

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

BOARD OF REGENTS

The regular meeting of the Board of Regents was held on Thursday, May 19, 2011, at 4:00 p.m., in the Board Room of the University, Room A-2029.

PRESENT:

Mr. Robert E. Simmonds, Chair
Dr. Gary Kachanoski, President and Vice-Chancellor
Dr. Evan Simpson, Vice-President (Academic) and Pro Vice-Chancellor, *Pro Tempore*
Ms. Sheila Ashton
Mr. Roger Bill, via teleconference
Ms. Pat Coish-Snow, via teleconference
Ms. Mary Cormier
Ms. Michelle Daye
Mr. Rex Gibbons, via teleconference
Ms. Noreen Greene-Fraize, by invitation
Ms. Jennifer Guy
Mr. Ken Marshall
Mr. Bill Matthews
Mr. Tony Roche
Ms. Kathleen Roul
Ms. Donna Stone
Ms. Eleanor Swanson
Mr. Auburn Warren, via teleconference
Ms. Tina Pardy, Secretary

APOLOGIES: Chancellor Rick Hillier, Mr. Gilbert Bennett, Ms. Julie Browne, Mr. Jerry Byrne, Mr. Richard Chislett, Mr. Brian Dalton, Mr. Jim Keating, Ms. Sarah-Ann King, Dr. Vinod Patel.

PRESENT BY INVITATION:

Honorable Joan Burke, Minister of Education, Mr. Bruce Belbin, Assistant Deputy Minister (Advanced Studies), Department of Education, Ms. Heather May, Director of Communications, Department of Education, Mr. Kent Decker, Vice-President (Administration and Finance); Dr. Christopher W. Loomis, Vice-President (Research), Dr. Holly Pike, Acting Vice-President (Grenfell Campus); Mr. Glenn Collins, Advisor to the Board; Ms. Karen Hollett, General Counsel.

5775. MEETING CALLED TO ORDER

The meeting was called to order at 4:00 p.m. by Mr. Simmonds, Chair.

The Chair extended a warm welcome to the Honorable Joan Burke, Minister of Education, as well as Mr. Bruce Belbin, Assistant Deputy Minister (Advanced Studies) and Ms. Heather May, Director of Communications, of the Department of Education.

The Minister thanked the Board for inviting her to today's meeting. In doing so, she brought greetings from the province and noted how pleased she is with the positive news coming from the University in recent months particularly with the implementation of the renewed governance structure for the Grenfell Campus. Minister Burke also noted how she is looking forward to working with the Board and the administration on future initiatives of the University.

The Chair then thanked Minister Burke and her colleagues for attending today's meeting and noted that he is looking forward to more opportunities to work with the Minister and her officials in the future.

5776. APPROVAL OF THE AGENDA

The agenda for the meeting was approved, as amended.

5777. MINUTES

The Minutes of the regular meeting of the Board of Regents held on March 17, 2011 were approved by the Board.

5778. CHAIR'S REPORT

1. Selection of Consultant to provide detailed design services for new Environmental Laboratories at Grenfell Campus

At a meeting held on March 17, 2011, the Board of Regents delegated authority to the Campus Planning and Development Committee to appoint the successful proponent for the detailed engineering design for new environmental laboratories at Grenfell Campus. The chair noted that in an email poll conducted on April 21, 2011, members of the Campus Planning and Development Committee received and reviewed background information on the selection of a consultant and agreed with the selection of Hearn Fougere Architects Inc. as the consultant to provide the detailed architectural and engineering design for new environmental labs at Grenfell Campus.

This item was received for information only and did not require a resolution of the Board.

2. Update on the Canadian University Board Association (CUBA) 2011 Conference

Mr. Simmonds reminded the Board that Memorial University of Newfoundland is a member of the Canadian University Board Association (CUBA). On an annual basis, representatives from the Board and/or the administration attend this conference. CUBA held its annual conference in Saskatoon during the period April 27 - May 1, 2011 at which time several representatives from Memorial traveled there to attend the conference. Mr. Simmonds noted that Memorial will be the host institution for the 2012 conference and as a result, at the end of the 2011 conference, he officially announced and invited participants to the 2012 conference in St. John's. A planning committee has been struck and Mr. Simmonds noted that he will keep the Board updated on progress.

3. Date of July meeting

Mr. Simmonds reminded members of the Board that the July 7th Board meeting will now be held in Corner Brook. He advised that an invitation will be extended to the Honorable Joan Burke as well as to the Harlow Board of Trustees to attend a community dinner that evening. Dr. Mary Bluechardt will commence her role as the Vice-President (Grenfell Campus) on July 1 and she will be invited to attend the Board meeting and dinner.

The Chair noted that the appointment of Ms. Anne-Marie Vaughan, currently Director of Distance Education, Learning and Teaching Support (DELTS), to the position of President of the College of the North Atlantic is a significant accomplishment and one which bodes well for future collaborative arrangements between the College and Memorial University.

5779. PRESIDENT'S REPORT

1. Update on the activities of the Task Force on a Renewed Governance Structure for Grenfell Campus

Dr. Kachanoski noted that he continues to work with the administration at Grenfell Campus. He further noted that with Dr. Mary Bluechardt taking up her responsibilities on July 1, 2011, he anticipates being in a position to wrap up the work of the Task Force by June 30, 2011.

2. President's Summary of Activities in support of the Strategic Plan

Reports on the activities of the President and Vice-Chancellor, during the period March 9, 2011 to May 2, 2011 with emphasis to activities relating to the University's Strategic Plan were provided.

3. Update on consolidation of the Schools of Nursing within the Province

At a meeting of the Board of Regents held on March 17, 2011, Dr. Judith McFetridge-Durdle, Director of the School of Nursing gave a presentation on the consolidation of Schools of Nursing. The President noted that while it was anticipated that the Board would receive an implementation plan for approval at today's meeting, a number of issues remain outstanding. A Status Report has been prepared by Dr. McFetridge-Durdle for the information of the Board, a copy of which was included with the Board submission. The implementation plan is expected to be presented to the Board at a future meeting.

4. Registration progress report for Spring 2011 Semester

The Board received and reviewed a registration progress report for the Spring 2011 semester as of April 13, 2011 outlining enrolments and registrations by campus and category of student as of that date.

CONSENT AGENDA

Noting that the items were dealt with in detail in meetings of the appropriate committees, it was moved by Ms. Daye, seconded by Ms. Cormier and carried that the consent agenda, comprising the resolutions listed in 5780 through 5786 below be approved as follows:

5780. FINANCE COMMITTEE MEETING

At a meeting held on May 19, 2011, the Finance Committee passed the following resolutions with respect to the items requiring specific approval of the Board:

Item 3222 - Creation of Permanent Positions for the Department of Health and Safety within the University position Complement and to transfer funds from one budget envelope to another to cover a salary cost

The Board received background information and agreed to the establishment of the following permanent positions for the Department of Health and Safety within the University position complement:

- HSE-006 - Health and Safety Advisor (Laboratory Safety) - BL 7 \$43,197 - \$60,576
- HSE-007 - Health and Safety Advisor (Contractor Safety) - BL 7 \$43,197 - \$60,576
- HSE-008 - Health and Safety Advisor (Fire Safety) - BL 7 \$43,197 - \$60,576
- HSE-009 - Administrative Staff Specialist I - BL 4 \$35,554 - \$49,860
- HSE-010 - Health and Safety Advisor (Quality Management) - BL 7 \$43,197 - \$60,576
- HSE-011 - Industrial Hygienist - BL 8 \$46,010 - \$64,517
- HSE-012 - Occupational Health Nurse - BL7 \$43,197 - \$60,576

Further, the Board approved the recommendation that the position of Health and Safety Advisor (Diving and Boating) and associated funding be transferred from the Faculty of Science to the Department of Health and Safety (HSE-005).

Item 3223 - Create Permanent Positions for the Office of Emergency Management within the University position complement

The Board received background information and agreed to the establishment of the following permanent positions for the Office of Emergency Management within the University position complement:

- VPA-011 - Emergency Management Coordinator - BL 10 \$52,000 - \$72,918
- VPA-012 - Emergency Management Analyst - BL 7 \$43,197 - \$60,576

Item 3224 - Create Permanent Positions for the Department of Distance Education, Learning and Teaching Support (DELTS) within the University Position Complement

The Board received background information and agreed to the establishment of the following permanent positions for the Department of Distance Education, Learning and Teaching Support (DELTS) within the University position complement:

DLT-069 - Sr. Instructional Design Specialist - BL 10 \$54,257 - \$81,383*
DLT-070 - Sr. Instructional Design Specialist - BL 10 \$54,257 - \$81,383*
DLT-071 - Sr. Instructional Design Specialist - BL 10 \$54,257 - \$81,383*
DLT-072 - Sr. Instructional Design Specialist - BL 10 \$54,257 - \$81,383*
DLT-073 - Sr. Instructional Design Specialist - BL 10 \$54,257 - \$81,383*
DLT-074 - Sr. Instructional Design Specialist - BL 10 \$54,257 - \$81,383*
DLT-075 - Teaching Consultant - BL 10 \$52,000 - \$72,918
DLT-076 - Teaching Consultant - BL 10 \$52,000 - \$72,918

**grandfathered scale plus market differential*

Item 3225 - Approval to dissolve Edutech Services Incorporated

The Board received background information and agreed to recommend to the President that Edutech Services Incorporated be formally dissolved on or before September 1, 2011.

Further, the Board approved the creation of fifteen permanent positions in Computing and Communications and agreed that the Edutech staff be appointed to these positions as soon as practical as follows and as outlined in the Board submission:

CGS-112 - Team Lead, Banner Student
CGS-113 - Team Lead, Banner Finance
CGS-114 - Team Lead, Banner HR
CGS-115 - Team Lead, Development Services
CGS-116 - Systems Analyst
CGS-117 - Sr. Programmer Analyst
CGS-118 - Sr. Programmer Analyst
CGS-119 - Sr. Programmer Analyst
CGS-120 - Programmer Analyst
CGS-121 - Systems Analyst
CGS-122 - Sr. Programmer Analyst
CGS-123 - Sr. Programmer Analyst
CGS-124 - Sr. Programmer Analyst
CGS-125 - Sr. Programmer Analyst
CGS-126 - Database Administrator

Item 3226 - Conversion of Contractual Positions to Permanent within the University Position Complement

The Board received background information and agreed to the conversion of the following contractual positions to permanent within the University position complement at the Grenfell Campus:

- GCM-151 - Special Events Coordinator - BL 7 \$43,197 - \$60,576
- GCM-152 - Manager, Student Recruitment - BL 10 \$52,000 - \$72,918
- GCM-153 - International Student Recruitment Officer - BL 9 \$48,931 - \$68,618
- GCM-154 - Student Recruitment Officer - BL 7 \$43,197 - \$60,576
- GCM-155 - Student Recruitment Officer - BL 7 \$43,197 - \$60,576
- MED-256 - Coordinator, MUN Med Gateway Program - BL 7 \$43,197 - \$60,576

Item 3227 - Changes in Compensation for Management and Professional Staff

The Board received background information and agreed to the following changes in compensation for Management and Professional Staff (MPS) effective April 1, 2011:

Salary Scales

Implementation of the following MPS salary scales inclusive of Band Level (BL) 12:

	Current Salary Scale	Recommended Salary Scale
BL 7	\$43,197 - \$70,816	\$47,213 - \$70,816
BL 8	\$46,010 - \$74,170	\$49,449 - \$74,170
BL 9	\$48,931 - \$77,691	\$51,794 - \$77,691
BL 10	\$52,000 - \$81,383	\$54,257 - \$81,383
BL 11	\$55,186 - \$85,203	\$56,804 - \$85,203
BL 12	\$58,489 - \$89,189	\$59,460 - \$89,189

Hiring rates for BL 8 - 12 are to reflect local market hiring rates as follows:

BL	8	9	10	11	12
Hiring Rate	\$54,394 Step 8	\$56,974 Step 8	\$62,783 Step 12	\$65,729 Step 12	\$69,653 Step 13

Promotional Factor

A promotional factor of 10% with slotting subject to the maximum of the applicable band level salary range for the promotion to, reclassification of, or temporary assignment to Management and Professional Group.

Performance Management

The establishment of a performance management process to enable 2% - 3% annual progression through BL 7 - 12 MPS salary scales.

Item 3228 - Changes to Administrative Academic Support Positions with Faculties and Schools

The Board received background information and agreed to the establishment of Senior Administrative Officer, permanent positions within the Management and Professional group as follows (to be compensated under the recommended BL 7-12 MPS compensation structure):

Department	Position Number	Band Level	Salary Scale
Faculty of Arts	ART-023	12	\$59,460 - \$89,189
Faculty of Science	SCF-027	12	\$59,460 - \$89,189
Faculty of Business	BSA-033	11	\$56,804 - \$85,203
Faculty of Education	EDC-045	11	\$56,804 - \$85,203
Faculty of Engineering	EAS-057	11	\$56,804 - \$85,203
School of Human Kinetics	PED-016	11	\$56,804 - \$85,203
School of Music	MSC-007	11	\$56,804 - \$85,203
School of Nursing	SON-019	11	\$56,804 - \$85,203
School of Pharmacy	PHA-008	11	\$56,804 - \$85,203
School of Social Work	SWK-013	11	\$56,804 - \$85,203

Item 3229 - Going-concern assumptions to be used for the March 31, 2011 Actuarial valuation of the Memorial University Pension Plan

The Board received background information and agreed to the valuation assumptions for the March 31, 2011 actuarial valuation of the Memorial University Pension Plan as follows:

Going-Concern Assumption	March 31, 2010	March 31, 2011
Interest Rate	6.5%	6.5%
Annual Salary Growth	4.5%	4.5%
Rate of Pension Indexing	1.2%	1.2%
Increase in Statutory Pension Maximum	3.5%	3.5%
Mortality	UP94 (projected to 2020)	UP94 generational (2011)
Terminations	None	None
Retirement Age	55% at earliest unreduced pension date, 45% at Normal Retirement Date	55% at earliest unreduced pension date, 45% at Normal Retirement Date
Percent married	90% of actives, 80% of pensioners	90% of actives, 80% of pensioners
Spousal age difference	3 years	3 years

Item 3230 - Amendment to "Statement of Investment Policy and Objectives" (Memorial University Pension Plan)

The Board received background information and agreed that Section 3 (Statement of Responsibilities) of the Memorial University Pension Plan's "Statement of Investment Policy and Objectives", be amended to include the following:

"Statement on Socially Responsible Investing

The Board and the University Pensions Committee recognize the importance of investment practices that are appropriate from the perspective of environmental stewardship, social responsibility and good corporate governance. Where these factors are material to the overall performance of the Fund, they will be taken into consideration when reviewing the investment policies and practices of the investment managers."

Item 3231 - Increase in the Canadian Federation of Students' Membership fees for the Grenfell Campus Students' Union (GCSU), as per the National Consumer Price Index (CPI)

The Board received background information and agreed to an increase in the Grenfell Campus Students' Union, CFS (national) as well as the CFS (provincial) fees from \$4.01 to \$4.08 per semester for Fall and Winter semesters only, effective September 2011. This reflects the increase in the National Consumer Price Index.

5781. AUDIT AND RISK MANAGEMENT COMMITTEE

The Board received background information pertaining to the update on the 2005 Auditor General Report. It was noted that in January 2006, the Auditor General released his report to the House of Assembly regarding the financial operations of the University. This report contained 26 recommendations. Memorial University had already identified and taken action on 14 of these prior to the Auditor General initiating the audit. A further five are inconsistent with well-established practices at Memorial University and other major Canadian universities or otherwise do not require change. In March 2011, the University received a letter from the Auditor General requesting an update on the status of the recommendations in the report. A response from the President, as outlined in the Board submission, provided an update on actions taken by the University on the Auditor General's report.

This item was received for information and did not require a resolution of the Board.

5782. APPOINTMENTS COMMITTEE

1. Academic Appointments Report

The Board agreed to accept the Reports of Action of the Appointments Committee including the addendum dated May 19, 2011 for approval or information as appropriate.

RESOLVED:

That the Board of Regents approve the following appointments:

Dr. Ray Gosine as Associate Vice-President at the salary recommended by the Appointments Committee and as outlined in the Board submission.

Dr. Ramachandran Venkatesan as Dean, *Pro Tempore*, Faculty of Engineering and Applied Science effective July 1, 2011 and continuing until a permanent Dean is appointed and as outlined in the Board submission.

5783. CAMPUS PLANNING AND DEVELOPMENT COMMITTEE

1. Update on Progress of Capital Projects

The Board received a summary report of the following capital projects currently underway or being planned:

St. John's Campus

- New Residence
- Residence Renovations
- Newfoundland & Labrador Centre for Interdisciplinary Research in Human Genetics and Faculty of Medicine Building Extension, HSC
- Ocean Science Centre Cold Water Supply

Grenfell Campus

- Academic Building
- New Residence
- Environmental Research Laboratories

The Board was advised that projects are on time and on budget.

2. Annual Report on Leased Space

The Board received for information, the annual report of leased space which summarized information on all property lease agreements of Memorial University. These leases cover agreements for external space occupied by the University as well as space Memorial has leased to other organizations.

3. Architectural and Engineering Consultant commissions for Projects with a capital value of less than \$1M awarded in 2010-11

The Board received for information the annual report pertaining to architectural and engineering consultant commissions for projects with a capital value of less than 1M awarded in 2010-11.

4. Consultant selection for the design of expansions to C-CORE's Dr. Jack Clark Building and the S.J. Carew Building

The Board received background information and agreed to provide the Campus Planning and Development Committee authorization to select the successful proponent for the detailed architectural and engineering design for expansions to the Dr. Jack Clark Building and the S. J. Carew Building.

5. Enhancement of Offshore Safety and Survival Centre

The Board received background information and agreed to the purchase of a new Helicopter Underwater Escape Trainer (HUET), Crane, Wave System and Wind, Sound, Light and Rain System for the Offshore Safety and Survival Centre at Foxtrap with a total budget as outlined in the Board submission.

6. Establishment of a Campus Garden at Grenfell Campus

The Board received background information pertaining to the establishment of a Campus Garden at Grenfell Campus.

The Board was advised that the community garden provides plot users with fresh, healthy, and affordable food, but can also act as an outdoor classroom that can be used by groups of all ages to learn about sustainable food production, food security and healthy eating. These gardens can contribute to the reduction of greenhouse gases through the production and consumption of local rather than imported food and show a community's commitment to environmental and social sustainability. Campus community gardens have been established at many universities in Canada and around the world, including the St. John's campus of MUN.

The Board was informed that the Vice-Principal's Advisory Committee on Sustainability (VPACS), which initiated the proposal for an organic community garden, supported an online survey, in which 80% of respondents (including faculty, staff, and students) indicated that they would be "interested" or "definitely interested" in having a plot in a campus garden, and nearly 70% of respondents indicated they would be available to help in planning and development. The garden would have both communal plots for educational/research purposes and individuals plots and be managed initially by a subcommittee of VPACS, with a board of directors to be formed once the project is established. Individual plot holders will sign an agreement to maintain their own plots and share collective labour. The start-up costs are estimated at \$16,240 with annual maintenance costs of \$2,000. The VPACS is pursuing funding from a variety of university divisions and external organizations and has identified a suitable area of campus between the Fine Arts Building and the Forest Centre as suitable for development. The proposal has the support of the administration of Grenfell Campus and of the Senior Executive Committee of the University.

This item was received for information only and did not require a resolution of the Board.

7. Construction of Environmental Laboratories at Grenfell Campus

The Board received background information and approved in principle, the construction of an Environmental Laboratory building at Grenfell Campus with a preliminary budget as noted in the Board submission. The Board also requested that Administration seek approval from the Lieutenant Governor in Council for the construction of the building in accordance with the MUN Act.

8. Grenfell Campus Academic Building - Proposal for funding to complete the Project

The Board received background information and agreed to the completion of the Grenfell Campus Academic Building using the funding model as outlined in the Board submission.

5784. POLICY OVERSIGHT COMMITTEE

1. Use of Copyright Materials Policy

The Board received background information and agreed to the proposed new policy "Use of Copyright Materials" and the Implementation Plan, to come into effect immediately. Further, the Board endorsed the Fair Dealing document which was approved by the President and Senior Executive Committee and posted for use within the University.

Associated financial costs, which are undetermined at this time, are largely due to the adoption of the AUCC Fair Dealing Policy and arise from the move from the University's current license with Access Copyright, to the new model which will result from proceedings before the Copyright Board of Canada.

2. Emergency Management Policy

The Board received background information and agreed to the proposed new policy "Emergency Management" and the Implementation Plan, to come into effect immediately. Further, it was noted that there will be no financial cost implications associated with this Policy. However, implementation of the various campus-specific Emergency Management Plans will have cost implications that will be identified as the plans are developed.

5785. SENATE MATTERS

The Board received reports of items of business considered by Senate at its regular and special meetings held on March 8, 2011 and April 12, 2011. Approval was given to the following items requiring Board approval under Section 56(h) (course of study) and 56(s) (making or altering a rule or regulation) of the Act:

1. March 8, 2011

Item 74 Report of the Senate Committee on Undergraduate Studies
(No. 74.1)

2. April 12, 2011

Item 86 Report of the Academic Council of the School of Graduate Studies
(No. 86.1 - 86.2)

Item 87 Report of the Academic Council of the School of Graduate Studies
(No. 87.1 - 87.2)

3. Amendments to the Constitution of the Faculty of Business Administration

The Board received background information and agreed to the amendments to the Constitution of the Faculty of Business Administration.

4. Nominations for Professors Emeriti

The Board received background information and agreed with a recommendation from Senate to award the title of Professor Emeritus to the following retired members of the faculty:

Dr. Vit Bubenik, Faculty of Arts
Dr. Mahmoud Haddara, Faculty of Engineering and Applied Science
Dr. C. Robert Lucas, Faculty of Science
Dr. Marilyn Porter, Faculty of Arts
Dr. Peter Sinclair, Faculty of Arts
Dr. Laurence Thompson, Faculty of Science

5. Research Centre for the Student of Music, Media and Place

The Board received background information and agreed to the proposal to designate the Research Centre for the Study of Music, Media and Place as a type 2 Institute, which is one that requires direct university support, and as outlined in the Board submission.

5786. SEPARATELY INCORPORATED ENTITIES COMMITTEE

1. Appointment of Chair to the Board of Directors, Campus Childcare Inc.

The Board received background information and agreed to the appointment of Mr. Stephen Dodge as Chair of the Board of Directors of Campus Childcare Inc.

2. Appointment to C-CORE's Board of Directors

The Board received background information pertaining to the appointment of Mr. Paul J. McCloskey to the C-Core Board of Directors for a three year term commencing April 4, 2011, noting that the President and Vice-Chancellor *Pro Tempore* of the University has approved the appointment.

3. Appointments to the Board of Directors of Genesis Group Inc.

The Board received background information and agreed to the appointments to the Board of Directors of Genesis Group Inc., for a one-year term effective November 4, 2010 as follows:

Mr. Rick Gill, Chairman

New Industry Directors

Ms. Nora Duke
Mr. Karl Kenny
Mr. Derek Sullivan
Ms. Sherry Walsh

Appointments to the Board of Directors of Genesis Group Inc. (cont'd)

New Internal Directors

Dr. Wilf Zerbe
Mr. Gary Norris

Returning Directors

Mr. Fred Cahill
Dr. Mary Williams
Dr. Penny Moody-Corbett
Ms. Susan Hollett
Ms. Margaret Allan
Mr. Jerry Byrne
Dr. Christopher Loomis
Dr. Mark Abrahams
Mr. Robert Webb

Ex-Officio

Mr. David King
Dr. Gary Kachanoski
Dr. Dennis Hogan
Mr. Paul Mills

4. Dissolution of Edutech Services Incorporated

This item was reported under the Finance Committee, Item 3225.

DISCUSSION AGENDA

5787. FINANCE COMMITTEE

Item 3232 - 2011/12 Budget Estimates

The Board received and reviewed background information pertaining to the 2011/12 budget estimates.

The Board was advised that the University has received its grant from the Department of Education and the Department of Health and Community Services for the Fiscal Year 2011/12, with increases of \$39,247,900 and \$19,368,206 over the previous year, respectively. The increases cover operating and capital expenses as shown in Tables 1 and 2 of the Board submission.

Highlights of the Provincial Government funding include:

- \$15.6 million step and general salary increases in accordance with collective agreements.
- \$13.8 million for the Pension Plan.
- \$5.3 million grant-in-aid of tuition freeze.
- \$2.0 million for the Graduate School Fellowship budget.
- \$200,000 for the Native Liaison Office.

Item 3232 - 2011/12 Budget Estimates (cont'd)

- \$500,000 for Grenfell Campus Renewed Governance.
- \$123,200 for the Doctoral Clinical Psychology Program.
- \$4.6 million increase for Deferred Maintenance.
- \$3.0 million for Lab Safety Repairs.
- \$350,000 for the Ocean Safety and Research Simulator.
- Capital cash flow requirements for the construction of new residences in St. John's (500 beds) and Corner Brook (200 beds).
- Continuing funding for the expansion of the Faculty of Medicine.

The \$5.3 million grant-in-aid of tuition freeze will be allocated throughout the fiscal year by Senior Executive to cover expenses for additional space, initiatives of the Teaching and Learning Framework, initiatives of the Research Plan, the implementation of position based budgeting, and the Board Secretariat implementation.

The Federal Government is again providing a special grant of \$4,278,500 towards the indirect costs of research.

Tuition revenue for the University (excluding the Faculty of Medicine) is budgeted at the 2010/11 final tuition revenue amount, which includes \$1,443,750 for the International Undergraduate Tuition Attribution Model. Tuition revenue for the Faculty of Medicine has been increased by \$100,000 for 2011/12. Tuition fees remain unchanged for Undergraduate and Graduate students.

The Board was advised that the University Administration has undertaken a thorough budget review in consultation with envelope heads and is recommending a balanced budget. The resulting estimates for the University were summarized in Tables 3 and 4, respectively, of the submission.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the budget estimates for the fiscal year 2011-12 as presented in *Table 3: Revenue, Expenditure and Capital Estimates for the University (excluding the Faculty of Medicine) for 2011/12* and in *Table 4: Revenue, Expenditure and Capital Estimates for the Faculty of Medicine for 2011/12*, resulting in an anticipated balanced budget.

5788. REPORT OF THE AD HOC COMMITTEE TO STRENGTHEN GOVERNANCE

1. Status report of the ad hoc Committee to Strengthen Governance and Proposal for Revised Board Committee Structure

The Board received and reviewed background information pertaining to the status report of the ad hoc Committee to Strengthen Governance and the proposal for a revised Board Committee Structure.

Status report of the ad hoc Committee to Strengthen Governance and Proposal for Revised Board Committee Structure (cont'd)

Ms. Eleanor Swanson, Chair of the ad hoc Committee to strengthen Governance advised members of the Board that since its last report to the Board, the ad hoc Committee has continued to make progress with respect to its mandate as outlined in the Board submission.

Ms. Swanson reported that the most significant progress is in its review of the Board Committee Structure. In December 2010, the ad hoc Committee asked the President, in conjunction with other members of the senior administration, to propose a revised committee structure, based on the principles adopted by the Board at its March 2010 meeting. That proposal was discussed at the Committee's meeting on April 26, 2011 at which time members of the ad hoc Committee agreed to consult with appropriate members of the current Board committees which are most impacted by the proposal and to seek the approval in principle of the Board, so that committee terms of reference and a final recommendation could be developed in time for the July 2011 Board meeting.

Ms. Swanson also noted that the ad hoc Committee's term and the one-year extension of that term have expired and therefore it seeks an extension of its mandate until such time as the revised Board Committee structure is in place.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the revised Board Committee structure as outlined in the Board submission and agree in principle with its recommendations after which the committee terms of reference will be developed and final approval will be sought for the new structure. Further, the Board approved the recommendation that the term of the ad hoc Committee to Strengthen Governance be extended until such time as the new committee structure is in place.

5789. SMOKING POLICY

The Board received and reviewed background information pertaining to the proposed revised policy "Smoking".

Members of the Board were advised that the University's current *Smoking* Policy has been considered for revision by the Office of the Vice-President (Administration and Finance). The current policy dates to 1992 at which time smoking was prohibited for the first time within university buildings. There was an amendment to that policy in 2006 to reflect that certain residence buildings were designated as smoking buildings. The proposed Policy revision complies with the *Smoke Free Environment Act* which prohibits smoking in any indoor or otherwise enclosed space and serves to provide a safe and healthy work and study environment for employees, students and visitors; specifically, by eliminating exposure to second hand smoke.

Smoking Policy (cont'd)

The development of this Policy followed the University's Policy Framework Process. Copies of the following documentation were included with the Board submission:

- Proposal for New or Revised Policy
- Proposed *Smoking* Policy
- Policy Development Interim Report
- Current *Smoking* Policy

The Board was informed that the Administration of the University has considered the materials provided and the results of the consultation sessions. A number of key points were considered including:

- The accepted fact that smoking and exposure to second hand smoke are detrimental to health,
- The acceptance of the University's ability to influence actions of our community and society more broadly through our policies and actions,
- The safety of students and staff,
- The long-term health of students and staff,
- The right of persons to make choices affecting their health,
- A complete smoking ban on campus will not be enforceable,
- A complete ban on campus will result in many smokers moving to the borders of our property to smoke. Most of the border area of the Elizabeth Avenue, Grenfell and MI Campuses consists of busy roadways.

After considering the points above, the Administration believes that a progression to a complete ban over time through a gradual and continuous restriction of areas where smoking would be permitted on campus is appropriate. The most compelling reason for a gradual versus immediate ban is concern for the safety of persons standing on or near roadways, particularly after dark.

The University would not construct any type of shelter for smoking and designated areas would permit those wanting to avoid coming into contact with second hand smoke to do so.

A lengthy and lively debate then took place concerning the need to incorporate further restrictions, the need to implement strict timelines and the need to alert the entire University community to prepare for a total smoking ban on campus. Following discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents consider the proposed revised Smoking Policy as a notice of motion to be presented at its July 7, 2011 meeting. At that meeting, an Implementation Plan and Communications Plan will also be presented to the Board together with the proposed policy for final approval. Further, it was agreed that the Implementation Plan will address such issues as the assignment of the designated smoking areas, annual reviews of the policy which incorporate good smoking cessation programs, progressively fewer designated smoking areas and strict time-lines leading to a total smoking ban on campus.

5790. **ANY OTHER BUSINESS**

1. Date of Next Meeting

The next regularly scheduled meeting of the Board of Regents will be held on July 7, 2011 in Corner Brook.

ADJOURNMENT

The meeting adjourned at 6:10 p.m.

CHAIR

SECRETARY

DATE