

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

BOARD OF REGENTS

The regular meeting of the Board of Regents was held on Thursday, May 8, 2014 at 3:00 p.m. in Room AS-378 at Memorial University's Grenfell Campus and via teleconference.

PRESENT:

Ms. Iris Petten, Chair
Dr. Gary Kachanoski, President and Vice-Chancellor
Dr. David Wardlaw, Provost and Vice-President (Academic)
Chancellor Susan Knight
Ms. Sheila Ashton
Mr. Steve Belanger
Mr. Gilbert Bennett
Ms. Pat Coish-Snow
Ms. Mary Cormier
Ms. Pegi Earle
Dr. Rex Gibbons
Mr. Asan Mohideen, via teleconference
Ms. Susan Murray
Ms. Kathleen Roul
Ms. Candace Simms
Ms. Donna Stone, via teleconference
Ms. Eleanor Swanson
Mr. George Tucker
Mr. Edmund Walsh

APOLOGIES:

Ms. Michelle Daye, Mr. Jim Keating, Ms. Kim Keating, Mr. Bill Matthews, Dr. Vinod Patel, Dr. Luke Pike, Mr. Tony Roche, Ms. Tina Scott.

PRESENT BY INVITATION:

Mr. Kent Decker, Vice-President (Administration and Finance), Dr. Richard Marceau, Vice-President (Research) via videoconference, Mr. Glenn Blackwood, Vice-President (Marine Institute), Dr. Mary Bluechardt, Vice-President (Grenfell Campus), Mr. Glenn Collins, Interim Executive Director, Office of the Board of Regents, Mr. Greg French, Acting General Counsel.

6096. MEETING CALLED TO ORDER

The meeting was called to order at 3:00 p.m. by Ms. Iris Petten, Chair.

Ms. Petten then extended a special welcome to Ms. Susan Murray who was recently appointed to the Board as an Alumni representative for a term commencing March 20 to August 31, 2014.

6097. APPROVAL OF THE AGENDA

The Board agreed to the following changes to the agenda for the March 13, 2014 meeting:

i) Human Relations Committee

Move to the Discussion Agenda:

- the recommendation for the appointment of the University Registrar
- the appointment of the Chief Information Officer

Mr. Asan Mohideen declared a conflict with Agenda Items 4.2 "Appointment of Student Representative of the Graduate Students' Union" and 10.4 "Increase in the Graduate Students' Union (GSU) Membership Fee".

Ms. Simms indicated that she had served on the Search Committee for the University Registrar and that she would abstain from voting on this item.

6098. MINUTES

The Minutes of the regular meeting of the Board of Regents held on March 13, 2014 were approved by the Board.

6099. CHAIR'S REPORT

A. Meeting of the Executive Committee

The Chair advised that the Executive Committee met on April 30, 2014 to finalize the agenda for today's meeting.

B. Re-appointment of the Student Representative from the Graduate Students' Union (GSU)

The Board received and reviewed a recommendation from the Graduate Students' Union (GSU) for the re-appointment of Mr. Asan Mohideen as its representative on the Board of Regents.

Reappointment of the Student Representative from the Graduate Students' Union (GSU) (cont'd)

After a discussion, the following resolution was passed:

That the Board of Regents accept the nomination of Mr. Asan Mohideen as requested by the Graduate Students' Union as its representative on the Board of Regents and recommend his re-appointment to the Lieutenant-Governor in Council for a term in accordance with Section 22(2)(d) of the Memorial University Act.

Mr. Mohideen did not participate in the discussion and abstained from voting on this item.

C. Reappointment of the President and Vice-Chancellor

Ms. Petten was pleased to announce to the Board and the University Administration that at a meeting held earlier today, the Board unanimously agreed to reappoint Dr. Gary Kachanoski for a second five-year term as President and Vice-Chancellor.

D. Board Books Implementation Timeline

The Chair provided an update regarding the implementation timeline for the Boardbooks noting that the schedule calls for the first electronic Board meeting to occur at the July 2014 meeting.

E. Date of the next Board Meeting

While the date of the next meeting of the Board of Regents is scheduled for July 10, 2014, the Executive Committee agreed to recommend to the Board that due to scheduling difficulties, the next meeting be held on July 3, 2014. The Board was in general agreement with this request.

F. Conclusion of Term – Edmund Walsh, Grenfell Campus Students' Union

The Chair noted that this is the last meeting for Edmund Walsh whose term expires June 6, 2014. Ms. Petten, on behalf of the Board, thanked Mr. Walsh for his considerable contributions to the work of the Board during his term and wished him well in all his future endeavors. The Chair further noted that Mr. Walsh will receive his Bachelor of Nursing Degree at the Grenfell Convocation taking place on May 9, 2014. On behalf of the Board, the Chair expressed heartfelt congratulations and presented Mr. Walsh with a certificate of appreciation.

6100. PRESIDENT'S REPORT

A. President's Update of Activities

Dr. Kachanoski provided the Board with a written summary of his activities and events since the March 2014 Board meeting and he provided the Board more detail and context on many of these activities.

CONSENT AGENDA

Noting that the items were dealt with in detail in meetings of the appropriate committees, it was moved by Ms. Coish-Snow, seconded by Mr. Belanger and carried that the consent agenda, comprising the resolutions listed in 6101 through 6104 below be approved as follows:

6101. AUDIT AND RISK COMMITTEE

A. Revised On-Campus Housing Regulations

The Board received background information and agreed to the new On-Campus Housing Rules and Regulations effective May 12, 2014 and as outlined in the background documentation.

B. Internal Audit at Memorial University

The Board received for information, a copy of a presentation that was provided to the Audit and Risk Committee on May 5, 2014 regarding the role of internal audit and how the department provides its services.

This item was received for information only and did not require a resolution of the Board.

C. Amendments to the Internal Audit Charter

The Board received background information and agreed to the revised Internal Audit Charter as outlined in the background documentation.

D. Internal Audit Plan for 2014-15

The Board received background information and agreed to the Internal Audit Plan for fiscal 2014-15.

E. Internal Audit Status Report

The Board received background information pertaining to the Internal Audit Status Report for the last quarter of the fiscal year 2013-14. The Internal Audit Status Report summarizes the status of audit project work completed in the last quarter. The risk ranking associated with each project and any potential pan-university issues identified as a result of audit testing were presented as a means of identifying where leadership oversight is required.

This item was received for information only and did not require a resolution of the Board.

F. Appointments to the Board of Western Sports and Entertainment

The Board received background information and agreed to the appointments to the Board of Western Sports and Entertainment as outlined in the background information and as follows:

- Mr. Neville Greeley, Chair of the Civic Centre Association, re-appointed as Civic Centre representative for a three year term, effective January 1, 2014 to December 31, 2017
- Ms. Laura Edwards, Director, Marketing and Communications, Grenfell Campus, appointed as University representative for a three year term, effective January 1, 2014 to December 31, 2017
- Ms. Jennifer Mitchell, Manager of Student Housing, Grenfell Campus, appointed as University representative for a three-year term, effective January 1, 2014 to December 31, 2017
- Mr. Craig Neil, Director/General Manager of the Works, appointed as University representative for a three year term, effective January 1, 2014 to December 31, 2017.

G. Reappointment to the Campus Childcare Incorporated Board of Directors

The Board received background information and agreed to the reappointment of Dr. Carole Peterson as Vice-Chair of the Campus Childcare Inc. Board of Directors for a two-year term effective immediately.

6102. CAMPUS PLANNING AND DEVELOPMENT COMMITTEE

A. Update on progress of Capital Projects

The Board was advised that the following capital projects are underway or being planned:

Update on progress of Capital Projects (cont'd)

St. John's Campus

- Residence Renovations
- Newfoundland and Labrador Centre for Interdisciplinary Research in Human Genetics and Faculty of Medicine Building Extension, HSC
- Ocean Sciences Centre – Cold Water Supply
- Dr. Jack Clark Building and the S.J. Carew Building Expansions
- Aboriginal Centre
- Core Science Facility
- Battery Property
- Clock Tower Modifications

Marine Institute

- Building Expansion to House New Offshore Operations Simulator

The Board was advised that the projects are on time and on budget unless otherwise noted.

This item was received for information only and did not require a resolution of the Board.

B. Annual Report on Leased Space

The Board received information pertaining to the Annual Report on Leased Space. The report summarized information on all property lease agreements of Memorial University. The leases cover agreements for external space occupied by the University as well as space Memorial has leased to other organizations.

This item was received for information only and did not require a resolution of the Board.

C. Architectural and Engineering Consultant Commissions for projects with a capital value of less than \$1M awarded in 2013-14

The Board received background information pertaining to architectural and engineering consultant commissions for projects with a capital value of less than \$1M awarded in 2013-14. Consistent with the Board policy titled "Selection and Appointment of Prime Consultants for Major Capital Projects", the Director of Facilities Management prepared an annual report for 2013-14 indicating the firm, project title, scope, and value for each commission awarded. \$1,207,902 was spent in design fees during the past fiscal year, of which \$164,499 was for studies and inspections and \$1,043,403 was for project design. Also, in accordance with the policy, every effort was made to ensure that the work was spread equitably among qualified members of the consulting industry.

Architectural and Engineering Consultant Commissions for projects with a capital value of less than \$1M awarded in 2013-14 (cont'd)

The list of qualified consultants prepared by the Department of Facilities Management and used for 2013-14 was provided in the background documentation. The list is prepared annually based on information submitted by consulting firms and the University's past experience with the firms.

This item was received for information only and did not require a resolution of the Board.

D. Recommendation of potential names for new Residence Towers on the St. John's Campus

The Board received background information and agreed to name the new residence towers on the St. John's campus as follows and as outlined in the background documentation:

- MacPherson College (for the overall complex)
- Cluett Hall (for what is now the East Tower)
- Shiwak Hall (for what is now the West Tower)

Further, it is understood that the Deputy Provost (Students) will work with the Interim Director of Housing, Food and Conference Services and others to plan a "naming ceremony" in the Fall 2014 and to work with the Division of Marketing and Communications to develop and implement a communication plan concerning the event. It is understood that Government officials will be notified prior to the release of the communications plan.

6103. HUMAN RELATIONS COMMITTEE

A. Deletion of two University-wide Policies: Employee Assistance Program; and, Staff Reallocation

The Board received background information and agreed to the deletion of the Employee Assistance Program Policy and the Staff Reallocation Policy and their related procedures from the University Policy Collection and as outlined in the background documentation.

B. Realignment of the Administrative Structures and Functionalities of the portfolio of the Deputy Provost (Students) and Associate Vice-President (Academic) Undergraduate Studies

The Board received background information and agreed to the proposed three-phase macro-level realignment for the Deputy Provost Portfolio and the proposed Phase One and its associated implementation plan. Further, implicit in the approval of Phase One is approval of the following changes in non-academic divisions, in positions in the portfolio, and in reporting relationship and as outlined in the background documentation:

- (a) Divisions:
 - that the division of Housing, Food and Conference Services (HFCS) be dissolved
 - that the following divisions be created:
 - Accommodations and Residence Life
 - Ancillary Operations
- (b) Positions:
 - that the positions of Director of Housing, Food and Conference Services and Director of Finance and Operations be deleted
 - that the following positions be created:
 - Director of Accommodations and Residence Life
 - Director of Ancillary Operations
 - Manager of Finance and Administration, Student Services
- (c) Reporting relationship:
 - that the Scholarships and Awards functional area now report to the Office of the University Registrar and no longer report to the Student Success unit and the Director of Ancillary Operations have a dual report to the Deputy Provost and the Vice-President (Administration and Finance).

C. Approval of the tentative Collective Agreement with the Teaching Assistants' Union of Memorial University of Newfoundland (TAUMUN) (Graduate Assistants)

The Board received background information and agreed to ratify the tentative Collective Agreement with the Teaching Assistants' Union of Memorial University of Newfoundland (TAUMUN)(Graduate Assistants) and as outlined in the background documentation.

D. Mandate to renew the NAPE Local 7803/1804 Campus Enforcement and Patrol Personnel (CEP) Collective Agreement for the next four years

The Board received background information and agreed to ratify the tentative Collective Agreement with NAPE Local 7803/1804 Campus Enforcement and Patrol (CEP) and as outlined in the background documentation.

E. Mandate to renew the NAPE Local 7801 Maintenance Support Staff Collective Agreement for the next four years

The Board received background information and agreed to ratify the tentative Collective Agreement with NAPE Local 7801 Maintenance Support Staff and as outlined in the background documentation.

F. Senior Leadership Position Vacancies and upcoming renewals (subject to renewal)

The Board received for information, a status update of the senior leadership position vacancies and upcoming renewals at Memorial University of Newfoundland as of April 23, 2014 and as outlined in the background documentation. As noted at the meeting of the Human Relations Committee held earlier in the day, with regard to the appointment of the Dean of the School of Nursing, a recommendation is not now expected by the date indicated (August 1, 2014).

G. Appointments Reports

The Board received the Appointments Reports for the St. John's and Grenfell Campuses for actions taken since March 13, 2014 noting that the actions have been taken under delegated authority as provided for in the Terms of Reference for the Human Relations Committee.

H. Extension of Appointment - Dean of the Faculty of Medicine

The Board received background information and agreed to a two-month extension of appointment of Dr. James Rourke as Dean of the Faculty of Medicine and as outlined in the background documentation.

6104. SENATE MATTERS

A. Senate Matters with implications for the Board of Regents (February 11, 2014)

The Board received background information pertaining to the Senate matters with implications for the Board of Regents arising from the Senate meeting held on February 11, 2014 and agreed to the Calendar changes arising from that meeting and as outlined in the background documentation.

B. Senate Matters with implications for the Board of Regents (April 22, 2014)

The Board received background information pertaining to the Senate matters with implications for the Board of Regents arising from the Senate meeting held on April 22, 2014 and agreed to award the title of Professor Emeritus to the following three retired members of the faculty arising from the Senate meeting of April 22, 2014:

Dr. Tom Gordon, School of Music
Dr. Noel Roy, Faculty of Arts
Dr. Sudesh Vasdev, Faculty of Medicine

DISCUSSION AGENDA

6105. FINANCE COMMITTEE

A. 2014/15 Budget Estimates

The Board received and reviewed background information pertaining to the 2014/15 budget estimates.

Mr. Decker advised that the University has received its grant from the Department of Advanced Education and Skills and the Department of Health and Community Services for the Fiscal Year 2014/15, with net grant adjustments of (\$12,512,600) and \$3,144,400 over the previous year, respectively. The changes in the grant from the Department of Advanced Education and Skills provide for operating and capital expenses as outlined in the Board submission as shown in Table 1. The Faculty of Medicine has not yet received details of the budget adjustment from the Department of Health and Community Services. Details will be communicated to the Board once they are received.

Highlights of the Provincial Government funding from the Department of Advanced Education and Skills include:

- \$2.0 million general salary increases in accordance with the “template” for collective agreements and where the agreements have been signed. Step increases were not provided for 2014/15.
- \$0.2 million decrease for the Government spend analysis for such items as bulk fuel, preferred airline travel, fleet insurance, and light duty vehicles.
- \$4.0 million grant-in-aid of tuition freeze.
- \$1.9 million for Marine Institute base funding (year 3 of 3).
- \$1.1 million for Faculty of Engineering expansion (year 3 of 8).
- \$8.4 million for Deferred Maintenance, representing a decrease of \$1.6 million from 2013/14
- Capital cash flow requirements for the Lab Safety Repairs.
- Capital cash flow requirements for the residences upgrades in St. John’s.

2014/15 Budget Estimates (cont'd)

There are no new capital projects for Memorial University funded in the budget. However, the provincial government recognized the critical role of modern infrastructure at the University to propel its economic strategy, especially related to ocean science and technology. The government has committed to work closely with the University to identify priorities and begin the planning process.

The \$4.0 million grant-in-aid of tuition freeze will be allocated to the infrastructure plan currently being developed by the university community.

The Federal Government is again providing a special grant of \$4,093,900 for indirect costs of research expenses. This amount for 2014-15 is \$135,200 below the 2013-14 grant.

Tuition revenue for the University (excluding the Faculty of Medicine) is budgeted at the 2013/14 final tuition revenue amount, which includes \$2,345,000 for the International Undergraduate Tuition Attribution Model. Tuition fees remain unchanged for Undergraduate and Graduate students.

The Board was advised that the University Administration has undertaken a thorough budget review in consultation with envelope heads and is recommending a balanced budget. The resulting estimates for the University (excluding the Faculty of Medicine) were summarized in Table 2 of the Board submission.

After a discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the budget estimates for the fiscal year 2014/15 as presented in Table 1: Provincial Government Grant Increases from the Department of Advanced Education and Skills and in Table 2: Revenue, Expenditure and Capital Estimates for the University (Excluding the Faculty of Medicine) for 2014/15.

B. Renewal of International Health Insurance Provider

The Board received and reviewed background information pertaining to the renewal of the International Health Insurance Provider.

Board members were advised that in support of Memorial University's approximately 2,000 international students (which includes undergraduate, graduate, English as a Second Language (ESL), and exchange students), the institution has required that all international students hold a minimum of emergency health insurance coverage while enrolled at the university (Calendar

Renewal of International Health Insurance Provider (cont'd)

regulations 2.5.3). This is provided by private sector health insurance companies and does not require financial investment by the University. This policy ensures conformity to North American standards and the Canadian Health system. Current coverage expires August 31, 2014.

In June 2007, the Government of Newfoundland and Labrador, recognizing the importance of all international students to the province, extended health care coverage under the province's Medical Care Plan (MCP) to international students undertaking post-secondary studies in the province. This coverage was also extended to the families of international students providing they meet certain conditions of eligibility.

International students now have the option of opting out of the Foreign Health Insurance plan and enrolling in student union insurance plans provided they can provide evidence of MCP coverage. Given the option for students with MCP to opt out of the Foreign Health Insurance Plan, the student population that remains enrolled in the plan include students on short term study permits ineligible for MCP, or those who choose to enroll in the plan: post-docs with short-term work permits ineligible for MCP, and foreign students on work terms outside the province of Newfoundland and Labrador.

The University Administration have been advised by the current provider, via a contract managed by an external consultant, Morneau-Shepell, that they would be interested in continuing as the foreign health insurance provider at the same rate that is guaranteed for three years. The recommendation to continue with the current provider at the same rate for three years with a few coverage amendments was put forth to the Foreign Health Advisory Committee which is comprised of students and staff. This Committee is mandated to provide input for the plan administrators and the university contracted consultant in making recommendations for determining foreign health insurance arrangements. It was noted that the Foreign Health Advisory Committee supports the recommendation to award the contract to the current provider.

All student unions, Memorial University of Newfoundland Students' Union (MUNSU), Graduate Students' Union (GSU), Marine Institute Students' Union (MISU) and Grenfell Campus Students' Union (GCSU), were consulted along with all members of the Health Insurance Committee.

It was also noted that there are no financial implications for the University.

Renewal of International Health Insurance Provider (cont'd)

After a discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the renewal of the contract for the International Health Insurance Provider as outlined in the background documentation and as follows:

- Effective September 1, 2014, international student undergraduate and graduate rates for single students is \$620.50 per academic year. Charged on a semester basis, the fee is \$206.84 per semester for a single student.
- Effective September 1, 2014, international student undergraduate and graduate family rate (couples only) is \$1,241.00 per academic year. Charged on a semester basis, the fee is \$413.66 per semester for a couple.
- Effective September 1, 2014, international student undergraduate and graduate family rate (couple with one child) is \$1,861.50 per academic year. Charged on a semester basis, the fee is \$620.50 per semester for a couple and one child.

C. Establishment of a Non-refundable Deposit of \$150.00 towards Tuition for students who indicate their intent to accept their placement in a second Degree in the Faculty of Education

The Board received and reviewed background information pertaining to the establishment of a non-refundable deposit of \$150 towards tuition for students who indicate their intent to accept their placement in a second degree in the Faculty of Education.

Members of the Board were advised that a \$150 non-refundable deposit is proposed for students who indicate their intent to accept their offer of admission to a second degree in the Faculty of Education. The affected programs include the Bachelor of Education (Intermediate/Secondary), Bachelor of Education (Intermediate/ Secondary) Conjoint with the Diploma in Technology Education, Bachelor of Music Education as a Second Degree, Bachelor of (Primary/Elementary) as a Second Degree, and Bachelor of Education (Post-Secondary) as a Second Degree.

Establishment of a Non-refundable Deposit of \$150.00 towards Tuition for students who indicate their intent to accept their placement in a second Degree in the Faculty of Education (cont'd)

The Faculty of Education indicated in its submission that it is currently experiencing challenges with students who do not respond to the offer of admission by the specified date or who accept the offer of admission then do not "show up" for the program. The proposed non-refundable deposit will allow the Faculty to provide better service to waitlisted students. Currently when waitlisted students are contacted, it is too late for them to accept admission. It is anticipated that this fee will encourage students to give careful consideration to the acceptance offer and respond in a timely manner. This will enable vacated seats to be offered to students on waitlists at a much earlier date. The fee will be reviewed after a two-year pilot period to assess its effectiveness.

On an annual basis approximately 30 students accept placements but do not show and approximately 85 students are waitlisted. By the time the 'no shows' are confirmed, the majority of waitlisted students have made alternative plans. The anticipated extra revenue of approximately \$4,500 that will be generated will be used to cover administrative costs of the application/admission process with any excess going to student programming.

The letter of acceptance to the Bachelor of Education (Intermediate/Secondary), Bachelor of Education (Intermediate/Secondary) Conjoint with the Diploma in Technology Education, Bachelor of Music Education as a Second Degree, Bachelor of Education (Primary/Elementary) as a Second Degree, and Bachelor of Education (Post-Secondary) as a Second Degree will give the successful applicant fourteen (14) days in which to confirm that he/she will accept the placement offered. The signed intention to accept the offered placement must be accompanied by a deposit of \$150 that will be credited towards tuition fees. The deposit will be forfeited if the applicant subsequently declines the placement.

It was noted that this is not an application fee. There is no deposit required for a student to apply to a program. The deposit is not made until the student accepts an offer of admission. If the individual declines the offer or does not respond to the offer, no tuition deposit is made.

Upon acceptance of the offer of admission the student makes a non-refundable tuition deposit. When the student registers the deposit is applied to their tuition. If they decide not to register or are a no-show the deposit is forfeited.

If a student accepts within 14 days and then withdraws, the tuition deposit is forfeited. This measure is intended to ensure a student does not accept an offer of a seat in the program unless they are serious about enrolling,

If a student who has an offer, fails to confirm within 14 days, and then subsequently indicates he/she wants to accept, the tuition deposit will be made on acceptance.

Establishment of a Non-refundable Deposit of \$150.00 towards Tuition for students who indicate their intent to accept their placement in a second Degree in the Faculty of Education (cont'd)

The proposed non-refundable deposit was reviewed and approved by the Faculty of Education Undergraduate Studies Committee and the Senate Committee on Undergraduate Studies (SCUGS). Student leaders from the Memorial University of Newfoundland Student Union (MUNSU) serve on both committees.

Board members were advised that at a meeting held earlier today, the Finance Committee suggested that the acceptance be open for 30 days versus 14 days. In this regard, Dr. Wardlaw agreed to consult with Dr. Kirk Anderson, Dean of the Faculty of Education.

After a discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the non-refundable deposit of \$150 towards tuition on acceptance to undergraduate second degree programs in the Faculty of Education and as outlined in the background documentation.

D. Increase the Graduate Students' Union (GSU) membership fee as per the annual Consumer Price Index increase

The Board received and reviewed background information pertaining to the increase in the Graduate Students' Union (GSU) membership fee as per the annual Consumer Price Index Increase.

Board members were advised that the Graduate Students' Union has requested an increase of 0.9% in its membership fees as per the annual Canadian Consumer Price Index effective September 1, 2014 and in accordance with by-laws of the Graduate Student Union. The fees are currently \$30.00 per semester and the requested increase is \$0.27 per semester (resulting in a \$30.27 per semester fee) and as outlined in attachments A and B.

After a discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve an increase in the Graduate Students' Union membership fee from \$30.00 to \$30.27 per semester and as outlined in the background documentation.

Mr. Mohideen declared a conflict and abstained from voting.

6106. HUMAN RELATIONS COMMITTEE

A. Appointment of the University Registrar

The Board received and reviewed background information pertaining to the appointment of Sheila Singleton as University Registrar.

Board members were advised that based on a comprehensive and thorough search process for University Registrar, the Search Committee has made a unanimous recommendation to the President and Vice-Chancellor that Sheila Singleton be appointed as the next University Registrar. It was noted that the Provost concurs with this recommendation and further, that the recommendation has been accepted by the President. The report of the Search Committee was provided in the background documentation.

Following a discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the appointment of Sheila Singleton as University Registrar effective May 12, 2014 and as outlined in the background documentation.

Ms. Simms, who served on the Search Committee for this position, abstained from voting.

B. Appointment of the Chief Information Officer

Board members were advised that it is anticipated that the recommendation for the appointment of the Chief Information Officer would be ready in the coming weeks. In view of the need for a timely appointment and recognizing that the Board of Regents next meeting is scheduled for July 3, 2014, the Board agreed to delegate its authority to the Executive Committee of the Board of Regents with regard to the consideration of the appointment of the Chief Information Officer.

6107. MATTERS OF STRATEGIC IMPORTANCE TO THE BOARD

A. Enrolment Plan 2020

The Board received and reviewed background information pertaining to the "Enrolment Plan 2020".

Dr. Wardlaw advised members that the Enrolment Plan 2020 for Memorial University was created in the 2014 Winter semester. Its development was facilitated by the Office of the Provost and Vice-President (Academic) and the final document was shaped by feedback resulting from extensive consultations spanning a period of approximately three months.

Enrolment Plan 2020 (cont'd)

An early draft document was revised based on feedback received from the March 11, 2014 meeting of Senate, from the March 13, 2014 meeting of the Board of Regents, and from other bodies including Deans Council, Senior Academic Administrators Group, Senate Planning and Budget Committee, and student union executives. A further revised draft was released to the university community for broader consultation April 1, 2014. Following this general consultation period, a penultimate version was prepared and then endorsed by Senate at a special meeting held on April 22, 2014.

The attached final version of the document was approved by Vice-Presidents Council at its meeting on April 29, 2014 and presented for the approval of the Board of Regents.

Following a discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents accept the recommendations as outlined in the Enrolment Plan 2020 and as provided for in the background documentation.

B. Infrastructure Plan

The Board received and reviewed background information pertaining to the Infrastructure Plan.

As outlined in the background documentation, the document was developed by senior administration with consultation at the leadership levels of the St. John's, Grenfell and Marine Institute campuses. There have also been presentations at the Planning and Budget Committee of Senate and Senate as well as with Officials at the Department of Advanced Education and Skills and Transportation and Works.

Significant changes and additions have recently taken place with the completion of the Enrolment PPlan, the Strategic Research Intensity Plan and also as the consultation process concluded.

Mr. Decker noted that feedback from the Board is welcome before a final draft version of the document is presented to the Board for formal approval.

It is also the intention that this plan will be reviewed and updated annually and presented to the Board of Regents to outline progress and set annual priorities.

This item was received for information only and did not require a resolution of the Board.

C. Strategic Research Intensity Plan 2014-2020 – Final Plan

The Board received and reviewed background information pertaining to the “Strategic Research Intensity Plan 2014-2020 – Final Plan”.

Board members were advised by Dr. Marceau that the process of arriving at the Strategic Research Intensity Plan 2014-2020 was initiated on December 5, 2013, at the request of the Board of Regents and the President. It builds on the University’s Research Strategy Framework to support the university’s vision to “... be one of the most distinguished public universities in Canada and beyond ...”

Following significant discussions within all Schools, Faculties and Campuses of Memorial University, a draft plan was prepared and a six-week consultation period began on March 3, 2014. During this time, the report was posted online to allow all members of the university community to review it and provide feedback. The draft plan was also presented to the Board of Regents at the March 13th meeting. The consultation process resulted in a total of 50 responses being submitted to the Vice-President (Research). Each response was read and feedback was integrated into the Plan where appropriate.

The revised Plan was brought back to Research Council on April 16th, and Vice-Presidents’ Council in order to apprise them of the changes that had been incorporated. The revised Plan was also presented and formally approved by Senate at the meeting on April 22nd.

The final Plan containing the collective feedback received was provided in the background documentation and is for the consideration of the Board. It was noted that the changes that have been incorporated since the March 13th Board meeting were highlighted in the background documentation.

After a detailed discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents accept the recommendations contained in the Strategic Research Intensity Plan and as provided for in the background documentation.

6108. ANY OTHER BUSINESS

A. Date of Next Meeting

The next regular meeting of the Board of Regents is tentatively scheduled to be held on July 3, 2014.

The Chair then thanked Dr. Mary Bluechardt, Vice-President (Grenfell) for hosting the Board of Regents at the Grenfell Campus.

ADJOURNMENT

The meeting adjourned at 5:40 p.m.

CHAIR

SECRETARY

DATE