

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

BOARD OF REGENTS

The regular meeting of the Board of Regents was held on Thursday, March 13, 2014 at 3:00 p.m. and via teleconference in the Junior Common Room, R. Gushue Hall.

PRESENT:

Ms. Iris Petten, Chair
Dr. Gary Kachanoski, President and Vice-Chancellor
Dr. David Wardlaw, Provost and Vice-President (Academic)
Chancellor Susan Knight, via teleconference
Ms. Sheila Ashton
Mr. Gilbert Bennett
Ms. Pat Coish-Snow
Ms. Mary Cormier, via teleconference
Ms. Michelle Daye
Ms. Pegi Earle, via teleconference
Dr. Rex Gibbons, via teleconference
Ms. Kim Keating
Mr. Asan Mohideen
Dr. Luke Pike, via teleconference
Mr. Tony Roche
Ms. Candace Simms
Ms. Donna Stone
Ms. Eleanor Swanson
Mr. Edmund Walsh
Ms. Tina Scott, Secretary

APOLOGIES:

Mr. Steve Belanger, Mr. Jim Keating, Mr. Bill Matthews, Dr. Vinod Patel, Ms. Kathleen Roul, Mr. George Tucker.

PRESENT BY INVITATION:

Mr. Kent Decker, Vice-President (Administration and Finance), Dr. Richard Marceau, Vice-President (Research), Mr. Glenn Blackwood, Vice-President (Marine Institute), Dr. Mary Bluechardt, Vice-President (Grenfell Campus), Mr. Glenn Collins, Interim Executive Director, Office of the Board of Regents, Mr. Greg French, Acting General Counsel.

6080. MEETING CALLED TO ORDER

The meeting was called to order at 3:00 p.m. by Ms. Iris Petten, Chair.

6081. APPROVAL OF THE AGENDA

The Board agreed to the following changes to the agenda for the March 13, 2014 meeting:

i) Human Relations Committee

Add to the consent agenda the recommendation for the appointment of the Interim Dean of the School of Pharmacy.

ii) Senate Matters

Add to the discussion agenda "Senate matters with implications for the Board of Regents (March 11, 2014) – "Master of Science in Management - new program".

Following approval of the agenda, Ms. Petten provided members and those present by invitation with the opportunity to declare if they were in a conflict of interest position or a potential conflict of interest position with regard to any agenda items.

Dr. Kachanoski, Dr. Wardlaw, Ms. Sheila Ashton, and all other employees of the University in attendance declared a conflict with Agenda Items 8.d and 9.c "December 31, 2012 (revised) and December 31, 2013 actuarial valuations of the Memorial University Pension Plan and also, 9.b "Renewal of the University's group benefit plans for the policy year beginning April 1, 2014".

Ms. Candace Simms and Mr. Asan Mohideen declared a conflict with Agenda Item 12.b "Increase membership fees for the Canadian Federation of Students for the Memorial University of Newfoundland Students' Union, Marine Institute Students' Union and Graduate Students' Union and the Memorial University of Newfoundland Student Union membership fee as per the annual Consumer Price Index increase".

Ms. Petten noted that Ms. Pat Coish-Snow would highlight a friendly amendment to Agenda Item 8.b "Proposed Revised Policy: Purchasing".

6082. MINUTES

The Minutes of the regular meeting of the board of Regents held on February 6, 2014 were approved by the Board.

6083. CHAIR'S REPORT

A. Meeting of the Executive Committee

The Chair advised that the Executive Committee met on February 20, 2014 to finalize the agenda for today's meeting.

B. Election of the Vice-Chair

The Chair noted that Clause D.22 of the Board Bylaws states that the Board shall elect one of its members to act as vice-chairperson of the Board for a term of two years and in accordance with the Bylaws, she informed the Board that two nominations were received nominating Mr. George Tucker and Ms. Eleanor Swanson for the position. In accordance with the Bylaws, the Chair invited members (excluding the nominees who abstain from voting) to cast their ballot. Following the vote, the Chair announced that Ms. Swanson was re-elected as Vice-Chair of the Board of Regents for a term of two years or until her term on the Board expires, whichever occurs earlier. Ms. Petten welcomed Ms. Swanson back to the role of Vice-Chair and joined with the Board in expressing congratulations to both nominees for participating in the democratic process.

C. Appointment of the Student Representative from the Marine Institute Students' Union

The Board received and reviewed a recommendation from the Marine Institute Students' Union (MISU) for the appointment of Mr. Brandon King as its representative on the Board of Regents,

After a discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents accept the nomination of Mr. Brandon King as requested by the Marine Institute Students' Union as its representative on the Board of Regents and recommend his appointment to the Lieutenant-Governor in Council for a term in accordance with Section 22(2)(d) of the Memorial University Act.

D. Execution of the Service Agreement with Diligent Board Members Services

Ms. Petten advised that the contract with Diligent Board Member Services has been signed and Board members can expect to receive more information in the coming weeks regarding training and equipment requirements for the system.

E. Resignation of Brian Dalton

The Chair noted for the information of the Board the resignation of Mr. Brian Dalton (Lieutenant-Governor in Council appointment) and on behalf of the Board, thanked Mr. Dalton for his contributions to the work of the Board during his term.

6084. PRESIDENT'S REPORT

A. President's Update of Activities

Dr. Kachanoski provided the Board with a written summary of his activities and events since the March 2014 Board meeting and he provided the Board more detail and context on many of these activities. In particular, Dr. Kachanoski was pleased to announce that Enactus Memorial won its three team-based competitions and the individual competition for full-time students operating their own business at the Enactus Canada's regional exposition recently held in Halifax.

CONSENT AGENDA

Noting that the items were dealt with in detail in meetings of the appropriate committees, it was moved by Ms. Coish-Snow, seconded by Mr. Belanger and carried that the consent agenda, comprising the resolutions listed in 6085 through 6089 below be approved as follows:

6085. AUDIT AND RISK COMMITTEE

A. Fall 2013 Student Matters Report from the Student Matters Steering Committee

The Board received and reviewed background information pertaining to the Fall 2013 Student Matters Report from the Student Matters Steering Committee.

The Office of the Provost and Vice-President (Academic) received direction in January 2013 from the President that the Board of Regents should receive regular reports from senior administration concerning student matters such as student safety, student performance indicators and student discipline. These reports replace updates regarding the Residence Safety and Security Review (2010).

The report, as provided in the background documentation, was coordinated by the Student Matters Steering Committee and results from the collection and synthesis of data gathered by departments and units from across Vice President portfolios for the St. John's campus. The report presents information on student wellness and behavior based on information available in the fall semester of 2013.

Fall 2013 Student Matters Report from the Student Matters Steering Committee (cont'd)

It was noted that drafts of this report have been shared with leaders of the relevant units, all members of the steering committee and Vice-Presidents Council. Their comments and editing suggestions have been incorporated as far as possible.

This item was received for information and did not require a resolution of the Board.

B. Appointments to the Campus Childcare Incorporated Board of Directors

The Board received background information and agreed to the appointments to the Campus Childcare Inc. Board of Directors as outlined in the background information and as follows:

- Appointment of Mr. John Martin for a two-year term as Parent Representative effective March 13, 2014
- Reappointment of Ms. Jennifer Browne as Parent Representative for a one year term effective December 5, 2013

6086. CAMPUS PLANNING AND DEVELOPMENT COMMITTEE

A. Update on progress of Capital Projects

The Board received a summary report of the following capital projects currently underway or being planned:

St. John's Campus

- Residence Renovations
- Newfoundland and Labrador Centre for Interdisciplinary Research in Human Genetics and Faculty of Medicine Building Extension, HSC
- Ocean Sciences Centre – Cold Water Supply
- Dr. Jack Clark Building and the S.J. Carew Building Expansions
- Aboriginal Centre
- Core Science Facility
- Battery Property

Marine Institute

- Building Expansion to House New Offshore Operations Simulator

The Board was advised that the projects are on time and on budget unless otherwise noted.

This item was received for information only and did not require a resolution of the Board.

6087. FINANCE COMMITTEE

A. Update on the University's 2013-2014 Financial Position

The Board received and reviewed background information pertaining to the update on the University's 2013-2014 financial position.

At a meeting held on May 19, 2013, the Board of Regents approved the budget estimates for the fiscal year 2013-14 and projected a balanced budget.

At the February 6, 2014 meeting, the November 30, 2013 financial projections reported that total operating expenditures would be under budget by approximately \$3.9 million. Since that time units have further refined their projections such that there is a projection of a surplus of \$7.9 million. The significant changes relate to the following:

- President's envelope now reflects transfers out to other units and recognition of a deficit in the operations of the Botanical Garden,
- The Academic envelope has refined its projections through a variety of year-end adjustments in its 26 units. Sources of major adjustment include: refinement of year-end salary projections; deferral of planned capital or project expenditures until next fiscal year; delay in filling funded faculty and staff positions until next fiscal year.
- Grenfell Campus envelope has refined salary projections and some capital / maintenance will now take place after year end,
- The Research envelope has refined projections for start-up funding and framework funding
- Units in the Administration and Finance envelope have refined salary projections and some minor capital projects will not happen until after year end

It was noted that the tuition revenue included in the 2013-14 balanced budget totalled \$40,271,000. At this time, this source of operating revenue is forecasted to be \$690,700 under budget. This forecast is based on actual tuition revenue to February 20, 2014. This deficit is included in the Strategic Initiatives/Committed Funding section pending allocation decisions by Vice Presidents Council.

It was further noted that the forecast reflects all projects except Core Science which is funded by cash flow from government. Debt issue for Core Science and other infrastructure projects will be determined as decisions concerning time lines are known.

This item was received for information and did not require a resolution of the Board.

B. Proposed revised Policy: Purchasing

The Board received background information and agreed to the revised policy "Purchasing". The Board also expressed agreement with the Finance Committee that in Section 2 "Purchasing Principles", the document should be amended to include a statement on the principle of health and safety.

C. Administrative Budget for the Memorial University Pension Plan for 2014-2015

The Board received background information and agreed to the proposed budget for the internal administrative expenditures of the Memorial University Pension Plan for the fiscal year April 1, 2014 to March 31, 2015 and as outlined in the background documentation.

D. December 31, 2012 (revised) and December 31, 2013 actuarial valuations of the Memorial University Pension Plan – also considered by the Human Relations Committee

The Board received background information and agreed to the December 31, 2012 (revised) and December 31, 2013 actuarial valuations of the Memorial University Pension Plan as outlined in the background information and as follows:

- that the revised valuation of the Memorial University Pension Plan performed as at December 31, 2012 be accepted; and
- that the valuation assumptions for the December 31, 2013 actuarial valuation of the Memorial University Pension be approved.

The Board also acknowledged that the revised valuation performed as at December 31, 2012 has shown that the Plan's funding requirements have not changed from the previous funding valuation performed as at March 31, 2010. Special payments from the University toward the unfunded liability are expected to continue at approximately \$20 million annually for the next three years, following which a new funding valuation will be performed.

E. Western Sports and Entertainment Inc. – also considered by the Audit and Risk Committee

The Board received background information and agreed to the establishment of a working group with the intention of transferring governance of the Pepsi Centre to the City of Corner Brook.

6088. HUMAN RELATIONS COMMITTEE

- A. Ratification of Tentative Collective Agreement between Memorial University of Newfoundland and the Lecturers' Union of Memorial University of Newfoundland (LUMUN), the bargaining agent for Per Course Instructors (PCIs)

The Committee received background information and agreed to ratify the Collective Agreement between Memorial University and LUMUN, establishing terms and conditions of employment for Per Course Instructors for the period September 1, 2012 to August 31, 2016 and as outlined in the background information.

- B. Renewal of the University's Group Benefit Plans for the Policy Year beginning April 1, 2014

The Committee received background information and agreed to the renewal of the University's Group Benefit Plans for the policy year beginning April 1, 2014 as outlined in the background information and as follows:

- basic life insurance plan at a 20.9% rate reduction;
- dependent life insurance plan at the existing rate;
- optional life insurance plan at a 19.2% rate reduction;
- optional spousal and dependent child life insurance plans at the existing rates;
- basic and optional accidental death and dismemberment plans at the existing rates;
- voluntary accidental death and dismemberment plan at the existing rates;
- long term disability plan at the existing rate;
- supplementary health plan at the existing rate;
- travel health insurance plan at a 33% rate increase; and
- dental plan at the existing rate.

Further, the Board agreed to the following:

- i) the maximum benefit under the LTD plan be increased from \$7,500 to \$8,500 per month, the cost of which would be funded by additional insured salary between \$123,853 and \$140,367;
- ii) A premium holiday be implemented under the LTD plan for a total of 6 pay periods to return surplus funds of approximately \$0.9 million to contributing members.

C. December 31, 2012 (revised) and December 31, 2013 actuarial valuations of the Memorial University Pension Plan – this item was also considered by the Finance Committee

The Board received background information and agreed to the December 31, 2012 (revised) and December 31, 2013 actuarial valuations of the Memorial University Pension Plan as outlined in the background information and as follows:

- that the revised valuation of the Memorial University Pension Plan performed as at December 31, 2012 be accepted; and
- that the valuation assumptions for the December 31, 2013 actuarial valuation of the Memorial University Pension be approved.

The Board also acknowledged that the revised valuation performed as at December 31, 2012 has shown that the Plan's funding requirements have not changed from the previous funding valuation performed as at March 31, 2010. Special payments from the University toward the unfunded liability are expected to continue at approximately \$20 million annually for the next three years, following which a new funding valuation will be performed.

D. Senior Leadership Position vacancies and upcoming renewals (subject to review)

The Board received for information a status update of the senior leadership position vacancies and upcoming renewals at Memorial University of Newfoundland as of February 21, 2014.

This item was received for information only and did not require a resolution of the Board.

E. Appointments Reports

The Committee received the Appointments Reports for the St. John's and Grenfell Campuses for actions taken since February 6, 2014 noting that the actions have been taken under delegated authority as provided for in the Terms of Reference for the Committee.

F. Appointment of the Interim Dean of the School of Pharmacy

The Board received and agreed to the appointment of Dr. Carla Dillon as Interim Dean of the School of Pharmacy for a two month period effective April 1, 2014 and as outlined in the background documentation.

6089. SENATE MATTERS

- A. Senate matters with implications for the Board of Regents (December 10, 2013)

The Board received background information pertaining to the Senate matters with implications for the Board of Regents arising from the Senate meeting held on December 10, 2013 and agreed to the Calendar changes arising from that meeting and as outlined in the background documentation.

DISCUSSION AGENDA

6090. AUDIT AND RISK COMMITTEE

- A. Process to develop a Memorial University Risk Framework

The Board received and reviewed background information pertaining to the process to develop a Memorial University Risk Framework.

Mr. Decker advised Board members that Memorial has not previously engaged in a process to establish a university wide risk framework. A risk framework is a standard best practice for organizations to track, address and mitigate institutional risk. Mr. Decker also remarked that at a meeting held earlier today, the Audit and Risk Committee received a presentation from Mr. Kristopher Parsons, Chief Risk Officer, entitled "Risk Management" noting that the presentation outlined the process (approved by Vice-Presidents Council) to engage in a university –wide process to develop the risk framework.

This item was received for information and did not require a resolution of the Board.

- B. Western Sports and Entertainment Inc. (The Pepsi Centre) – *this item was also considered by the Finance Committee*

The Board received and reviewed background information pertaining to the Western Sports and Entertainment Inc. (The Pepsi Centre).

Dr. Bluehardt advised Board members that Memorial University, through Western Sport and Entertainment, has been operating the City of Corner Brook owned Pepsi Centre for the past eight years and is currently half way through its second five-year agreement with the city for the operation of this facility.

At this time, both the City of Corner Brook and Grenfell Campus, Memorial University believe there is mutual interest in examining the existing Pepsi Centre agreement to consider transitioning from the current operating model under Memorial University to a community model under the City of Corner Brook.

Western Sports and Entertainment Inc. (The Pepsi Centre) (cont'd)

It was noted that it would be appropriate to establish a working committee consisting of equal representation from both Memorial University and the City of Corner Brook to explore how such a transition might proceed in the near term and prior to the expiration of the existing agreement.

Through this process, it is hoped to continue to build on the strong ties that bind all parties involved together while working together in a spirit of collaboration and consultation to better reflect the changing needs of the community and the university.

After a discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the establishment of a working group with the intention of transferring governance of the Pepsi Centre to the City of Corner Brook.

6091. SENATE MATTERS

- A. Senate matters with implications for the Board of Regents (March 11, 2014)

The Board received background information pertaining to the Senate matters with implications for the Board of Regents arising from the Senate meeting held on March 11, 2014.

After a discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the creation of the new program "Master of Science in Management" and as outlined in the background documentation.

6092. FINANCE COMMITTEE

- A. Increases in Meal Plan Fees for the St. John's campus for 2014-15

The Board received and reviewed background information pertaining to the increases in meal plan fees for the St. John's Campus for 2014-2015.

Increases in Meal Plan Fees for the St. John's Campus for 2014-15 (cont'd)

Mr. Decker advised Board members that the contract between Aramark and Memorial includes a formula whereby each annual increase is calculated. The increase proposed for 2014/15 is 1.73% rounded. This increase takes into account each component of the formula including increases in the Consumer Price Index for the province of Newfoundland and Labrador for the preceding calendar year, increases in negotiated salary costs from Aramark, and an increase in materials and supplies other than food. It was noted that the increase in CPI for food for NL is slightly higher than the CPI for Canada overall. It is felt the reason for this may be due to transportation costs.

Additionally, it was noted that the students recognize that there is a formula in place in the contract which stipulates the increase in the meal plan. This total increase for 2014/2015 was brought to Residence Council on February 23, 2014.

After a discussion, the following resolution was passed:

RESOLVED

That the Board of Regents approve the increases to the meal plan fees for the St. John's campus for 2014-15 as outlined in the background documentation and as follows:

Fall 2014 (108 days)

14 meal plan – from \$ 2160 to \$ 2200/semester with 250 flex dollars

19 meal plan – from \$ 2260 to \$ 2300/semester with 200 flex dollars

Unlimited meal plan – from \$ 2260 to \$ 2300/semester with 125 flex dollars

Winter 2015 (104 days)

14 meal plan – from \$ 2100 to \$ 2140/semester with 250 flex dollars

19 meal plan – from \$ 2200 to \$ 2240/semester with 200 flex dollars

Unlimited meal plan – from \$ 2200 to \$ 2240/semester with 125 flex dollars

B. Increase membership fees for the Canadian Federation of Students for the Memorial University of Newfoundland Students' Union, Marine Institute Students' Union and the Memorial University of Newfoundland Student Union membership fee as per the annual Consumer Price Index increase

The Board received and reviewed background information pertaining to the increase in membership fees for the Canadian Federation of Students for the Memorial University of Newfoundland Students' Union, Marine Institute Students' Union and the Memorial University of Newfoundland Student Union membership fee as per the annual Consumer Price Index increase.

Mr. Decker advised Board members that in accordance with bylaws to approve annual changes to the CFS fee, for MUNSU, GSU and MISU and the MUNSU membership fee, an increase in the current rate is required. The approval provides for an annual increase in the CFS fee by indexing these fees to the National Consumer Price Index. The approval provides for an annual increase in the MUNSU membership fee to reflect increases in the Consumer Price Index (CPI) for St. John's, NL as determined by Statistics Canada. This recommendation is forwarded annually to the Board of Regents for approval.

The CFS fee for 2013-2014 was \$8.52 per semester for both full and part time students. Students have proposed a fee increase of 0.9% relative to the National Consumer Price Index. This translates into a charge of \$8.60 per semester for students. The revenues from the fee increase will be divided equally between the Canadian Federation of Students and the Canadian Federation of Students – Newfoundland and Labrador.

The current Memorial University of Students Union membership fee for full-time students is \$42.23 and \$18.10 for part-time students. MUNSU is requesting that the amount be increased to incorporate the CPI increase for St. John's of 1.6% for the 2014-2015 academic year. The MUNSU membership fee for full-time students will increase from \$42.23 to \$42.91, and the membership fee for part-time students will increase from \$18.10 to \$18.39 for part-time students.

Following a discussion, the resolution outlined below was passed:

RESOLVED:

That the Board of Regents approve an increase in membership fees for the Canadian Federation of Students for the Memorial University of Newfoundland Students' Union, Marine Institute Students' Union and Graduate Students' Union and the Memorial University of Newfoundland Students' Union membership fee as per the annual Consumer Price Index increase as outlined in the background documentation and as follows:

Increase membership fees for the Canadian Federation of Students for the Memorial University of Newfoundland Students' Union, Marine Institute Students' Union and the Memorial University of Newfoundland Student Union membership fee as per the annual Consumer Price Index increase (cont'd)

1. An increase in the Memorial University of Newfoundland Students' Union, Marine Institute Students' Union and Graduate Students' Union, CFS Fees from \$8.52 to \$8.60 for full and part-time students for the Fall and Winter semesters only, effective September 1, 2014. This fee will be divided equally with \$4.30 per semester going to the Canadian Federation of Students and \$4.30 per semester going to the Canadian Federation of Students – Newfoundland and Labrador. This amount reflects the change in the National Consumer Price Index.
2. An increase in the MUNSU membership fee from \$42.23 to \$42.91 for full-time students and \$18.10 to \$18.39 for part-time students effective September 1, 2014.

Mr. Mohideen and Ms. Simms declared a conflict and abstained from voting.

C. Establishment of a Special Program Fee for the Masters of Science in Management Program

The Board received and reviewed background information pertaining to the establishment of a special program fee for the Masters of Science in Management Program.

Dr. Wardlaw advised Board members that the Faculty of Business Administration (FBA) has proposed a two-year, thesis based, Masters of Science in Management, to begin in Fall 2014. As a research-based program, it is designed to allow students to develop rigorous research skills and provide students with the ability to specialize in a specific topic. Graduates will be prepared to enter into a PhD program in Management at Memorial or elsewhere, or to pursue employment in the public, private, or non-profit sectors.

The program has received the support of an external review committee, was approved by the Faculty Council of the FBA on September 13, 2014, by the Academic Council of the School of Graduate Studies on February 17, 2014, and by Senate at its meeting on March 11, 2014.

Additional background information on the content and strategic rationale for the MSc in Management was provided in the background documentation.

Establishment of a special Program Fee for the Masters of Science in Management Program (cont'd)

To resource the MSc program in the absence of an incremental source of revenue for the program, and rather than reallocate resources from existing degree programs of the FBA, a special two year program fee has been proposed of \$5,250 for Canadian students (additional to regular tuition fees of \$4,398) and \$10,250 for international students (additional to the regular international tuition of \$5,718). The budget for the MSc program is shown in Attachment B. Because existing courses in the FBA PhD program will be used, there are no incremental instructional costs. Nevertheless, student supervision and program administration, oversight, and marketing costs must be provided for, and for which base tuition is not provided, thus necessitating the special program fee. In accordance with the Senate Guidelines for Premium Fee Programs, the fee covers the full incremental cost of delivering the program and the proposal includes an exit strategy, which will ensure completion for students enrolled in the program if no new students are accepted.

In accordance with prior practice relating to the establishment of a new program and related fees, an external review committee was struck to review the MSc Proposal. The special fee for this program was discussed extensively during the external review process, and has been discussed within the FBA and with various constituents within the university (e.g., FBA Faculty Council, SGS Council, external review committee, Provost and VPA). All units on St. John's campus and Grenfell were invited to provide feedback and comments on the proposed program, which included the special fee proposal. The external review committee, which included a representative from the Graduate Student Union, solicited input from students and an advanced FBA PhD student was interviewed. Of note, the School of Graduate Studies Council, which approved the proposal, includes representation from the Graduate Student Union.

In comparison to other similar programs at Canadian business schools the MSc tuition is modest (a comparison table of tuition across Canadian universities for similar programs is provided in Attachment C). The proposed special fee for the MSc in Management is consistent with other special fees that have been implemented (see the note to Attachment B) and is lower than the special fee for the PhD in Management, which is \$12,000, albeit for a four year degree. This PhD special fee in addition to tuition for the PhD in Management of \$8,196 for Canadian students and \$10,644 for international students.

To mitigate the cost to MSc students, the FBA will make available student funding support in the form of SGS Fellowships, research stipends, graduate research assistantships, teaching assistantships, and other scholarships that Masters students are eligible for.

Establishment of a special Program Fee for the Masters of Science in Management Program (cont'd)

After a discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the two-year special program fees for the Master of Science in Management Program to be effective immediately as outlined in the background documentation and as follows:

- For Canadian students, a special fee of \$5,250 charged half in semester 1 and half in semester 2 in addition to regular graduate tuition fees for Canadian master's students.
- For international students, a special fee of \$10,250 charged half in semester 1 and half in semester 2 in addition to the regular graduate tuition fees for international master's students.

6093. GOVERNANCE COMMITTEE

Ms. Swanson, Chair of the Governance Committee, welcomed to the meeting Ms. Kim Myrick, Senior Planning Analyst with the Centre for Institutional Analysis and Planning, who provided a presentation on the "Skills and Competencies of the Board of Regents". In doing so, Ms. Myrick highlighted the following:

- Skills assessment
- Objectives
- Identify Skills Gaps
- Committee Skills
- Professional Development
- Summary
- Governance Management
- Other possible uses

Following a question and answer period, Ms. Petten, on behalf of the Board, thanked Ms. Myrick for her very informative presentation and she left the meeting.

6094. MATTERS OF STRATEGIC IMPORTANCE TO THE BOARD

A. Update on the Draft Strategic Research Intensity Plan 2014-2020

The Board received and reviewed background information pertaining to an update on the “Draft Strategic Research Intensity Plan 2014-2020”.

The process of arriving at the Strategic Research Intensity Plan 2014-2020 was initiated on December 5, 2013, at the request of the Board of Regents and the President. It builds on the University’s Research Strategy Framework to support the university’s vision to “... be one of the most distinguished public universities in Canada and beyond ...” .

The current draft of the Strategic Research Intensity Plan is the result of significant discussions within all Schools, Faculties and Campuses of Memorial University. A six-week consultation period began on March 3, 2014 whereby the report was posted online to allow all members of the university community to review the Plan and provide feedback. A copy of the Plan was also attached for the review and comment of the Board of Regents. The final plan will be presented at the May 8, 2014 meeting of the Board for approval.

Dr. Marceau, Vice-President (Research), then provided the Board with a presentation entitled “Strategic Research Intensity Plan Overview”.

Following a question and answer period, Ms. Petten on behalf of the Board, thanked Dr. Marceau for his informative presentation (a copy of which is located in the Board files).

B. Update on the Enrolment Plan 2020

The Board received and reviewed background information pertaining to an update on the “Enrolment Plan 2020”.

An initial draft of the Enrolment Plan 2020 for Memorial University was circulated to Deans Council, directors of academic support units on the St. John’s Campus, the Senate Planning and Budget Committee, Associate Vice Presidents (Academic) and Vice-Presidents. A revised draft plan incorporating their feedback was attached for the review and comment of the Board of Regents.

The document will be further revised based on feedback received from the March 11, 2014 meeting of Senate, from the Board of Regents, and from other bodies including Deans Council, SAAG, Senate Planning and Budget Committee, and student union executives before being released to the university community for consultation in mid-March. Following this broad consultation period, a penultimate version will be presented to Senate (at the April 8th, 2014 regular meeting or a special meeting) and then to the Board of Regents for approval at its meeting on May 8, 2014.

Update on the Enrolment Plan 2020 (cont'd)

Dr. Wardlaw, Provost and Vice-President (Academic), then provided the Board with a presentation entitled "Enrolment Plan 2020: Enrolment Targets and Objectives for seven-year period 2014-15 to 2020-21".

Following a question and answer period, Ms. Petten on behalf of the Board, thanked Dr. Wardlaw for his informative presentation (a copy of which is located in the Board files).

C. Infrastructure Plan

The Board received and reviewed background information pertaining to Infrastructure Plan. In presenting this plan, Mr. Decker noted the draft document was developed by senior administration without consultation beyond the level of Deans of Faculties. He noted further that it is expected that it will change as greater input and discussion occur within the Community. Mr. Decker then provided an overview of the draft document entitled "Multi-Year Infrastructure Plan 2014-2020".

6095. ANY OTHER BUSINESS

A. Date of Next Meeting

The next regular meeting of the Board of Regents is tentatively scheduled to be held on May 8, 2014.

ADJOURNMENT

The meeting adjourned at 5:40 p.m.

CHAIR

SECRETARY

DATE