

Minutes / Action Items – *PsyD Administration Committee Meeting*

MEETING	PSY.D. ADMINISTRATION COMMITTEE MEETING MINUTES
CHAIR	Jacqueline Carter
DATE	January 25 th , 2017
MEMBERS	J. Carter, O. Heath, B. Whelan, B. Cater, S. Pardy, C. Anderson, J. Gosselin, A. Renouf (Student Rep)
PARTICIPANTS	Attendees: J. Carter, J. Gosselin, C. Anderson, O. Heath, B. Cater, S. Pardy, A. Renouf
REGRETS	B. Whelan

AGENDA	ITEM	DISCUSSION	ACTION
MEETING START	<ul style="list-style-type: none"> Call to order 	<ul style="list-style-type: none"> Call to Order 1:30 Quorum was in Attendance 	
#1 REVIEW / APPROVAL OF MINUTES	<ul style="list-style-type: none"> Review / Approval of Minutes from previous meeting 	<ul style="list-style-type: none"> Minutes from Jan 11th, 2017 to be sent to committee after meeting. 	
#2 AGENDA	<ul style="list-style-type: none"> Agenda Approval 	<ul style="list-style-type: none"> Agenda was approved 	
#3 STANDING ITEMS	<ul style="list-style-type: none"> Student Issues 	<ul style="list-style-type: none"> No new issues 	
	<ul style="list-style-type: none"> Faculty Hiring Update 	<ul style="list-style-type: none"> No updates 	
	<ul style="list-style-type: none"> Admissions 	<ul style="list-style-type: none"> Meeting set up to discuss applicants once narrowed down initially by Christa and Jacqui 	
	<ul style="list-style-type: none"> Faculty/Teaching Issues 	<ul style="list-style-type: none"> None at this time 	
	<ul style="list-style-type: none"> Supervisor/Thesis Issues 	<ul style="list-style-type: none"> One student almost ready to defend 	
	<ul style="list-style-type: none"> Comprehensive Exams 	<ul style="list-style-type: none"> No updates 	
	<ul style="list-style-type: none"> Accreditation 	<ul style="list-style-type: none"> Finalization of tables and receipt of 2-page CVs and appendices remain Discussion of whether to have pre-site visit- it is agreed that it would be more useful to contact CCPPP to ask for a mentor to look over our application, and separately to connect with the QC Psy.D. programs to chat with them about their experience going through the accreditation process. A suggestion was made to have a short 1 page 'cheat sheet' for those being interviewed during accreditation site visit (e.g. people in central admin). 	<p>Julie will work more on the current/grad student surveys to produce for next week</p> <p>Julie to connect with QC PSYD programs.</p> <p>Jacqui to follow up with CCPPP to see if someone would be willing to look over our application.</p>
<ul style="list-style-type: none"> Practicum/Externship Issues 	<ul style="list-style-type: none"> Julie has spoken to supervisors and all students progressing well 		

		<ul style="list-style-type: none"> • Possible to do a webinar to explain evaluation documents, or a ppt that could be sent out at the beginning of each practicum. • Spring: Might not be six placements at Eastern Health but possibly some at SWCC. Need to be aware what assessment forms and guidelines should be in place to guide this and what supervisors would feel is realistic in terms of students and assessment experience for that timeframe • SWCC has a mix of SCID and other psychodiagnostic assessment tools that could be used. 	Olga will raise suggestion with Beth at next training committee
	<ul style="list-style-type: none"> • Internship Issues 	<ul style="list-style-type: none"> • No updates 	
	<ul style="list-style-type: none"> • Eastern Health 	<ul style="list-style-type: none"> • Moving one internship seat to Central Health in September 	
	<ul style="list-style-type: none"> • APNL 	<ul style="list-style-type: none"> • No updates 	
	<ul style="list-style-type: none"> • Phia 	<ul style="list-style-type: none"> • No updates 	
	<ul style="list-style-type: none"> • SWCC 	<ul style="list-style-type: none"> • No updates 	
	<ul style="list-style-type: none"> • IPE 	<ul style="list-style-type: none"> • No updates 	
	<ul style="list-style-type: none"> • Website 	<ul style="list-style-type: none"> • No updates 	
#4 NEW BUSINESS		<ul style="list-style-type: none"> • No new business 	
#5 ADJOURNMENT	Adjournment <ul style="list-style-type: none"> • Next Meeting 	<ul style="list-style-type: none"> • Meeting adjourned at 3:00 PM • Next meeting on February 8th, 2017 at 1:30PM 	
MINUTES	C. Anderson/PsyD Admin Assistant		