vice-President (Administration and Finance); Dr. Ray Gosine, Vice-President (Research), *Pro Tempore*; Dr. Holly Pike, Acting Vice-President (Corner Brook); Mr. Glenn Collins, Advisor to the Board; Ms. Karen Hollett, General Counsel.

5649. MEETING CALLED TO ORDER

The meeting was called to order at 2:40 p.m. by Mr. Simmonds, Chair.

The Chair welcomed Dr. Gary Kachanoski, President and Vice-Chancellor Designate to the meeting as an observer.

5650. APPROVAL OF THE AGENDA

The agenda for the meeting was approved, as amended.

5651. **MINUTES**

The Minutes of the regular meeting of the Board of Regents held on February 8, 2010 were approved by the Board.

5652. **CHAIR'S REPORT**

1. Ronald McDonald House of Newfoundland and Labrador

The Chair noted that he was pleased to advise that the Lieutenant-Governor in Council has approved the University's request to lease 8,983 square metres of land on Clinch Crescent to Ronald McDonald House of Newfoundland and Labrador.

2. Presidential Transition Team

The Chair reminded members of the Board that the incoming President and Vice-Chancellor, Dr. Kachanoski, will assume his position on July 1, 2010. Increasingly, universities are establishing Transition Teams to ensure a collaborative and smooth transition from the outgoing president to the incoming president. Therefore, it is proposed to formally establish a team to assist with this goal comprised of:

Glenn Collins, Advisor to the Board
Margot Brown, Executive Director, Office of the President
Victoria Collins, Executive Director, Marketing and Communications

The team will help facilitate Dr. Kachanoski's orientation to Newfoundland and Labrador and Memorial University. Some specific tasks to be undertaken by the team include developing a schedule of introductory internal and external meetings up to July 1, 2010; developing a communications plan around the transition; managing events (for example, installation of the incoming president) and coordinating any materials and briefing notes. In addition, the team will ensure that appropriate recognition events are coordinated in support of Dr. Loomis' departure as President Pro Tempore and will also assist Dr. Loomis' transition back to either Vice-President (Academic) or Vice-President (Research).

Following a brief discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the establishment of the Transition Team, comprised of Glenn Collins, Margot Brown and Victoria Collins.

5653. **PRESIDENT PRO TEMPORE REPORT**

1. Update on the Activities of the Task Force on a Renewed Governance Structure for Sir Wilfred Grenfell College

Dr. Loomis reminded members that at the meeting held on February 8, 2010, he informed the Board that he had created a Task Force on a Renewed Governance Structure for Sir Wilfred Grenfell College (Task Force) to oversee the implementation of initiatives to increase the independence of Sir Wilfred Grenfell College. Dr. Loomis noted that since that time, the Task Force has met on several occasions and is finalizing the terms of reference and membership of the following four committees which support the work of the Task Force: Academic; Research; Administration & finance; and Communications & Nomenclature. The positions for the Sir Wilfred Grenfell College Secretariat have been advertised and interviews are currently underway.

2. Background Report to the Development of the Memorial University Research Plan

The Board received and reviewed information pertaining to the *Background Report to the Development of the Memorial University Research Plan*. Dr. Loomis noted that the development of a new Research Plan was called for in Memorial University's 2007 Strategic Plan. This initiative was launched by the President and Vice-Chancellor *Pro Tempore* in November 2009 and is being overseen by the Vice-President (Research) *Pro Tempore* and Vice-President (Academic) *Pro Tempore*.

Dr. Loomis further noted that the Research Plan will provide strategies to grow research at Memorial University by focusing on key themes, including those that align with the needs and opportunities in the Province. It will also identify and build upon our existing areas of research strength, promote and support inter-disciplinary research, and focus on ways to increase external research funding.

He then advised members that consultations with members of the university community and with external stakeholders are now in progress. He noted that process is being lead by Dr. Robert Greenwood, Director of the Harris Centre. It is being guided by a steering committee of academic deans and directors, as well as an external advisory committee consisting of representatives from various sectors of the province.

A Background Report, providing a high-level summary of the history and current status of research at Memorial has been developed to assist those who wish to have input into the new Research Plan. The Background Report focuses on sources of funding and support (provincial and national); identifies key research priorities which extend beyond the university community to better meet the needs of the business sector and regional partners across the province; and describes a planning process by which input will be sought from diverse stakeholders, including the Board of Regents. A copy of the Report was circulated at the meeting. As well, the entire document is available on-line at: http://www.mun.ca/research/plan/background_report.php.

3. President's Summary of Activities in Support of the Strategic Plan

A report on the external activities of the President during the period February 9, 2010 to March 19, 2010 with emphasis to activities relating to the University's Strategic Plan was provided.

4. Annual Report - 2009 Calendar Year Internal Exit Interviews

The Board received and reviewed background information pertaining to the Annual Report - 2009 Calendar Year Internal Exit Interviews. The Board was reminded that the University implemented an Exit Interview Process in 2003 to provide a means by which to identify workplace, organizational or human resource issues. A report is prepared and submitted to the Board annually. Highlights of the report are outlined in the Board submission.

This item was received for information and did not require a resolution of the Board.

5. Application Update Fall 2010 Semester

Dr. Loomis provided a verbal update on the undergraduate applications for admission statistics for the Fall 2010 semester. He noted that data shows there is an overall increase in applications to date including an increase in applications for the St. John's campus of .7%, a decrease for Sir Wilfred Grenfell College of 6.2% and an increase for Distance Education of 35.3%.

CONSENT AGENDA

At the request of Mr. Daniels, Items 6.f, 6.n, 6.r. were removed from the Consent Agenda.

Noting that the items were dealt with in detail in meetings of the appropriate committees, it was moved by Ms. Jennifer Guy, seconded by Ms. Pat Coish-Snow and carried that the consent agenda, comprising the resolutions listed in 5654 through 5660 below be approved as follows:

5654. FINANCE COMMITTEE MEETING

At a meeting held on March 25, 2010, the Finance Committee passed the following resolutions with respect to the items requiring specific approval of the Board:

Item 3156 - Increase in Student Housing Rates at Sir Wilfred Grenfell College

The Board received background information and agreed to an increase in student housing rates for single rooms at Sir Wilfred Grenfell College equivalent to 4% in the Chalets (3% for Family Chalets) and 5% in the residence effective September 2010.

Item 3157 - Increases in Meal Plan Fees for the St. John's Campus for 2010-11

The Board received background information and agreed to an increase in meal plans of 6.2% for the St. John's Campus for the 2010-11 academic year as follows:

10 meal plan from \$1684 to \$1788/semester
14 meal plan from \$1819 to \$1932/semester
19 meal plan from \$1897 to \$2015/semester

Item 3158 - Increases in the Canadian Federation of Students Membership Fee for the Memorial University of Newfoundland Students' Union, Marine Institute Students' Union and the Graduate Students' Union

The Board received background information and agreed to an increase in the Memorial University of Newfoundland Students' Union, Marine Institute Students' Union and Graduate Students' Union, Canadian Federation of Students (CFS) Fees from \$7.98 to \$8.02 for full and part-time students for the Fall and Winter semesters only, effective September 1, 2010. This fee will be divided equally with \$4.01 per semester going to the Canadian Federation of Students and \$4.01 per semester going to the Canadian Federation of Students - Newfoundland and Labrador. This amount reflects the change in the National Consumer Price Index.

Item 3159 - Increase in Fees Collected by Memorial University of Newfoundland Students' Union (MUNSU)

The Board received background information and agreed to an increase in the Memorial University of Newfoundland Students' Union (MUNSU) membership fee from \$38.87 to \$39.10 for full-time students, and \$16.66 to \$16.76 for part-time students.

Item 3160 - Harmonization of Tuition Fees for the four Professional Masters Programs in the Faculty of Engineering and Applied Science (FEAS)

The Board received background information and agreed to the harmonization of tuition fees for the four professional Masters programs in the Faculty of Engineering and Applied Science (FEAS) as outlined in the Board submission and as follows:

- A special fee in addition to the Plan A tuition for the MESEM, MOGE and MEM programs:

	<u>Special Fee</u>
Canadian	\$11,602
International	\$16,282

- A special fee in addition to the Plan A tuition for the MASCE program:

	<u>Special Fee</u>
Canadian	\$15,302
International	\$20,282

Item 3162 - Conversion of Contractual Positions to Permanent with the University Position Complement

The Board received background information and agreed to the conversion of the following contractual positions to permanent within the University position complement:

Office of Alumni Affairs and Development

AAD-022 - Database Administrator

AAD-023 - Development Officer, Nursing and Pharmacy

Faculty of Medicine

MED-242 - Academic Program Assistant

MED-244 - Research Assistant II

School of Pharmacy

PHA-007 - Manager of Academic Programs

Office of the Vice-President (Research)

VPC-006 - Coordinator, Institutional Nominations and Awards

Item 3163 - Establishment of new Permanent Positions

The Board received background information and agreed to the establishment of the following permanent positions within the University position complement:

Sir Wilfred Grenfell College

RCC-130 - Marketing Manager

Faculty of Medicine

MED-243 - Academic Program Administrator

Office of the Vice-President (Research)

VPR-007 - Manager, Office of the Vice-President (Research)

Item 3164 - Conversion of Position of "Associate Dean, Graduate Programs" to "Associate Dean, Graduate Programs and Research", Faculty of Education

The Board received background information and agreed to the conversion of the position of "Associate Dean, Graduate Programs" to "Associate Dean, Graduate Programs and Research" in the Faculty of Education.

Item 3165 - Establishment of the Position of Vice-Chair, Discipline of Medicine, in the Faculty of Medicine

The Board received background information and agreed to the creation of the permanent position of "Vice-Chair, Discipline of Medicine" in the Faculty of Medicine.

Item 3166 - Increase in Stipends for Academic Administrators

The Board received background information and approved the stipendiary increases for academic administrators as outlined in the Board submission effective September 1, 2009.

Item 3167 - Deletion of Permanent Staff Positions

The Board received background information and agreed with the recommendation that the following positions be deleted from the University staff complement:

AAD-007 - Intermediate Clerk Stenographer
MED-175 - Technical Director, Medicor

Item 3168 - Administrative Budget for the Memorial University Pension Plan for 2010 - 2011

The Board received background information and approved the budget of internal administrative expenditures of the Memorial University Pension Plan for the fiscal year April 1, 2010 to March 31, 2011 and as outlined in the Board submission.

Item 3170 - Revised Policy: Travel - General

The Board received background information and approved the revised policy, *Travel - General*, its related procedures and implementation plan, effective April 1, 2010.

Item 3171 - New Policy: Electronic Data Security

The Board received background information and approved the new policy, *Electronic Data Security*, its related procedures and implementation plan, to be effective immediately.

Item 3172 - Revised Policy: Development, Approval and Administration of University Policies

The Board received background information and approved the revised policy, *Development, Approval and Administration of University Policies*, its related procedures and implementation plan, to be effective immediately.

5655. APPOINTMENTS COMMITTEE

1. Academic Appointments Report

The Board agreed to accept the Reports of Action of the Appointments Committee dated March 25, 2010 for approval or information as appropriate.

5656. CAMPUS PLANNING AND DEVELOPMENT COMMITTEE

1. Update on Progress of Capital Projects

The Board received and reviewed a summary report of the following capital projects currently underway or being planned:

St. John's Campus

- New Residence
- Residence Renovations
- Newfoundland & Labrador Centre for Interdisciplinary Research in Human Genetics and Faculty of Medicine Building Extension, HSC
- Process Engineering Laboratory Renovations

Marine Institute

- Holyrood Marine Base

Sir Wilfred Grenfell College

- Academic Building
- New Residence
- Energy Performance Contract.

The Board was advised that projects are on time and on budget.

5657. SEPARATELY INCORPORATED ENTITIES COMMITTEE

1. Appointments to the Board of Directors of Western Sports and Entertainment Inc. (Pepsi Centre)

The Board received background information and agreed to the appointment of the following individuals to the Board of Directors of Western Sports and Entertainment Inc. for a three year term effective immediately:

- Mr. Steve May, to the City of Corner Brook position
- Mr. Leonard Thomas representing the joint City of Corner Brook and Memorial University of Newfoundland appointment

2. Appointment to the Board of Directors of Edutech

The Board received background information and agreed to the appointment of Mr. Mike Fowler, Acting Director of Human Resources, to the Edutech Board of Directors for the duration of Mr. Fowler's temporary assignment as Director of Human Resources. This appointment will end when a permanent Director of Human Resources is recruited. The Board further agreed with the recommendation that Mr. Graham Mowbray, Director of Computing and Communications, be confirmed as Chair of the Board and that Ms. Debbie Collis be confirmed as Vice-chair.

3. Appointment to the C-CORE Board of Directors

The Board received background information pertaining to the appointment of Mr. David Alcock to the C-Core Board of Directors for a three year term commencing February 11, 2010, noting that the President and Vice-Chancellor *Pro Tempore* of the University has approved the appointment.

5658. AUDIT AND RISK MANAGEMENT COMMITTEE

1. Enterprise Risk Management - Annual Report 2008-09

The Board received background information pertaining to the Enterprise Risk Management Annual Report for 2008-09. The report summarizes the more significant activities in which the Department has been involved during the past year. It provided quantitative and qualitative information related to the initiatives being undertaken to move forward with a strategy of integrating ERM with the University's ongoing academic, research, student life and administrative activities. The report provided a summary of major activities in which ERM was engaged during the past year, in relation to internal audit, strategic and operational risk assessment and mitigation, policy development, departmental risk management, emergency management, safety and security, international activities and risk transfer.

This report was received for information only and did not require a resolution of the Board.

2. Internal Audit Status Report - March 2010

The Board received and reviewed background information pertaining to the Internal Audit Status Report - March 2010. The Board was reminded that the Internal Audit Plan for the fiscal year 2009-10 was approved by the Board of Regents at its meeting held on May 25, 2009. This item was received for information only and did not require a resolution of the Board.

3. Internal Audit Plan for 2010-11

The Board received background information and agreed to the Internal Audit Plan for 2010-11 as outlined in the Board submission.

4. Update on the 2005 Auditor General Report

The Board received background information pertaining to the update on the 2005 Auditor General Report. It was noted that in January 2006, the Auditor General released his report to the House of Assembly regarding the financial operations of the University. This report contained 26 recommendations. Memorial University had already identified and taken action on 14 of these prior to the Auditor General initiating the audit. A further five are inconsistent with well-established practices at Memorial University and other major Canadian universities or otherwise do not require change. In March 2010, the University received a letter from the Auditor General requesting an update on the status of the recommendations in the report. A response from the President provided an update on actions taken by the University on the Auditor General's report and as outlined in the Board submission.

Update on the 2005 Auditor General Report (cont'd)

This item was received for information and did not require a resolution of the Board.

5659. SENATE MATTERS

The Board received reports of items of business considered by Senate at its regular meetings held on January 12, 2010 and February 9, 2010. Approval was given to the following items requiring Board approval under Section 56(h) (course of study) and 56(s) (making or altering a rule or regulation) of the Act:

1. January 12, 2010 Meeting

Item 62 Report of the Senate Committee on Undergraduate Studies
(No. 62.1 - 62.4)

2. February 9, 2010 Meeting

Item 73 Report of the Senate Committee on Undergraduate Studies
(No.73.1 - 73.31)

Item 74 Report of the Academic Council of the School of Graduate Studies
(No. 74.1 - 74.9)

Item 75 Report of the Senate Committee on Undergraduate Studies
(No. 75.1 - 75.4)

Item 76 Report of the Academic Council of the School of Graduate Studies
(No. 76.1 - 76.5)

5660. POLICY OVERSIGHT COMMITTEE

1. Revised Policy: Travel - General

This item was considered under the Finance Committee.

2. New Policy: Electronic Data Security

This item was considered under the Finance Committee.

3. Revised Policy: Development, Approval and Administration of University Policies

This item was considered under the Finance Committee.

DISCUSSION AGENDA

5662. FINANCE COMMITTEE

Item 3161 - To Establish a Special Tuition Fee for a New Professional Masters Degree Program in the Fisheries and Marine Institute: The Master of Technology Management

The Board received and reviewed background information pertaining to the establishment of a special tuition fee for a new professional Masters Degree program in the Fisheries and Marine Institute: The Master of Technology Management.

Following a brief discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents authorizes the approval for the Fisheries and Marine Institute to charge a Special Fee in addition to regular tuition for the Master of Technology Management program as follows:

All students: \$4,602 to be paid in two instalments of 50% each at the start of semester 1 and semester 2 respectively of the Master of Technology Management program.

Mr. Daniels voted against the motion.

Mr. Collins left the meeting during discussion of the following two items.

Item 3173 - Advisor to the Board Stipend Increase

The Board received and reviewed background information pertaining to the Advisor to the Board stipend increase.

After a brief discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approves an increase in the stipend for the Advisor to the Board of Regents as outlined in the Board submission effective October 16, 2008.

Dr. Loomis, Dr. Tremblay, Mr. Decker, Dr. Gosine, Dr. Pike and Ms. Hollett left the meeting during discussion of the following item.

Item 3169 - Renewal of the University's Group Benefit Plans for the Policy Year beginning April 1, 2010

The Board received and reviewed background information pertaining to the renewal of the University's group benefit plans for the policy year beginning April 1, 2010. Mr. Jim Keating then provided a presentation to the Board of Regents outlining the recommendations contained in the Board submission.

Item 3169 - Renewal of the University's Group Benefit Plans for the Policy Year beginning April 1, 2010 (cont'd)

Following the presentation and a discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approves the renewal of the University's Group Benefit Plans for the policy year beginning April 1, 2010, as follows:

- Dependent life insurance plan at the existing rate;
- Optional life insurance plan at a 15% rate reduction;
- Optional spousal and dependent child life insurance plans at the existing rates;
- Basic, optional, and voluntary accidental death and dismemberment plans at a 10% reduction;
- Long term disability plan at a 10.0% rate reduction;
- Supplementary health plan at a 6.5% rate increase;
- Worldwide travel assistance plan at a rate increase of 44.8% for single coverage and 39.5% for family coverage.
- Dental plan at a 12.6% rate increase.

Further the Board approved a recommendation that :

1. dental claims be insured at the Newfoundland Dental Society Fee Guide for 2009, (funded by an additional rate increase of 6% - compounded increase of 19.4%);
2. The basic life insurance plan be renewed with an increase in coverage to 1 x salary, with a minimum coverage of \$70,000 for active employees under age 68 and retirees under age 65 and \$7,000 for active employees between the ages of 68 and 72 and retirees between the ages of 65 and 72 (funded by an increase in premium generated by higher insurance volumes and a per unit rate decrease of 14.9%);
3. Travel insurance with Medavie Blue Cross be terminated effective May 31, 2010 and that AXA Assurance be appointed as the replacement carrier effective June 1, 2010 with a reduction in the travel rate of 47.1% for single coverage and 44.0% for family coverage.

Dr. Loomis, Dr. Tremblay, Mr. Decker, Dr. Gosine, Dr. Pike, Mr. Collins and Ms. Hollett returned to the meeting at this point.

Mr. Marshall left the meeting at 3:35 p.m.

Item 3174 - Update on the University's 2009-10 Financial Position

The Board received and reviewed background information pertaining to the update on the University's 2009-10 financial position. The Board was reminded that on May 25, 2009, the Board approved the budget estimates for the fiscal year 2009-10 and projected a balanced budget.

Item 3174 - Update on the University's 2009-10 Financial Position (cont'd)

A review of actual revenue and expenditures has been completed. At this time, total operating expenditures for 2009-10 are projected to be under budget by \$7,380,179. The Units projecting a deficit at the time of the last update (Marine Institute and Graduate Studies) remain largely unchanged. Dr. Loomis then provided the Board with background information and an update with regard to the financial position of the Marine Institute and the School of Graduate Studies.

Dr. Loomis noted that there are now surpluses being projected by other units, largely due to unspent Strategic Initiative Funding. Approximately \$2.9 million is being held in the President's Office for the Capital Campaign, the Faculty of Education and the expansions of the Schools of Pharmacy and Social Work. Sir Wilfred Grenfell College will have approximately \$2.3 million of unspent funding related to autonomy. Other significant amounts relate to energy, emergency management, distance education and capital.

Using past year enrolment patterns and fees, the University is projecting the total tuition revenue to be \$1,187,891 above budget by the end of this fiscal year. Of this surplus amount, the University has committed to spend an additional \$830,625 on services to International Students, based on the International Undergraduate Tuition Attribution Model. The remainder of the surplus (\$357,266) will be distributed based on the normal allocation rates (eg. 75% Academic Envelope, 18% Administrative Envelope, 2.5% President's Envelope, 2.5% Research Envelope, 2.0% Dean, Student Affairs and Services Envelope). The Tuition Revenue surplus has been included in the projected year end results as revenue and expenditure but it is unlikely that the full amount will be spent before year end.

Other revenue sources are projected to be on budget.

Mr. Dalton and Mr. Roche left the meeting at 3:58 p.m.

5663. APPOINTMENTS COMMITTEE

1. Revised Terms of Reference for the Appointments Committee of the Board of Regents

The Board received and reviewed background information pertaining to revised terms of reference for the Appointments Committee of the Board of Regents. The Board was reminded that at a meeting held on October 22, 2009, it accepted a recommendation from its Appointments Committee to establish an ad hoc Committee to review the Committee's terms of reference. The specific mandate of the ad hoc committee was to review the current process for academic appointments, including a comprehensive review of practices at other Canadian universities and report findings to the Board of Regents.

Revised Terms of Reference for the Appointments Committee of the Board of Regents (cont'd)

After a discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the following and as outlined in the Board submission:

1. the revised Terms of Reference for the Appointments Committee; and
2. Delegation of authority to the Vice-President (Academic) to make the following appointments:
 - a. tenured
 - b. tenure track
 - c. contractual (12 months or greater - regular and teaching term)
 - d. academic administrator appointments (Vice-Principal at Sir Wilfred Grenfell College, Associate Vice-Principal (Research) at Sir Wilfred Grenfell College, Associate University Librarians, Vice-Dean, Associate Deans, Assistant Deans, Heads of Departments, Associate Directors of Schools and Division Heads at Sir Wilfred Grenfell College.

5664. AD HOC COMMITTEE OF THE BOARD OF REGENTS TO STRENGTHEN GOVERNANCE

1. Amended Board of Regents Bylaws

The Board received and reviewed background information pertaining to amendments to the Board of Regents Bylaws. It was noted that at a meeting held on May 25, 2009, the Board adopted its first set of Bylaws and agreed that these represent a basic set with a more comprehensive set to be developed. The ad hoc Committee to Strengthen Governance has worked on expanding the Bylaws and at a meeting held on February 18, 2010, accepted the revised version as per the Board submission. In accordance with Section I. Amendment of the current Bylaws, which states "a notice of motion together with a draft of the proposed amendment to these Bylaws, shall be sent to each Member at least 30 days prior to the Meeting of the Board preceding the meeting at which the amendment is to be presented", it was agreed that today's submission as well as the communication sent to Board members on February 22, 2010 will serve as Notice of Motion to amend the Bylaws.

2. Status Report of the ad hoc Committee to Strengthen Governance

The Board received and reviewed background information pertaining to the status report of the ad hoc Committee to Strengthen Governance. The Board was reminded that in March 2009, the Board established the ad hoc Committee to Strengthen Governance and by the end of May, Committee members were appointed. Since then, the committee has made significant progress with respect to its mandate as outlined in the Board submission.

Status Report of the ad hoc Committee to Strengthen Governance (cont'd)

Following a discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents adopt the revised Terms of Reference of the ad hoc Committee to Strengthen Governance and ratify the discussion paper entitled "Objectives of the Review of the Standing Committees Structure of the Board of Regents".

5665. ANY OTHER BUSINESS

1. Memorial University of Newfoundland Students' Union, Graduate Student's Union, Marine Institute Students' Union and the Grenfell College Students' Union

Mr. Daniels advised the Board that the recent elections of the Memorial University of Newfoundland Students' Union, Graduate Student's Union, Marine Institute Students' Union and the Grenfell College Students' Union have concluded.

After a brief discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents extend a letter of congratulations and support to the incoming administration of the Memorial University of Newfoundland Students' Union, Graduate Student's Union, Marine Institute Students' Union and the Grenfell College Students' Union.

2. Naming of SN2000 in honour of William F. Summers

The Board received and reviewed background information pertaining to the naming of SN2000 in honour of William F. Summers. In accordance with the Guidelines of the Naming Opportunities Policy, "a facility may be named in honour of distinguished persons who have had an important association with Memorial University of Newfoundland or Memorial University College. In keeping with past practice, the names of living persons will be used in only the most exceptional circumstances".

The Geography Department, in the Faculty of Arts, has requested the approval of the Board of Regents to name its seminar and workshop facility in the Science Building, currently known as SN2000 to the William F. Summers Room. William F. Summers was the first head of the Department of Geography. It was further noted that the Department of Geography will be celebrating the 50th anniversary of its establishment in April presenting an opportune time to recognize Dr. Summers' contribution to the University.

Naming of SN2000 in honour of William F. Summers (cont'd)

Following a brief discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents in accordance with the Naming Opportunities Policy, approves the recommendation that SN2000 be named the William F. Summers Room.

3. Date of Next Meeting

The date of the next meeting of the Board of Regents, to be held in Corner Brook, will be May 13, 2010. The Secretary to the Board will provide information regarding travel to members in the coming days.

4. Committee Vacancies

The Chair advised that Ms. Mary Cormier has agreed to serve on and has been appointed to the ad hoc Committee to Strengthen Governance.

He noted that there still remains one vacancy each on the Policy Oversight Committee and the Campus Planning Committee. Mr. Simmonds reminded Board members that the Board's job is made much easier when Committees are properly staffed and resourced in order to undertake the detailed work required and he requested members of the Board to consider serving on either of these Committees and to advise the Secretary of their preference.

5. Policy on Professional Development and Continuing Education for members of the Board of Regents

At a meeting held on February 25, 2010, the Executive Committee of the Board of Regents met and agreed with a request from two Regents to attend the Association of Governing Boards annual conference. The Executive Committee also agreed to request the ad hoc Committee to Strengthen Governance to develop a policy on "Professional Development and Continuing Education for Members of the Board of Regents".

ADJOURNMENT

The meeting adjourned at 4:25 p.m.

CHAIR

SECRETARY

DATE