

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

BOARD OF REGENTS

The regular meeting of the Board of Regents was held on Thursday, February 1, 2007, in the Board Room of the University, Room A-2029, at 2:40 p.m.

PRESENT:

Ms. Mary Broderick, Acting Chair
Dr. John Crosbie, Chancellor
Dr. Axel Meisen, President and Vice-Chancellor
Dr. Eddy Campbell, Vice-President (Academic)
Ms. Gaylene Buckle
Ms. Ruth Canning
Ms. Pat Coish-Snow
Mr. Steven Cranford
Mr. Brian Dalton
Dr. Wynanne Downer
Mr. Anas El-Aneed
Ms. Deanne Fleet
Mr. Martin Gould
Mr. Jim Igloliorte
Mr. Jim Keating
Mr. Earl Ludlow
Ms. Jeannette Lundrigan
Ms. Meghan Mitchell (as observer)
Dr. Vinod Patel
Mr. Tony Roche
Ms. Rosellen Sullivan
Ms. Eleanor Swanson
Ms. Sherina Wall (as observer)
Ms. Judy White
Mr. Stephen Winsor
Ms. Eleanor Bennett, Secretary

APOLOGIES: Mr. Douglas Moores.

ABSENCE OF A CHAIR

Due to the vacancy in the office of the Chair of the Board of Regents, Ms. Mary Broderick acted as Chair.

PRESENT BY INVITATION:

Mr. Kent Decker, Vice-President (Administration and Finance) and Dr. Chris Loomis, Vice-President (Research).

1. MINUTES

The Minutes of the regular meeting of the Board of Regents held on December 14, 2006, copies of which were circulated prior to the meeting, were approved by the Board.

2. CHAIR'S REPORT

1. Welcome to Ms. Wall and Resignation of Ann Marie Hann

Ms. Broderick welcomed Ms. Wall who was attending her first meeting.

The Board was advised that Ms. Ann Marie Hann had resigned as a member of the Board of Regents. She was one of the six Regents who had been elected by the MUN Alumni Association. Past practice had been that the person with the next highest number of votes in the most recent election would be invited to sit on the Board for the remainder of the term, in this case to August 31, 2008.

The Board was advised that a recommendation had been made to the Lieutenant-Governor in Council for the appointment of Ms. Wall, and she will be attending meetings as an observer pending the approval of her appointment by Government.

2. Reappointment of Ms. Mitchell

The Board received and reviewed background information pertaining to a recommendation from the Memorial University Students' Union for the reappointment of Ms. Meghan Mitchell as their representative to the Board, for a further term of two years, effective February 1, 2007. Ms. Mitchell will be attending meetings as an observer pending the approval of her appointment by Government.

RESOLVED:

That the Board of Regents recommends to the Lieutenant-Governor in Council the appointment of Ms. Meghan Mitchell as the representative of Memorial University of Newfoundland Students' Union, for a further two-year term, commencing February 1, 2007.

3. Appointments to Board Committees

Due to the number of recent appointments to the Board, a review of the membership of Board Committees had been necessary. The Board received a list of proposed memberships of Board Committees for their review. After consideration the Board agreed with the appointments as presented.

4. Inventory of Policies of the Board of Regents and the University

The Board received and reviewed an update on the Inventory of Policies of the University and the Board of Regents.

Dr. Meisen reported that the two small task forces that were established to assemble and make readily available policies and related procedures which govern the operations of the Board of Regents and the University as a whole had met on several occasions. A person has been appointed to the position of Coordinator and the Secretary position will be filled as soon as the Coordinator is officially in place.

3. PRESIDENT'S REPORT

1. Activities Update

Dr. Meisen reported on a number of activities in which he was involved since the last Board meeting.

Dec. 15 He hosted the President's and Patron's Circle Event with a tour of facilities within the Department of Technical Services located in the Faculty of Engineering and Applied Science.

Jan. 10 He travelled to Corner Brook where he toured the upgrading of the Ferriss Hodgett Library at Sir Wilfred Grenfell College; he toured the College of the North Atlantic campus in Corner Brook, which was hosted by Ms. Elizabeth Chaulk; he met with the Executive Group of SWGC; he attended SWGC Academic Council meeting; and he met with the Mayor (Charles Pender) and members of the City's staff regarding following up meeting concerning the possibility of the University acquiring the RecPlex building from the City.

Jan. 12 He met with Ms. Rebecca Roome, Deputy Minister of Education and Ms. Rachelle Cochrane, Assistant Deputy Minister, regarding a comprehensive overview of the University and a discussion of outstanding issues/challenges between the University and the Government.

- Jan. 15 He hosted visitors from the Saudi Arabian Cultural Bureau in Ottawa.
- Jan. 16 He held discussions with Minister John Hickey regarding utilizing the Goose Bay Air Base for research and development, and educational training on unmanned vehicles.
- Jan. 22 He was interviewed on the "Out of the Fog" program on Rogers Cable.
- Jan. 23 He hosted a Service Awards Dinner for employees with 35 and 40 years of service.
- Jan. 26 He co-hosted (with Mr. Robert Thompson) a meeting and luncheon with Deputy Ministers in the Provincial Government. The focus was mainly on the Marine Institute, but needs in the area of public administration, especially public policy development, were also explored.
- Jan. 26 He attended, by phone (due to weather), a meeting held in Happy Valley - Goose Bay with the Steering Committee for a University/College Campus, and, also by phone, a meeting with the Labrador Institute Advisory Committee. The focus was the Study on Labrador's Needs in Post Secondary Education.
- Jan. 29 He hosted a dinner for the John Kenneth Galbraith Lecture guest speaker, Ms. Margaret MacMillan, and attended the lecture.
- Jan. 31 He hosted a Service Awards Luncheon for employees with 30 years of service.

2. University's Strategic Plan

The Board received and reviewed a copy of the University's Strategic Plan, an overview of which was presented by Dr. Campbell through a power-point presentation.

By way of background, the Board was advised of the process to date, which included the identification of key strategic issues facing the University, the preparation of position papers, three University forums, and internal and external consultations. The draft was presented on three occasions to the Senate in 2006 and on January 9, 2007, on two

occasions to the Deans and Directors group, and was extensively discussed at the Board's retreat in Stephenville on September 22 and 23, 2006. The Board was also provided with an update at its December 14, 2006 meeting.

At a special meeting on January 9, 2007, Senate reviewed the draft and subsequent changes. Following this the plan was released to the University community and external stakeholders for final comments.

A special meeting of Senate was called on January 23, 2007, where the Draft Strategic Plan was approved with minor editorial changes. However, due to a lack of a quorum at the meeting, the vote would therefore be confirmed at its next meeting scheduled for January 30, 2007.

The Board was advised of the process following Board approval. The Strategic Plan will be submitted to the Minister of Education for her comment. Upon review and possibly further changes, it will be submitted, suitably formatted, to Government by March 31, 2007, in accordance with the requirements of the Transparency and Accountability Act. Should the Minister's comments lead to significant changes, the Strategic Plan will be re-submitted to the Senate and the Board for their approval.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approves the University's Strategic Plan.

Ms. Sullivan joined the meeting at 3:50 p.m.

3. Actions on White Paper Recommendations

The Board received and reviewed a summary report of the University's Actions pertaining to recommendations in the White Paper on Post-Secondary Education.

The Board was advised that the *Foundation for Success: White Paper on Post-Secondary Education* was released by Government in 2005. Key themes emerging from the White Paper included:

- enhancing a seamless system of public post-secondary education system in the province (one college, one university);

- increasing collaboration among education providers and between education providers and the other major sectors of the province, such as industry;
- strengthening the responsiveness of post-secondary education providers to the needs of students and the province;
- ensuring excellence in the system; and
- enhancing the sustainability, accessibility and affordability of the system.

The White Paper also put forward five key strategies designed to sustain and advance a one-university, one-college public system of post-secondary education. These include:

1. Strengthen the base of our post-secondary education system;
2. Improve the capacity of our university and our college;
3. Provide greater support services to our students;
4. Maintain adequate and stable funding for our students and our institutions; and
5. Improve accountability and collaboration within and between our post-secondary institutions.

Memorial University's response to the recommendations usually consisted of establishing committees (many joint with the College of the North Atlantic) to explore appropriate actions. Many committees developed terms of reference and work plans to guide their initiatives. The Board was provided with a summary evaluation table on the University's activities to date.

The Board was provided with examples of collaborative ventures underway or proposed.

The Board was advised of the budgetary implications of these actions. While some monies for White Paper initiatives have been allocated to the University, there are several initiatives which have been proposed by White Paper committees which will require additional funding from Government. These initiatives involve collaboration with the College of the North Atlantic and/or the K-12 system, and have budgetary implications for all institutions involved. These proposals are currently being evaluated by the University's administration to determine their alignment with the University's Strategic Plan and the major theses of the White Paper, the state of readiness of the proposal to proceed in fiscal year 2007/08, the strength of the budget justification/rationale and the urgency in terms of resources required to move forward in fiscal year 2007/08.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents authorizes the University administration to forward a summary report of Memorial University's actions to date in response to the White Paper Recommendations to the Department of Education. This report will be based on the information provided.

The University administration will recommend to the Board of Regents those White Paper proposals to forward for additional government funding.

Mr. Crosbie left the meeting at 4:00 p.m.

4. Changes to Allocation of Student Residence Places

The Board received and reviewed background information pertaining to changes to allocation of student residence places on the St. John's campus.

The Board was advised that the demand for student residence places was 2,800 in fall 2006 and greatly exceeds the supply of 1,500 places on the St. John's campus. This problem is expected to continue and the University has asked Government for support to build additional residences.

In the interim, a plan is required to address the problem of anticipated shortfalls in residence space. The proposed plan increases the number of places for first-year students while reducing the number for returning residents. The principle underlying the proposed plan is that the first-year students should have an equal opportunity to access housing on campus and at Sunridge Place based on demand as do returning residents.

The proposed plan was discussed with student representatives, who expressed their opposition while recognizing the importance of being fair to first-year residents. The discussions are continuing with a commitment by all parties to work together collaboratively.

5. Update on Dr. Pencharz Report and Statement of Claim by Ms. Marilyn Harvey

The Board received and reviewed an update on the Report of Dr. Paul

Pencharz, who was engaged to do an independent examination into of the University's policies, processes and initiatives regarding research integrity for the period of the early 1990's up to the present.

The Board was advised that Dr. Pencharz has concluded his review and has filed his report with the University, which included a list of recommendations on measures that should be taken by the University to strengthen research integrity.

The key findings of Dr. Pencharz are:

- The policies and procedures used by Memorial University to protect research integrity and investigate allegations of misconduct at the institution are "sound and in keeping with national guidelines."
- Memorial University's policies were all sound and fully in keeping with those governing research involving human subjects at the time.
- The policies and procedures employed by Memorial University were similar to those used at major universities across the country.

The Board was also advised that since the receipt of the Dr Pencharz's report, the University has received notification that a Statement of Claim has been filed by Ms. Marilyn Harvey. Ms. Harvey was a nurse who worked for Dr. Chandra for a period of six and a half years.

The Board was directed to the University's website for further details on these matters.

6. Actions on Recommendation by Dr. Katz

Dr. Meisen provided a verbal update on the Actions on the Recommendation of the Katz Report. He advised that the action groups met on January 17th and presented their interim reports. He noted that the key findings and recommendations of each action group are available on the University's website.

7. Human Rights Code Changes and Mandatory Retirement

The Board received and reviewed a report pertaining to the Human Rights Code Changes and Mandatory Retirement. The Board was reminded that at its meeting on July 20, 2006, it resolved that the University administration complete a detailed study of the implications of the removal of the upper age limit of 65 for discrimination in the Human

Rights Code. This study has been completed with the assistance of an advisory committee.

The Board was advised that all provinces in Canada and the Federal government either have effectively prohibited mandatory retirement or are in the process of doing so. Most universities that have faced or are facing transition to non-mandatory retirement are focusing on complying with the legislative changes. Universities that have non-mandatory retirement implemented identify the following challenges:

- Performance management and effective performance evaluation;
- Academic planning;
- Providing options for transitioning faculty into full retirement; and
- Increased salary, benefit and other financial costs.

The University is recommending the removal of mandatory retirement. The next couple of years will be used as a period of study and consultation in developing, piloting and evaluating responses that will help the University manage within an environment without mandatory retirement.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approves the discontinuance of mandatory retirement, effective the date of the changes to the Human Rights Code (May 27, 2007), and directs the University administration to take the necessary actions (e.g. changes to policies, collective agreements, Pension Act, etc.) to provide an orderly implementation.

8. Dissolution of Harlow Campus Trust

The Board received and reviewed background information pertaining to the dissolution of Harlow Campus Trust (Charitable Foundation) and the incorporation of MUN(UK) a Company Limited by Guarantee, to operate the Harlow Campus.

The Trustees, at its November 1, 2006 meeting, resolved that it is expedient to discontinue and terminate the Trust as at March 31, 2007, and that the Trust should be dissolved in accordance with clause 17 of the Trust Deed.

The Board was advised that a new company entitled MUN(UK), a

company limited by guarantee, will be incorporated under English law by April 1, 2007 to continue the operations of the Harlow Campus. This company will have one shareholder, namely the President of Memorial University, and a Board of Directors which will direct the operations of the Harlow Campus, with the directors and chair to be appointed by the President (in accordance with English law which mandates the shareholder(s) to appoint the directors) upon consultation with the Board of Regents. The General Manager of the Harlow Campus will report to the Chair of the Board of Directors, and will also act as Secretary to the Board.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approves the following:

1. That the Harlow Campus Trust (Harlow Campus of the Memorial University of Newfoundland Trust (Charity No. 310694) be dissolved as of March 31, 2007.
2. That a new company, MUN(UK), limited by guarantee, be incorporated under English law, with its head offices at the Harlow Campus, no later than April 1, 2007, for the purpose of operating Memorial University's campus in Harlow, England.
3. That the new company have as its single shareholder, the President of Memorial University of Newfoundland.
4. That the following be appointed Directors of the new company for the stated terms:

Dr. Michael Collins, Associate Vice-President (Academic) - to be Chair from April 1, 2007 to June 31, 2007.

Dr. Axel Meisen, President (ex-officio).

Mr. Harvey Short, St. John's, from April 1, 2007 to March 31, 2010.

Mr. Derek Linfield, London, England, from April

1, 2007 to March 31, 2010.

Dr. William Lawton, London, England, from April 1, 2007 to March 31, 2009. (subject to his confirmation).

5. That the University convey its appreciation to the members of the Board of Trustees for their dedicated service.

Mr. Igloliorte left the meeting at 5:20 p.m.

9. University Rankings

The Board received and reviewed background information pertaining to the University rankings by *Maclean's* magazine and the *Globe and Mail* newspaper.

The Board was advised that despite the methodological short-comings of both surveys, they do provide a significant amount of information to prospective students and there is considerable demand for this type of data. In the absence of a better system, students will continue to utilize whatever means are available to help inform their choice of post-secondary institution, which is why Memorial continues to participate in these exercises, their flaws notwithstanding. Should the boycott of the *Maclean's* process by 25 of 47 universities continue, the institutions in question will face increasing pressure to create a more methodologically valid system to get their information into the public domain.

In the meantime, it would be inappropriate to devise strategies that are simply meant to improve our ranking in a given indicator. A broader approach that reflects our institutional priorities will continue to be followed. Memorial's new strategic plan outlines a number of initiatives that over time are intended to address such issues as student success and research productivity. Successful implementation of these strategies should lead to improvement in a number of indicators, which may subsequently have a positive impact on our overall position in the rankings.

Dr. Downer left the meeting at 5:30 p.m.

10. Appointments to Newfoundland Quarterly Foundation

The Board received and reviewed background information pertaining to a recommendation for appointments to the Newfoundland Quarterly

Foundation. It was noted that Mr. Charles Gosse will replace Mr. Mark Penney as Treasurer.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approves the following appointments to the Board of Directors of the Newfoundland Quarterly Foundation for a two year term expiring January 31, 2009:

1. Mr. Charles Gosse - to be Treasurer
2. Dr. Verna Skanes

11. Update on Legal Matters

The Board was advised that there was nothing new to report other than what had already been addressed elsewhere.

The Board was reminded of a binder that was available in the Office of the Vice-President (Administration and Finance) for their review at any time.

4. FINANCE COMMITTEE MATTERS

In the absence of a meeting of the Finance Committee the following items were presented to the Board for their consideration:

1. Registration Progress Report

The Board received and reviewed a registration progress report for the winter semester 2007 and the implications of final registration data on the 2006-07 budget, which was presented by Dr. Campbell.

The Board was advised that registration for the winter semester 2007 commenced on November 8, 2006, and as of January 8, 2007, showed an overall enrolment decrease of 1.6% over the winter semester 2006. The accompanying data provided further comparative information on enrolment by campus, and subject area. The decreased enrolments have resulted in lower tuition revenues.

2. Update of the University's 2006-07 Financial Position

The Board received and reviewed an update on the University's 2006-07 financial position, which was presented by Mr. Decker.

The Board was advised that a review of actual revenue and expenditures to December 19, 2006 was completed. Total expenditures for 2006-07 are projected to be under budget by \$733,187.

A further update will be provided to the Board at its March 22, 2007 meeting.

3. Centre for Environmental Excellence (CEE)

The Board received and reviewed background information pertaining to a Centre of Environmental Excellence (CEE).

The Board was advised that the CEE is a long-term strategy of the Provincial Government, which is intended to diversify the economy of Western Newfoundland and the Province as a whole. It is not a "centre" in the usual sense of the word but a "strategy".

The Provincial Government (through the Department of Industry Trade and Rural Development) has requested the University to consider including a request in its 2007-08 budget submission for CEE activities that relate to the University. The budget requests are to fund a building and staff salaries at Sir Wilfred Grenfell College. Operating expenses for the infrastructure are also included.

Additional details were provided in the accompanying documentation pertaining to the following:

- CEE Overview and Implications for Memorial University
- CEE Backgrounder: History and Current Status
- CEE Consolidated Strategy 2006
- CEE Conceptual Plan
- CEE Funding Requirements related to Sir Wilfred Grenfell College

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approves:

1. A statement of support for the Centre of Environmental Excellence (CEE) Conceptual Plan and Strategy with the provision that further consultations

be held between Government and University representatives regarding the University's participation in the CEE. The University representatives to be the Vice-President (Academic), the Vice-President (Research), Vice-President (Administration and Finance), and the Principal of Sir Wilfred Grenfell College.

2. A statement of support for a supplementary budget submission for additional faculty and staff, operating and infrastructure funding at Sir Wilfred Grenfell College in support of CEE objectives as follows:
 - 2007/08 \$9,025,000 (\$8,750,000 one-time)
 - 2008/09 \$2,700,000 (\$2,000,000 one-time)
 - 2009/10 \$470,000
 - 2010/11 \$1,395,000 (\$1,000,000 one-time)

subject to the consultations described in #1 above.

4. MSTM 4100/4200 Technical Project and Report Fees

The Board received and reviewed background information pertaining to the rationale for a recommendation to split the existing course fee for MSTM 4100/4200 *Technical Project and Report*.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approves splitting the existing course fee for MSTM 4100/4200 *Technical Project and Report* into two parts:

The regular per-credit-hour tuition fee of \$255 for domestic students and \$880 for international students plus a Project Fee of \$899 for all students.

5. Special Program Fee and Start of Ph.D. Program - Business Administration

The Board received and reviewed background information pertaining to the rationale for a special program fee and the start of the Ph.D. Program in Management in the Faculty of Business Administration.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approves a special program fee of \$12,000 for the Ph.D. Program in Management in the Faculty of Business Administration, and that the Ph.D. Program proceed in September 2007.

Ms. Swanson left the meeting at 6:15 p.m.

6. Combined Tuition fee for Math 103F/1050

The Board received and reviewed background information pertaining to the rationale for a combined tuition fee for Math 103F/1051.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approves the recommendation that students pay only one three-credit course tuition fee for the combined offering of Math 103F/1051, effective May 1, 2007.

7. Revisions to the University's Legal Services Organizational Structure

The Board received and reviewed background information pertaining to a recommendation for revisions to the University's legal services organization structure.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approves the following changes to the organizational structure of the University's legal services:

1. The position of VPA-005 Legal Counsel on the D3 salary scale to be changed to General Counsel
2. The position of VPA-006 Associate Legal Counsel be established on a permanent basis.

8. Establishment of Permanent Position

The Board received and reviewed background information pertaining to the rationale for the establishment of the positions.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approves the establishment of the following permanent positions:

Office of the Vice-President (Research)

VPC-003 - Assistant to the Vice-President (Research) for Research Development

Department of English

ELH-006 - Language Support Program Coordinator

Department of Facilities Management

UWA-004 - Investigations Officer

MAI-188 - Power Engineer 2nd Class

UWA-042 - Supervisor of External Plant

Sir Wilfred Grenfell College

RCC-124 - Conference Marketing Coordinator

9. Establishment of Stipend for Chair-Co-Chair of Human Investigation Committee - Faculty of Medicine

The Board received and reviewed background information pertaining to the rationale for the establishment of a stipend for the Chair/Co-Chair of the Faculty of Medicine's Human Investigation Committee.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approves the establishment of

the position(s) of Chair/Co-Chair of the Human Investigation Committee in the Faculty of Medicine with an annual stipend of \$7,500 for each position. When there are two Co-Chairs, each shall receive \$7,500 per annum and when there is a single Chair, that position shall also only receive \$7,500 per annum.

10. Changes to the University Travel Guidelines - General Policy

The Board received and reviewed background information pertaining to the rationale for changes to the University Travel Guidelines - General Policy.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approves the following changes to the Travel Guidelines - General Policy, effective April 1, 2007:

- Increase the per diem for travel to the U.S. and other countries to \$43 US from \$41 US;
- Require that boarding passes and official conference prospectus or agenda be included with travel claims where appropriate; and
- Require that one travel claim be submitted per trip.

5. CAMPUS PLANNING AND DEVELOPMENT COMMITTEE MATTERS

In the absence of a meeting of the Campus Planning and Development Committee, the following items were presented to the Board for their consideration:

1. Update on Progress of Capital Projects

The Board received and reviewed an update of the following capital projects which are currently underway or being planned:

St. John's Campus

- Energy Performance Contract
- Master Plan Update and Traffic and Parking Study

- Inco Innovation Centre - 3rd Floor
- School of Pharmacy - Professional Practice Laboratory Renovations
- Accessibility Projects Plan

Marine Institute

- Holyrood Marine Base
- Foxtrap Training Facility - Building Expansion

Sir Wilfred Grenfell College

- Academic Building Expansion Facilities Plan
- Arts and Science Building Expansion
- Long-term Care Facility
- Corner Brook Curling Club Facilities
- Master Plan Update

2. Selection of Consultant - Redevelopment of Professional Practice Laboratory - School of Pharmacy

The Board received and reviewed a Report of the Selection Advisory Committee on the Request for Proposals for the Architectural/Engineering Consulting Services for the Redevelopment of the Professional Practice Laboratory in the School of Pharmacy at the Health Sciences Centre.

Following review of the report, the Board selected the firm of Hampton Architect Inc./AMEC as the Architectural/Engineering Consulting Services for this project.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents authorizes the University administration to commission the design of the redevelopment of the Professional Practice Laboratory in the School of Pharmacy at the Health Sciences Centre, with Hampton Architect Inc./AMEC, the preferred proponent selected by the Board.

6. LABOUR RELATIONS COMMITTEE MATTERS

Dr. Meisen provided an update on the Lecturer's union, LUMUN. He noted that LUMUN met all the requirements for certification and the University is now entering into a collective agreement with this group.

7. APPOINTMENTS COMMITTEE MATTERS

The Board received and reviewed a report of actions of the Appointments Committee taken on behalf of the Board, which was presented by Dr. Campbell and approved by the Board.

The Board also received a copy of the Personnel Report prepared by the Department of Human Resources for the period from November 2006 to January 2007.

8. SENATE

The Board received and reviewed minutes of the regular meeting of Senate held on December 12, 2006 and the special and regular meetings on January 9, 2007. Approval was given to the following items requiring Board approval under Section 56(h) (course of study) and 56(s) (making or altering a rule or regulation) of the *Memorial University Act*:

December 12, 2006:

Item 49 Report of the Senate Committee on Undergraduate Studies (No. 49.1 to 49.6)

Item 50 Report of the Senate Committee on Undergraduate Studies (No. 50.1 and 50.2)

January 9, 2007:

Item 68 Report of the Senate Committee on Undergraduate Studies Item 68.1 to 68.8)

Item 69 Report of the Senate Committee on Undergraduate Studies (No. 69.1 and 69.2)

9. OTHER BUSINESS

1. Next meeting in Corner Brook

The Board was reminded that the next scheduled meeting of the Board will be held at the Glynmill Inn in Corner Brook on March 22, 2007.

ADJOURNMENT

The meeting adjourned at 6:48 p.m.

