

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

BOARD OF REGENTS

The regular meeting of the Board of Regents was held in the Senior Common Room, R. Gushue Hall, and via teleconference. Because the originally notified meeting room (Junior Common Room, R. Gushue Hall) was occupied by protestors, dissenting against the measures contained in the proposed 2017/18 Budget, the meeting convened at 3:00 p.m. on Thursday, May 11, 2017 and was held in closed session because the demonstration continued at an elevated level outside the meeting room making entry to the room difficult for visitors.

PRESENT:

Ms. Iris Petten, Chair
Dr. Gary Kachanoski, President and Vice-Chancellor
Dr. Noreen Golfman, Provost and Vice-President (Academic)
Ms. Margaret Allan
Ms. Michelle Baikie
Mr. Glenn Barnes
Mr. Steve Belanger
Mr. Robert Bishop
Mr. Joe Dunford
Ms. Colleen Galgay-Johnston
Ms. Katharine Hickey
Mr. John Hogan
Ms. Kim Keating
Mr. Denis Mahoney
Ms. Karen McCarthy
Mr. Max Rice
Ms. Rebecca Stuckey, via teleconference
Mr. Trevor Stagg
Ms. Eleanor Swanson
Mr. George Tucker
Ms. Tina Scott, Secretary to the Board

APOLOGIES:

Apologies were received from Dr. Susan Dyer Knight, Mr. Mark Bradbury, Mr. John Hogan, Mr. Morgan Cooper, Dr. Ray Gosine.

PRESENT BY INVITATION:

Mr. Kent Decker, Vice-President (Administration and Finance), Mr. Glenn Blackwood, Vice-President (Marine Institute), Dr. Ivan Emke, Vice-President (Grenfell Campus) *pro tempore*, Mr. Glenn Collins, Interim Executive Director, Office of the Board of Regents, Mr. Scott Worsfold, Associate General Counsel (on behalf of Mr. Morgan Cooper).

6410. MEETING CALLED TO ORDER

The meeting was called to order at 3:00 p.m. by Ms. Iris Petten, Chair.

6411. APPROVAL OF THE AGENDA

Following approval of the agenda, Ms. Petten provided members and those present by invitation with the opportunity to declare if they were in a conflict of interest position or a potential conflict of interest position with regard to any agenda items.

6412. FINANCE COMMITTEE

A. 2017-18 Budget Estimates

The Board received and reviewed background information pertaining to the 2017-18 Budget estimates.

At this point, Ms. Petten invited Mr. Kent Decker, Vice-President (Administration and Finance) to present the "2017-18 Budget Estimates".

Board members were advised that the University has received its grant from the Department of Advanced Education and Skills and the Department of Health and Community Services for the Fiscal Year 2017-18, with significant changes in operating grant funding from 2016-17. The most notable change in the grant from the Department of Advanced Education and Skills is a further \$6.5 million base budget reduction in addition to the \$5.4 million reduction for 2017-18 which was announced in Budget 2016-17.

Highlights and recommendations resulting from the Provincial Government funding from the Department of Advanced Education and Skills were included in the 2017-18 Operating Budget Report, a copy of which was provided in the background documentation.

Mr. Decker noted that the funding changes and measures contained in the Report have been the subject of significant consultations with various groups within the University Community including:

- Senate
- Senate Planning and Budget Committee
- Student Unions
- Staff and Faculty Unions
- Deans of Faculties
- Directors of Academic Support and Administrative units

2017-18 Budget Estimates (cont'd)

The impact of the budget changes will be significant with a 2% budget reduction (\$6.05 million in the current year) to be applied to all academic and administrative units. This will be followed by a continuous budget review across Memorial. A cumulative base budget reduction, including \$6.0 million in attrition, over the 4 year period of 2016-17 to 2019-20 is projected to total \$38,437,010. The 2017-18 budget recommends the implementation of an annual Campus Renewal Fee of \$500 for September 2017. This amounts to \$4.8 million in 2017-18 and an additional \$2.4 million in 2018-19. In addition, the 2017-18 budget recommends a Student Services Fee of \$50 per semester that results in \$1.5 million in 2017-18, increasing to \$2.3 million in 2018-19. These fees are effective for all students in certificate, diploma, undergraduate and graduate programs.

The 2017-18 budget also recommends the implementation of a 30% tuition fee increase for non-Newfoundland and Labrador students effective September 2018. Current students will not be impacted by this increase and will pay existing rates. However, effective Fall 2021, all students from outside the province will pay the new rates. Based on the calculations, a 30% fee increase will generate \$1.53 million for 2018-19 with an additional \$1.49 million for the 2019-20 budget year. The following table provides the impact of the 30% tuition fee increase:

Level	Origin	Current	Proposed (Non-Grandfathered)
Undergraduate (10 courses)			
	Newfoundland	2,550	2,550
	Out-of-Province Canadian	2,550	3,315
	International	8,800	11,440
Graduate - Masters Plan B			
	Newfoundland	1,896	1,896
	Out-of-Province Canadian	1,896	2,465
	International	2,466	3,206
PHD			
	Newfoundland	2,664	2,664
	Out-of-Province Canadian	2,664	3,463
	International	3,459	4,497

Consultations with the Faculty of Medicine Senior Management Committee, Faculty Council, student leadership and the general student body are ongoing. Given the relative size of the funding changes to the Faculty of Medicine the Administration will defer recommendations until the July Board of Regents meeting.

2017-18 Budget Estimates (cont'd)

After a discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the budget estimates for the fiscal year 2017-18 as presented in the 2017-18 Operating Budget Report for the University (excluding the Faculty of Medicine) and as outlined in the background documentation. Further, that the Board approve the implementation of the following as provided in the 2017-18 Operating Budget Report:

- Campus Renewal Fee – Effective September 2017
 - a \$50 per course fee to be implemented for undergraduate and diploma programs (and equivalent for certificate programs)
 - a \$166.67 per semester fee to be implemented for graduate programs
- Student Services Fee - Effective September 2017, a \$50 Student Services Fee to be implemented per semester for undergraduate, graduate, diploma and certificate programs.
- Tuition Fee Increase - Effective September 2018, a 30% tuition fee increase to be implemented for undergraduate, graduate, diploma and certificate programs for all non-Newfoundland and Labrador students. Current non-Newfoundland students will not pay increased rates until Fall 2021. This 30% increase does not apply to the Doctor of Medicine program which will have a separate proposal.

Further, it was agreed to recommend to the administration the need to enhance current reporting mechanisms to ensure:

- increased transparency with respect to financial statements;
- presentation of progress reports regarding expenditure reductions at each meeting of the Finance Committee and the Board of Regents for the remainder of this fiscal year.

In addition, the Board also endorsed the following recommendation to the administration:

- the identification of funds for bursaries, loans, grants and the like to assist students who experience undue hardship as a result of the implementation of the 2017-18 operating budget.

2017-18 Budget Estimates (cont'd)

Ms. Stuckey voted against the motion and requested that her vote be recorded in these Minutes.

6413. MINUTES

The Minutes of the regular meeting of the Board of Regents held on March 16, 2017 and the email poll conducted April 6 – 10, 2017 were approved by the Board.

6414. CHAIR'S REPORT

A. Report of the Executive Committee

The Chair noted that the Executive Committee met on April 24, 2017 to finalize and fine tune the agenda for today's meeting.

6415. PRESIDENT'S REPORT

A. President's Update of Activities

Dr. Kachanoski provided the Board with a written summary of his activities and events since the March 2017 Board meeting and he provided the Board more detail and context on several of these activities and events.

B. Registration Report for Spring 2017 Semester

The Board received and reviewed an enrolments and registration progress report for the Spring 2017 Semester.

C. Budget 2017-18

This item was considered under the report of the Finance Committee as outlined in the Minute 6412.A. above.

CONSENT AGENDA

Ms. Petten provided members and those present by invitation with the opportunity to declare if they were in a conflict of interest position or a potential conflict of interest position with regard to any agenda items.

Ms. Galgay-Johnston declared a conflict with Agenda Item 9.4 "Universal Transit Pass (UPASS) for Memorial University"

It was moved by Mr. Tucker, seconded by Mr. Stagg and carried that the consent agenda, as recommended by the appropriate Board Committee and comprising the resolutions listed in 6416 through 6420 below be approved as follows:

6416. EXECUTIVE COMMITTEE: SENATE MATTERS

- A. Senate matters with implications for the Board of Regents (February 28, 2017): Approval of new Program – Doctor of Pharmacy (Pharm.D.) for Working Professionals

The Board received background information pertaining to the Senate matters with implications for the Board of Regents arising from the Senate meeting held on February 28, 2107 and approved the new Program “Doctor of Pharmacy (Pharm.D.) for Working Professionals” as outlined in the background documentation.

- B. Senate matters with implications for the Board of Regents (February 28, 2017): Approval of Calendar Changes

The Board received background information pertaining to the Senate matters with implications for the Board of Regents arising from the Senate meeting held on February 28, 2017 and approved the Calendar changes as outlined in the background documentation.

- C. Senate matters with implications for the Board of Regents (March 14, 2017): Approval of Calendar changes

The Board received background information pertaining to the Senate matters with implications for the Board of Regents arising from the Senate meeting held on March 14, 2017 and approved the Calendar changes as outlined in the background documentation.

- D. Senate matters with implications for the Board of Regents (March 14, 2017): Amendment to the Senate By-Laws

The Board received background information pertaining to the Senate matters with implications for the Board of Regents arising from the Senate meeting held on March 14, 2017 and approved the amendments to the Senate By-Laws as outlined in the background documentation.

6417. CAMPUS PLANNING AND DEVELOPMENT COMMITTEE

- A. Grenfell Campus Master Plan

The Board received background information and approved the 2015 Grenfell Master Plan Update as outlined in the background documentation.

B. Annual Report on Leased Space

The Board received for information the Annual Report on Leased Space. The report summarized information on all property lease agreements of Memorial University for the Fiscal Year 2016-17. The leases cover agreements for external space occupied by the University as well as space Memorial has leased to other organizations.

C. Architectural and Engineering Consultant Commissions for Projects with a Capital Value of less than \$5.0M awarded in the Fiscal Year 2016-2017

The Board received background information pertaining to the architectural and engineering consultant commissions for projects with a capital value of less than \$5.0M awarded in the Fiscal Year 2016-2017. Consistent with the Board policy titled "Capital Projects", Facilities Management has prepared a report for the Fiscal Year 2016-17 indicating the firm, project title, scope, and value for each commission awarded. \$363,818 was spent in design fees during the past fiscal year, of which \$188,878 was for studies and inspections and \$174,940 was for project design. Also, in accordance with the policy, every effort has been made to ensure that the work has been spread equitably among qualified members of the consulting industry.

D. Update on Capital Projects

The Board was advised that the following capital projects are underway or being planned:

Projects in Progress

St. John's Campus

1. Aboriginal Centre
2. Core Science Facility
3. Battery Property
4. West Pedway over Prince Phillip Drive
5. Animal Resource Centre

Marine Institute

1. Holyrood Marine Base – Phase IIA Breakwater, Marginal Wharf and Restoration of Existing Wharf

Update on Capital Projects (cont'd)

Projects in Planning Stages

St. John's Campus

1. Faculty of Engineering and Applied Science – Mechanical Engineering High Bay Laboratory
2. Faculty of Engineering and Applied Science – Petroleum Engineering Building
3. Faculty of Humanities and Social Sciences Research Archival Facility
4. Redevelopment of Reid Theatre

Marine Institute

1. Holyrood Marine Base – Phase IIB Ocean Research and Training Building

Projects in Early Stages

1. Faculty of Medicine – Redevelopment of Existing Space
2. Storage Facility, Mount Scio Road

The Board was advised that the projects in progress are on time and on budget unless otherwise noted.

This item was received for information and did not require a resolution of the Board.

E. Universal Transit Pass (UPASS) for Memorial University

The Board received for information an update pertaining to the Universal Transit Pass (UPASS) for Memorial University. Over the last number of months, members of the University Administration have been working with a variety of stakeholders on a potential UPass program for Memorial University. Updates on the initiative were provided to the Board of Regents at its December 2016 and March 2017 meetings, whereby the Board of Regents agreed that an ad hoc committee of the Campus Planning and Development Committee be struck with a mandate to:

- meet with the Project Team to review the work completed on the UPass;
- evaluate options and scope of this initiative; and
- present a recommendation to the Campus Planning and Development Committee and the Board at their May 11, 2017 meetings regarding an implementation plan for a regional transit solution for Memorial University and if appropriate, identify options for engaging other potential beneficiaries for this regional transit solution.

Universal Transit Pass (UPASS) for Memorial University (cont'd)

Following from the March 2017 meeting of the Board of Regents, a call was initiated for interested participants from the Campus Planning and Development Committee to join the ad hoc committee. Following this call, the membership of the ad hoc committee is as follows:

Mr. Denis Mahoney, Chair, Campus Planning and Development Committee
Ms. Katharine Hickey, Regent
Mr. Max Rice, Regent
Dr. Ray Gosine, Vice-President (Research), pro tempore
Ms. Ann Browne, Associate Vice-President (Facilities)
Mr. Jordan Wright, Coordinator, Office of the Associate Vice-President (Facilities)

Dr. Rob Greenwood, Executive Director, Public Engagement, was also invited to attend the first ad hoc committee meeting.

The ad hoc committee held its first meeting on May 10, 2017 and discussed the UPass initiative further as well as its potential as a regional transit solution. While a further update was provided at today's meeting, it was noted that a recommendation is not expected to be brought forward until the Board's July 2017 meeting.

This item was received for information and did not require a resolution of the Board.

6418. AUDIT AND RISK COMMITTEE

A. Genesis Group Inc. Board of Directors: Appointment of new Director and change in status of two Directors

The Board was informed that at a meeting held earlier in the day, the Audit and Risk Committee of the Board of Regents approved the appointment of one director and change in status of two directors to the Genesis Group Inc. Board of Directors as outlined in the background documentation and as follows:

- Mr. Patrick Keefe, General Partner, Build Ventures, for a one year term effective May 11, 2017
- Mr. Ken Martin, Atlantic Canada Opportunities Agency, Observer
- Mr. Ted Lomond, Department of Tourism, Culture, Industry and Innovation, Observer

B. Appointments to Campus Childcare Inc. Board of Directors

The Board was informed that at a meeting held earlier in the day, the Audit and Risk Committee of the Board of Regents approved the appointments to the Campus Childcare Inc. Board of Directors as outlined in the background documentation and as follows:

- Ms. Kim Blanchard, reappointed as MUN Representative and Chair for a two year term effective March 14, 2017
- Mr. Gary Pike, reappointed as MUN representative for a two year term effective March 14, 2017.

C. Human Resource Management System Improvement Project Update – also on the Human Relations Committee agenda

The Board received for information the Human Resource Management System Improvement Project Update noting that regular updates on this project are provided to the Audit and Risk Committee.

D. Core Science Facility (CSF) Audit Update: Heat Map

The Board received for information the Core Science Facility (CSF) Audit update – Heat Map. At the March 16, 2017 meeting of the Board of Regents the fourth post-audit Heat Map was provided regarding the Core Science Facility Audit which had been received by the Board at its March 2016 meeting. An updated Core Science Facility (CSF) Audit heat map (milestone schedule) was provided in the background documentation.

E. Approval of formalized Enterprise Risk Management Framework

The Board received background information and approved the Enterprise Risk Management Framework and as outlined in the background documentation.

F. Protected Disclosure (revised) Policy

The Board received background information and approved the revised Protected Disclosure Policy and related procedures as outlined in the background documentation.

G. Revised Internal Audit Policy

The Board received background information and approved the revised Internal Audit Policy and related procedures as outlined in the background documentation.

H. Creation of Profit Entity by C-CORE

The Board received background information pertaining to the creation of a Profit Entity by C-Core. Board members were advised that on April 28, 2017, C-CORE Inc. presented a proposal to the President, Vice-President (Research) and Vice-President (Administration and Finance) to create a For Profit entity. The proposal relates to a partnership with Boeing to continue with current grants and access future grants. While a for profit entity that would be majority owned by C- CORE would be created, C-CORE would continue to operate as a not-for-profit research and development corporation under its current mandate. The purpose of the presentation was to gauge Memorial University's level of support and concerns with moving forward. The new entity would be created under a name to be determined however in the interim it is being referenced as "NewCo Inc." A copy of the presentation was provided in the background documentation. It was noted that while senior administration is supportive of the concept, there will be a thorough assessment of the proposal prior to bringing it forward for approval.

This item was received for information and did not require a resolution of the Board.

I. Amendments to the Student Code of Conduct

The Board received background information and approved the revisions to the Student Code of Conduct as outlined in the background documentation.

6419. HUMAN RELATIONS COMMITTEE

A. Senior Leadership Position vacancies and upcoming renewals

The Board received for information a status update regarding senior leadership position vacancies and their associated recruitment status and senior leadership positions held by academic administrators which may be renewed, following a five-year term, subject to review.

B. Report on Academic Appointments

The Board received for information the Report on Academic Appointments for the St. John's and Grenfell Campuses for actions taken since March 16, 2017 noting that the actions have been taken under delegated authority as provided for in the Terms of Reference for the Human Relations Committee.

C. Reappointment of the Dean of the Faculty of Engineering and Applied Science

The Board received background information and approved the reappointment of Dr. Greg Naterer as the Dean of the Faculty of Engineering and Applied Science effective August 1, 2017 for a five-year term and as outlined in the background documentation.

D. Appointment of Acting Dean of the Faculty of Education

The Board received background information and approved the appointment of Dr. Rhonda Joy as Acting Dean of the Faculty of Education effective April 17, 2017 and ending July 17, 2017 and as outlined in the background documentation.

E. Human Resource Management System Improvement Project Update –
also on the Audit and Risk Committee agenda

This item was considered under the report of the Audit and Risk Committee as outlined in the Minute 6418.C. above.

6420. FINANCE COMMITTEE

A. Policy Submission – Fixed Assets Policy; recommended new title “Tangible Asset Administration (New) Policy”

The Board received background information and approved the “Tangible Asset Administration” Policy (formerly the Fixed Assets Policy) and related procedures as outlined in the background documentation.

CLOSED SESSION – DISCUSSION AGENDA

6421. FINANCE COMMITTEE

A. New Credit Hour Fee for Undergraduate Students enrolled in the Part-Time Doctor of Pharmacy (Pharm.D.) for Working Professionals Program

The Board received and reviewed background information pertaining to the new credit hour fee for undergraduate students enrolled in the part-time Doctor of Pharmacy (Pharm.D.) for Working Professionals Program.

Board members were advised that Memorial’s new Doctor of Pharmacy (Pharm.D.) for Working Professionals—a part-time program comprised of 15 courses (55 credit hours)—was approved by Senate at the February 2017 meeting. First admission to the program is planned for Fall 2018.

The Pharm.D. for Working Professionals was developed to ensure that practicing pharmacists have the opportunity to build on their knowledge and skills. It was developed to meet the needs of expanded scope with greater emphasis on direct-patient care and bridge to the learning outcomes of the entry-to-practice Pharm.D. curricula. Completion of the program is optional; it is not required for continued licensure as a pharmacist.

New Credit Hour Fee for Undergraduate Students enrolled in the Part-Time Doctor of Pharmacy (Pharm.D.) for Working Professionals Program (cont'd)

Curriculum for the program will be delivered through a combination of online courses, on-campus clinical skills workshops, and experiential learning rotations. The program can be completed either as a three-year option (as provided in Appendix 1 of the background documentation) or as a four-year option (as provided in Appendix 2 of the background documentation). The program will be offered to Canadian students and permanent residents only. The School of Pharmacy anticipates admission of 30-35 students annually to the program.

It was noted that tuition charged at the current \$85 per credit hour rate will not support the development and delivery of the Pharm.D for Working Professionals. The new program will require additional resources, currently not available from within the School of Pharmacy. Therefore, the introduction of a program fee is proposed on a cost-recovery basis and will include costs for instruction, staffing, and operating. Instructional resources will be provided by contractual teaching staff (teaching term appointments and per course instructors). The proposed program is optional and affordable for working licensed pharmacists. The Projected Expenditures and Revenue, Table 1, (as provided in Appendix 3 of the background documentation) identifies the resources required to support the program.

With respect to the program fee, the School proposes that students (Citizens of Canada and permanent residents) be charged \$485 per credit hour (55 credit hours) for a total program tuition of \$26,675. The Projected Expenditures and Revenue, Table 2 (as provided in Appendix 3 of the background documentation), provides the revenue projections from tuition.

Currently four institutions in Canada and one in the United States (US) offer part-time Pharm.D. Programs for pharmacists (as provided in Appendix 4 of the background documentation). The proposed credit hour fee is competitive with other open admission programs.

A Tuition Attribution model for the program will be developed once the proposed special fee is approved.

After a discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the fee structure for the Doctor of Pharmacy (Pharm.D.) for Working Professionals Program, effective Fall 2018 as outlined in the background documentation and as follows:

- Canadian Students and Permanent Residents \$485 per credit (55 credit hour) for total program tuition of \$26,675.

B. Increase membership fees for the Canadian Federation of Students (CFS) for the Grenfell Campus Students' Union

The Board received and reviewed background information pertaining to the increase in membership fees for the Canadian Federation of Students (CFS) for the Grenfell Campus Students' Union.

Board members were advised that in accordance with bylaws of the GCSU approval of annual changes to the Canadian Federation of Students (CFS) fee for the GCSU membership fee is required. The approval provides for an annual increase in the CFS fee by indexing these fees to the National Consumer Price Index. This recommendation is forwarded annually to the Board of Regents for approval.

The CFS fee for 2016-17 was \$8.86 per semester for both full and part time students. Students have proposed a fee increase of 1.4287 percent relative to the National Consumer Price Index. This translates into a charge of \$8.98 per semester for students. The revenues from the fee increase will be divided equally between the Canadian Federation of Students and the Canadian Federation of Students – Newfoundland and Labrador. The membership fees charged by the GCSU remain otherwise unchanged.

After a discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve an increase in the membership fees for the Canadian Federation of Students for the Grenfell Campus Students' Union (GCSU) as outlined in the background documentation and as follows:

- an increase in the Grenfell Campus Student Union CFS Fees from \$8.86 to \$8.98 for full and part-time students for the Fall and Winter semesters only, effective September 1, 2017. This fee will be divided equally with \$4.49 per semester going to the Canadian Federation of Students and \$4.49 per semester going to the Canadian Federation of Students – Newfoundland and Labrador. This amount reflects the change in the National Consumer Price Index.

C. Parking Fees at Grenfell Campus for the 2017-18 Fiscal Year

The Board received and reviewed background information pertaining to parking fees at Grenfell Campus for the 2017-18 Fiscal Year.

Parking Fees at Grenfell Campus for the 2017-18 Fiscal Year (cont'd)

Board members were advised that parking permits are currently sold at Grenfell Campus for \$2.50 each per year for staff and faculty, and per term for students. It has been past practice to increase the parking permit rate by 5% each year in accordance with the current MUNFA and CUPE agreements, which would generate a mere 10 cents extra for each permit sold next year, if no other changes are introduced.

The current approach is not sustainable as the gap between parking revenue and the associated operating costs continues to grow each year. The following principles were identified to work towards a solution:

1. Parking should strive towards being a self-sufficient operation that does not depend on the operating grant, which is intended for teaching and learning.
2. Parking should be fully sustainable as a self-sufficient operation within five years.
3. The operating costs for parking should be minimized as much as possible and take advantage of technology advancements where feasible.
4. Rates for parking lots should be directly related to the proximity to building entrances, whereby the closer the proximity, the higher the rate.
5. Parking rates should be based on a twelve month year.
6. Parking regulations should be properly enforced to ensure safety (blue zones, snow clearing needs, fire lanes, emergency access, etc.).
7. Parking regulations should adhere to collective agreements, where applicable.
8. Parking regulations should be properly communicated to the Grenfell Community.
9. Parking should consider all Campus users (visitors, staff, contractors, vendors, etc.).

The proposed changes have the potential to create approximately \$67,000 in revenue which would close the current gap between parking revenues and expenses by approximately 50%. Further adjustments to these rates, upon the approval of the Board of Regents, will need to be taken in future years to continue to strive towards parking becoming a self-sufficient operation.

There are many assumptions made in this proposal and the actual implementation of the plan may have to be adjusted as challenges arise, if any. The rates will not be impacted by these potential adjustments but the number and location of spaces may change. For example, there are approximately 186 individuals under the MUNFA and CUPE collective agreements which have limitations on the parking rate increase. It is unknown at this time how many of these individuals will choose to park at the Recplex, although many of the written comments are encouraging. Additional spaces may be required to be sold at \$2.60 depending on how events unfold.

Parking Fees at Grenfell Campus for the 2017-18 Fiscal Year (cont'd)

Two open forums with faculty, staff and students were held to outline the current parking situation, the parking principles for consideration, and an alternative approach similar to the above recommendations. The presentation was emailed to the Grenfell Community with an opportunity to provide written feedback. The Director of Facilities Management was interviewed on CBC Radio and the presentation was added to the CBC website for community feedback. All of the written feedback was included in the supplementary information package.

If the proposed rate increase is approved, a communication plan would need to be prepared for both internal and external stakeholders.

A supplementary information package for additional information on the analysis conducted, the guiding principles, Grenfell's current parking structure, a comparison to other Atlantic Canadian Universities and the comments received during the consultation process was provided in the background documentation.

After a discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the Grenfell Campus parking rates as outlined in the background documentation effective for the 2017/2018 fiscal year.

6422. GOVERNANCE COMMITTEE

A. Board of Regents Handbook

The Board received and reviewed background information pertaining to the Board of Regents Handbook.

Board members were advised that the Governance Committee has overseen the development of a Board Handbook which is the compilation of the Board of Regents' processes, procedures, roles and responsibilities. It is intended to be used by members of the Board in conjunction with existing Board bylaws and policies to guide the work expected of Board members serving Memorial University in this capacity.

The handbook is laid out into 5 sections covering important information including:

- Overview of Memorial University including Vision & Mission & Core Values
- Governance and Accountability including Vice-Presidents Council & Bicameral Structure
- Board Composition including Officers of the Board

Board of Regents Handbook (cont'd)

- Responsibilities and Standards including Terms of Office, Disqualification from Office & Conflict of Interest
- Meetings including Attendance, Voting, Open, Closed and In-Camera Sessions, Confidentiality, Committees of the Board & Board Portal Software

The Governance Committee recognizes that the Board Handbook is designed to be a living document and that new sections will be added and existing sections will be amended as circumstances change. The Board will be asked to consider approvals of these additions and amendments as they occur.

After a discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents adopt the Board Handbook as provided in the background documentation.

B. Appointment of Student Representative of the Grenfell Campus Students' Union

The Board received and reviewed a recommendation from the Grenfell Campus Students' Union (GCSU) for the appointment of Ms. Margarett Leandre as its representative on the Board of Regents.

After a discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents accept the nomination of Ms. Margarett Leandre as requested by the Grenfell Campus Students' Union and recommend her appointment to the Lieutenant-Governor in Council for a term of office in accordance with the Act.

C. Appointment of Student Representative of the Memorial University of Newfoundland Students' Union

It was agreed to defer consideration of this proposal and refer the matter back to the Governance Committee for further review.

6423. EXECUTIVE COMMITTEE

- A. Senate matters with implications for the Board of Regents (April 11, 2017):
Approval of the awarding of the title Professor Emeritus

The Board received background information pertaining to the Senate matters with implications for the Board of Regents arising from the Senate meeting held on April 11, 2017 and approved the awarding of the title of Professor Emeritus to four retired members of the faculty.

6424. ANY OTHER BUSINESS

- A. Date of Next Meeting

The Chair advised that the next regular meeting of the Board of Regents is scheduled to be held on July 6, 2017.

ADJOURNMENT

The meeting adjourned at 3:45 p.m.

CHAIR

SECRETARY

DATE