

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

BOARD OF REGENTS

The regular meeting of the Board of Regents was held on Thursday, March 12, 2015 at 3:00 p.m. in the Junior Common Room, R. Gushue Hall.

PRESENT:

Ms. Iris Petten, Chair
Dr. Gary Kachanoski, President and Vice-Chancellor
Dr. Noreen Golfman, Provost and Vice-President (Academic), Pro Tempore
Chancellor Susan Knight
Mr. Robert Bishop
Mr. Mark Bradbury
Mr. Matthew Brockel
Ms. Pat Coish-Snow
Ms. Mary Cormier
Ms. Michelle Daye
Ms. Patricia Dicker
Mr. Rick Dillon
Ms. Colleen Galgay-Johnston
Ms. Katharine Hickey
Mr. John Hogan
Mr. Jim Keating
Ms. Kim Keating, via teleconference
Mr. Denis Mahoney
Mr. Asan Mohideen
Mr. Max Rice
Mr. Tony Roche
Ms. Kathleen Roul
Ms. Samantha St. Croix
Ms. Candace Simms
Mr. George Tucker
Ms. Tina Scott, Secretary to the Board

APOLOGIES:

Mr. Steve Belanger, Mr. Bill Matthews, Dr. Vinod Patel.

PRESENT BY INVITATION:

Mr. Kent Decker, Vice-President (Administration and Finance), Dr. Ray Gosine, Vice-President (Research), Pro Tempore, Mr. Glenn Blackwood, Vice-President (Marine Institute), Dr. Mary Bluechardt, Vice-President (Grenfell Campus), Mr. Glenn Collins, Interim Executive Director, Office of the Board of Regents, Mr. Greg French, Acting General Counsel.

6192. MEETING CALLED TO ORDER

The meeting was called to order at 3:00 p.m. by Ms. Iris Petten, Chair.

6193 . WELCOME TO NEW REGENTS

Ms. Petten extended a very special welcome to Ms. Patricia Dicker who was appointed for a term of three years effective December 23, 2014 (and cross-appointed to the College of the North Atlantic Board of Governors).

The Chair then welcomed all members and, in particular, she welcomed Mr. Morgan Cooper, General Counsel Designate to the meeting as an observer.

Board Book Tips

The Board Chair outlined her Board Book tip for the current meeting. At this point, she reminded Board members of the Board's confidentiality statement and also, the profile form which members have been asked to complete. The Chair then requested and the President agreed to arrange for a presentation to the Board on the implications of the recent changes to the Access to Information and Protection of Privacy Act recently announced by the Provincial Government.

6194. APPROVAL OF THE AGENDA

Following approval of the agenda, Ms. Petten provided members and those present by invitation with the opportunity to declare if they were in a conflict of interest position or a potential conflict of interest position with regard to any agenda items.

Mr. Collins declared a conflict with Agenda Item 9.3 "Extension to the Appointment of the Executive Director, Board of Regents".

6195. MINUTES

The Minutes of the regular meeting of the Board of Regents held on February 5, 2015 were approved by the Board.

6196. CHAIR'S REPORT

A. Meeting of the Executive Committee

The Chair advised that the Executive Committee met on February 24, 2015 to finalize the agenda for today's meeting.

B. Revision of the *Development, Approval and Administration of University Policies* Policy (Policy on Policies)

The Board received and reviewed background information pertaining to the revision of the *Development, Approval and Administration of University Policies* Policy (Policy on Policies).

Board members were reminded that as provided in the Policy entitled “Development, Approval and Administration of University Policies”, the Board of Regents has authority over non-academic, university-wide policy. Memorial’s Policy and Procedures Framework processes have been in practice for over seven years; since the implementation it has become evident that greater clarity is required with regards to the handling of University-wide procedures. Therefore a revision is proposed which will address the following two issues:

- Though the current “Policy on Policies” provides for the amendment of an existing procedure or the introduction of a new one when the parent policy is not being amended, how that process is undertaken needs to be clearly outlined.
- To keep procedures current and relevant, it is proposed that a requirement for review of University-wide procedures be established, such that they are reviewed by the “Responsible Unit” and necessary revisions made when circumstances warrant or when the parent policy is reviewed. “Responsible Units” are defined as those who administer the procedures. For example, Financial and Administrative Services for finance-related procedures, the Department of Human Resources for human resources-related procedures, etc.

In accordance with the University policy framework, provided in the background documentation for review were the following:

- Proposal for a New or Revised Policy
- Policy Development Report
- Proposed Development, Approval and Administration of University Policies Policy
- Proposed Development, Approval and Administration of University Policies Policy with revisions noted in track changes

It was noted that Vice-Presidents Council endorsed the recommended changes at its meeting on February 10, 2015.

Revision of the *Development, Approval and Administration of University Policies* Policy (Policy on Policies) (cont'd)

After a discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the revision to the *Development, Approval and Administration of the University Policies* Policy (Policy on Policies”) and as provided in the background documentation.

C. Board Committee Renewal

The Chair reminded Board members that at a meeting held on February 5, 2015, Ms. Kim Keating, Chair of the Governance Committee, noted that the Governance Committee undertook a review of the Board Committee membership. The review included the assignment of Chairs and Vice-Chairs as several members’ terms concluded at the end of February. In assigning members to Committees, the Governance Committee used the “draft Guidelines for Selection of Chairs, Vice-Chairs and members of Board Committees”. Ms. Petten was pleased to advise that on February 28th, she approved a number of appointments and reappointments to the Committees of the Board of Regents. In doing so, she thanked all members who completed the skills matrix and Board Committee volunteer form which assisted in the placement of members on Committees. She also thanked all members for agreeing to undertake these important roles with their respective committees. Further, she extended a thank you to the Governance Committee as well as the Vice-Chair of the Board who managed this process.

The Chair also noted that over the summer months, the Board Office would be organizing an orientation for new and current members. The Board Secretary will notify the Board once it is organized and she encouraged all members to attend these very informative orientations.

6197. PRESIDENT’S REPORT

A. President’s Update of Activities

Dr. Kachanoski provided the Board with a written summary of his activities and events since the February 2015 Board meeting and he provided the Board more detail and context on many of these activities.

At this point, Mr. Decker provided a macro budget analysis of the employee counts at Memorial as it relates to a recent budget presentation to the Provincial Government.

CONSENT AGENDA

Noting that the items were dealt with in detail in meetings of the appropriate committees, it was moved by Ms. Daye, seconded by Mr. Tucker and carried that the consent agenda, comprising the resolutions listed in 6198 through 6202 below be approved as follows:

6198. AUDIT AND RISK COMMITTEE

A. New Policy – Travel Outside of Canada

The Board received background information and agreed to the new policy “Travel Outside of Canada” and the related procedures as outlined in the background documentation.

B. 2014 Office of the Chief Risk Officer Annual Report

The Board received background information pertaining to the 2014 Office of the Chief Risk Officer Annual Report, a copy of which was provided in the background documentation. The report encompasses the reports of Enterprise Risk Management, Campus Enforcement and Patrol and Environmental Health and Safety.

This item was received for information and did not require a resolution of the Board.

C. Report of the Internal Auditor

The Board received background information pertaining to the Report of the Internal Auditor. The Internal Audit status report for the third quarter of the fiscal year 2014-15 summarizes the status of audit project work completed year to date with a focus on the last quarter. The risk ranking associated with each project and any potential pan-university issues identified as a result of audit testing were presented as a means of identifying where leadership oversight is required.

The Status of Internal Audit Recommendations Reported identifies the status of action plans committed to by leadership that address deficiencies in internal control or business processes. The report also identifies any delays in implementing action plans as a means of identifying where leadership oversight is required.

This item was received for information and did not require a resolution of the Board.

D. Appointments to the Board of the Canadian Centre for Fisheries Innovation (CCFI) and recommendation for the "Representative" of Memorial University for CCFI

The Board was informed that at a meeting held earlier in the day, the Audit and Risk Committee of the Board of Regents approved the following appointments to the Board of Directors for the Canadian Centre for Fisheries Innovation (CCFI) as outlined in the background documentation and as follows:

- Mr. Mark Lane, Executive Director, Newfoundland Aquaculture Industry Association - Appointed for the term January 1, 2015 to December 31, 2017
- Mr. Blaine Sullivan, Chief Operating Officer, Ocean Choice International - Appointed for the term January 1, 2015 to December 31, 2017
- Mr. Brad Watkins, Atlantic Charger - Appointed for the term January 1, 2015 to December 31, 2017
- Dr. Robert Shea, Associate Vice-President, Marine Institute - Retroactively appointed for the term September 1, 2014 to August 31, 2017
- Ms. Krista Quinlan, Assistant Deputy Minister, Department of Fisheries and Aquaculture - Retroactively appointed for the term February 1, 2014 to January 31, 2017
- Mr. Paul Snow, Vice-President, High Liner Foods - Reappointed for the term January 1, 2015 to December 31, 2017
- Mr. Alberto Wareham, President, Icewater Seafoods - Reappointed for the term January 1, 2015 to December 31, 2017
- Mr. Patrick McGuinness, President, Fisheries Council of Canada – Reappointed for the term January 1, 2015 to December 31, 2017

It was also noted that the Audit and Risk Committee approved the recommendation that Dr. Gary Kachanoski, President and Vice-Chancellor be appointed as Representative of Memorial University of Newfoundland for CCFI, effective November 1, 2014.

This item was received for information and did not require a resolution of the Board.

6199. CAMPUS PLANNING AND DEVELOPMENT COMMITTEE

A. Update on progress of Capital Projects

The Board received for information a summary report of the following capital projects currently underway or being planned:

Projects in Progress

St. John's Campus

- Residence Renovations
- Newfoundland & Labrador Centre for Interdisciplinary Research in Human Genetics and Faculty of Medicine Building Extension, HSC
- Aboriginal Centre
- Core Science Facility
- Battery Property
- Clock Tower Modifications

Marine Institute

- Building Expansion to House New Offshore Operations Simulator

Grenfell Campus

- Energy Strategy

Projects in Planning Stages

St. John's Campus

- Faculty of Engineering and Applied Science – Mechanical Engineering High Bay Laboratory
- Faculty of Engineering and Applied Science – Petroleum Engineering Building
- Animal Care Facility
- Faculty of Arts Research Archival Facility
- Redevelopment of Reid Theatre

Marine Institute

- Holyrood Marine Base – Phase IIA Breakwater, Marginal Wharf and Restoration of Existing Wharf
- Holyrood Marine Base – Phase IIB Ocean Research and Training Building

Grenfell Campus

- Child Care Facility

Update on progress of Capital Projects (cont'd)

Projects in Early Stages

- Faculty of Medicine – Redevelopment of Existing Space
- Pedways over Prince Philip Parkway – East and West
- Storage Facility, Mount Scio Road

The Board was advised that the projects are on time and on budget unless otherwise noted.

This item was received for information and did not require a resolution of the Board.

B. Selection of the architectural and engineering consultant for the Faculty of Engineering and Applied Science – Mechanical Engineering High Bay Laboratory

The Board received background information and agreed that authorization be given to commission the architectural and engineering consulting services for the Mechanical Engineering High Bay Laboratory to Fougere Menchenton Architecture Inc./HOK Architects Corporation as outlined in the background documentation.

C. Approval of Engineering Study for Energy Performance Contract (EPC) Extension

The Board received background information and agreed to the engineering study for the Energy Performance Contract (EPC) extension as outlined in the background documentation.

D. Approval of Capital Project – Replacement of Boiler No. 2

The Board received background information and agreed to the replacement of Boiler No. 2 with a budget of \$3M (\$1.6M from Deferred Maintenance funds and \$1.4M from Eastern Health) as outlined in the background documentation.

E. Parking Plan

The Board received background information and agreed to the relocation of the parking spaces in Lots 16 and 16A to the areas identified as outlined in the background documentation.

6200. FINANCE COMMITTEE

A. Increase in Meal Plan Fees for the St. John's Campus for 2015-16

The Board received background information and approved the increase in meal plan fees for the St. John's campus for 2015-16 as outlined in the background documentation and as follows:

1. Increases in the meal plan of approximately 6.2% effective September 1, 2015:

Fall 2015 (103 days)
 - a. 14 meal plan -- from \$2,200 to \$2,230/semester with 250 flex dollars
 - b. 19 meal plan – from \$2,300 to \$2,325/semester with 200 flex dollars
 - c. Freedom meal plan – from \$2,300 to \$2,325/semester with 125 flex dollars

2. Increase in the meal plan of approximately 6.2% effective January 1, 2016:

Winter 2016 (100 days)
 - a. 14 meal plan – from \$2,140 to \$2,165/semester with 250 flex dollars
 - b. 19 meal plan – from \$2,240 to \$2,255/semester with 200 flex dollars
 - c. Freedom+ meal plan – from \$2,240 to \$2,255/semester with 125 flex dollars

Further, the Board agreed with the recommendation of its Finance Committee that during the next review of the meal plan fees for the 2016/17 year, that the cost associated with the one-time signing bonus recently awarded to food service workers, be removed from the meal plan rates since this is a one-time cost and not an on-going annual cost.

B. Administrative Budget for the Memorial University Pension Plan for 2015-2016

The Board received background information and agreed to the proposed budget for the internal administrative expenditures of the Memorial University Pension Plan for the fiscal year April 1, 2015 to March 31, 2016 as outlined in the background documentation.

C. Renewal of the University's group benefit plans for the policy year beginning April 1, 2015 – also on the Human Relations Committee agenda

The Board received background information and approved the renewal of the University's Group Benefit Plans for the policy year beginning April 1, 2015 as outlined in the background documentation and as follows:

- Basic life insurance plan at the existing rate;
- Dependent life insurance plan at the existing rate;
- Optional life insurance plan at the existing rate;
- Optional spousal and dependent child life insurance plans at the existing rates;
- Basic and optional accidental death and dismemberment plans at the existing rates;
- Voluntary accidental death and dismemberment plan at the existing rates;
- Long term disability plan at a 28.6% rate increase;
- Supplementary health plan at the existing rate;
- Travel health insurance plan at a 57% rate increase; and,
- Dental plan at the existing rate.

D. Approval of Phase II A and B of the Marine Institute's Holyrood Marine Base - also on the Campus Planning and Development Committee Agenda

This item was also considered under the Campus Planning and Development Committee as outlined in the Minute 6203.B. below.

E. Approval to continue negotiation of a Lease or Lease/Contribution Arrangement for the Southside Marine Base - also on the Campus Planning and Development Committee Agenda

This item was also considered under the Campus Planning and Development Committee as outlined in the Minute 6203.C. below.

6201. HUMAN RELATIONS COMMITTEE

A. Renewal of the University's Group Benefit Plans for the policy year beginning April 1, 2015 – also on the Finance Committee Agenda

This item was also considered under the Finance Committee as outlined in the Minute 6200.C. above.

B. Re-titling of a position at the Marine Institute

The Board received background information and agreed to the retitling of the position of "Director, Corporate Services and External Affairs" to "Associate Vice-President (Marine Institute) Administration and Finance" as outlined in the background documentation.

C. Extension to the appointment of Mr. Glenn Collins as Executive Director, Office of the Board of Regents

The Board received background information and approved the extension of the appointment of Mr. Glenn Collins to the position of Executive Director, Board of Regents, on an interim part-time basis for a period of 2 ½ months commencing May 1, 2015 and concluding on July 17, 2015.

D. Appointment of Dr. Sean Cadigan as Associate Vice-President (Academic) Faculty Affairs, Pro Tempore effective May 4, 2015

The Board received background information and approved the appointment of Dr. Sean Cadigan as Associate Vice-President (Academic) Faculty Affairs, Pro Tempore, effective May 4, 2015 as outlined in the background documentation.

E. Senior Leadership Position vacancies and upcoming renewals

The Board received for information a status update regarding senior leadership position vacancies and their associated recruitment status and senior leadership positions held by academic administrators which may be renewed.

F. Appointments Reports

The Board received the Appointments Reports for the St. John's and Grenfell Campuses for actions taken since February 5, 2015 noting that the actions have been taken under delegated authority as provided for in the Terms of Reference for the Human Relations Committee.

6202. SENATE MATTERS

A. Senate Matters with implications for the Board of Regents (December 9, 2014)

The Board received background information pertaining to the Senate matters with implications for the Board of Regents arising from the Senate meeting held on December 9, 2014 and approved the Calendar changes arising from that meeting and as outlined in the background documentation.

B. Senate Matters with implications for the Board of Regents (January 13, 2015)

The Board received background information pertaining to the Senate matters with implications for the Board of Regents arising from the Senate meeting held on January 13, 2015 and agreed with the request to change the name of the "Department of English Language and Literature" to the "Department of English" and as outlined in the background documentation.

C. Senate Matters with implications for the Board of Regents (January 13, 2015)

The Board received background information pertaining to the Senate matters with implications for the Board of Regents arising from the Senate meeting held on January 13, 2015 and approved the Calendar changes arising from that meeting and as outlined in the background documentation.

DISCUSSION AGENDA

6203. CAMPUS PLANNING AND DEVELOPMENT COMMITTEE

A. Core Science Facility Status Update; and approval to award Enabling Work Tender

The Board received and reviewed background information pertaining to the Core Science Facility Update and approval to award the Enabling Work Tender.

Mr. Decker then provided a presentation entitled “Core Science Facility – Approval Timeline”. In doing so, Mr. Decker reminded Board members that at a meeting held on February 5, 2015, the Board of Regents requested detailed information around project governance. In response to this request, the administration compiled several documents as follows (copies of which were provided in the background documentation):

- Approval Timeline;
- Four-Stage Approval Process Table;
- Core Science Project Management Structure inclusive of membership details and accountabilities of each group

Furthermore, and in accordance with the Approval Timeline, the administration seeks approval to award the Enabling Work Tender. This award consists of fencing, security cameras, and removal of pavement. Board members were also reminded that the Board provided approval to let this tender at the December meeting of the Board. Also, in accordance with the Approval Timeline, the Provincial Government has provided its approval to Tender and Award Enabling Work as indicated in a letter dated February 25, 2015, a copy of which was also provided in the background documentation.

In accordance with the timeline, approval to issue the tender for foundations will be brought forward at the May 7, 2015 Board of Regents meeting.

Core Science Facility Status Update; and approval to award Enabling Work Tender (cont'd)

During discussion, it was suggested that future presentations and discussions should include information such as the controls in place to manage change; mitigation plans; as well as ways to communicate the plans, assumptions and decisions made by the Core Science Project Team regarding how the project will be implemented. Mr. Keating then volunteered to assist the Associate Vice-President (Facilities) to develop an agenda in order to cover the aforementioned topics.

Ms. Petten then thanked Mr. Decker for the informative presentation and she also thanked Mr. Keating for volunteering to assist as noted above. She also invited Board members to attend future meetings of the Campus Planning and Development Committee in order to hear the detailed presentations and discussions on this important topic.

After a detailed discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents authorize the awarding of the Tender for Enabling Work as it relates to the Core Science Facility and as outlined in the background documentation.

B. Approval of Phase II A and B of the Marine Institute's Holyrood Marine Base (also on the Finance Committee Agenda)

The Board received and reviewed background information pertaining to the approval of Phase II A and B of the Marine Institute's Holyrood Marine Base.

Mr. Glenn Blackwood then provided Board members with a presentation entitled "Holyrood Marine Base Phase II". In doing so, he noted that the same presentation was provided to the Campus Planning and Development Committee and the Finance Committee at a meeting held earlier in the day.

Mr. Blackwood noted that following the September 6, 2007 approval by the Board of Regents, the Marine Institute began Phase I development of the Holyrood Marine Base in 2008. Phase I included construction of a 6,000 sq. ft. multi-purpose building (which includes offices, technology labs, classrooms), a large storage building, repairs to the wharf/slipway, installation of floating docks and the acquisition of support vessels. The Holyrood Marine Base currently houses approximately 12 employees from the Centre for Applied Oceans Technology (CTec) and dedicated technical services support. In addition, the facility is used by the Institute to offer training and educational programs, and a significant number of research and development projects have been undertaken by proponents within Memorial University and from the wider ocean technology cluster.

Approval of Phase II A and B of the Marine Institute's Holyrood Marine Base (cont'd)

Phase I development of the Holyrood Marine Base has had a significant impact on the Marine Institute's and Memorial University's ability to support public and private sector initiatives in ocean technology. In the years since the initial Phase I development, demands on the facility's current capabilities have increased significantly, and there is increased demand for diversified services, including enhanced capacity for support at-sea components, remotely operated vehicle (ROV) training, and safety and survival training. The development of a breakwater and marginal wharf and the reconstruction of the existing wharf and the installation of evacuation systems (Phase II A) and a new building at one primary ocean front location (Phase II B) will be instrumental in further enhancing the Marine Institute's and Memorial University's contributions to oceans related research, education and training programs.

Phase II A

In 2013 the Marine Institute obtained financing from ACOA to engage SNC Lavalin to prepare Class A estimates for Phase II A, which includes construction of a breakwater and marginal wharf, and the reconstruction of the existing wharf and installation of evacuation systems.

Phase II B

The Marine Institute worked with Sheppard-Case Architects to develop a preliminary design for the main building complex. The preliminary design is for a 40,000 sq. ft. facility, which includes a large, high-bay workshop with wharf access, electrical and mechanical workshops with wharf access, classroom and lecture theatre spaces, offices and interpretation and display areas.

Funding

Funding for the development of Phase II A of the Holyrood Marine Base has largely been secured, subject to conclusion of a leasing or a leasing/contribution arrangement for the current Southside Marine Base facilities (as outlined in the next Agenda Item 11).

Approval to proceed with the construction of Phase II A, subject to securing of funding will be brought to a future meeting of the Board of Regents. It was noted that funding for the development of Phase II B has not yet been secured.

After a discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents give general approval for the Holyrood Marine Base Phase II A and B concept and as outlined in the background documentation.

C. Approval to continue negotiation of a Lease or Lease/Contribution Arrangement for the Southside Marine Base (Also on the Finance Committee Agenda)

The Board received and reviewed background information pertaining to approval to continue negotiation of a Lease or Lease/Contribution Arrangement for the Southside Marine Base.

In continuing his presentation, Mr. Blackwood noted that Pier 25 on the southside of St. John's Harbour (Southside Marine Base) was purchased for the College of Fisheries by the Provincial Government in 1976; this property was transferred from the Provincial Government to Memorial University in 1998.

In the last several years, the Marine Institute has moved most of its at-sea training activities from Southside Marine Base to the newly developed Holyrood Marine Base due to the operational difficulties of operating in St John's Harbour and vicinity; however, equipment such as evacuation and lifeboat launching systems continue to be located at the Southside. The Marine Institute has been working toward the development of Phase II A and B of the development of the Holyrood Marine Base, which would include the construction of a breakwater and marginal wharf and the reconstruction of the existing wharf and the installation of evacuation systems (Phase II A) and a new building (Phase II B). The development of Phase II A would enable the Institute to move all of its at-sea training to the Holyrood Marine Base.

After a discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the continuation of negotiations for a lease or lease/contribution arrangement for the Southside Marine Base to support a capital mortgage for the construction of the Holyrood Marine Base Phase II A.

6204. FINANCE COMMITTEE

A. Increase in Student Union Membership Fees

The Board received and reviewed background information pertaining to an increase in the Student Union membership fees.

Board members were advised that the Memorial University of Newfoundland Students' Union (MUNSU), Marine Institute Students' Union (MISU), and Graduate Students' Union (GSU) are members of the Canadian Federation of Students (CFS). Students who are members of MUNSU, MISU and GSU therefore pay a national and provincial levy to CFS.

Increase in Student Union Membership Fees (cont'd)

In accordance with the by-laws of the CFS national and provincial membership fees are adjusted each academic year by the rate of change in the National Consumer Price Index during the previous calendar year.

The CFS fee for 2014-2015 was \$8.60 per semester for both full and part time students. A fee increase of 2.0% relative to the National Consumer Price Index is proposed. This translates into a charge of \$8.76 per semester for students. The revenues from the fee will be divided equally between the Canadian Federation of Students and the Canadian Federation of Students – Newfoundland and Labrador.

Additionally, membership fees for MUNSU are adjusted annually in accordance with the CPI Increase for St. John's (as opposed to the National Consumer Price Index). The current Memorial University of Students Union membership fee for full-time students is \$42.91 and \$18.39 for part-time students. MUNSU is requesting that the amount be increased to incorporate the CPI increase for St. John's of 1.9% for the 2015-2016 academic year. The MUNSU membership fee for full-time students will increase from \$42.91 to \$43.73, and the membership fee for part-time students will increase from \$18.39 to \$18.74 for part-time students.

After a discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the increase in the student union membership fees as outlined in the background documentation and as follows:

1. An increase in the CFS Fee for MUNSU, MISU and GSU from \$8.60 to \$8.76 for full and part-time students for the Fall and Winter semesters only, effective September 1, 2015. This fee will be divided equally with \$4.38 per semester going to the Canadian Federation of Students and \$4.38 per semester going to the Canadian Federation of Students – Newfoundland and Labrador.
2. An increase in the MUNSU membership fee from \$42.91 to \$43.73 for full-time students, and \$18.39 to \$18.74 for part-time students effective September 1, 2015.

6205. MATTERS OF STRATEGIC IMPORTANCE TO THE BOARD

A. Update on the Operations and Budget Review

The Board received and reviewed background information pertaining to the update on the Operations and Budget review.

Dr. Kachanoski reminded Board members that they have been receiving regular updates on the Operations and Budget Review and as a follow-up, he provided a summary of activities to date. This summary was also provided in the background documentation.

This item was received for information and did not require a resolution of the Board.

6206. HUMAN RELATIONS COMMITTEE

A. Appointment of the Interim University Auditor

The Board received and reviewed background information pertaining to the appointment of the Interim University Auditor.

Board members were advised that in response to the recent vacancy in the position of University Auditor, the University is recommending the interim appointment of Ms. Jennifer Dove to the position. Ms. Dove is the permanent incumbent of the Internal Audit Consultant position in the Office of Internal Audit. It was noted that the search for a permanent University Auditor would commence in the coming weeks. Further, a search committee will be formed under the leadership of the Chair of the Audit and Risk Committee and the Vice-President (Administration and Finance).

After a discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the appointment of Ms. Jennifer Dove as Interim University Auditor effective immediately and as outlined in the background documentation.

6207. ANY OTHER BUSINESS

A. Date of Next Meeting

The next regular meeting of the Board of Regents is tentatively scheduled to be held on May 7, 2015.

B. Last meeting for Mr. Greg French, Acting General Counsel

The Chair noted that this is Mr. Greg French's last Board meeting in his capacity as Acting General Counsel. Ms. Petten, on behalf of the Board, thanked Mr. French for his considerable contributions to the work of the Board during the past year and wished him well in his future endeavors at Memorial.

ADJOURNMENT

The meeting adjourned at 5:05 p.m.

CHAIR

SECRETARY

DATE