

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

BOARD OF REGENTS

A meeting of the Board of Regents was held on Wednesday, 24 July 2002 at the Terra Nova Golf Resort in Port Blandford, at 2:30 p.m.

PRESENT:

Edward Roberts, Chair
Dr. Axel Meisen, President and Vice-Chancellor
Dr. Evan Simpson, Vice President (Academic) and Pro Vice-Chancellor
Alick Andrews
Gail Aylward
Hayward Blake
Lisa Browne
Calvin Butt
Samuel Chaulk
Brett Dawe
Chris Decker
Fred Durant
Ed Kelly
Dr. Brendan Lewis
Larry Peckford
Joan Pinsent
Harvey Short
Kathryn Small
Susan Wood
Eleanor Bennett, Secretary

APOLOGIES: John Crosbie, Chancellor, Sharon Duggan, Dorothy George, Dr. Georgina Hedges, Nancy Kelly, Brendan Paddick, Darlene Russell and Lorelei Stanley-Newton.

PRESENT BY INVITATION: Wayne Thistle, Vice-President (Administration and Finance) and Legal Counsel.

1. MINUTES

The minutes of the regular meeting of the Board of Regents, held on 28 May 2002, copies of which were circulated prior to the meeting, were approved by the Board.

2. CHAIR'S REPORT

(a) Final Meeting for Mr. Andrews and Mr. Durant

The Chair announced that this was the final meeting for Mr. Andrews and Mr. Durant, who had completed two three-year terms as Alumni elected Regents. The Chair, on behalf of the Board, thanked them both for their valuable contribution to the Board during their tenure as Regents.

(b) Smallwood Books

The Chair informed the Board of a potential problem involving an auction of books from the J.R. Smallwood Estate. Mr. Smallwood signed a formal

deed of gift granting his collection of Newfoundlandia to the University. Some of the books listed for auction were already given to the University in 1974. The Chair reported that efforts are presently ongoing to identify which books belong to the University.

(c) Mr. Dawe appointed to Appointments Committee

The Chair reported that Mr. Dawe had agreed to serve as a member of the Appointments Committee and he thanked him for his willingness to do so.

(d) Dr. Meisen's salary adjustment

The Chair reported that Dr. Meisen's employment contract stipulated receiving salary adjustments similar with those granted academic staff in accordance with the MUNFA collective agreement. The Chair advised that a meeting of the Executive Compensation Committee was held on 18 July 2002 to consider this matter. After consideration, the Committee agreed with providing the salary adjustment for Dr. Meisen.

3. PRESIDENT'S REPORT

(a) Activity Report

- ▶ The President attended a meeting in early June with members of the Royal Commission on Renewing and Strengthening our Place in Canada. He noted that there is an opportunity for members of the university community to appear before the Commission to provide input.
- ▶ The President attended the Newfoundland Offshore Industries Association (NOIA) Meeting on the 19-20 June. Memorial played a major role in it with the announcement of the establishment of Petroleum Research Atlantic Canada (PRAC) and replacing the Atlantic Canada Petroleum Institute (ACPI). PRAC will be a regional organization supporting research and development in the oil and gas sector. Members of its Board will be selected by the member organizations in October.
- ▶ The President attended a wreath laying ceremony on behalf of the University and a dinner of the Royal Newfoundland Regiment on 30 June to commemorate Memorial Day. He noted that Minister Langdon had requested a group of individuals to give consideration to the establishment of an interpretation site of Beaumont Hamel in Newfoundland. The first consultation meeting took place on 3 July.

(b) Appointment to Marine Institute Advisory Committee

The Board received and reviewed background information pertaining to this item. At the 28 May 2002 meeting, in accordance with the direction adopted by the Board regarding appointments to University Boards, the Board appointed five members to the Marine Institute Advisory Committee. The sixth name was inadvertently omitted from the recommendation.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents appoint Mr. Philip Clark to the Marine Institute Advisory Committee for a term of two-years, effective immediately.

Mr. Dawe joined the meeting at 3:20 p.m.

Ms. Small joined the meeting at 3:25 p.m.

(c) MUNSU Financial Difficulties - Update

The Board received and reviewed a briefing note pertaining to the financial difficulties of the Memorial University of Newfoundland Students' Union (MUNSU). A discussion ensued in which the Board received further background information on the issues. The Board was advised that University officials have met with MUNSU officials several times over the past two months in an effort to help them manage their problems. Contact between MUN and MUNSU is presently being handled through both organizations' respective legal counsel. The Board was advised that the goal of the administration is to work with MUNSU in an effort to help them overcome their financial difficulties. The administration is optimistic that this objective can be achieved.

(d) INCO Innovation Centre

The President reported that, as part of the Voisey's Bay Agreement INCO has committed itself to help establish an INCO Innovation Centre on the St. John's campus. INCO will provide a capital allocation of \$10 million and operating support of \$1 million per year for 10 years. The capital fund will be used to renovate the vacant Thomson Student Centre. The Centre will address the scientific, technical and human resource needs of the Voisey's Bay Project and will focus on education and research in mining, exploration, metallurgical processing techniques as well as other innovative activities. The President credited the Premier and the Minister of Mines and Energy for their efforts in the creation of this Centre at Memorial.

(e) AIF Update

The President advised that the Atlantic Innovation Fund Round I Awards had been announced in early July and Memorial University will receive \$21.6 million to undertake four projects including The Electronic Rural Medicine Strategy (TERMS); the Pan-Atlantic Petroleum Systems Consortium (PPSC), and two projects at the Ocean Sciences Centre. Dr. Meisen reviewed with the Board the breakdown of awards by Province, by Universities in Atlantic Canada, and awards by sector. In addition two Separately Incorporated Entities (SIE) received \$6 million each: C-CORE and the Canadian Centre for Fisheries Innovation (CCFI).

(f) Application Figures for Fall 2002

The Board received and reviewed information pertaining to the number of applications for admission/re-admission for the 2002 fall semester. Dr. Simpson elaborated further for the Board and noted that the trends in the application figures are represented in the registration numbers. The

numbers show a slight increase in the overall applications with the exception of Sir Wilfred Grenfell College where applications are slightly down. Dr. Simpson noted that serious recruitment efforts are being initiated to correct this matter.

(g) MURC Board Appointment

The Board received and reviewed background information relevant to a recommendation from the Memorial University Students' Union (MUNSU) for a nominee to the Board of Directors of the Memorial University Recreation Complex (MURC). After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the appointment of Brian Budgell to the Board of Directors of the Memorial University of Newfoundland Recreation Complex, effective immediately for a term of two years.

4. FINANCE MATTERS

In the absence of a Finance Committee meeting, matters of a financial nature were presented directly to the Board.

The Board welcomed Trudy Pound-Curtis, Director of Financial and Administrative Services, to the meeting.

(a) Memorial University Audited Financial Statements

A copy of the Minutes of the Audit Committee meeting held on 19 July 2002 were presented by Ms. Browne, Chair of the Committee, and accepted by the Board.

The Board received and reviewed a copy of the Consolidated Financial Statements with Supplementary Schedules of the Memorial University of Newfoundland for the year ended 31 March 2002. Ms. Pound-Curtis reviewed this document with the Board through a power-point presentation. The annual management report from the external auditors was tabled.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the Memorial University of Newfoundland Consolidated Financial Statements with Supplementary Schedules for the fiscal year ended March 31, 2002.

(b) Memorial University Pension Plan Audited Financial Statements

The Board received and reviewed a copy of the Audited Financial Statements of the Memorial University of Newfoundland Pension Plan for the fiscal year ended 31 March 2002. Ms. Pound-Curtis reviewed this document with the Board through a power-point presentation.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the Memorial University of Newfoundland Pension Plan Audited Financial Statements for the fiscal year ended March 31, 2002.

The Board thanked Ms. Pound-Curtis for her informative and thorough presentations of both financial statements and she left the meeting.

MEETING ADJOURNED AND RECONVENED

The meeting adjourned at 5:50 p.m. and reconvened at 2:00 p.m. on Thursday, 25 July 2002. Dr. Georgina Hedges joined the meeting and Ms. Aylward and Mr. Peckford were absent.

4. FINANCE MATTERS CONTINUED FROM 24 JULY 2002

(c) Accumulated Deferred Maintenance

The Board received and reviewed a copy of a draft letter to Minister Kelly from Dr. Meisen along with a copy of the Accumulated Deferred Maintenance Report. In his letter to the Minister, Dr. Meisen outlined the University's financial plan to fund the capital renewal and deferred maintenance program. This would require the University to borrow \$28 million over a five-year period with debt repayment over a 15 year period. Dr. Meisen requested that Government give formal consideration to the plan and grant the University the authorization to borrow up to \$28 million for accumulated deferred maintenance. He pointed out the importance of taking immediate action to ensure that the campus is safe for all members of the university community.

After discussion of the issues raised in the letter, the Board approved the accumulated deferred maintenance plan along with the financial plan required to carry out the work. The Board further authorized the President to send the letter to the Minister to enable the process to be initiated immediately.

(d) Correspondence re Tuition Fees

The Board received and reviewed a copy of a draft letter to Minister Kelly from the Chair regarding the matters surrounding tuition fee reductions. Following a discussion of the issues raised in the letter, the Board authorized the Chair to send the letter to the Minister.

(e) Honoraria for Burton's Pond Apartment Proctors

The Board received and reviewed background information pertaining to an increase in Memorial's existing rate of honoraria for Proctors in Burton's Pond Apartments effective Fall Semester 2002.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve an increase in the per semester rate of honoraria for Proctors in Burton's Pond Apartments, from \$500 to \$700, effective Fall Semester 2002.

(f) New position, Director of Bonne Bay Marine Station

The Board received and reviewed background information pertaining to the establishment of the position of Director of the Bonne Bay Marine Station and the administrative stipend for the position. After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the establishment of the position of Director of the Bonne Bay Marine Station.

(g) New Technology Fee, Naval Architecture and Marine Engineering Systems Design Diploma Program

The Board received and reviewed the background information pertaining to the implementation of a technology fee for students in Naval Architecture and Marine Engineering and Systems Design Programs at the Marine Institute in order to provide software, hardware, and computer support.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the implementation of a technology fee of \$1,200 per year for students in the Naval Architecture and Marine Engineering Systems Design Diploma Programs at the Marine Institute when they enter the second year of the Diploma Technology program in the 2002 Fall Semester, and further approve an increase of these fees to \$1,500 per year in the 2003 Fall Semester.

5. CAMPUS PLANNING AND DEVELOPMENT ITEMS

(a) Progress of Capital Projects

The Board received and reviewed an update of Capital Projects underway or recently completed. Mr. Kelly, Chair of the Campus Planning and Development Committee, reviewed details of the following:

(i) Sir Wilfred Grenfell College Residences

The Board was advised that this project was completed within budget and on schedule. The official opening of the complex is scheduled for 5 September 2002, which will coincide with a Board meeting.

(ii) SWGC - Arts and Science Building Exterior Brick Remediation

The Board was advised that construction of this project is continuing. This is a project of the Provincial Department of Works, Services and Transportation who are responsible for budget and schedule controls. The Board received and reviewed a background report on this matter.

(iii) Harlow Campus Renovations

The Board was advised that this project is running on scheduled. On the project budget of ^430,000, it is expected to incur an over expenditure of approximately ^2,000 as a result of unanticipated remedial work to be completed. The official opening of the renovations is scheduled for 13 September 2002. In this regard, the Chair advised that provisions were available for several Regents to attend the ceremonies in Harlow. Interested Regents should advise the Secretary if they wished to visit Harlow.

6. APPOINTMENTS COMMITTEE MEETINGS

The Board received and reviewed two reports of the Appointments Committee meetings held on 28 June 2002 and 25 July 2002 along with an addendum to the report of the committee dated 25 July 2002. Dr. Lewis, Vice-Chair of the Committee, along with Dr. Simpson, reviewed the items with the Board. The Board received background information

relevant to the appointment of the Dean of Business Administration and the re-appointment of the Director of the School of Human Kinetics and Recreation.

The Committee recommended the appointment of Dr. Gary Gorman and the reappointment of Dr. Colin Higgs.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the appointment of Dr. Gary Gorman as Dean of the Faculty of Business Administration and the reappointment of Dr. Colin Higgs as Director of the School of Human Kinetics and Recreation on the terms and conditions as recommended.

The Board also received a copy of a transcript of two radio interviews one with the former Dean of Education and the other with the Interim Dean of Education. Dr. Simpson elaborated on this matter for the Board.

7. LABOUR RELATIONS MATTERS

(a) MUNFA

A verbal update of negotiations with MUNFA was presented by the President. He advised that on 19 July 2002 the University received official notification that MUNFA wished to commence collective bargaining. He reviewed with the Board some of the issues surrounding the negotiations. He advised the Board that the team leader for the University will again be Dr. Jack Strawbridge. A meeting of the Labour Relations Committee will be called at the discretion of the Chair should urgent matters arise before the next meeting of the Board.

(b) CUPE, Local 1615

Mr. Thistle presented a verbal update on the status of negotiations with CUPE Local 1615. He noted that a meeting of the Labour Relations Committee may be called should the current status of bargaining change.

Mr. Blake left the meeting at 4:30 p.m.

8. REPORT OF THE AD HOC COMMITTEE ON SEPARATELY INCORPORATED ENTITIES

A copy of the Report of the Ad Hoc Committee on Separately Incorporated Entities (SIE), was presented by Mr. Decker, Chair of the Committee, and accepted by the Board. The Report concluded that, for the most part, the existence of the SIE's identified in the report enhanced the work of the University and contributed to the furtherance of important research and development and the practical application of such research and development. The SIE Committee was of the view that it is imperative to establish accountability and a reporting mechanism between each SIE and the Board of Regents and recommended the establishment of an SIE Standing Committee for this purpose. The terms and reference of this standing committee would be drafted and brought back to the Board for

further discussion at a future meeting. After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve in principle the Report of the Ad Hoc Committee on Separately Incorporated Entities.

The Chair, on behalf of the members of the Board, congratulated Mr. Decker and the members of the Committee (Ms. Duggan, Mr. Durant, Dr. Hedges and Ms. Small) for their efforts in providing a very important and thorough report. He requested that the Secretary write Ms. Maureen Ryan to thank her for providing her legal advice to the Committee and for drafting the report.

9. MATTERS ARISING FROM SENATE MEETING OF 14 MAY 2002

The Board received and reviewed the minutes of the Senate meeting of 14 May 2002. Approval was given to the following items requiring Board approval under Section 56(h) (courses of study) and 56(s) (making or altering a rule or regulation) of the Act:

Item 94 - Report of the Senate Committee on Undergraduate Studies

- 94.1 - School of Nursing - Calendar Changes
- 94.2 - Department of Political Science - Calendar Changes
- 94.3 - Diploma Program in Performance and Communications Media
- 94.4 - Sir Wilfred Grenfell College - Summer Bridging Program
- 94.5 - School of Human Kinetics and Recreation - Calendar Changes

Item 96 - Report of the Academic Council of the School of Graduate Studies

- 96.1 - Revision to General Regulation C.6 Leaves of Absence

Professor Emeritus Awards

The Board received and reviewed background information pertaining to the Senate recommendation that the title of Professor Emeritus be awarded to the following retired members of faculty.

- Dr. Gordon Handcock, Department of Geography
- Dr. Chesley Sanger, Department of Geography
- Dr. Michael Langford, Faculty of Medicine
- Dr. Detlef Bieger, Faculty of Medicine
- Dr. J. J. Sharp, Faculty of Engineering and Applied Science

After discussion, the following resolution was passed:

RESOLVED:

That the Board approve the awarding of the title of Professor Emeritus to the following retired members of faculty:

- Dr. Gordon Handcock, Department of Geography
- Dr. Chesley Sanger, Department of Geography

Dr. Michael Langford, Faculty of Medicine
Dr. Detlef Bieger, Faculty of Medicine
Dr. J. J. Sharp, Faculty of Engineering and Applied Science

President Emeritus Award

The Board received and reviewed background information pertaining to the Senate recommendation that Dr. Arthur May be appointed President Emeritus. After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the appointment of Dr. Arthur May as President Emeritus.

MEETING ADJOURNED AND RECONVENED

The meeting adjourned at 5:35 p.m. and reconvened at 9:00 a.m. on Friday, 26 July 2002. Dr. Simpson, Mr. Blake and Ms. Small were absent.

10. REPORT OF THE AD HOC COMMITTEE ON PENSIONS

The Board received a copy of the draft report of the Ad Hoc Committee on Pensions, which was presented for discussion purposes. Mr. Roberts, Chair of the Committee, reported that the Committee had met prior to the Board meeting, reviewed the report and made further revisions to it.

The Board welcomed, Ms. Glenda Willis, Manager of Benefits and Pensions, to the meeting. Ms. Willis presented an overview of the Report and reviewed the further revisions made to it. Mr. Roberts advised that members of the Committee had agreed on their conclusions and recommendations and that when the wording of the revisions was settled the report would be final. It is anticipated that the Report in its final form will be presented to the Board for approval at its September meeting.

After discussion the Board agreed to release the report to the university community through the usual media outlets and to invite comments and reaction to it, but first of all it would be released to the University Pensions Committee at the earliest possible opportunity. In the meantime, Mr. Roberts and Dr. Meisen will meet with Government to apprise them of the recommendations contained in the Ad Hoc Committee Report.

The release of the Report will be accompanied by a request for comments and reaction from interested groups and individuals. These will be sent directly to the Board. Mr. Roberts said it is hoped that the Board will make its decisions with respect to the outstanding issues at the October meeting, with a view to seeking any necessary legislative changes during the Fall session of the House of Assembly.

11. DATES FOR FUTURE BOARD MEETINGS

The Board received and reviewed a list of tentative dates for future Board meetings and, after discussion, agreed with the following dates:

- ▶ Thursday, 5 September 2002
(To be held in Corner Brook to coincide with the opening of Sir Wilfred Grenfell College Residence Complex on 5 September and the Bonne Bay Marine and Research Centre on 6 September 2002)
- ▶ Thursday, 17 October 2002
(To coincide with Fall Convocation on 18 October 2002)
- ▶ Thursday, 5 December 2002
- ▶ Thursday, 6 February 2003
- ▶ Thursday, 3 April 2003
- ▶ Tuesday, 27 May 2003
(To coincide with Spring Convocation 28-30 May 2003)
- ▶ Late July or early August 2003 meeting in Terra Nova
(date to be determined at the next meeting)

ADJOURNMENT

The meeting adjourned at 10:50 a.m.