



Board of Regents

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

BOARD OF REGENTS

The regular meeting of the Board of Regents was held on Thursday, 31 January 2002, in the Tudor Room of the Glynmill Inn, Corner Brook, at 2:30 p.m.

PRESENT:

Edward Roberts, Chair

Dr. Axel Meisen, President and Vice-Chancellor

Dr. Evan Simpson, Vice President (Academic) and Pro Vice-Chancellor

Alick Andrews

Gail Aylward

Peter Barnes

Hayward Blake

Lisa Browne

Calvin Butt

Sam Chaulk

Brett Dawe

Chris Decker

Sharon Duggan

Dr. Georgina Hedges

Ed Kelly

Nancy Kelly

Dr. Brendan Lewis

Joan Pinsent

Darlene Russell

Harvey Short

Kathryn Small

Susan Wood

Eleanor Bennett, Secretary

APOLOGIES: John Crosbie, Chancellor, Fred Durant, Dorothy George, Brendan Paddick, Larry Peckford and Lorelei Stanley-Newton.

PRESENT BY INVITATION: Wayne Thistle, Vice-President (Administration and Finance) and Legal Counsel.

1. MINUTES

The minutes of the regular meeting of the Board of Regents held on 6 December 2001, copies of which were circulated prior to the meeting, were approved by the Board.

2. CHAIR'S REMARKS

1. EXPIRATION OF TERM - MR. BARNES

The Chair reported that Mr. Barnes would officially complete his term of appointment to the Board on 14 February 2002 and this would be the last meeting he would attend. The Chair thanked him for his contribution to the Board during his term as a Regent.

2. NOMINEES TO THE AD HOC COMMITTEE ON POSSIBLE NAME CHANGE OF THE UNIVERSITY

The Chair advised that Mr. Kelly, Ms. Pinsent and Ms. Stanley-Newton had agreed to serve as members of the Name Change Committee and that he himself would serve as the Chair of the Committee.

3. PROPOSAL FOR NAME CHANGE OF SIR WILFRED GRENFELL COLLEGE

The Board received and reviewed a proposal for the establishment of an ad hoc committee to seek advice and suggestions as to whether the name of Sir Wilfred Grenfell College should be changed to reflect that it is a university-level college. By way of background the Board was advised that a name change would allow for greater recruitment opportunities if it embodied the word "university" in its name.

The Board was further informed that they had authority to change the name of the College, although the Chair and the President would consult with the Government on the matter. A concern was raised with the proposed composition of the committee, in particular with the issue of its representation.

After discussion, it was the consensus of the Board that a decision on this matter be postponed until the next Board meeting, to allow for further clarification of the composition and terms of reference of the committee.

3. PRESIDENT'S REPORT

1. FIELD HOUSE

The President told the Board that the new Field House opened for business at the beginning of the Winter Semester in early January. The facility has had an excellent participation rate and is being very positively received by the students thus far. An official opening of the facility is planned for the early fall and will include special celebrations. He reported that while attending a luncheon with members of the St. John's City Council and others he was given an understanding that the \$150,000 per annum subsidy to the Aquarena will continue.

2. MARINE INSTITUTE - CERTIFICATION OF ISO

The President reported that the Marine Institute had received certification to the ISO 9001: 1994 Standard for Quality Management. He noted that the Marine Institute is one of only a few institutes in Canada to receive this achievement.

3. DONOR EVENTS

The President told the Board that he had hosted two events around the Christmas season to recognize major private and corporate donors to the University.

4. ROTARY ADDRESS

The President advised the Board that he had given his annual address to Rotary on 24 January 2002. At this event he released the President's Report, a copy of which was circulated at the meeting. He noted that the Report can be accessed on the University's website and comes with a CD version which includes music performed by faculty, students and alumni from the School of Music.

5. COUNSELLING FOUNDATION AWARD

The President advised of a Counselling Foundation of Canada award amounting to \$589,440 over a five-year period which would be used to improve counselling services for students, in particular in the area of career

counselling. He noted that this is one of the largest awards ever given to Memorial by a private foundation.

6. CFI AWARDS

The President advised that the University was awarded funding in the amount of \$4.6 million from the Canada Foundation for Innovation. He elaborated on the four Memorial research projects that received the funding and remarked that Memorial was awarded the largest amount in Atlantic Canada and ranked 22nd from among the universities across Canada.

4. APPOINTMENT OF VICE-PRESIDENT (RESEARCH AND INTERNATIONAL RELATIONS)

The Board received and reviewed the report of the search committee for the appointment of a Vice-President (Research and International Relations). The President provided background information pertaining to this report, which recommended that Dr. Christopher Loomis be appointed to the position. A recommendation regarding the term of appointment and compensation package for Dr. Loomis will be forwarded to the Executive Compensation Committee for their consideration. After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the appointment of Dr. Christopher Loomis as Vice-President (Research and International Relations), effective 1 February 2002, subject to the approval by the Executive Compensation Committee of Dr. Loomis's term and compensation package.

5. ENROLLMENT UPDATE

The Board received and reviewed a summary report on enrollment which was presented by Dr. Simpson for information.

6. FINANCE COMMITTEE REPORT

The Board received and reviewed the minutes of the Finance Committee meeting held on 31 January 2002, which were presented by Mr. Short, Chair of the Committee, and approved by the Board. Specific approval was given to the following items:

ITEM 1(i) - BUDGET ESTIMATES 2001-2002

The Board received and reviewed background material pertaining to the final estimates for revenues and expenditure for the 2001-2002 fiscal year. The projected budget estimates for revenue are \$162,258,700 and the projected budget estimates for expenditure are \$164,533,700 resulting in a projected budget shortfall of \$2,275,000. The Board was advised that Government had confirmed that no additional funding would be provided to the University beyond its grant allocation to cover the projected shortfall. The Government has authorized the University to run an operating deficit up to a maximum of \$2.3 million and, if necessary, to borrow to cover this debt. The University proposes to recover this deficit (1.4% of projected revenue) in full in the 2002-03 fiscal year.

After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the budget estimates for the fiscal year 2001-2002, subject to the approval of the Lieutenant-Governor-in-Council, under Section 36(2) of the University Act. The budget estimates project total revenue of \$162,258,700 and total expenditure of \$164,533,700, resulting in a budget shortfall of \$2,275,000.

ITEM 1(ii) - FACULTY OF MEDICINE BUDGET

The Board received and reviewed background information pertaining to operating budget for the Faculty of Medicine for the period 1 April 2001 to 31 March 2002. After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the operating budget of the Faculty of Medicine for the period 1 April 2001 to 31 March 2002, with total revenue of \$24,569,173 and total expenditure of \$24,422,704 with the surplus of \$146,469 to be applied against the Faculty of Medicine accumulated deficit.

ITEM 2 - ESTABLISHMENT OF POSITIONS

The Board received and reviewed documentation requesting the establishment of four permanent positions in the Department of Facilities Management. After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the establishment of four permanent staff positions in the Department of Facilities Management, classified as Enforcement and Patrol Officer II.

ITEM 3 - WORK TERM EMPLOYMENT RATES AND STUDENT EMPLOYMENT RATES OF PAY

The Board received and reviewed background information recommending an amendment to Memorial's existing work term employment rates of pay, and existing student employment rates of pay. After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve an amendment to Memorial University existing work term employment rates of pay, effective 1 April 2002 and 1 October 2002 and an amendment to Memorial University existing employment rates of pay, effective 1 May 2002 and 1 November 2002, as outlined in a submissions from the Director of Human Resources to the Board.

7. APPOINTMENTS COMMITTEE REPORT

The Board received and reviewed the Appointments Committee Report of its meeting held on 31 January 2002, which was presented by Ms. Aylward, Chair of the Committee, and approved by the Board.

8. RECRUITMENT PLAN - GRENFELL COLLEGE

The Chair welcomed Adrian Fowler, Principal of Sir Wilfred Grenfell College, to the meeting. Mr. Fowler provided a power-point presentation to the Board on the topic of a recruitment plan for Grenfell College. He reported that the goal for the College is to increase its enrollment by 300 additional students to allow for 1500 students in total. He pointed out the various reasons why students attend Grenfell College and provided statistical information on the areas from which students come, the majority being from Western Newfoundland. He reported on the direct recruitment activities within the Province as well as areas outside the Province including the northeastern United States. He outlined specific recruitment activities planned for the upcoming Spring and Fall Semesters, in particular the SpringFest Recruitment Fair, the Music Theatre Tour and the Summer Bridging Programme.

He reported on the many facilities available at Grenfell, in particular the new residence complex which was opened in early January. He provided background information pertaining to the factors influencing students decision to attend Grenfell. He pointed out that several new programming initiatives will become available at Grenfell in the near future, including a business minor, cooperative education programs and collaboration with the College of the North Atlantic.

A question and answer session ensued after which the Chair thanked Mr. Fowler for his informative presentation. Mr. Fowler than left the meeting.

9. CAMPUS PLANNING AND DEVELOPMENT COMMITTEE

A summary of the Campus Planning and Development Committee meeting held on 31 January 2002 was provided by Mr. Kelly, Chair of the Committee. The Board received and reviewed information pertaining to the following items which were presented for information:

- (a) Deferred Maintenance Report Update
- (b) Sir Wilfred Grenfell College Residences (Earlier in the day members toured these newly constructed residences)
- (c) Update on Progress of Capital Projects
- (d) Harlow - The President noted that approval had been received from the Lieutenant-Governor in Council to obtain the funding required to undertake the renovations at Harlow.

10. SEPARATELY INCORPORATED ENTITIES (SIE) REPORT

The Board received a final draft interim report of the Ad Hoc Committee on Separately Incorporated Entities (SIE). This report was presented by Mr. Decker, Chair of the Committee, who advised that the report will be circulated to the Chairs of the SIE Boards for their review. He also requested the Regents to review the report and bring forward any comments at the 28 March 2002 Board meeting.

11. POLICY ON POSTDOCTORAL FELLOWS

The Board received and reviewed background information pertaining to the Memorial University Policy on Postdoctoral Fellows. After discussion, the following resolution was passed:

RESOLVED:

That the Board of Regents approve the Memorial University Policy on Postdoctoral Fellows, as presented.

12. SENATE MATTERS

The Board received and reviewed the Minutes of Senate held on 11 December 2001, which were presented by Dr. Meisen. Approval was given to the following items requiring Board approval under Section 56(h) (courses of study) and 56(s) (making or altering a rule or regulation) of the Act:

Item 42 - Report of the Senate Committee on Undergraduate Studies
42.1 School of Human Kinetics and Recreation - Calendar Changes

42.2 Theatre at Harlow

Item 43 - Report of the Academic Council of the School of Graduate Studies
43.1 School of Music - Regulations Governing the Degree of Master of Music

43.2 Faculty of Education - New Courses: Education 6105 and 6106

13. AD HOC COMMITTEE ON PENSIONS

The Chair reported on a meeting of the Ad Hoc Committee on Pensions held on 17 January 2002. The MUN Pensioners' Association (MUNPA) had attended this meeting to provide their response and suggestions to the Committee's Discussion Paper. The Committee itself then met to review points raised with MUNPA. It is anticipated that a final draft report will be ready for the Board's consideration at its 28 March 2002 meeting.

ADJOURNMENT

The meeting adjourned at 6:10 p.m.