

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

BOARD OF REGENTS

A meeting of the Board of Regents was held on Thursday, March 24, 2005, in the Board Room of the University at 2:00 p.m.

PRESENT:

Lorne Wheeler, Chair
Dr. Georgina Hedges, Vice-Chair
Dr. John Crosbie, Chancellor
Dr. Axel Meisen, President and Vice-Chancellor
Dr. Eddy Campbell, Vice-President (Academic)
Hayward Blake
Mary Broderick
Lisa Browne
Sam Chaulk
Pat Coish-Snow
Sharon Duggan
Thom Duggan
Ed Kelly
Earl Ludlow
Gary Peddle
Darlene Russell
Harvey Short
Roxana Vernescu
Eleanor Bennett, Secretary

APOLOGIES: Gail Aylward, Calvin Butt, Dr. Wynanne Downer, Leslie Galway, Dorothy George, Dr. Brendan Lewis, Joan Pinsent, Dave Porter, and Andrea Quinlan.

PRESENT BY INVITATION: Brian Colbourne, Director of Financial and Administrative Services, and Kent Decker, Vice-President (Administration and Finance).

1. MINUTES

The Minutes of the Board of Regents meeting held February 1 and 2, 2005, copies of which were circulated prior to the meeting, were approved by the Board.

Omission from October 21, 2004 Minutes

The Board received and reviewed an explanatory note from Dr. Meisen

advising that the Board of Regents, at the October 21, 2004 meeting approved a recommendation from the University Administration that the cumulative value of change orders for the Inco Innovation Centre be allowed to exceed the 5% limit by \$270,000 for a total of 7.8% of the tendered contract amount. However, this approval was inadvertently omitted from the minutes. It is recorded in these minutes as a true record taken by the Board at the October 21, 2004 meeting.

2. WELCOME TO MR. PEDDLE

The Chair extended a warm welcome to Mr. Peddle, who was attending his first meeting since being appointed to the Board. Mr. Peddle was appointed by the Lieutenant-Governor in Council for a period ending August 31, 2005. He is one of the MUN Alumni representatives and he replaces Leigh Borden.

3. CHAIR'S REMARKS

1. Vacancies on the Board

The Chair noted that there are three outstanding vacancies on the Board at the present time. Two students, one representing the Marine Institute Students Union (MISU) and the other the Grenfell College Students Union (GCSU). There remains one other vacancy, the appointment to be made by the Lieutenant-Governor in Council.

2. Graduate Students Representative

The Chair noted that he had received notification from the President of the Graduate Students Union advising that Mr. Vernescu will be the GSU's representative on the Board of Regents for the balance of her term.

3. Committee Assignment

The Chair advised the Board of the recent assignments and reassignments to Board Committees. He also requested the Chairs of the Committees to review the terms of reference of their respective committees with a view to making any changes and/or to bring them up-to-date. He noted that they could also consult with the President and/or other members of the senior executive if they had any queries regarding any changes.

4. Board Retreat in Labrador

The Chair commented on the Board Retreat/Meeting to be held in Happy Valley - Goose Bay on September 7, 8 and 9. The Board retreat is normally held in July but because of the Labrador location it is more

suitable to have the retreat in September. He noted that the Retreat/Meeting will include strategic planning sessions and he requested Regents to advise how many would be available to attend given the location and the travel time required.

5. Dates of Meetings

The Chair noted that it would be necessary to convene a meeting on April 21st to deal with the Infrastructure Financing Strategy - Bond Issue Proposal. This would be a one item meeting and out-of-town Regents could attend by conference call if they preferred.

The Chair also informed the Board that there would be a regular one day Board meeting on July 21st in place of the Board Retreat/Meeting that had been scheduled for July 20, 21 and 22.

6. Death of Dr. E. J. Phelan

The Chair noted that he and the President attended the funeral of Edmund J. Phelan, Q.C., who passed away on March 11th in his 103rd year. Dr. Phelan served as Chair of the Board of Regents between 1953 and 1968.

4. HARLOW CAMPUS MATTERS

The Board received an update on the Harlow Campus financial situation, which was requested at the February 1st Finance Committee meeting. The Chair asked Regents to review it and, if necessary, come back to the Board with any comments.

5. REVIEW OF SIR WILFRED GRENFELL COLLEGE ORGANIZATIONAL ARRANGEMENT

The Board received and reviewed the terms of reference for the review of SWGC's organizational arrangement. The Board was reminded that at its meeting on October 21, 2004, it was advised that the University intended to engage an external expert to assist with the review of the reporting relationship between SWGC and the Senior Administration of Memorial University.

6. PRESIDENT'S UPDATE

1. Activity Report

Dr. Meisen reported on the following activities since the last meeting of the Board:

(A) Major Events

- Feb. 3 Dr. Meisen delivered his annual address regarding the state of the University to the St. John's Rotary Club.
- Feb. 25 Dr. Meisen was inducted as President of the Cabot Club. He noted that the University was recognized as the central theme and provided an opportunity for the University to be celebrated in many ways.
- Mar. 17 Official opening of the Petro Canada Hall in the School of Music.

(B) Budget Meetings

- Feb. 14 He met with Treasury Board officials regarding the University's budget.
- Mar. 17 He and Mr. Wheeler met with Ministers Sullivan and Hedderson and their respective Deputy Ministers regarding the University's budget and the bond issue. In this regard he thanked Mr. Colbourne and Mr. Decker for their efforts with the preparation of these documents.

(C) Other Government Matters

- Feb. 16 He met with Susan Sherk, Socio-Economic Consultant with AMEC Earth and Environmental, who has been contracted by the Provincial Government to assist in developing the innovation strategy, along with others, to put forward the University's ideas regarding Innovation Strategy.
- Feb. 14 He, along with the members of the Senior Executive, met with Rick Comerford and Ken Martin of ACOA to hear about ACOA and position the University for the second round of AIF funding.
- Mar. 11 He attended a news conference, attended by Minister Dunderdale, for the announcement of the North Atlantic Biopharma contract for the development of a seal oil nutrient supplement. He noted that North Atlantic Biopharma is a company owned by four of Memorial's professors and fostered by the University's Genesis Centre.

(D) Major Meetings

- Mar. 4 He attended the AquaNet Board of Directors meeting

regarding renewal of the funding application for the Network of Centres of Excellence hosted by Memorial University.

Mar. 5-9 He was in Calgary where he met with several groups regarding the University's oil and gas initiatives.

2. Macleans Guide to Canadian Universities

The Board received a copy of the Macleans magazine Guide to Canadian Universities. Dr. Meisen commented on Memorial's rankings.

3. Strategic Planning Update

The Board was reminded that at the February 1, 2005 meeting it was provided with a document regarding the development of a new strategic framework for the University. The document outlined the history of strategic planning at Memorial, the objectives of the planning process, its guiding principles, and the activities that would be undertaken to develop the plan.

The Board received and reviewed a report of the progress of the strategic plan to date which included the committee structure, the process outline and anticipated timelines, identification of a number of strategic issues, and the development of a web site. Dr. Meisen invited Regents to provide their input into this strategic plan.

4. Report of the Ad Hoc Senate Committee on Cost-Recovery Courses and Programs

The Board was advised that Senate, at a meeting on September 14, 2004, struck an ad hoc committee to review and advise Senate on the matter of cost recovery courses and programs. The Committee's report was considered by Senate at its meeting on February 8, 2005 and its recommendations were approved. Dr. Meisen drew the Board's attention to Section 4. "Recommendations and Governing Principles" and the recommendations contained on Page 10 of the report. The report was circulated to the Board for its information.

5. Update on Johnson Geo Centre

The President provided an update on negotiations for the transfer of ownership and operation of the Johnson Geo Centre to the University. Dr. Meisen advised the Board that a committee had been established, under the Chairmanship of Mr. Decker, to examine the implications of the University assuming full responsibility for the Geo Centre. In particular, the financial, operational, and legal encumbrances.

6. Canada Research Chairs Allocation

The Board received and reviewed background information pertaining to the University's Canada Research Chairs. The Board was advised that since the creation of the Canada Research Chairs Program in 2000, Memorial University was allocated 27 Chairs and negotiations are ongoing for an additional Chair.

7. Update on Legal Matters

The Board was provided with an summary report of the key elements pertaining to the Wanda Young case, along with an excerpt from the University's lawyer to the media regarding misreporting of the facts relating to this case. Dr. Meisen emphasized that these reports were circulated to the Board to ensure that correct information and essential facts are known as the case moves forward.

7. EXECUTIVE COMPENSATION COMMITTEE

1. Executive Compensation Study

Mr. Wheeler reported on a meeting with the joint Executive and Executive Compensation Committees held on March 23, 2005. He advised the Board that the Committee had selected the Hay Group to conduct the study of the Executive Pay Group for the University. The Committee met with the consultant for preliminary discussions on the scope of the review and identification of the timelines for the study.

2. Change in Objective of the Committee

The Board received and reviewed background information pertaining to a recommendation for a change in the "Objective" of the Terms of Reference of the Executive Compensation Committee. The Board was advised that the "Objective" of the Committee currently states: "To review the annual remuneration of the "Executive Pay Group" of Memorial University and bring recommendations to the Board for their approval." The membership of the Executive Pay Group is currently under review by the Executive Compensation Committee with the assistance of outside consultants.

Currently, only the senior executive of the University belong to the Executive Pay Group. From time to time it has been necessary to give extraordinary salary increases to staff in positions at the Director level falling into the D1-D4 category. While these positions are not currently in the Executive Pay Group and could be recommended to the Board by the President, the President considers it desirable to have such salary increases reviewed by the Executive Compensation Committee before

approval of the Board is sought.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve a change in the "Objective" of the Terms of Reference of the Executive Compensation Committee to read as follows:

"To review the annual remuneration of the "Executive Pay Group" of Memorial University, to review extraordinary salary increases for staff in position categories D1-D4 and to bring recommendations to the Board for their approval".

8. FINANCE COMMITTEE

A draft copy of the minutes of the Finance Committee meeting held on March 24, 2005, was presented by Mr. Short, Chair of the Committee, and approved by the Board.

The following resolutions were passed with respect to items requiring specific approval of the Board:

Item A - Update on 2004-05 Year-End Financial Position

The Board received and reviewed background information pertaining to the 2004-05 year-end financial position of the University. The Board was advised that the University is continuing to project a balanced budget for the current fiscal year. This forecast is based on internal tracking and projection of the University's financial position and will be subject to the audit which will be conducted after year-end.

Item B - Faculty of Medicine Update

The Board received and reviewed background information pertaining to the Faculty of Medicine budget. The Board was advised that the Faculty of Medicine submitted its 2005-06 budget estimates to the Department of Health and Community Services on November 3, 2004 and the submission was provided to the Board at its December 9, 2004 meeting. A meeting was held on February 16, 2005 at Treasury Board to address several Faculty of Medicine 2005-06 budget issues. Some minor revisions to the calculations in the original submission were addressed, but the focus of the meeting was on identifying the minimum program requirements necessary to maintain accreditation of the Medical School.

The meeting was followed by a letter dated February 17, 2005 to the

Secretary to Treasury Board from Dr. James Rourke, Dean of Medicine, in which he provided further information on the minimum amount of new salary and programming requests. The Board also received a schedule that presented the requirements in "cash flow" format allowing for normal recruitment delays.

Item C - Meetings with Treasury Board Officials

The President provided information on the meeting with Treasury Board Officials covering the details of the University's budget submission.

Item D - Five-Year Budget Forecast

The Board received and reviewed background information with respect to the five-year budget forecast for Memorial University. The Board was advised that the Department of Education had requested the University to provide a forecast of operating cost increases for the University for the next five fiscal years. The information conveyed to Government was provided to the Board for their information and Dr. Meisen provided explanatory comments on the five-year projection.

Item E - Provincial Budget

The Board was provided with the results of the Provincial Budget as it pertained to the University and its submission to Government.

Item F - Infrastructure Financing Strategy

The Board received and reviewed a document providing background information pertaining to Infrastructure Financing Strategy. The Board was reminded that at its meeting in July, 2004, it requested the Administration to develop a strategy that would lead to the issuance of bonds as a means of obtaining significant funding for major capital projects. In its submission to the Commissioner on the White Paper on Public Post Secondary Education, the University Administration in recommendation 8 submitted:

"Memorial to initiate a bond issue with a target of approximately 100 million."

Senior representatives of the Provincial Government recently suggested that the University seek the approval of the Provincial Government to proceed with the bond issue and to address infrastructure requirements at Sir Wilfred Grenfell College. The Board was advised that the Administration proposed to review such requirements and include any upgrades and/or expansion in the final strategy document.

Mr. Wheeler advised the Board that he would like to convene a special meeting of the Board of Regents on April 21st to address the Infrastructure Financing Strategy.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents authorize the Administration of the University to proceed with the further development of the Infrastructure Financing Strategy in a manner that is acceptable to both the Board of Regents and the Provincial Government. Should an acceptable strategy be developed, approval to seek the appropriate legislative authority will be brought forward at a later date.

Item G - Increase in Program Fee for MASCE

The Board received and reviewed background information pertaining to a recommendation to increase the program fee for the Master of Applied Science in Computer Engineering (MASCE) in the Faculty of Engineering and Applied Science. The Board was reminded that at its meeting in May 2004 it approved a special program fee of US\$25,000 for the MASCE program, a master's degree program for a cohort of international students. In order to accommodate the fluctuations in the currency exchange and to respond to the changing demand for this program, it will be necessary to increase the program fee by US\$1,000.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve an increase in the program fee for the Master of Applied Science in Computer Engineering (MASCE) in the Faculty of Engineering and Applied Science from US\$25,000 to US\$26,000.

Item H - Revisions to the Rate of Pay for Graduate Assistantship (GA)

The Board received and reviewed background information pertaining to a recommendation for revisions to the rate of pay for a Graduate Assistantship (GA). The Board was advised that the value of a GA unit has not changed since 1991 and it was recommended that the unit rate be increased to \$975. The GA rate will be reviewed again in the future as and when required. The incremental cost of the adjustments in the fiscal year 2005-06 will be approximately \$120,000 and a similar additional cost will be incurred in the fiscal year 2006-07.

After discussion the following resolution was passed:

RESOLVED:

That the Board of Regents approve the revised rate of pay for Graduate Assistantship as follows:

Effective Date	New Rate		Increase/Unit	Cumulative
	Per Unit	Per Hour		
May 1, 2005	\$805	\$14.37	\$55	\$55
Sept. 1, 2006	\$860	\$15.36	\$55	\$110
May 1, 2006	\$920	\$16.43	\$60	\$170
Sept. 1, 2006	\$975	\$17.41	\$55	\$225

Item I - Renewal University's Group Benefit Plans

The Board received and reviewed background information pertaining to recommendations from the Employee Benefits Committee for the renewal of the University's Group Benefit Plans for the policy year beginning April 1, 2005. The Board was provided with a further explanation of the cost implications of the renewal and the position of the University Administration.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the renewal of the following University Group Benefit Plans, at their existing benefit levels, for the policy year beginning April 1, 2005:

- Basic Life insurance plan at a 11% rate increase,
- Dependent Life insurance plan at the existing rate,
- Optional Life insurance plan at a 16% rate increase,
- Basic, Optional, and Voluntary Accidental Death and Dismemberment plans at the existing rate,
- Long Term Disability plan at a 22% rate increase,
- Supplementary Health plan at a 12.5% rate increase,
- WorldWide Travel Assistance plan at the existing rate, and
- Dental plan at a 2.5% rate increase.

RESOLVED:

Further, that the Board approve that dental claims be insured at the Newfoundland Dental Society Fee Guide for 2003 in order to maintain the practice of insuring at a rate not more than two years old. This change will be funded 50% by drawing down part of the plan surplus and by a 2.95% rate increase.

The following recommendations pertaining to dependent life and the dental fee guide were deferred pending further study by the Administration:

That the following additional benefit plan improvements be implemented effective April 1, 2005:

- Increase Dependent life coverage from the current \$3,000/\$2,000 (spouse/child) to \$5,000/\$2,500 at a 52.2% rate increase, and
- Advance to the 2004 Newfoundland Dental Society Fee Guide. The additional cost will be funded 50% through utilization of dental plan surplus and by an additional 2.15% rate increase.

Item J - Assumptions for the Purpose of Actuarial Valuation of the MUN Pension Plan

The Board received and reviewed background information pertaining to a recommendation from the University Pensions Committee for the assumptions, proposed by the University's Actuary, Eckler Partners, to be used for the purposes of an Actuarial Valuation of the Memorial University Pension Plan as at March 31, 2005. The Board was advised that the University is required by the *Pension Benefits Act* to ensure that an actuarial valuation of the MUN Pension Plan is performed at least every three years. A valuation of the Plan was last performed as at March 31, 2002, thus the next valuation is due and scheduled to be performed as at March 31, 2005. The purpose of the valuation is twofold: first to determine the funded position of the plan on both a going-concern and solvency basis and, second, to develop the recommended contribution rates applicable during the period leading up to the next valuation.

The Board was advised that the University Pensions Committee met on February 28, 2005 to consider the various economic and demographic assumptions to be used for this valuation, as recommended by the

University's Actuary, Eckler Partners. The Committee agreed with the assumptions proposed by the Actuary.

The Board was advised that new or changed assumptions have been made in the following areas:

1. The interest rate assumption has been increased from 7% to 7.5% per annum, in closer alignment with expectations for the long term experience of the pension fund.
2. A new assumption is made relative to increases applied to pensions in pay (i.e., indexing). Indexing under the MUN Plan was implemented in July, 2004.
3. Since 2002, the UP94 mortality tables have been updated and projected to 2015.
4. The percentage of employees retiring early has been adjusted upwards to reflect the Plan's actual experience in recent years and the expectation that this trend will continue.
5. The assumed rate of increase in the maximum pension payable has been adjusted to reflect information contained in the 2005 federal budget.
6. A termination scale has been introduced in light of new actuarial standards for the computation of commuted values.

The Board was advised that the outcome of the valuation of the Plan as at March 31, 2005 will not be known until late May, 2005. Consequently, it is not possible at this time to determine whether there will be cost implications for the University relative to a requirement to fund additional current service contributions or liquidate any going concern or solvency deficiencies which might be identified in the valuation.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the recommendation of the University Administration that the actuarial assumptions, proposed by the University's Actuary, Eckler Partners, be adopted by the University Pensions Committee for the purpose of performing an actuarial valuation of the Memorial University Pension Plan as at March 31, 2005.

Item K - Pension Transfer Agreement Between MUN and the Government

of Canada

The Board received and reviewed background information pertaining to a recommendation from the University Pensions Committee to enter into a pension transfer agreement with the Government of Canada. The Board was advised that the existing reciprocal transfer agreement between Memorial and the Federal Government expired on October 15, 2000. This agreement was based on transferring from the exporting plan to the importing plan an amount equivalent to two times an employee's contributions plus interest, and had been in effect since March, 1969. In its place, the Federal Government proposed an actuarially based Pension Transfer Agreement.

The Board at its meeting of February 4, 2004, gave approval in principle for using the draft Pension Transfer Agreement recommended to the Board by the University Pensions Committee, as the basis for discussions with the Government of Canada and the eventual execution of a Pension Transfer Agreement with respect to the transfer of pension service between the Memorial University Pension Plan and the Public Service Superannuation Plan. This approval was given on the understanding that a final draft of the Pension Transfer Agreement will be reviewed and approved by the Board before it was formally executed.

A summary of the key differences between the new Pension Transfer Agreement, a copy of which was circulated to the Board, and the prior Reciprocal Transfer Agreement with the Federal Government was provided to the Board at its February 4, 2004 meeting.

It was important to note that transfers of service to and from the MUN Pension Plan under the new agreement will be based on the actuarial value of the service, and will therefore be cost neutral to the Plan.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the recommendation of the University Pensions Committee to enter into a Pension Transfer Agreement between Memorial University of Newfoundland and the Government of Canada, and authorizes the appropriate officials of the University to execute the document on its behalf.

Mr. Duggan left the meeting at 4:10 p.m.

Item L - Internal Administrative Budget - MUN Pension Plan

The Board received and reviewed background information pertaining to a recommendation for the approval of the internal administrative budget for the Memorial University Pension Plan for the fiscal year April 1, 2005 to March 31, 2006. The Board was reminded that it approved the adoption of an internal administrative budget policy for the MUN Pension Plan at its March 27, 2003 meeting. The purpose of this policy was to set out the spending guidelines relative to such internal pension plan administrative expenses, which was set out in a budget submission and circulated to the Board as part of the background information.

The Board was advised that the recommendation to approve this budget was in accordance with the policy and the approval of the Director of Human Resources. There are no financial implications to the University as the Pension Plan budget is independent of the University's operating account. The expenditures contained in the internal administrative budget are a direct charge against and are paid out of the MUN Pension Fund.

After discussion the following resolution was passed:

RESOLVED:

That the Board of Regents approve the internal administrative budget for the Memorial University Pension Plan for the fiscal year April 1, 2005 to March 31, 2006.

Item M - Annual Report - 2004 Internal Exit Interviews

The Board received and reviewed an Annual Report of 2004 Internal Exit Interviews. The Board was advised that the purpose of the exit interview process was to provide a means by which the University may identify workplace, organizational, or human resource factors which may have contributed to an employee's decision to leave employment at Memorial, or from a given department or faculty, with a view to identifying any trends requiring attention, or any opportunities for improving the University's ability to respond to employee issues and to retain key people.

The Board, at its May 25, 2004 meeting, passed the following resolution:

"That the Board of Regents approve a recommendation from the Audit Committee that the Appointments Committee be requested to review Human Resource issues with respect to exit interviews on a semi-annual basis."

The Exit Interview process requires that an annual report be submitted to the Vice-President (Administration and Finance) and was sent to the

Board for its information and through the Finance Committee in error. In future, the Internal Exit Interview Report will be forwarded to the Appointments Committee.

Item N - Auditor General Actions

The Board received an update on the ongoing legislative audit being conducted by the Auditor General at the University. The Board was advised that thus far no matters have been brought to the attention of the University. A further report will be provided at the May 24th Board meeting.

Item O - Appointment of Director of Student Health Services

The Board received and reviewed a recommendation for the appointment of Dr. Norman Lee, M.D. to the position of Director of Student Health Services. The Board was provided with background information pertaining to Dr. Lee and the position of Director of Student Health Services.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the appointment of Dr. Norman Lee, M.D. as Director of Student Health Services, effective August 1, 2005.

Item P - Establishment of Position

The Board received and reviewed background information pertaining to a recommendation for the establishment of a permanent position of Intermediate Secretary in the Leslie Harris Centre of Regional Policy and Development.

After discussion the following resolution was passed:

RESOLVED:

That the Board of Regents approve the establishment of the following permanent staff position in the Leslie Harris Centre of Regional Policy and Development (The Harris Centre):

LHC-001 - Intermediate Secretary

9. APPOINTMENTS COMMITTEE

The Board received and reviewed a report of the Appointments Committee meeting held on March 24, 2005, along with an addendum, which was presented by Mr. Kelly, Acting Chair of the Committee, and approved by the Board.

Ms. Browne declared a conflict of interest with an item in the report and abstained from voting.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the following:

The appointment of Dr. Michael Collins as Associate Vice-President (Academic), be renewed for a further term commencing January 1, 2005 and ending June 30, 2007.

The appointment of Dr. Tom Gordon as Director of the School of Music, be renewed for a further five-year term, commencing September 1, 2005.

Mr. Crosbie left the meeting at 4:45 p.m.

10. CAMPUS PLANNING & DEVELOPMENT MATTERS

In the absence of a Campus Planning & Development Committee meeting, the following items were presented by Mr. Kelly, Chair of the Committee, and approved by the Board.

1. Capital Projects Update

The Board received and reviewed an update on the progress of Capital Projects at the University which are currently underway or being planned.

2. Selection of Consultants

Mr. Kelly advised the Board that two Evaluation Reports of the Selection Advisory Committee on the Request for Proposals for Architectural/Engineering Consulting Services, one for the Faculty of Arts Facilities Plan, St. John's Campus, and the other for the St. John's Campus Master Plan Update and Parking and Traffic Study, were expected to be available within the next week. Because the next regular meeting of the Board of Regents was not scheduled until May 24, 2005, Mr. Kelly requested that the Board grant authority to the Campus Planning and Development Committee to consider these reports in the interim and decide on

successful proposers.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents grant authority to the Campus Planning and Development Committee to consider, on its behalf, the Evaluation Reports of the Selection Advisory Committee on the Request for Proposals for Architectural/ Engineering Consulting Services, one for the Faculty of Arts Facilities Plan, St. John's Campus, and another for the St. John's Campus Master Plan Update and Parking and Traffic Study, and to appoint the consulting firm. The action taken by the Campus Planning and Development Committee, on behalf of the Board, will be reported to the Board at the next meeting.

11. LABOUR RELATIONS UPDATE

The Board received and reviewed an update on ongoing labour relations issues at the University. Mr. Decker provided further background information as it pertained to CUPE, NAPE and TAUMUN. A further update will be provided to the Board at its next meeting.

12. SENATE MATTERS

1. Matters Arising from Minutes of February 8, 2005

The Board received a report of items of business considered by Senate at its special and regular meeting held on February 8, 2005. Approval was given to the following items requiring Board approval under Section 56(h) (course of study) and 56(s) (making or altering a rule or regulation) of the Act:

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|---------|--|
| Item 71 | Report of the Senate Committee on Undergraduate Studies (No. 71.1 to 71.21) |
| Item 72 | Report of the Academic Council of the School of Graduate Studies (No. 72.1 and 72.2) |
| Item 73 | Report of the Senate Committee on Undergraduate Studies (No. 73.1 and 73.2) |
| Item 74 | Report of the Academic Council of the School of Graduate Studies (No. 74.1 to 74.4) |

13. BOARD MEETING SCHEDULE

The Chair reminded the Board of the following meeting dates:

- April 21st Special Board meeting to deal with Infrastructure Financing Strategy - Bond Issue Proposal.
- May 24th Regular scheduled Board meeting (to coincide with Spring Convocation in St. John's)
- July 21st Regular Board Meeting (will replace the Board Retreat/ Meeting originally scheduled for July 20, 21, 22)
- Sept 7, 8, 9 Board Retreat/Meeting in Happy Valley-Goose Bay (will replace the regular Board meeting originally scheduled for September 8th)

ADJOURNMENT

The meeting adjourned at 5:00 p.m.