

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

BOARD OF REGENTS

A meeting of the Board of Regents was held on Thursday, October 21, in the Board Room of the University at 2:30 p.m.

PRESENT:

Lorne Wheeler, Chair
Dr. Georgina Hedges, Vice-Chair
Dr. John Crosbie, Chancellor
Dr. Axel Meisen, President and Vice-Chancellor
Dr. Eddy Campbell, Vice-President (Academic)
Gail Aylward
Hayward Blake
Lisa Browne
Calvin Butt
Sam Chaulk
Sharon Duggan
Leslie Galway
Ed Kelly
Dr. Brendan Lewis
Joan Pinsent
Darlene Russell
Harvey Short
Roxana Vernescu
Eleanor Bennett, Secretary

APOLOGIES: Dorothy George, Earl Ludlow, Dave Porter, and Andrea Quinlan.

PRESENT BY INVITATION: Kent Decker, Vice-President (Administration and Finance).

1. APPOINTMENT OF NEW BOARD CHAIR

Dr. Hedges welcomed Mr. Lorne Wheeler, newly appointed Chair of the Board of Regents, to the meeting. On behalf of the Board, she wished him a successful and rewarding term of office. Mr. Wheeler's appointment was effective immediately and continuing until November 1, 2005.

2. DR. HEDGES TO CONTINUE AS ACTING CHAIR OF THE MEETING

Due to the shortness of notice associated with the appointment of the Chair, Mr. Wheeler had requested that Dr. Hedges continue as Acting Chair for the October meeting.

3. MINUTES

The Minutes of the Board of Regents meeting held September 9, 2004, copies of which were circulated prior to the meeting, were approved by the Board.

4. ACTING CHAIR'S REMARKS

1. Resignation of Nancy Kelly

Dr. Hedges advised that she had received notification from Ms. Nancy Kelly advising of her resignation from the Board of Regents. The Board received a copy of a letter from Dr. Hedges to Ms. Kelly thanking her for her contribution to the Board during her term as a Regent.

2. Harlow Board of Trustees Meeting, October 6, 2004

Dr. Hedges advised the Board that she, along with Dr. Meisen, Brian Colbourne, Director of Financial and Administrative Services, and Dr. Michael Collins, Associate Vice-President (Academic) attended the meeting of the Harlow Campus Board of Trustees on October 6, 2004. She reported on several matters which had been raised at the meeting, in particular with respect to their financial statements and the business plan for the campus.

Dr. Hedges noted that two different Arts programs are being offered this semester. She also advised that the Business Plan sub-committee submitted a proposal which would see the Harlow Campus become an accredited teaching centre for Campus Group International Education Services (CGIES). The focus is to develop English language proficiency, but some will be provided related instruction in Mathematics, Information Technology, Business and Science. Successful candidates can then enter a number of "Pathway Universities", including Memorial. There are presently 56 CGIES programs offered in 16 different countries, including five in Canada. The Harlow Campus would be the first European teaching centre for CGIES.

In conclusion, she reported that an updated draft Trust Deed was approved by the Trustees. It will be reviewed by both English lawyers and Memorial lawyers before it is brought to the Trustees and the Board of Regents for approval.

Dr. Hedges noted that with all of these improvements now in place, she is confident that the objectives and goals of the campus will be realized.

Dr. Meisen also reported on the Harlow Campus meeting and echoed Dr. Hedges comments and concerns. He noted that with the new financial management in place and the future integration of the Harlow financial

system with the University's, as well as the MUN auditing firm being charged with the Harlow campus, he is confident that Harlow will meet the University's expectations.

5. WHITE PAPER ON POST-SECONDARY EDUCATION

The Board received and reviewed a copy of the Board's Ad Hoc Committee Report to the Commission on Public Post-Secondary Education.

Dr. Hedges provided an update on the work of the Ad Hoc Committee. She reported that on October 20, 2004, the Committee held a very productive meeting with the executives of the four student union groups. They presented individual submissions regarding their concerns pertaining to post-secondary education in the Province. She noted that the Committee amended their report to reflect the comments and concerns of the students. She requested the Board to review the report and let her have any comments before the Committee meets with the Commission on October 25th.

Dr. Hedges thanked the members of the Ad Hoc Committee, Ms. Duggan, Ms. Pinsent, Mr. Kelly and Mr. Chaulk for their participation and time with the work of this Committee, as well as Mr. Peter Morris who served as the report co-ordinator.

Dr. Hedges advised the Board that arising from the meeting with the students came a request from MUNSU to meet with the full Board at some future date. Dr. Hedges suggested that this might be arranged to coincide with the December meeting.

The Board received and reviewed a copy of the Report by the Senior Executive Committee to the Commission on the White Paper on Public Post-Secondary Education. Dr. Meisen presented the report and directed the Board's attention to the nine recommendations of the Committee which were reviewed with the Board.

After discussion the following resolutions were passed:

RESOLVED:

That the Board of Regents endorse the recommendations of the Report to the Commission on the White Paper on Public Post-Secondary Education by the Senior Executive Committee.

Further, that the Board accept the report of the Ad Hoc Committee to the Commission on the White Paper on Public Post-Secondary Education.

6. REPORT ON IMPACT OF BUDGET CONSTRAINTS

The Board received and reviewed a status report on actions taken by academic and academic support units to balance budgets for the 2004-05 fiscal year. The report was presented in two formats: one was a summary by academic units; the other was presented under the following headings:

1. Reduction of Contractual Faculty and Staff
2. Reduction of Teaching Assistants
3. Elimination of Vacant Faculty or Staff Positions
4. Deferred Recruitment of Existing or Anticipated Vacancies
5. Reduction of Discretionary Expenses

Dr. Campbell pointed out the substantial cuts to the academic units, which totaled approximately \$3.5 million overall.

Dr. Campbell left the meeting at 3:50 p.m.

7. PRESIDENTS REMARKS

1. Activity Report

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| Sept. 23 | Hosted a meeting with MP Norm Doyle and MP Loyola Hearn. The important message to them was to move Post-Secondary Education higher on the federal agenda. |
| Sept. 26 | Attended Atlantic Association of Universities (AAU) Council meeting in Moncton at which Dr. Meisen was elected Chair. |
| Sept. 30 | He was the keynote speaker at the Argentinia Chamber of Commerce Conference Luncheon. |
| Oct. 1 | Hosted a news conference announcing the naming of the Leslie Harris Centre of Regional Policy and Development. |
| Oct. 5 | Attended the "Growing the Economy Symposium" in Corner Brook. |
| Oct. 6 & 7 | Attended the Harlow Board of Trustees Meeting and met with students and professors at the Harlow Campus. |
| Oct. 13 | Gave a presentation to the Professional Engineers and Geoscientists (PEG) Board of Directors on the recent activities of Memorial in particular as they relate to engineering and geosciences. |
| Oct. 14 | Attended "Dialogue on the Rural Secretariat" in Terra Nova, |

hosted by Premier Williams and Minister Kathy Dunderdale.

- Oct. 18 Met jointly with the senior executive committee and Dr. Wayne Ludlow and Mr. Cyril Farrell regarding Memorial's submission to the White Paper.
- Oct. 20 Hosted Mr. Jeffrey Simpson, the 2004 J.K. Galbraith Lecturer.

2. Final Registration Report for Fall Semester 2004

The Board received and reviewed a report of final registration progress for the Fall Semester 2004 and the implications of final registration data on the 2004-2005 budget.

The Board was advised that the end of the regular registration period for the Fall Semester 2004 shows an overall enrollment increase of 2.1% over the Fall Semester 2003. The data provided further comparative information on enrollment by campus and subject area. The increased enrollments have resulted in tuition revenues in somewhat excess of the projections which were approved by the Board at its July meeting. If the increased enrollments hold for the Winter Semester, there will be some additional funds available for distribution. These funds will be released once the Winter Semester data are available.

3. P.J. Gardiner Institute Revenue Pilot Report

The Board received and reviewed a Report of the Standing Committee on Revenue Generation on the Pilot Project in the P.J. Gardiner Institute for Enterprise and Entrepreneurship.

The Board was reminded that at its May 27, 2003 meeting it approved a pilot project granting the P.J. Gardiner Institute exemption from standard Human Resources and Financial Services policies for a period of one year effective June 2003. The purpose of the project was to provide insight into the effectiveness of the current policies. The Standing Committee on Revenue Generation evaluated the experience and found it to be positive.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the continuation of the Pilot Project in the P. J. Gardiner Institute for Enterprise and Entrepreneurship.

4. Appointments to Newfoundland Quarterly Board

The Board received and reviewed background information pertaining to the recommendations for the appointments to the Board of Directors of the Newfoundland Quarterly Foundation.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the appointment of the following to the Board of Directors of the Newfoundland Quarterly Foundation for the period commencing October 21, 2004 and ending December 31, 2005:

Mr. Brian Colbourne, Director of Financial and Administrative Services.

Mr. Trevor Troake, Director of Enterprise Risk Management.

5. Appointments to MURC Board

The Board received background information pertaining to a recommendation for an appointment and an extension of two appointments to the Board of Directors of the Memorial University Recreation Complex (MURC). The Board was also advised that Ms. Kimberley Hann, representing the Marine Institute Students' Union (MISU), had resigned from the Board of MURC and MISU had recommended the appointment of Ms. Tiffany Groves as her replacement for the balance of the term. Further, the Board was advised that the term of appointment of Ms. Gail Roberts and Mr. Robert Shea had been completed.

The Board was advised that the President has asked Mr. Glenn Collins to undertake a mid-term evaluation of MURC. He has received a report containing several recommendations which will require action by the senior Administration over the next several months. In order to allow adequate time for such actions to be implemented, the university Administration recommended the extension of the term of Mr. Bill Thistle as Chair of the Board of MURC and the extension of the term of Dr. Colin Higgs to coincide with the conclusion of his term as Director of the School of Human Kinetics and Recreation.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the following appointments to the Board of Directors of the Memorial University Recreation Complex (MURC):

- (a) the appointment of Ms. Tiffany Groves for the period commencing immediately and expiring May 31, 2005.
- (b) the extension of the appointment of Mr. Bill Thistle as Chairman of the Board of Directors for the period expiring on November 17, 2005.
- (c) the extension of the appointment of Dr. Colin Higgs for the period expiring August 31, 2005.

The President then referred to a recent article in *The Telegram* regarding the non-use of the Field House for an invitational Basketball tournament.

Ms. Browne left the meeting at 4:30 p.m.

6. Appointment to MUN Botanical Garden Board

The Board received and reviewed background information pertaining to a recommendation for the appointment to the Board of Directors of the MUN Botanical Garden and changes to the end dates of the current Board members.

The Board was advised that the Board of Directors of the MUN Botanical Garden consists of fourteen members, plus the Director, Dr. Wilf Nicholls, who acts in an ex-officio capacity. Usually Board members are appointed for a three-year term, with a possible extension for a second term. The annual general meeting of the Board of Directors is held in October each year and it is desirable to have new Board members commence their appointment in November. Board members terms (i.e., 1 year, 2 year or 3 year) are staggered to ensure continuity on the Board. The current Board members terms are problematic in that they do not provide for continuity on the Board, nor do new Board members benefit from the experience of outgoing members.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the revised end dates of the members of the Board of Directors of the MUN Botanical Garden as follows:

<u>Board Member</u>	<u>Revised End Date</u>
Charlotte Jewczyk	October 31, 2006
Peter Mooney	October 31, 2006
Dell Texmo	October 31, 2006
Anne Budgell	October 31, 2007

Gail Pearcey	October 31, 2007
John Wheeler	October 31, 2006
Randy Bell	October 31, 2005
Betty Hall	October 31, 2005
Beni Malone	October 31, 2006
Valerie Newhook	October 31, 2005
Pamela Pippy	October 31, 2006
Luise Hermanutz	October 31, 2006

Further, that the Board of Regents approve the appointment of Ms. Diane Smith, Q.C. to the Board of Directors of the MUN Botanical Garden for the period commencing November 1, 2004 and ending October 31, 2007.

7. Ratification of Affiliation Agreement HCC and MUN

The Board received and reviewed background information pertaining to a recommendation for the ratification of the Affiliation Agreement between the Health Care Corporation of St. John's and Memorial University of Newfoundland.

The Board was advised that the Faculty of Medicine, on behalf of the University, has undertaken the negotiation of an affiliation agreement with the Health Care Corporation of St. John's. As part of the accreditation requirements for the Faculty of Medicine, an affiliation with the academic teaching centre must be in place. It is also important for the School of Nursing and the School of Pharmacy to enter into such an agreement.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the ratification of the Affiliation Agreement between the Health Care Corporation of St. John's and Memorial University of Newfoundland.

8. Update on Legal Matters

The Board was provided with an update on Legal Matters. In particular Dr. Meisen referred to the recent ruling on an appeal of the Wanda Young Case.

Ms. Vernescu left the meeting at 4:35 p.m.

8. SIR WILFRED GRENFELL COLLEGE MATTERS

The Board was reminded that at its May 24, 2004 meeting it agreed to

schedule a discussion concerning matters related to Sir Wilfred Grenfell College at the October 2004 meeting.

The Board was provided with the following documents:

- (a) A Report to the President of Memorial University of Newfoundland entitled "Reporting Relationships of Sir Wilfred Grenfell College and Relationships with the St. John's Campus" prepared by Dr. Thomas Condon, July 15, 1992;
- (b) A Report entitled "Report to the President of Memorial University of Newfoundland Concerning Relationships between Sir Wilfred Grenfell College and the University" prepared by W. M. Sibley, August 1992;

Dr. Hedges, on behalf of the Board, welcomed to the meeting Dr. John Ashton, Principal of Sir Wilfred Grenfell. Dr. Ashton presented a power-point presentation entitled "Memorial's Grenfell Campus - Changing Roles for Changing Times".

Following the presentation, Dr. Hedges thanked Dr. Ashton for his very informative presentation. She advised Dr. Ashton that the Board's schedule did not allow sufficient time for a satisfactory discussion of Sir Wilfred Grenfell College at this time. She advised him that when the Board meets in Corner Brook in February, the Board schedule would dedicate a full day for discussion of Sir Wilfred Grenfell College. Further, Dr. Hedges noted that the Senior Executive of the College had scheduled a strategic planning retreat for November, out of which might arise issues for further discussion.

Dr. Ashton thanked the Board for the opportunity of presenting to the Board and he left the meeting.

The Board was advised that a report of the Committee to Review the Adequacy of Funding for Sir Wilfred Grenfell College dated October 2004 prepared by Dr. Jack Strawbridge would be circulated to the Board at a later date.

Ms. Duggan left the meeting at 5:30 p.m.

9. FINANCE COMMITTEE MEETING

The Minutes of the Finance Committee meeting held on October 21, 2004 were presented by Mr. Short, Chair of the Committee, and accepted by the Board. The following resolutions were passed with respect to items requiring specific approval of the Board:

Item A - 2005-2006 Budget Process

The Board received and reviewed background information pertaining to the 2005-2006 Budget Process. The Board was advised that the Administration had been notified that they would receive an official request from the Department of Education to prepare and submit the 2005-2006 Budget. In order to ensure that the Board is kept informed and has opportunity to guide the development of the budget submission, the following time frame was suggested:

November, 2004 - The Administration will prepare the detailed budget submission, taking into account the known increases and other priorities. A draft submission will be distributed to all Regents.

December 9, 2004 - Finance Committee and Board of Regents meetings will discuss and, if necessary, revise the draft submission.

It was pointed out that the President recently received a request from the Department of Education with an earlier date of November 17, 2004 for submission. The Board was advised that the President will request an extension to December 10, 2004.

Should the deadline for submission occur before the regular December 9th Board meeting, the Administration requested that a special meeting of the Finance Committee be convened to finalize the budget submission. This meeting would be guided by the input received from all Board members in response to the draft submission. Such a meeting would be open to all Regents in accordance with current policy.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve a recommendation that should the deadline for the 2005-2006 Budget submission to the Provincial Government occur prior to the next regular meeting of the Board of Regents (December 9, 2004), the Finance Committee be authorized to review and approve, on behalf of the Board of Regents, the University's budget document for submission to the Provincial Government.

Item B - Purchase of Butler Property

The Board received and reviewed background information pertaining to a recommendation to negotiate a fair purchase price for the Butler Property situated at 208 Elizabeth Avenue in St. John's. The property is on the north side of Elizabeth Avenue and west of Russell Road and is not currently owned by the University. The property is problematic due to its encroachment into the campus and resultant

restriction on potential development of the area. The University currently owns the property east, west and north of it. The long-term use of the property would be guided by the Campus Plan currently being updated and is likely to involve traffic, parking or residence issues. In the short-term there are a number of potential uses for the property including office space for a small academic or administrative unit, or space for a research project. Funding to purchase this property is currently available through the Opportunity Fund. The purchase of the property is subject to the approval of the Lieutenant Governor-in-Council.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve a recommendation for the Administration to negotiate a fair price in relation to the appraised value and purchase of the Butler Property. The purchase will be subject to the approval of the Lieutenant-Governor-in Council.

Item C - Increase in GSU Health and Dental Insurance Plan Fee

The Board received and reviewed background information pertaining to a recommendation for an increase in the Graduate Students' Union (GSU) health and dental insurance plan fee. The Board was reminded that at its meeting in January 2003, it approved a health and dental plan for the GSU that included an authorization to revise premiums on an annual basis. This plan is currently up for renewal.

The Board was advised that under the terms and conditions of the GSU constitution, a referendum was held September 22-24, 2004 asking graduate students whether or not they were willing to support a fee increase to cover the cost of increased fee premiums for 100% coverage for both the health and dental plans; a fee increase to cover the cost of increased fee premiums for 80% health and dental or no plan at all. Graduate students voted overwhelmingly to approve a fee increase that would provide them with a drug and dental plan with 100% coverage. Effective January 1, 2005 the drug and medical plan rate will be \$342.58 per year plus an additional annual \$5 GSU Health Plan Administration Fee, and the dental plan rate will be \$176.16 per year plus an additional annual \$5 GSU Health Plan Administration Fee.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve an increase in the Graduate Students' Union Health and Dental Insurance Plan

Fee for full-time students, effective January 1, 2005, as follows:

- a) The premium rate of \$347.58 per year to provide drug and health insurance coverage. (Drug and Medical Plan fee of \$342.58 plus \$5 GSU Health Plan Administration Fee).
- b) The premium rate of \$181.16 per year to provide for dental coverage. (Dental plan fee of \$176.16 plus \$5 GSU Health Plan Administration Fee).

Item D - Audit Committee Report

A Report of the Audit Committee meeting held on October 19, 2004 was presented by Mr. Short.

The following resolutions were passed with respect to a Request for Proposals for External Audit Services:

RESOLVED:

That the Board of Regents approve the appointment of Deloitte as External Auditors for the Financial Statements of the University (including the Harlow Campus) and the MUN Pension Plan for a term of three years, commencing fiscal year ending March 31, 2005. This appointment is subject to the approval of the Lieutenant- Governor in Council.

The following resolution was passed with respect to the appointment of a provider for internal audit services for the University:

RESOLVED:

That the Board of Regents approve the appointment of Grant Thornton LLP as a provider for internal audit services for the University. The letter of engagement is to include an "opt-out" clause.

Mr. Crosbie left the meeting at 5:55 p.m.

10. LABOUR RELATIONS COMMITTEE

Dr. Hedges provided a verbal report of the Labour Relations Committee meeting held on October 21, 2004. She noted that the Public Service Alliance of Canada (PSAC) is attempting to unionize Teaching Assistants at the University. She also reported on current negotiations with the various CUPE and NAPE locals at the University. Further updates would

be provided at the December 9, 2004 meeting of the Board.

11. PENSIONS COMMITTEE

1. Amendments to the *Memorial University Pensions Act*

The Board received and reviewed background information pertaining to a proposal for amendments to the *Memorial University Pensions Act* (the *Act*). The Board was advised that the University Pensions Committee, at a meeting on September 28, 2004, reviewed a number of proposed amendments to the *Act* which were brought forward from an earlier meeting of the Amendments subcommittee.

While some of these amendments had previously been on the agenda of the subcommittee for review, others were identified by the University Administration as being desirable and/or necessary to add flexibility to the management of the Memorial University Pension Plan (the Plan), remove anomalous provisions from the *Act* and finally, codify in the *Act*, the Board of Regents authority to issue Policy Directives providing for the participation of contractual employees. The University Administration engaged the services of Stewart McKelvey Stirling Scales, legal counsel, to assist in the development of draft amendments that would accomplish the proposed changes.

After discussion, and on the recommendation of the University Pensions Committee, the following resolution was passed:

RESOLVED:

That the Board of Regents approve amendments to the *Memorial University Pension Act* providing for:

- i) the participation of employees in Separately Incorporated Entities (SIE) of Memorial University of Newfoundland. (Memorial University Recreation Complex (MURC) on a go-forward basis while all other SIEs limited to only those participating in the Memorial University Pension Plan on the date of enactment - i.e. C-CORE and MUN Botanical Garden);
- ii) the transfer of pensionable service from the City of St. John's Pension Plan to the Memorial University Pension Plan (the Plan), in respect of MURC employees (Aquarena);
- iii) the formal recognition of participation of contractual employees in the Plan;

- iv) flexible reciprocal transfer legislation similar to that which is provided in the *Public Service Pensions Act, 1991* and the *Teachers' Pensions Act*;
- v) general incoming portability on an actuarial basis; and
- vi) repeal of anomalous Plan provisions dealing with rounding of pensionable service and implicit 35-year service accrual cap, where no such cap exists under the Plan.

Further, that the Board authorize the appropriate officials of the University to submit the Schedule of Draft Amendments to Government for their review and enactment.

12. CAMPUS PLANNING AND DEVELOPMENT MATTERS

1. Update on Capital Works

The Board received and reviewed an update on progress of the following Capital Projects:

- ▶ Inco Innovation Centre
- ▶ School of Music Expansion
- ▶ Energy Master Plan
- ▶ Aquarena Roof

2. Safety Statistics Report

The Board received and reviewed a follow-up report on Campus Safety. The Board was reminded that at its February 2004 meeting it received, through the Campus Planning and Development Committee, a report concerning Campus Safety. This report contained descriptions of processes used by the University to maintain a safe working environment and described occurrences of recent years. To build upon the usefulness of the initial report, the Department of Facilities Management gathered statistics to compare the safety record of MUN to that of other large organizations operating in the Province. The measure commonly used to benchmark safety is the "Lost-time Injury Severity Rate". This information was summarized for MUN and selected organizations in the background information to the report.

13. APPOINTMENTS COMMITTEE

A Report of Action taken by the Appointments Committee, along with an Addendum, was received and reviewed by the Board and was presented by Ms. Aylward, Chair of the Committee, and approved by the Board.

14. SENATE MEETING

1. Matters Arising from Minutes of September 14, 2004 Meeting

The Board received and reviewed a copy of the minutes of the Senate meeting held on September 14, 2004. Approval was given to the following items requiring Board approval under Section 56(h) (course of study) and 56(s) (making or altering a rule or regulation) of the Act:

Item 5 Report of the Senate Committee on Undergraduate Studies
(No. 5.1 to No. 5.8)

Item 6 Report of the Academic Council of the School of Graduate
Studies
(No. 6.1 and 6.2)

2. Student Representation on Senate

The Board received and reviewed background information pertaining to a recommendation from Senate regarding student representation on Senate.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents request that the *Memorial University Act* be amended to change student representation on Senate from the fixed number of twelve, by bringing Section 54 (d) of the *Act* in line with Sections 54 (b)(x) and 54 (c). The proposed amendment to the *Act* would then read:

"54 (d) members from the students in attendance at the University to be chosen in a number and manner that may be approved by the Board, but the number chosen under this paragraph shall not be less than half the number of members named or chosen under paragraph (b)."

3. Professor Emeritus Awards

The Board received and reviewed background information pertaining to a recommendation from Senate to award the title of Professor Emeritus to retired members of the faculty.

After discussion, and on the recommendation of Senate, the following resolution was passed:

RESOLVED:

That the Board of Regents award the title of Professor Emeritus to the following retired members of the faculty:

Dr. Roberta Buchanan,
Department of English Language and Literature

Dr. Derek Burton, Department of Biology

Dr. Maynard John Clouter,
Department of Physics and Physical Oceanography

Dr. Philip Gardner,
Department of English Language and Literature

Dr. Richard Haedrich, Department of Biology

Dr. Elizabeth Miller,
Department of English Language and Literature

Dr. Derek Nurse, Department of Linguistics

Dr. William Schrank, Department of Economics

15. CORRESPONDENCE

- (a) The Board received a note of thanks from Dr. Brian Johnston for the invitation to the Board's dinner on September 9, 2004.
- (b) The Board received a note of thanks from Baby Avery (Andrea Quinlan) thanking Regents for the baby gift.

15. PRESIDENT'S REPORT

A copy of the President's Report 2004 Highlights "Going Further" was circulated at the meeting. Due to time constraints the presentation of the report was postponed to the December 9, 2004 meeting of the Board.

16. THANKS TO DR. HEDGES

Mr. Short, on behalf of the Board, thanked Dr. Hedges for her time and commitment to the Board as Acting Chair since last September. In response, Dr. Hedges thanked Regents and the senior administration for their continued cooperation and support during her time as Acting Chair. She wished the incoming Chair, Mr. Wheeler, a successful and rewarding term of office.

ADJOURNMENT

The meeting adjourned at 6:05 p.m.