

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

BOARD OF REGENTS

The regular meeting of the Board of Regents was held on Thursday, October 20, 2005, in the Beatrice Watts Boardroom in the Inco Innovation Centre, at 2:00 p.m.

PRESENT:

Lorne Wheeler, Chair
Dr. Georgina Hedges, Vice-Chair
Dr. Axel Meisen, President and Vice-Chancellor
Dr. Eddy Campbell, Vice-President (Academic)
Gail Aylward
Mary Broderick
Ruth Canning
Pat Coish-Snow
Steven Cranford
Dr. Wynanne Downer
Sharon Duggan
Deanne Fleet
Leslie Galway
Dorothy George
Ann Marie Hann
Edward Kelly
Dr. Brendan Lewis
Earl Ludlow
Douglas Moores
Joan Pinsent
Harvey Short
Eleanor Swanson
Eleanor Bennett, Secretary

APOLOGIES: Dr. John Crosbie, Chancellor, Dave Porter and Darlene Russell.

PRESENT BY INVITATION: Brian Colbourne, Director of Financial and Administrative Services, and Kent Decker, Vice-President (Administration and Finance).

1. MINUTES

The Minutes of the meeting of the Board of Regents held on September 8, 2005, copies of which were circulated prior to the meeting, were approved by the Board.

2. CHAIR'S REPORT

1. Last Meeting for Ms. Galway and Mr. Kelly

The Board was advised that the term of Ms. Galway and Mr. Kelly would expire on October 21st and that the term of Ms. Roxana Vernescu had expired on October 14th. Mr. Wheeler, on behalf of the Board, thanked them for their contributions to the Board and wished them well in all their future endeavours. He invited them to attend the Board dinner in December so that their contributions to the University could be appropriately recognized.

2. Resignation of Sam Chaulk

Mr. Wheeler advised that Mr. Chaulk had tendered his resignation from the Board in a fax to the Secretary dated October 5, 2005. The Secretary, on behalf of the Board, wrote Mr. Chaulk and thanked him for his valuable contributions during his tenure on the Board.

3. Thanks

Mr. Wheeler thanked the Board for their concern and well wishes on the illness of his daughter.

4. Official Notification of Mr. Cranford's Appointment

Mr. Wheeler advised that he had received official notification of the appointment of Mr. Cranford to the Board of Regents. The Minister of Education, in a letter dated September 12, 2005, advised of Mr. Cranford's appointment for a two-year term effective immediately.

5. Congratulations

Mr. Wheeler congratulated Dr. Downer on being successfully elected to the City of Corner Brook council in the recent Municipal elections. He also advised that Ms. Lisa Browne, former Regent, had also been elected to the City of Clarenville Council and had been appointed the Deputy Mayor.

6. Committee Memberships

Mr. Wheeler advised that he was reviewing committee memberships and a revised list of committee members would be circulated to Regents shortly for their review.

3. LABRADOR RETREAT THEME

The Board received and reviewed a report from Dr. Meisen on the retreat

theme "Memorial University Strategy for Labrador and Points North". Included in the report were the minutes of the retreat held in Happy Valley-Goose Bay on September 7 and 8, 2005, and a list of strategic actions proposed for consideration and endorsement by the Board. Following is a summary of the proposals:

1. Post-Secondary Education Needs

- 1.1 A comprehensive assessment should be undertaken to determine the needs of the people of Labrador, Nunavut and other Northern regions in the area of post-secondary education, with the view of meeting these needs through the services of Memorial University and the College of the North Atlantic.
- 1.2 The feasibility of a "Labrador Training Institute for Aboriginal Peoples from Labrador, Nunavut and other Northern Regions" should be undertaken.
- 1.3 The most appropriate instructional means should be evaluated for different categories of learners.

2. Labrador Institute (LI)

- 2.1 The search for a new Director of the LI must be completed with dispatch.
- 2.2 The mandate of the LI needs to be reviewed and updated.
- 2.3 The LI Advisory Board must have a full complement of members who are knowledgeable and representative of Labrador and the University and must meet regularly, with their advice conveyed to the LI Director and Vice-President (Academic).
- 2.4 The LI Director and Advisory Board should provide the President and the Board of Regents with annual reports of their activities and plans for the future.

3. Memorial University

- 3.1 Current program offerings should be reviewed for effectiveness and relevance, especially for aboriginal people.
- 3.2 Orientation and support programs for new aboriginal students coming to campuses on the island need to be assessed and improved.

- 3.3 The need for additional and improved residence space should be determined.
- 3.4 Research and development in Labrador and Points North should be assessed.
- 3.5 The possibility of Memorial University participating in the University of the Arctic should be assessed.

Dr. Meisen elaborated on the proposals and asked the Board to review the strategic action and provide him with feedback.

Following a discussion Dr. Meisen agreed to provide updates and timelines over the next several meetings.

4. PRESIDENT'S REPORT

1. Strategic Planning Process Update

Dr. Meisen provided an update on strategic planning currently underway at the University. He reported that a one-day forum will be held on November 4th to provide an opportunity for members of the University community to discuss position papers which have been prepared on the key strategic issues. An update will be provided at the next Board meeting.

2. Activity Report

Dr. Meisen reported on the following events he had attended on behalf of the University:

- Sept. 20th He attended the official opening of the Inco Innovation Centre.
- Sept. 24th He attended the Affinity Newfoundland and Labrador fundraising dinner for alumni and friends in Calgary where Chancellor John Crosbie was the guest speaker.
- Sept. 27th He met with the Marine Institute Advisory Committee.
- Sept. 28th He attended the Newfoundland and Labrador Employers Council Distinction Gala Dinner where Memorial received the Employer Distinction Award.
- Oct. 4th He attended the Affinity Newfoundland and Labrador fundraising dinner for alumni and friends in London, UK.

- Oct. 5th He attended the Harlow Board of Trustees meeting.
- Oct. 6th - 8th He met with Dr. Al Nahayan (Minister of Education), Dr. T. Kamali (Vice-Chancellor of the Higher Colleges) and Dr. R. Richards (Executive Director, Centre of Excellence for Applied Research and Training) regarding collaboration in the petroleum sector and *Gateway Without Borders*.
- Oct. 9th He met with representatives of the College of the North Atlantic (Qatar campus) regarding bridging from diploma to Memorial University's Bachelor programs.
- Oct. 17th He visited Sir Wilfred Grenfell College to discuss future growth of the College and the Ivany Report.

He reminded the Board of Celebrate Memorial activities taking place this week.

3. Auditor General's Report

Dr. Meisen advised the Board that the Auditor General had completed his audit of the University and is compiling his report. He noted that the report is in the preliminary stage right now and the Board will be fully informed of the findings and recommendations, following review by the Audit and Risk Management Committee.

4. Infrastructure Financing Initiatives Update

The Board received and reviewed background information pertaining to this matter, which included a response from the Minister of Education dated September 26, 2005, advising that Government is exploring ways to provide matching funds regarding the matter of the capital campaign.

5. Ivany Report Update

Dr. Meisen provided background information on this matter. The Board was reminded that at its September 8th meeting, it resolved to convene a special meeting of the Board, following the scheduled September 19th open meeting in Corner Brook to discuss the recommendations contained in the Ivany Report. The special Board meeting would consider issues arising from the September 19th meeting. However, the September 19th meeting in Corner Brook was postponed to October 17th and consequently the special Board meeting was cancelled.

Dr. Meisen reported that Sir Wilfred Grenfell College Academic Council, at its meeting on September 28th, passed a motion requesting the President and the Chair of the Board of Regents to withdraw the Ivany

Report and its recommendations in view of the Grenfell community and its constituency's envisaging far reaching changes at Grenfell College and in view of the Ivany Report's failure to provide an adequate framework for these changes.

Dr. Meisen reported on the October 17th meeting held with faculty, staff and students of SWGC. Also attending, were Dr. Campbell, Mr. Decker, Dr. John Ashton, Principal of SWGC, and the following members of the Board: Dr. Downer, Dr. Lewis, Ms. Pinsent, Ms. George, Ms. Broderick. Dr. Meisen thanked the five Regents for taking the time to attend the meeting.

He noted that the meeting had two purposes: to gain insight into the "far reaching changes" that were referenced in the motion of the SWGC Academic Council; and, to provide a better understanding of the effectiveness of the University's current organizational arrangements and the Ivany Report.

Dr. Meisen reported that the meeting was cordial and informative. He outlined the key points that arose at the meeting:

- ▶ The President and others want to see SWGC continue to grow in terms of enrolments, range of programs, research, quality and recognition.
- ▶ Dr. Ashton's expectations for change, based on consultations with SWGC stakeholders, are: (i) a seat on the Senior Executive Committee; (ii) financial certainty assured by formula funding or a direct allocation from Government; (iii) the authority to approve programs; (iv) integration of the Western Regional School of Nursing into Sir Wilfred Grenfell College.
- ▶ The Ivany Report cannot be withdrawn since it is a document that has been released publicly. However, a decision can be taken not to act on the report.
- ▶ Given the shared vision for a growing and thriving SWGC, the lack of support for the Ivany Report, and the articulation of SWGC's stakeholders' expectations for change, the President concluded that there is now a sound basis for taking action.
- ▶ Specifically, the President will inform Regents on the October 17th meeting and suggest that plans be prepared by the University Administration to make changes regarding SWGC that reflect the October 17th meeting and related information. A special meeting of the Regents could then be convened to consider specific recommendations.

- ▶ The specific expectations, which Dr. Ashton conveyed, will be given particular consideration in developing the recommendations.

Dr. Meisen reported that he wrote all members of the SWGC thanking them for their participation in the meeting and invited them to express their views in writing, especially members who were unable to attend in person. He suggested that the Board convene a special meeting to receive a report that deals with the four expectations presented by Dr. Ashton. The Board agreed to convene a special meeting on December 7th to receive a set of proposals for changes regarding SWGC.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents authorize the University Administration to prepare proposals for changes regarding Sir Wilfred Grenfell College, based on the four expectations presented by Dr. John Ashton, Principal of Sir Wilfred Grenfell College, at the October 17, 2005 meeting, which are: (i) a seat on the Senior Executive Committee; (ii) financial certainty assured by formula funding or a direct allocation from Government; (iii) the authority to approve programs; (iv) integration of the Western Regional School of Nursing into Sir Wilfred Grenfell College.

It was further resolved that the President report back to the Board of Regents at a special meeting scheduled for December 7, 2005.

6. Registration Progress Report for Fall Semester 2005

The Board received and reviewed a final registration progress report for the Fall Semester 2005 and the implications of the final registration data on the 2005-06 budget.

The Board was advised that the end of the regular registration period for the Fall Semester 2005 showed an overall enrollment increase of 0.1% over the Fall Semester 2004. The data provided further comparative information on enrollment by campus, and subject area. The increased enrollments have resulted in tuition revenues very close to those projected and approved by the Board at its July meeting. Dr. Meisen advised that the Board will receive projection updates once the Winter Semester 2006 data are available.

7. Academic Performance of 1st Year Students Report

The Board received a report indicating that the performance of first-year students are improving and they are achieving better grades at Memorial. Dr. Meisen commented on this report for the Board.

8. Appointment to C-CORE Board of Directors

The Board received and reviewed background information pertaining to an appointment to the Board of Directors of C-CORE. The Board was advised that the by-laws of C-CORE provide for the composition of its Board of Directors to number fifteen. Currently there are only thirteen, and the Board of Directors has approved the appointment of Mr. Max Ruelokke who is General Manager, East Coast Operations, AMEC Oil and Gas.

The Board was advised that in accordance with current policy regarding the appointment of C-CORE Directors, the President made the appointment of Mr. Ruelokke for a three-year term, effective October 20, 2005.

9. Anglican Catholic Church Campus Ministry Complaint

Dr. Meisen commented on a complaint that members of the Board of Regents had received in late August through a copy of correspondence from the Anglican Catholic Church of Canada to Dr. Peter Cornish, Director of the University Counselling Centre, alleging possible discriminatory action against it on the part of the University.

Dr. Meisen commented on this complaint, advising that the matter remains unresolved. He reported that Dr. Lilly Walker, Dean of Student Affairs and Services, met with representatives of the Church on October 17th and will report on the outcome of this meeting to the President.

10. Update on Legal Matters

Dr. Meisen commented on the Wanda Young case advising that the case is being heard in the Supreme Court of Canada today, October 20th, and that the University is expected to hear further in the new calendar year.

5. FINANCE COMMITTEE MEETING

The Board received and reviewed the minutes of the Finance Committee meeting held on October 20, 2005, which were presented by Mr. Short, Chair of the Committee, and approved by the Board.

The following resolutions were passed with respect to items which required specific Board approval:

Item A - Budget Submission to the Departments of Education and Health for FY ending March 31, 2007, 2008 and 2009

The Board received and reviewed background information pertaining to the budget submission to the Departments of Education and Health for the fiscal years ending March 31, 2007, 2008 and 2009. The Board was advised that on September 19th the University was requested to provide Government, by October 28th, its budget submission for both the University and the Faculty of Medicine for the fiscal years ending 2007, 2008 and 2009.

The Board was advised that the University Administration is preparing the required documents. Because the deadline for the submission occurs before the next regular Board meeting on December 8th, the Administration requested that a special meeting of the Finance Committee be convened to review and finalize the budget submission.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents authorize the Finance Committee to convene a special meeting to review and finalize, on behalf of the Board of Regents, the budget submission to the Provincial Government for both the University and the Faculty of Medicine, for the fiscal years ending 2007/08/09.

A report of the Finance Committee meeting will be made to the Board at its December 8, 2005 meeting.

Item B - MUN Pension Plan Audited Financial Statements

The Board received and reviewed background information pertaining to the Memorial University of Newfoundland Pension Plan audited financial statements for the fiscal year ending March 31, 2005. The Board was advised that the external auditors found the financial statements to present fairly the net assets available for benefits of the Pension Plan as at March 31, 2005, and the changes in net assets available for benefits for the year then ended in accordance with Canadian accepted accounting principles.

After discussion, and on the recommendation of the Finance Committee, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the Memorial University

of Newfoundland Pension Plan audited financial statements for the fiscal year ending March 31, 2005.

Item C - Actuarial Valuation Report of the Memorial University Pension Plan as at March 31, 2005

The Board received and reviewed background information pertaining to the Actuarial Valuation of Benefits provided under the *Memorial University Pensions Act* as at March 31, 2005, prepared by Eckler Partners Ltd.

After discussion, and on the recommendation of the Finance Committee, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the Report of the Actuarial Valuation of Benefits Provided Under the *Memorial University Pension Act* as at March 31, 2005.

Item D - Mileage Reimbursement Rate

The Board received and reviewed a recommendation for the adoption of the Provincial Government's new "Kilometer Rate Adjustment Formula", effective October 1, 2005.

The Board was provided with the background information pertaining to this matter and was advised that effective April 1, 2000 mileage rate reimbursement for travel within Newfoundland per kilometer was established at 31.5¢. Since that time, vehicle repair costs have increased and gas prices have risen significantly, especially during the past several months.

The Provincial Government has provided a mechanism, effective October 1, 2005, for the periodic adjustment of the kilometer rate for employees who are either required to provide a vehicle as a condition of employment or who may be authorized to use a personal vehicle on employer's business.

After discussion, and on the recommendation of the Finance Committee, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the adoption of the Provincial Government's new "Kilometer Rate Adjustment Formula", effective October 1, 2005.

Item E - Tuition Fee for MD-PhD Program

The Board received and reviewed background information pertaining to the tuition fee for MD-PhD Program.

After discussion, and on the recommendation of the Finance Committee, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the tuition fee for the MD-PhD program as follows:

1. That new students in the MD-PhD program register concurrently in both the MD and PhD programs and pay standard annual MD fees during the active MD component (total 4 years) and standard semester PhD fees (total 16 semesters + continuance if required) during the active PhD component.
2. That the two students who are currently enrolled in the joint MD-PhD program register concurrently in both the MD and PhD programs and pay the appropriate fee for the program in which the student are currently active.

Item F - Optional Spousal and Dependent Child Life Insurance Benefits

The Board received and reviewed background information pertaining to a recommendation from the Employee Benefits Committee for the establishment of an optional, employee paid, spousal and dependent child life insurance benefit.

The Board was advised that as this benefit will be 100% paid by the employee, there are no cost implications for the University.

After discussion, and on the recommendation of the Employee Benefits and the Finance Committees, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the establishment of an employee paid optional, spousal and dependent child life insurance benefit as per the proposal Optional Spousal and Dependent Child Life Insurance Plan with Manulife Financial.

Item G - Transfer of GEO Centre to Memorial

The Board received and reviewed an update on the proposal to transfer the GEO Centre to the University. At its September 8, 2005 meeting, the Board received a draft evaluation report on the possibility of the University taking over the Johnson GEO Center and establishing it as a Separately Incorporated Entity. The Board referred the report to the Campus Planning and Development and the Finance Committees for further review.

The Board requested further information on a number of points in the report especially with respect to the GEO Centre providing benefits to the University in the form of community service and public education. This information will be provided to the Board before it is asked to consider the recommendations.

Ms. Hann left the meeting at 4:20 p.m.

Item H - Reorganization of the Office of Vice-President (Academic)

The Board received and reviewed a recommendation for the reorganization of the Office of the Vice-President (Academic). The Board was provided with the rationale for the changes and the responsibilities for the newly-proposed positions.

After discussion, and on the recommendation of the Finance Committee, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the reorganization of the Office of the Vice-President (Academic) as presented.

Dr. Campbell thanked the Board for their approval.

6. CAMPUS PLANNING & DEVELOPMENT COMMITTEE MEETING

The Board received and reviewed minutes of the Campus Planning and Development Committee meeting held October 20, 2005, which were presented by Mr. Kelly, Chair of the Committee, and approved by the Board. The following resolutions were passed with respect to items that required specific Board approval.

1. Transfer of Property for the Long Term Care Facility (LTCF) in Corner Brook

The Board received and reviewed background information pertaining to this matter.

After discussion, and on the recommendation of the Campus Planning & Development Committee, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the transfer of property (as described in the survey dated September 23, 2005) on which the Long Term Care Facility will be constructed on the campus of Sir Wilfred Grenfell College in Corner Brook to the Provincial Government.

2. Update on Capital Projects

The Board was provided with an update on the progress of the following Capital Projects which are being planned or currently underway:

St. John's Campus

- ▶ Energy Performance Contract
- ▶ Master Plan Update and Traffic and Parking Study
- ▶ Faculty of Arts Facilities Plan

Marine Institute

- ▶ Holyrood Marine Base

Sir Wilfred Grenfell College

- ▶ Academic Building Expansion Facilities Plan
- ▶ Long-Term Care Facility
- ▶ Corner Brook Curling Club Facilities
- ▶ Pepsi Centre

7. LABOUR RELATIONS COMMITTEE MEETING

Mr. Wheeler provided the Board with a verbal report of the Labour Relations Committee meeting held on October 20, 2005. He updated the Board on negotiations with respect to MUNFA, CUPE and NAPE unions. He also notified the Board that Chartwells and the food service union have reached a tentative agreement.

8. APPOINTMENTS COMMITTEE MEETING

The Board received and reviewed a report of the Appointments Committee meeting held on October 20, 2005, along with an addendum, which was presented by Ms. Aylward, Chair of the Committee, and approved by the Board.

The Board passed the following resolution pertaining to the items which required specific Board approval:

RESOLVED:

That the Board of Regents, on the recommendation of the Appointments Committee, approve the appointment of Dr. Mary Bluechardt as Director of the School of Human Kinetics and Recreation for a five-year term, effective January 1, 2006.

9. SEPARATELY INCORPORATED ENTITIES COMMITTEE MEETING

Dr. Hedges, Chair of the Committee, provided the Board with a verbal report of the Separately Incorporated Entities Committee meeting held on October 19, 2005. She reported on the following items:

1. Management Agreement with Newfoundland Quarterly
2. Management Agreement with MUN Botanical Garden (MUNBG)
3. Mission Statement and Strategic Framework - The Works
4. Appropriation Fund - The Works
5. Governance Structure and Negotiating Team for the Pepsi Centre SIE

Dr. Downer declared a conflict of interest with this item and absented herself from the discussion and voting.

Dr. Meisen provided the Board with a chronology of events relating to the proposal to lease the Pepsi Centre. He advised the Board that the Expression of Interest (EOI) that was submitted to the City of Corner Brook in July was not in compliance with the Board's policy and current practice on SIE's with respect to the appointment of SIE Board members. Although Dr. Meisen indicated prior to the submission of the EOI that the non-compliance needed to be corrected, the change was not made before the EOI document was submitted to the City of Corner Brook on July 15, 2005. The non-compliance was brought to the attention of Dr. Ashton and others in a memorandum (dated July 20, 2005) indicating that the problem can be corrected at the time of negotiating the Management Contract, should the University be selected by the City of Corner Brook as the preferred operator of the Pepsi Centre.

The Board received and reviewed a number of recommendations regarding the governance structure and composition of the negotiating team for the Pepsi Centre SIE. If negotiations could be successfully

concluded, the Board of Regents would arrange for the legal incorporation of the Pepsi Centre SIE and appoint its Board of Directors.

After discussion, and on the recommendation of the Separately Incorporated Entities Committee, the following resolutions were passed:

RESOLVED:

That the Board of Regents confirm that, should the City of Corner Brook decide to contract the University to manage the Pepsi Centre, it will be managed as a Separately Incorporated Entity (SIE) under the policies and practices established by the Board of Regents for SIEs and that, in particular, the members of the Board of Directors will be appointed by the Board of Regents upon the recommendation of the President.

RESOLVED:

That the Board of Regents request Mr. Wheeler, Chair of the Board of Regents, to discuss the composition of the Pepsi Centre SIE Board of Directors with the City of Corner Brook officials.

RESOLVED:

That the Board of Regents create a negotiating team, for the purpose of negotiating a contract with the City of Corner Brook regarding the management of the Pepsi Centre, with the following membership:

- Mr. Jamie Schwartz, who will act as Chair of the Negotiating Team
- Dr. Holly Pike, Vice-Principal, SWGC
- Mr. Dennis Waterman, Director, Finance and Administration, SWGC
- Mr. Brian Colbourne, Director, Finance and Administration, St. John's campus
- Ms. Anne Richardson, Director of MURC SIE

Further, that the negotiating team, operating under the general supervision of the Board of Regents SIE Committee, provide the Board of Regents with the negotiated contract for consideration and, if deemed appropriate, approval and implementation.

RESOLVED:

That the Chair of the Board of Regents communicate with the City of Corner Brook, to advise them of its decision regarding the Pepsi Centre SIE and the University's negotiating team.

10. SENATE MEETING

1. Matters Arising from the Meeting of September 13, 2005

The Board received a report on the special and regular meetings held by Senate on September 13, 2005. Approval was given to the following items requiring Board approval under Section 56(h) (course of study) and 56(s) (making or altering a rule or regulation) of the *Memorial University Act*:

- Item 4 Report of the Senate Committee on Undergraduate Studies (No. 4.1 to No. 4.6)

- Item 6 Report of the Senate Committee on Undergraduate Studies (No. 6.1 to No. 6.3)

Division of Community Health Name Change

The Board received and reviewed a recommendation from Senate to change the name of the Division of Community Health to the "Division of Health and Humanities".

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the recommendation of Senate to change the name of the Division of Community Health to the "Division of Community Health and Humanities".

Handbook of Senate By-Laws and Procedures

The Board received and reviewed a recommendation from Senate for an amendment to the Handbook of Senate By-Laws and Procedures. This recommendation comes as a result of an amendment to the *Memorial University Act* which allows for an increase in student membership on Senate.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the recommendation of Senate to amend Clause II.D.2 of the Handbook of Senate By-Laws and Procedures to read as follows:

"2. Ten Senators shall be selected by the undergraduate students, each representing a different academic area. The ten undergraduate student senators shall consist of seven student senators from the St. John's campus, two student senators from the Sir Wilfred Grenfell College at Corner Brook and one student senator from the Marine Institute. The procedure controlling such selection shall be determined by the respective Students' Union."

11. CORRESPONDENCE

The Board received a note of thanks from Mr. Francis Clarke for the Board's invitation to the dinner with the community in Happy Valley-Goose Bay on September 8, 2005.

ADJOURNMENT

Mr. Wheeler reminded the Board of the special meeting scheduled for Wednesday, December 7, 2005 and the regular meeting of the Board scheduled for Thursday, December 8, 2005.

The meeting adjourned at 5:20 p.m.