

MEMORIAL UNIVERSITY OF NEWFOUNDLAND

BOARD OF REGENTS

The regular meeting of the Board of Regents was held on Thursday, January 13, 1994, in the Board Room of the University at 7:30 p.m.

PRESENT:

Ms. Janet Gardiner, Chair
Ms. Jeannie French, Vice-Chair
Dr. Arthur May, President
Dr. Jaap Tuinman, Vice-President (Academic)
Mr. Gerry Bishop
Dr. Ches Blackwood
Ms. Laurie Combdon
Ms. Mary Ennis
Mr. Chris Facey
Mr. Earle McCurdy
Mr. Raymond Rose
Ms. Grace Stapleton
Mr. Brian Taite
Ms. Betty Williams
Ms. Maureen Woodrow
Ms. Eleanor Bennett, Secretary

APOLOGIES: Mr. Aubrey Bonnell, Mr. Ray Goulding, Mr. Sean Hanrahan, Ms. Barbara Lewis, Mr. George Neal, Ms. Frances O'Neill, Ms. Elizabeth Reynolds, Mr. Alexander Roche, Ms. Heather Tulk, Mr. Tom Woodford and Mr. Mel Woodward.

PRESENT BY INVITATION: Mr. Wayne Thistle, Vice-President (Administration and Finance).

A. MINUTES

The Minutes of the regular meeting of the Board of Regents held on Wednesday, November 10, 1993, copies of which were circulated prior to the meeting, were accepted by the Board.

B. MEETINGS OF COMMITTEES OF THE BOARD

1. FINANCE

The Minutes of the Finance Committee meetings held on Thursday, December 9, 1993 and Thursday, January 13, 1994, copies of which were circulated prior to the meeting, were presented by the Chair of the Committee, Dr. Ches Blackwood, and accepted by the Board. The following resolutions were passed with respect to the items which required specific approval of the Board:

ITEMS FROM THE MEETING OF DECEMBER 9, 1993:

ITEM 1 – BURTON'S POND APARTMENTS FEE INCREASE

RESOLVED:

That the Board of Regents grants approval to an increase in the cable television charge for residents of Burton's Pond Apartments by \$15.00 per student, effective Winter Semester 1994.

ITEM 2 – COST CONTAINMENT RECOMMENDATIONS OF THE EMPLOYEE BENEFITS COMMITTEE

RESOLVED:

That the Board of Regents grants approval to the following recommendations of the Director of Human Resources with respect to the Employee Benefits Committee recommendations for cost containment in the group insurance plans:

1. Renew the University's Long Term Disability, Health and Dental insurance plans at the current premium rates to April 30, 1994.
2. Have the University administration explore the potential benefits of the following:
 - (a) Pooling plans with Interuniversity Services Inc. (ISI), an organization of member universities, to underwrite a cooperative employee benefits program with a view to obtaining more favourable rates. This review must be completed by April 30, 1994.
 - (b) Exploring the options of establishing a health office within the University.

(c) Developing a stronger control system over paid leave (sick leave, etc.) through the office of the new Leave Management Officer.

ITEMS FROM THE MEETING OF JANUARY 13, 1994:

ITEM 1 – BOARD COMMITTEE STRUCTURE

RESOLVED:

That the Board of Regents grants approval that a review be conducted of the terms of reference, structure and membership of Board committees.

ITEM 2 – ESTABLISHMENT OF SCHOLARSHIPS/BURSARY AND THE LABOUR/LE TRAVAIL INTERNSHIP FUND

RESOLVED:

That the Board of Regents grants approval to the establishment of the following new Scholarships/Bursary and the Labour/Le Travail Internship Fund:

1. The Department of Education Scholarships for Mathematics/Science Education Students (Funded scholarships valued at \$2,500.00 per semester).

ITEM 3 – ESTABLISHMENT OF SCHOLARSHIPS/BURSARY AND THE LABOUR/LE TRAVAIL INTERNSHIP FUND

2. The Sheppard Hedges & Green Ltd. Engineering Scholarship (Funded scholarship valued at \$1,200 annually).

3. The John Madvig Bursary (Endowed Bursary valued at the annual accrued interest).

4. The Labour/Le Travail Internship Fund (Funded Internship valued at \$10,000.00 annually).

ITEM 4 – TRANSFER OF POSITIONS AND STRUCTURAL CHANGES TO THE SCHOOL OF GENERAL AND CONTINUING STUDIES

RESOLVED:

That the Board of Regents grants approval to the following transfer of positions and structural changes to the School of General and Continuing Studies, with effect from January 15, 1994:

1. The deletion of the Division of General Studies.
2. The establishment of the Academic Advising Centre within the Office of the Registrar.
3. The retitling of the School of General and Continuing Studies to the School of Continuing Studies.
4. The transfer of the following positions from the Division of General Studies to:

Office of the Registrar:

Director
Administrative Staff Specialist II
Intermediate Secretary
Coordinator–University Liaison
Coordinator–University Liaison
Assistant Director
Clerk

School of Continuing Studies:

Senior Audiovisual Assistant
Writing Centre Coordinator
Audiovisual Assistant
Senior Clerk
Writing Centre Coordinator

5. The position of Director be reclassified to Manager, Academic Advising Centre, Office of the Registrar, upon the transfer of the current incumbent to a faculty position within the Department of Biology.

ITEM 5 – AUDIT COMMITTEE REPORT

Ms. Jeannie French abstained from voting on this item.

RESOLVED:

That the Board of Regents grants approval to the reappointment of Peat Marwick Thorne as the University's external auditors for a five-year period.

ITEM 6 – REVISED ESTIMATES 1993–94

RESOLVED:

That the Board of Regents grants approval to the revised budget estimates for 1993–94.

2. APPOINTMENTS

The Minutes of the Appointments Committee meeting held on Thursday, January 13, 1994, copies of which were circulated prior to the meeting, were presented by the Chair of the Committee, Ms. Grace Stapleton, and accepted by the Board.

3. PENSIONS

The Minutes of the Pensions Committee meeting held on Thursday, December 2, 1993 and a summary of business transacted at the Pensions Committee meeting held on Thursday, January 13, 1994, copies of which were circulated prior to the meeting, were presented by Mr. Wayne Thistle and accepted by the Board. There were no items requiring specific Board approval.

4. EMPLOYEE BENEFITS

A summary of business transacted at the Employee Benefits Committee meeting held on Thursday, January 13, 1994, copies of which were circulated prior to the meeting, was presented by Mr. Chris Facey, and accepted by the Board. There were no items requiring specific Board approval.

C. CHAIRMAN'S BUSINESS

1. BOARD MEETING TO BE HELD IN CORNER BROOK – FRIDAY, MAY 13, 1994

The Chair informed the Board that the meeting of the Board of Regents scheduled for Thursday, May 12, 1994 would be changed to Friday, May 13, 1994 and would be held in Corner Brook to coincide with the Spring Convocation at Sir Wilfred Grenfell College. A schedule of events and further details would be available at the next meeting of the Board.

2. CAMPUS PLANNING COMMITTEE CHAIR

The Chair advised the Board of the resignation of Mr. Tom Woodford as Chair of the Campus Planning Committee and expressed her thanks to him for his work and contribution to this phase of the University's operation. She advised that Mr. Gerry Bishop had agreed to serve as Chair and Mr. Sean Hanrahan as Vice-Chair, of this committee and thanked them both for their willingness to serve in these capacities.

3. CUT BACK ON POSTAGE COSTS

It was brought to the attention of the Board that some University publications, newsletters, etc., which are sent to Board members through the mail could wait until the following Board meeting for circulation in an effort to reduce the cost of postage. The Secretary agreed to check into this matter and would request the various departments involved to forward the publications to the Board office for distribution at the following Board meeting.

4. MEMBERSHIP ON BOARD COMMITTEES

The Chair tabled a letter from the President of MUNFA advising of their representatives on the Employee Benefits Committee and the Pensions Committee as follows:

Employee Benefits Committee:

Robin Moore-Orr

Philip Davis

Peter Avis

Verena Gosse

Catherine Penney
Sudhir Saha
Peter Scott
Roy West

Pensions Committee:

Emir Andrews
Ray Clark
Don Gamble
Rajendra Gupta
Stuart Lodge
Scott Lynch
Lionel Pereira–Mendoza
Joan Scott
Frank Smith

The Chair advised that the Pensioners' Association had named Ms. Marilyn Tulk as their representative on the Employee Benefits Committee and on the Pensions Committee.

D. PRESIDENT'S BUSINESS

1. ESTABLISHMENT OF NEW HONORARY TITLE

The President requested Board approval for the establishment of a new honorary title of "University Marshall Emeritus" and that this title be offered to Dr. John M. C. Facey. The President pointed out that Dr. Facey has been the University Marshall since Memorial's first convocation in 1950. This year will mark the 25th anniversary of the Faculty of Engineering and an honorary degree of Doctor of Engineering will be awarded to Dr. Facey at the 1994 Spring Convocation. The honorary title of University Marshall Emeritus, should Dr. Facey accept the offer, could be awarded to him at that time as well. The following resolution was passed:

RESOLVED:

That the Board of Regents grants approval for the establishment of the honorary title of University Marshall Emeritus and that this title be offered to Dr. John M. C. Facey, and awarded to him at the 1994 Spring Convocation or at a future Convocation of his choice, in

conjunction with the awarding to him of the honorary degree of Doctor of Engineering.

2. APPOINTMENT OF ANGLICAN CHAPLAIN

The President requested that the Board ratify the appointment of the Reverend Mr. Edward King as the Anglican Chaplain to the University. The following resolution was passed:

RESOLVED:

That the Board of Regents ratifies the appointment of the Reverend Mr. Edward King as the Anglican Chaplain to the University.

3. ART GALLERY AND BOTANICAL GARDEN

The President informed the Board that a review of the MUN Art Gallery and the MUN Botanical Garden had been undertaken by Dr. House. He circulated for information the recommendations contained in these reports and following discussion requested the Board's approval in principle to proceed with these recommendations. The following resolution was passed:

RESOLVED:

That the Board of Regents grants approval in principle to proceed with the recommendations contained in Dr. House's Review of the MUN Art Gallery and the Report of a Study of the MUN Botanical Garden.

4. AQUARENA

In reply to a question with respect to the utilization of the Aquarena by the University and the sharing of costs and services of the facility with the City, the President stated that this matter had been raised very informally during a recent luncheon with the new Council and Mayor and, while the University has always been interested in pursuing this matter, nothing formal had transpired since then.

E. SENATE

The Minutes of the regular meetings of Senate held on Tuesday, November 9, 1993 and Tuesday, December 14, 1993, copies of which were circulated prior to the meeting, were presented by the President and accepted by the Board. Specific approval was given to the following items:

ITEM 18 – REPORT OF THE EXECUTIVE COMMITTEE

ITEM 18.1 TO 18.3

ITEM 24 – REPORT OF THE EXECUTIVE COMMITTEE

ITEM 24.1, 24.3 to 24.8

F. OTHER BUSINESS

1. HONORARY DEGREE RECIPIENTS

The President informed the Board of the names of the recipients of the honorary degrees to be conferred at the 1994 Spring Convocation, and because some of these people may not have been contacted or agreed to have accepted, he requested that the names be kept in confidence. He also noted that the Faculty of Engineering and the School of Physical Education would be commemorating anniversaries this year and honorary degrees would be conferred at the sessions of convocation in which Engineering and Physical Education degrees are to be awarded.

The President outlined the procedure for selecting honorary degree recipients and advised that nominations can be submitted to the Secretary of the Senate at any time by any member of the University community. A copy of the Regulations for Selecting Honorary Degrees is available from the Secretary.

2. PRESIDENT'S ADDRESS TO ROTARY

Circulated for information prior to the meeting were copies of the notes of the President's Address to the St. John's Rotary Club on December 30, 1993.

3. GRIEVANCES AND ARBITRATION ACTIVITY – MUNFA

Circulated for information prior to the meeting were copies of a listing of MUNFA grievance cases dated December 22, 1993.

4. CAMPUS PLANNING ITEMS

The new Chair of the Campus Planning Committee, Mr. Gerry Bishop, gave the Board a verbal report of the items to be discussed at a forthcoming meeting of this committee. The Board approved a recommendation for the President to initiate a process which will lead to the demolition of Temporary Buildings T-8 and T-9 at the end of the Winter Semester 1993-94.

ADJOURNMENT

The meeting adjourned at 9:55 p.m.