



Board of Regents

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

BOARD OF REGENTS

The regular meeting of the Board of Regents was held on Tuesday, 29 May 2001 in the Board Room of the University at 1:00 p.m.

PRESENT:

Edward Roberts, Chair
John Crosbie, Chancellor
Dr. Axel Meisen, President and Vice-Chancellor
Dr. Evan Simpson, Vice President (Academic) and Pro Vice-Chancellor
Alick Andrews
Gail Aylward
Peter Barnes
Hayward Blake
Calvin Butt
Samuel Chaulk
Chris Decker
Sharon Duggan
Dorothy George
Dr. Georgina Hedges
Ed Kelly
Dr. Brendan Lewis
Larry Peckford
Joan Pinsent
Darlene Russell
Harvey Short
Kathryn Small
Susan Wood
Eleanor Bennett, Secretary

APOLOGIES: Lisa Browne, Nancy Kelly, Fred Durant, and Brendan Paddick.

PRESENT BY INVITATION: Wayne Thistle, Vice-President (Administration and Finance) and Legal Counsel.

1. MINUTES

The minutes of the Executive Committee meeting held on 5 April 2001, and of the regular meeting of the Board, held on 5 April 2001, and the special meeting held on 27 April 2001, copies of which were circulated prior to the meeting, were approved by the Board.

2. CHAIR'S REPORT

1. STUDENT APPOINTMENTS TO THE BOARD

In a note to the Board dated 17 May 2001 the Chair provided background information in consideration of the two vacancies on the Board. He reminded the Board that Lorelei Stanley-Newton's three-year term as one of 17 Lieutenant Governor-in-Council appointments expired on 15 May 2001. Ms. Stanley-Newton had confirmed that she would be willing to accept reappointment if offered. The Chair requested the Dean of Student Affairs and Services to seek advice from both the graduate and undergraduate student unions with respect to the reappointment of Ms. Stanley-Newton. After consideration they had unanimously recommended her reappointment. The Chair advised that the arrangement of appointing a third student to the Board through this practice was agreeable with Government. After discussion the following resolution was passed:

RESOLVED:

That the Board of Regents recommends the reappointment of Lorelei Stanley-Newton to the vacancy to be filled at the nomination of the Lieutenant Governor-in-Council.

The other vacancy resulted when Robert Brown completed his two-year term as one of the two student representatives on 4 November 2000. In accordance with the process for appointing student representatives to the Board, the Memorial University Student Union and the Dean of Student Affairs and Services jointly recommended two nominations for consideration. After a discussion of the applications pertaining to both students, the following resolution was passed:

RESOLVED:

That the Board of Regents recommends to the Lieutenant Governor-in-Council the appointment of Brett Dawe as a student representative to the Board of Regents, in accordance with s.23(d)(ii) of the Act.

2. HARLOW CAMPUS VISIT UPDATE

The Chair thanked the six members of the Board who had recently visited the Harlow Campus.

3. PRESIDENT'S REPORT

1. ATLANTIC INNOVATION FUND

The President advised that the membership of the AIF Advisory Board had been announced recently. He was pleased to report that Dr. Arthur May was appointed as the Chair of the Advisory Board and that two other Newfoundlanders were appointed to the Board, namely, Dr. Verna Skanes and Dr. Daniel Walker.

2. ENROLLMENT

The President advised that applications for the Fall semester are comparable to those of last year on the St. John's Campus. However, the numbers for Sir Wilfred Grenfell are down by approximately 10% but that efforts are underway to increase the numbers.

3. CORNER BROOK

The President advised that he attended Convocation at Sir Wilfred Grenfell College on 11 May 2001, which saw approximately 250 students graduate and an honorary Doctor of Science degree awarded to Dr. W. O. Pruitt.

He also advised that he addressed Rotary in Corner Brook on 26 April.

4. HARLOW CAMPUS REPORT

The Board received and reviewed the document "Harlow Campus, The Way Forward", detailing an educational, business and renovation plan for Harlow.

The Chair of the Harlow Trust, Dr. Alan Perry, and the Director of the Harlow Campus, Karen Cracknell, were invited to join the meeting. They did, and were welcomed by the Chair. Ms. Cracknell elaborated on the proposal for major renovations to the physical facilities of the Campus which will lead to a more effective and efficient utilization of the campus. Implementation of the renovation plan will take approximately 16 months, including a 17 week construction period during the summer of 2002 when the majority of the campus would be closed.

She pointed out that new credit and non-credit programs will support the University's goal for internationalization. It is proposed to introduce a new minor program in European Studies. In addition it is envisaged to offer not-for-credit programs aimed at executives of small and medium enterprises in Atlantic Canada, and unique English-as-a-Second-Language courses for professionals from non-English speaking countries.

Ms. Cracknell outlined the new financial plan required for the operation of the campus. She advised that proposed renovations will cost approximately £400,000 and will result in annual cost savings of approximately £140,000, which in turn will reduce the current deficit to approximately £50,500 annually.

A discussion ensued following the presentation, during which members of the Board who had visited Harlow supported the proposal and spoke in favour of the plan.

The following resolution was passed:

RESOLVED:

That the Board of Regents approve the Educational, Business and Renovation Plan for Harlow, dated 29 May 2001, subject to Senate approval of new academic programmes; the project to be carried out by the Harlow Trustees under the direction of the President; and subject to the approval of the Lieutenant Governor-in-Council, as required by Section 41 of the Act.

The Chair thanked Ms. Cracknell and Dr. Perry for their presentation, and they left the meeting.

5. MEETINGS OF COMMITTEES OF THE BOARD

1. FINANCE

The Board received and reviewed copies of the draft minutes of the Finance Committee meeting held on 29 May 2001. They were presented by Mr. Short, Chair of the Committee, and accepted by the Board. The following resolutions were passed:

ITEM A - AUDITED FINANCIAL STATEMENTS

The Board received copies of the Consolidated Financial Statements and the MUN Pension Plan for the fiscal year ended 31 March 2001. The following resolution was passed:

RESOLVED:

That the Board of Regents approves:

1. The Consolidated Financial Statements with supplementary schedules for Memorial University of Newfoundland for the fiscal year ended 31 March 2001, subject to the receipt of the approval of the Lieutenant Governor-in-Council with respect to the accounting treatment of accrued vacation and Employee Future Benefit obligations in relation to Section 36(2) of the University Act.
2. The Financial Statements for Memorial University of Newfoundland's Pension Plan for the fiscal year ended 31 March 2001.

ITEM B - TUITION FEES CHANGES

The Board received and reviewed documentation pertaining to a recommendation for a change to tuition fees. After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approves changes to tuition fees, effective 1 September 2001, to effect a 10% reduction in fees for the courses and programs identified, for Citizens of Canada and Permanent Residents as follows:

Tuition and Related Fees

1. Undergraduate Students

(a) Fees for Citizens of Canada and Permanent Residents

	<u>FROM</u>	<u>TO</u>
Fee per credit hour (Courses are three credit hours unless otherwise indicated)	\$110	\$99
Co-operative Education work terms	\$420	\$378
Technology 4000	\$1,500	\$1,350
Maritime Studies 4000	\$1,500	\$1,350
Music 141A, 141B, 241A, 241B, 346A, 346B, 446A and 446B (per course)	\$590	\$531
Computer Science 3700 (per semester)	\$200	\$180

2. Graduate Students

(a) Minimum fee for all graduate degrees fees are:

Fee Per Semester for Citizens of Canada and Permanent Residents

	<u>FROM</u>	<u>TO</u>	<u># OF SEMESTERS FEE MUST BE PAID</u>
	\$	\$	
Masters candidate: Plan A	953	858	6
Masters candidate: Plan B	632	569	9
Masters candidate: Plan C	1,312	1,181	3
Doctor of Philosophy candidate	1,183	1,065	9

Graduate Diploma candidate	420	378	9
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3. Graduate Students

(a) The Programme Continuance Fees Per Semester for Citizens of Canada and Permanent Residents are:

	<u>FROM</u>	<u>TO</u>
	\$	\$
Masters candidate	434	391
Doctor of Philosophy candidate	741	667
Graduate Diploma candidate	210	189

ITEM C - STUDENT RESIDENCE AND MEAL PLAN FEE CHANGES

The Board received and reviewed background information for a recommendation to change student residence and meal plan fees. After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approves an increase of 2.1% in Meal Plan Rates and an increase of 5% in Residence Room Rates as outlined below:

Room and Meal Plan Rate Increase for 2001-2002

	<u>2000-2001</u>	<u>Increase</u>	<u>Recommended 2001-2002</u>
10 Meal Plan	\$1,176	\$24 (2.04%)	\$1,200
14 Meal Plan	\$1,271	\$26 (2.04%)	\$1,297
19 Meal Plan	\$1,326	\$27 (2.03%)	\$1,353
Double Room	\$672	\$34 (5%)	\$706
Single Room	\$830	\$42 (5%)	\$872

Meal and Room Plans:

	<u>2000-2001</u>	<u>Overall Increase</u>	<u>Recommended 2001-2002</u>
10 Meal Plan and Double	\$1,848	\$58 (3.1%)	\$1,906

Room			
14 Meal Plan and Double Room	\$1,943	\$60 (3.1%)	\$2,003
19 Meal Plan and Double Room	\$1,998	\$61 (3.1%)	\$2,059
10 Meal Plan and Single Room	\$2,006	\$66 (3.2%)	\$2,072
14 Meal Plan and Single Room	\$2,101	\$68 (3.2%)	\$2,169
19 Meal Plan and Single Room	\$2,156	\$69 (3.2%)	\$2,225

Burton's Pond Apartments - Semester Fees

	<u>2000-2001</u>	<u>Overall Increase</u>	<u>Recommended 2001-2002</u>
Single Students	\$875	\$44 (5%)	\$919

Baltimore Court - Monthly Fees

	<u>2000-2001</u>	<u>Overall Increase</u>	<u>Recommended 2001-2002</u>
Family units	\$550	\$25 (4.5%)	\$575

ITEM D - SELECTION OF VENDOR FOR INTERIM CREDIT FACILITY FOR SIR WILFRED GRENFELL COLLEGE RESIDENCE AND EXHIBITION PROJECT

The Board received and reviewed background information for a recommendation to select a vendor for the interim credit facility for the Corner Brook residence and exhibition project. After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approves the selection of the Royal Bank of Canada as the vendor for the interim credit facility for the Sir Wilfred Grenfell College Residence and Exhibition Project.

ITEM E - ESTABLISHMENT OF POSITION

The Board received and reviewed documentation for the recommendation of the establishment of a position at Sir Wilfred Grenfell College as part of reorganization plans and in an effort to promote research. The following resolution was passed:

RESOLVED:

That the Board of Regents approves the establishment of the position of Associate Vice-Principal (Research) at Sir Wilfred Grenfell College and an administrative stipend for this position.

ITEM F - ESTABLISHMENT OF POSITION

The Board received and reviewed documentation for the recommendation of the establishment of a position at the Labrador Institute as part of the Provincial Government's decision to place additional emphasis on Labrador and aboriginal affairs. The following resolution was passed:

RESOLVED:

That the Board of Regents approves the establishment of the position of Labrador Associate at the Labrador Institute to be funded by the Provincial Government by an annual grant of \$100,000.

ITEM G - CHANGES TO 2000-01 TRAFFIC CONTROL AND PARKING FEES

The Board received and reviewed information pertaining to changes to the 2000-01 Traffic Control and Parking Regulations. The following resolution was passed:

RESOLVED:

That the Board of Regents approves changes to the 2000-2001 Traffic Control and Parking Regulations as outlined in a memorandum to the Vice-President (Administration and Finance) and Legal Counsel from the Associate Director of Facilities Management dated 16 February 2001.

ITEM H - ANNUAL REPORT ON LEASED SPACE

This item was presented for information.

ITEM I - 2001-02 PRELIMINARY BUDGET

Mr. Thistle gave a presentation on the Budget Outlook for 2001-02. He provided an overview of the Government grants, revenues and expenditure for the last ten years. He introduced a number of budget scenarios and funding strategies. The Board was reminded that the University must balance its budget in accordance with the Act. The Chair advised that he and the President will be approaching Ministers of the Government in the very near future for detailed discussions with respect to the University's budget. It is anticipated that a recommendation for a balanced budget will be presented to the Board at its August meeting.

2. APPOINTMENTS

A Report of the Appointments Committee meeting held on 29 May 2001, along with an addendum, copies of which were circulated prior to the meeting, was presented by Ms. Aylward, Chair of the Committee, and accepted by the Board.

6. SENATE MATTERS

The Board received and reviewed copies of the Minutes of the Senate meetings held on 13 March 2001 and 10 April 2001. Approval was given to the following items requiring Board approval under Sections 56(h) (courses of study) and 56(s) (making or altering a rule or regulation) of the Act:

13 March 2001 Meeting:

Report of the Senate Committee on Undergraduate Studies

- Faculty of Education - Calendar Changes
- Faculty of Science: Department of Mathematics and Statistics - Calendar Changes
- Faculty of Engineering and Applied Science - Calendar Changes
- School of Music - Calendar Changes
- Changes to Calendar Section "ADMISSION TO THE UNIVERSITY"

Report of the Academic Council of the School of Graduate Studies

- School of Social Work - Calendar Changes
- Faculty of Arts: Department of History - Calendar Changes; and Department of Anthropology - New Ph.D. Programme

10 April 2001 Meeting:

Report of the Senate Committee on Undergraduate Studies

- Faculty of Engineering - Proposal for Offshore Oil and Gas Option in Engineering Programmes
- School of Nursing - Calendar Change
- Faculty of Arts - New Course - Arts 1200
- Department of Geography - New Diploma Programme in Geographic Information Sciences
- Calendar Changes Resulting from Recognition of Caribbean Advanced Proficiency Examination (CAPE)
- Department of English Language and Literature - Calendar Changes
- Faculty of Business Administration - Calendar Change
- Sir Wilfred Grenfell College - Calendar Changes

The following resolution were passed with respect to an item requiring specific Board approval:

RESOLVED:

That the Board of Regents approves a change of the name of the School of Physical Education, Recreation and Athletics to the School of Human Kinetics and Recreation.

7. AUGUST MEETING

The Board received a copy of a tentative schedule for the special Board meeting to be held at the Terra Nova Golf Resort on 14, 15, and 16 August 2001. Agenda items will include the list of major issues for consideration tabled at a previous meeting.

ADJOURNMENT

The meeting adjourned at 5:00 p.m.