

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

BOARD OF REGENTS

A meeting of the Board of Regents was held on Thursday, July 21, 2005, in the Board Room of the University at 1:00 p.m.

PRESENT:

Lorne Wheeler, Chair
Dr. Georgina Hedges, Vice-Chair
Dr. Axel Meisen, President and Vice-Chancellor
Dr. Eddy Campbell, Vice-President (Academic)
Gail Aylward
Hayward Blake
Mary Broderick
Lisa Browne
Calvin Butt
Sam Chaulk
Pat Coish-Snow
Dr. Wynanne Downer
Ed Kelly
Dr. Brendan Lewis
Earl Ludlow
Joan Pinsent
Eleanor Bennett, Secretary

APOLOGIES: Dr. John Crosbie, Chancellor, Sharon Duggan, Thom Duggan, Leslie Galway, Dorothy George, Gary Peddle, Dave Porter, Andrea Quinlan, Darlene Russell, Harvey Short and Roxana Vernescu.

PRESENT BY INVITATION: Brian Colbourne, Director of Financial and Administrative Services, and Kent Decker, Vice-President (Administration and Finance).

1. MINUTES

The Minutes of the regular meeting of the Board of Regents held on May 24, 2005, copies of which were circulated prior to the meeting, were approved by the Board.

2. PRESENTATION ON STUDENT AFFAIRS & SERVICES

The Chair welcomed to the meeting, Dr. Lilly Walker, Dean of Student Affairs and Services, Dr. Brian Johnston, Director of Housing, Food and Conference Services, Dr. Peter Cornish, Director of the University Counselling Centre, Bruce Belbin, Director of Student Success Programs,

and Rob Shea, Director of the Career Development and Experiential Learning Centre.

Dr. Walker led the Power Point presentation with an overview of the Department and each Director provided the Board with background details on their respective areas.

Following a question and answer session, the Chair thanked the Dean and the Directors for their very informative presentations, and they left the meeting.

3. CHAIR'S REPORT

1. Completion of Terms of MUN Alumni Representatives

The Chair noted that this would be the last meeting for Ms. Browne, Mr. Blake, Mr. Butt, Mr. Peddle and Ms. Quinlan. Ms. Browne, Mr. Blake and Mr. Butt had completed two three year terms. Mr. Peddle and Ms. Quinlan were not seeking re-election to the Board. Mr. Ludlow, the other MUN Alumni Representative, had indicated that he would be seeking re-election to the Board. The Chair thanked them for their invaluable contribution during their tenure on the Board and wished Mr. Ludlow success in his re-election.

2. 2006 Board Schedule

Circulated to the Board was a calendar for 2006 with suggested dates for Board meetings. Regents were asked to review and consider dates for 2006 Board meetings including a date for the Board retreat and the Corner Brook visit.

3. Labrador Retreat

The Chair reminded the Board of the Labrador Retreat/Meeting to be held in Happy Valley-Goose Bay on September 7th and 8th. He asked the Board for their comments with respect to the agenda and theme for the retreat.

Dr. Meisen commented on a recent meeting with the Hon. Tom Rideout, Minister Responsible for Aboriginal Affairs, which focused on the possibility of establishing a Training Institute in Labrador to meet the needs of aboriginal people. He advised that he would be developing a discussion paper to look at the possibility of utilizing facilities located at the Goose Bay Air Base. He suggested that while in Labrador for the September Meeting/Retreat the Board could take some time to consider this matter and possibly take a tour of the air base.

Ms. Pinsent left the meeting at 2:15 p.m.

4. Terms of Reference - Ad Hoc Committee to Review Board Policies

The Board received and reviewed terms of reference for an Ad Hoc Committee to review policies under which the Board of Regents currently operates. The Chair noted that he will be inviting members to join this committee shortly.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents establish an Ad Hoc Committee to review policies under which the Board of Regents currently operates in accordance with the terms of reference presented.

4. PRESIDENT'S REPORT

Dr. Meisen reported on the following matters:

1. Spring Convocation

Dr. Meisen thanked Regents who attended the various sessions of the Spring Convocation which were held in Corner Brook and in St. John's.

2. Strategic Planning Update

Dr. Meisen updated the Board on the Strategic Planning process. He advised that the first University assemblies were held in St. John's on June 14th and at Sir Wilfred Grenfell College on June 22nd. He noted the importance of this initiative which will confirm the University's mission and set a direction for the next five years and beyond. He referred Regents to the MUN web site at www.mun.ca/strategicplanning for further details.

3. Governmental Developments

June 28th Dr. Meisen, along with Mr. Wheeler, attended the release of a Discussion Document "An Immigration Strategy for Newfoundland and Labrador: Opportunity and Growth" at Confederation Building presented by the Hon. Joan Burke, Minister of Human Resources, Labour and Employment.

July 20th Dr. Meisen and Mr. Wheeler met with Minister Joan Burke to pursue the Government's immigration strategy. He noted that Memorial can play an important role in attracting immigrants to the Province in particular by recruiting international students.

4. Major New Initiatives

July 18th He led a delegation of representatives from the Association of Atlantic Universities (AAU) to ACOA attended the Federal Government's announcement of the new Atlantic Innovation Fund in the amount of \$300 million.

July 11th
-13th He visited Labrador and included a visit to the Air force base at Goose Bay with the purpose of examining its suitability for a Labrador Training Institute for aboriginal students and others.

5. Fund-raising

June 10th He hosted a luncheon for Viscount Jonathan Rothermere, Major Vyvyan Harmsworth and Rothermere Fellows. Dr. Meisen noted that Viscount Rothermere agreed to establish one, and possibly more, Harlow Travel Bursaries.

6. Outreach

June 6th He attended the official opening of the Iron Ore Company of Canada's 50 Years and Beyond Celebrations in Labrador City. While there, he met with a number of high school principals, and other community leaders, to talk about the University.

June 21st He co-hosted a reception and celebration for MUN Alumnus, Mr. Trevor Brooks Adey, Chief Executive Officer of Consilient, for being named one of Canada's Top 40 under 40.

June 22nd He hosted a meeting with the University's Senior Executive Committee and Federal Regional Council, where University initiatives regarding provincial demographics, participation rates in post-secondary education, economic issues and care for the elderly were discussed.

July 1st He attended the 88th Memorial Day Services and laid a wreath on behalf of the University at the War Memorial.

July 4th He attended Sailaway Celebrations for the SeaRose FPSO in Marystown.

July 14th He attended the funeral of the late Frank Moores, who received an honorary degree from Memorial in October 1975.

July 19th He attended a reception for the prize-winning Eastern Edge Robotics Team composed of students from provincial high schools and Memorial University.

7. White Paper Release

Dr. Meisen commented on the release of the White Paper on Public Post-Secondary Education and advised the Board that he welcomed the findings and list of recommendations. Further discussion of these recommendations will be forthcoming at the September meeting.

8. Infrastructure Financing

Dr. Meisen reported that the Infrastructure Financing document has been forwarded to Government and discussions have been initiated. He noted that the White Paper had allocated a total of \$9 million in matching funds for Memorial University and the College of the North Atlantic infrastructure and a fund-raising campaign.

9. Feasibility Study for Capital Campaign

Dr. Meisen reported that the consulting firm of Ketchum Canada Inc. has been retained to launch a feasibility study for the University's capital campaign. They will develop goals and determine the responsiveness of potential donors to support our objectives. A report is expected by the end of the current year.

10. Application Summary for Fall Semester

Dr. Meisen reported that the University is somewhat ahead , compared with last year with respect to applications for the Fall semester. Registration has already started and the applications are being converted into registrations. He noted that first year registrations are not as large as last year's, especially with respect to Sir Wilfred Grenfell College.

11. Appointments to MURC Board

The Board received and reviewed background details concerning appointments, reappointments, and reporting structure to the Memorial University Recreation Complex Board of Directors.

After discussion the following resolution was passed:

RESOLVED:

That the Board of Regents approve the following reappointment and appointment to the Memorial University Recreation Complex (MURC) Board of Directors:

The reappointment of Bill Thistle as Chair of the MURC Board of Directors for a further three-year term, commencing November 17, 2005.

The appointment of Dr. Lilly Walker, Dean of Student Affairs and Services, for a three-year term, commencing July 21, 2005.

12. Appointments to CCFI Board

The Board received and reviewed background information pertaining to reappointments and appointments to the Board of Directors of the Canadian Centre for Fisheries Innovation (CCFI) Board of Directors.

After discussion the following resolution was passed:

RESOLVED:

That the Board of Regents approve the following changes to the CCFI Board of Directors:

- 1) The term of the following Directors to be adjusted to comply with the CCFI by-laws:

MEMBER	Initial Start Date	End Date
David Bonnell*	July 1, 2004	June 30, 2007
Dr. Robert Lucas**	July 1, 2004	June 30, 2007
Jean-Guy d'Entremont	July 1, 2004	June 30, 2007
Helen Evans	July 1, 2004	June 30, 2007
Karl Kenny	July 1, 2004	June 30, 2007
Siobhan Coady	July 1, 2004	June 30, 2007
Gerard Chidley	June 1, 2003	May 31, 2006
Gabriel Gregory, Chair	June 1, 2003	May 31, 2006

* Representing the Marine Institute

** Representing Memorial University

- 2) Dr. Robert Lucas to be Vice-Chairman for the period commencing July 1, 2005 and ending June 30, 2006.
- 3) David Bonnell to be Vice-Chairman for the period commencing July 1, 2006 and ending June 30, 2007.

- 4) Caroline Davis and Rachael Ritchie to be appointed for the period commencing June 1, 2005 and ending May 31, 2008.
- 5) Dr. Chris Frantsi and Susan Vatcher to retire from the CCFI Board of Directors.

13. Comparison of Tuition Fees in Atlantic Canada

The Board received and reviewed background information pertaining to Tuition Fees for Atlantic Canada Universities 1998-2006. The data showed Memorial University as having among the lowest tuition in Atlantic Canada. This report was presented for information.

14. Synopsis of Fee Increases (other than Residence related fees) - Approved by the Board of Regents 1999-Present

The Board received and reviewed a synopsis of Fee Increases (other than Residence related fees) - Approved by the Board of Regents from 1999 to the present that student organizations are charging. This report was presented for information.

15. Legal Matters

Dr. Meisen advised that the Wanda Young Case will be heard in the Supreme Court of Canada in the Fall and that CURIE, the insurance company providing service to all universities in Canada, is taking the lead in this case.

5. SIR WILFRED GRENFELL COLLEGE MATTERS

1. Ivany Report

The President advised the Board that the Ivany Report, the Report of the Commission to review the reporting structure for Sir Wilfred Grenfell College, was expected to be released shortly, and a copy would be provided to the Board when released.

2. Action Plan

The Board received and reviewed a report on an Action Plan for Sir Wilfred Grenfell College. Dr. Campbell summarized the topics in the report for the Board.

Ms. Pinsent rejoined the meeting at 3:10 p.m.

3. Business Plan of Chalet Style Residences at Sir Wilfred Grenfell College Update

The Board received and reviewed an update regarding the Business Plan of the Chalet Style Residences at Sir Wilfred Grenfell College. This report had been requested by the Chair of the Finance Committee at the May 24th meeting.

4. Corner Brook Pepsi Centre

The Board received and reviewed a report on the University's proposal for the Management of the Corner Brook Civic Centre (Pepsi Centre). The Board was advised that the City of Corner Brook had called for Expressions of Interest for the management of the Pepsi Centre on a long term basis. The current lease expires on December 31, 2005 but can be extended to March 31, 2006. The deadline for the submission of proposals was July 15, 2005. The Board was advised that the University sees this partnership between Sir Wilfred Grenfell College and the City of Corner Brook as an opportunity to expand programs at the College and increase its community profile and involvement. Dr. Meisen provided further background information.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents authorize the University Administration to proceed to the next level of negotiations with the City of Corner Brook should the Sir Wilfred Grenfell College submission be selected as one of the finalists.

6. HARLOW MATTERS

The Board was advised that the Board of Trustees of the Harlow Campus met on July 6th and Dr. Meisen provided highlights for the information of the Board.

7. FINANCE COMMITTEE MEETING

The Board received and reviewed a draft of the Minutes of the Finance Committee meeting held on July 21, 2005, which were presented by Dr. Downer, Vice-Chair of the Committee, and approved by the Board. The following resolutions were passed with respect to the recommendations of the Finance Committee which required Board approval:

Item A - Annual Audited Financial Statements

The Board received and reviewed background information pertaining to

the annual audited financial statements for the University and the annual management report from the external auditors. Mr. Colbourne provided a presentation of the financial statements and the envelope analysis. The Board was advised that the report of the external auditors was received and reviewed by the Audit and Risk Management Committee at its meeting on July 19th. The external auditors found the financial statements to present fairly the financial position of the University as at March 31, 2005, the results of the operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the audited financial statements of the University for the fiscal year ended March 31, 2005.

Item B - Programme Fee - New Masters of Applied Science Cohort Program in Environmental Systems Engineering and Management

The Board received and reviewed detailed background information pertaining to a recommendation from the Dean of Engineering and Applied Science to charge a fee for the new Master of Applied Science Cohort Program in Environmental Systems Engineering and Management.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve a program fee in the amount of US \$20,000 for the Master of Applied Science Cohort Program in Environmental Systems Engineering and Management in the Faculty of Engineering and Applied Science.

Item C - Revisions to Terms of Reference - Henrietta Harvey Endowment Fund

The Board received and reviewed background information pertaining to a recommendation from the Arts Faculty Council to revise the Terms of Reference for the Henrietta Harvey Endowment Fund. The Board was advised that the rationale for this revision would see the position of Chair eliminated when the term of the present Chair ends on August 31, 2005, in favour of an expanded lecturer series.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve a recommendation from the Arts Faculty Council to revise the Terms of Reference of the Henrietta Harvey Endowment Fund so that the Chair position is eliminated when the term of the present Chair ends on August 31, 2005, in favour of an expanded lecture series.

Item D - Increase in GSU Health and Dental Insurance Plan Fee

The Board received and reviewed background information pertaining to a recommendation for an increase in the Graduate Students' Union (GSU) Health and Dental Insurance Plan fee.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve an increase in the Graduate Students' Union (GSU) Health and Dental Insurance Plan fees for full-time students, effective September 1, 2005 as follows:

- (a) The premium rate of \$387.98 per year to provide drug and health insurance coverage (Drug and Medical Plan fee of \$382.98 plus \$5 GSU Health Plan Administration Fee);
- (b) The premium rate of \$181.16 per year to provide for dental coverage (Dental Plan Fee of \$176.16, plus \$5 GSU Health Plan Administration Fee).

Item E - Increase in MUNSU Fee

The Board received and reviewed background information pertaining to a recommendation for an increase in the Memorial University of Newfoundland Students' Union (MUNSU) fee for full-time and part-time students to include the Canadian Federation of Students' membership fee annual increase.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve a recommendation from the Memorial University of Newfoundland Students' Union (MUNSU) for an increase in the MUNSU fee in the amount

of \$7.32 per semester for full-time students and \$5.23 per semester for part-time students, effective September 1, 2005.

The fee of \$7.32 for full-time students will be divided equally, with \$3.66 going to the Canadian Federation of Students and \$3.66 going to the Canadian Federation of Students - Newfoundland and Labrador.

Item F - Establishment of Position

The Board received and reviewed background information pertaining to a recommendation for the establishment of a position at Sir Wilfred Grenfell College.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the establishment of the following position at Sir Wilfred Grenfell College, effective July 21, 2005:

RCC-120 - Finance Officer - SWGC

8. PENSIONS COMMITTEE MEETING

The Board welcomed to the meeting, Jeffrey Turnbull from Eckler Partners Ltd. (the University's Actuary) and Gerard McDonald, Director of Human Resources. Mr. Turnbull provided a Power-Point presentation on the Results of the Actuarial Valuation of Benefits provided under the *Memorial University Pensions Act* as at March 31, 2005.

The Board was given the financial position of the Memorial University Pension Plan and the associated funding implications for the University. As of March 31, 2005 the Plan was in a deficit position on both a going-concern and solvency basis. The actual magnitude of the deficits and special payments required to liquidate them would depend upon the asset valuation method chosen. That is, whether asset smoothing continues to be used in the Plan's valuation or a market value approach is adopted.

With respect to the solvency deficiency, the *Pension Benefits Act, 1997* (PBA) requires that this be liquidated over a period not exceeding five years. Following the March 2002 valuation, however, the University was granted a limited time, solvency funding exemption as a result of the solvency deficiency identified in that valuation. This exemption is due to expire on December 31, 2005 and, unless it is extended, the University would be required to make special payments to liquidate the solvency

deficiency beginning in January 2006. The going-concern deficiency, for which there is no exemption to fund, must be liquidated over a period of not more than 15 years from the measurement date.

Following discussion, and a question and answer period, the Chair, on behalf of the Board, thanked Mr. Turnbull and Mr. McDonald for their very informative presentation, and they left the meeting.

This report was presented for information only and no decisions were made at this time on either the asset valuation basis (smoothing vs. market approach) or the solvency exemption. It is anticipated that a recommendation on the asset allocations and solvency provisions will be made to the Board at its September meeting.

9. LABOUR RELATIONS COMMITTEE MEETING

1. Marine Institute Instructors - Collective Agreement

The Board received and reviewed background information pertaining to a summary of a tentative agreement reached with NAPE Local 7405, representing Marine Institute Instructors, Demonstrators and Research and Technical Personnel. The Board was advised that the tentative collective agreement had been ratified by the bargaining unit members on June 10, 2005.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents ratify the Collective Agreement between Memorial University of Newfoundland and the Marine Institute Instructors, Demonstrators and Research and Technical Personnel (NAPE Local 7405), covering the period April 1, 2004 to August 31, 2008, and authorize the appropriate officials of the University to sign the document on its behalf.

2. MUNFA Negotiations

Dr. Meisen reported on negotiations with MUNFA and advised that the current collective agreement between the University and MUNFA expires on August 31, 2005. In accordance with procedures of the collective agreement there is a period of time prior to the expiry date when either party can signal to the other the wish to commence negotiations. In this regard Dr. Meisen has written MUNFA to indicate the University's wish to commence bargaining with a view to revising the collective agreement.

Further updates will be provided at subsequent meetings.

10. SEPARATELY INCORPORATED ENTITIES COMMITTEE MEETING

1. Signing of Management Agreement with MURC

The Board was advised that the Management Agreement reached with the Memorial University Recreation Complex (MURC) was officially signed at a ceremony at the Works earlier that morning.

2. Management Agreement with MUN Botanical Garden

Dr. Hedges reported that the SIE committee, at its meeting on July 21, 2005, had approved a draft management agreement with the MUN Botanical Garden (MUNBG). It is anticipated that the agreement will be approved following ratification by the MUNBG.

11. CAMPUS PLANNING AND DEVELOPMENT COMMITTEE MEETING

The Board received and reviewed the minutes of the Campus Planning and Development Committee meeting held on July 21, 2005, which were presented by Mr. Kelly, and approved by the Board. The following matters were presented.

1. Action Taken on Behalf of the Board

The Board received and reviewed the minutes of the special Campus Planning and Development Committee meeting held on June 17, 2005. The following resolution was passed at that meeting with respect to the appointment of Architectural/Engineering Consulting Services for the Holyrood Marine Base for the Fisheries and Marine Institute:

RESOLVED:

That the Campus Planning and Development Committee, on behalf of the Board of Regents, approve the appointment of Hampton Architect Inc. as the Architectural/Engineering Consulting Service for the design of the Holyrood Marine Base for the Fisheries and Marine Institute.

2. Update on Capital Projects

The Board received an update on progress of the following Capital Projects which are currently underway or being planned:

- ▶ Energy Master Plan
- ▶ St. John's Campus Master Plan Update and Traffic and Parking

Study

- ▶ Faculty of Arts Facilities Plan
- ▶ Engineering Planning Work
- ▶ Holyrood Marine Base
- ▶ Sir Wilfred Grenfell College Master Plan Update
- ▶ Sir Wilfred Grenfell College Academic Building Expansion Facilities Plan

3. Long Term Care Facility - Corner Brook

Dr. Meisen advised the Board on the Long Term Care Facility to be constructed on the campus of Sir Wilfred Grenfell College. He reported that the site work on this facility had already commenced. He requested the Committee to convene a meeting in Corner Brook to address the Memorandum of Understanding and other aspects of this facility. After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents authorize the Campus Planning and Development Committee to convene a meeting in Corner Brook, prior to the September meeting of the Board, to address the Memorandum of Understanding and other aspects of the Long Term Care Facility to be constructed on the campus of Sir Wilfred Grenfell College.

A report of this meeting will be made at the September Board meeting.

12. APPOINTMENTS COMMITTEE MEETINGS

1. Meeting of June 30, 2005

The Board received and reviewed a report of the Appointments Committee meeting held on June 30, 2005, which was presented by Ms. Aylward, Chair of the Committee, and approved by the Board.

2. Meeting of July 21, 2005

The Board received and reviewed a report of the Appointments Committee meeting held on July 21, 2005, along with an addendum, which was presented by Ms. Aylward, Chair of the Committee, and approved by the Board.

The Board was reminded that at the May 24, 2005 meeting approval in principle was granted for nine appointments at Sir Wilfred Grenfell College pending an approved deficit reduction plan from the College. Dr. Campbell advised the Board that Ms. Holly Pike, Vice-Principal of the College, submitted a proposal in this regard on June 2, 2005, which was

endorsed by the Vice-President (Academic), and letters of appointment were subsequently issued to candidates.

Appointment of Glenn Blackwood

The Board received and reviewed a report pertaining to a recommendation from the Advisory Search Committee on the Executive Director of the Fisheries and Marine Institute for the appointment of Glenn Blackwood as Executive Director of the Marine Institute and the following resolution was passed:

RESOLVED:

That the Board of Regents approve the appointment of Glenn Blackwood as Executive Director of the Fisheries and Marine Institute, effective September 1, 2005.

13. SENATE MEETINGS

1. Matters arising from the Meeting of May 10, 2005

The Board received a report of items of business considered by Senate at its special and regular meetings held on May 10, 2005. Approval was given to the following items requiring Board approval under Section 56(h) (course of study) and 56(s) (making or altering a rule or regulation) of the Act:

- Item 93 Report of the Senate Committee on Undergraduate Studies (No. 93.1 and 93.2)
- Item 94 Report of the Academic Council of the School of Graduate Studies (No. 94.1)
- Item 97 Report of the Senate Committee on Undergraduate Studies (No. 97.1 and 97.2)

Award of Title of Professor Emeritus

The Board received and reviewed background information pertaining to a recommendation from Senate to award the title of Professor Emeritus to retired members of the faculty.

After discussion, and on the recommendation of Senate, the following resolution was passed:

RESOLVED:

That the Board of Regents award the title of Professor Emeritus to the following retired members of the faculty:

Dr. Joseph Hodych, Department of Earth Sciences
Dr. Volker Meja, Department of Sociology
Dr. Neil Rosenberg, Department of Folklore
Dr. James Tuck, Department of Anthropology

2. Matters arising from Meeting of June 14, 2005

The Board received a report of items of business considered by Senate at its regular meeting held on June 14, 2005. Approval was given to the following items requiring Board approval under Section 56(h) (course of study) and 56(s) (making or altering a rule or regulation) of the Act:

2. Matters Arising from Meeting of June 14, 2005 (Cont'd)

- Item 107 Report of the Senate Committee on Undergraduate Studies (No. 107.1)
- Item 108 Report of the Academic Council of the School of Graduate Studies (No. 108.1)
- Item 111 Report of the Senate Committee on Undergraduate Studies (No. 111.1)
- Item 112 Report of the Academic Council of the School of Graduate Studies (No. 112.1)

14. CORRESPONDENCE

Letter of Thanks

The Board received a letter of thanks from Dr. Paul Marino on being appointed Head of the Department of Biology.

ADJOURNMENT

The meeting adjourned at 6:30 p.m.