



## Annual Student Review Guidelines (Psy.D. Program)

Each year, the Psy.D. administrative committee will meet to review progress of registered students in the program. In order for students to maintain a 'SATISFACTORY' status in the Psy.D. program, appropriate academic and clinical milestones must be met for each year of the program. If a student hasn't met a milestone by the time of the review, but has a remediation plan approved by his/her dissertation advisor and/or practicum coordinator to achieve the appropriate milestones by August of that year, he/she will receive a 'CONDITIONALLY SATISFACTORY' status. This status can be changed to either 'SATISFACTORY' if the milestone is met by the end of August of that year, or to 'UNSATISFACTORY' if it is not. A status of 'UNSATISFACTORY' can also be given at the time of the annual review meeting if a student is not meeting at least one milestone and there is no approved remediation plan for that milestone to be achieved by August of that year. An 'UNSATISFACTORY' status automatically triggers the process of consultation between the student, his/her dissertation advisor and/or practicum coordinator(s) and both the Director of the Clinical Training and the Director of the Psy.D. program to put in place a remediation plan for the upcoming year. If a student receives a second 'UNSATISFACTORY' status, the School of Graduate Studies regulations concerning academic standing will apply.

### Year 1 milestones:

- Complete year 1 coursework and practica successfully
- Complete and defend dissertation proposal by the end of May

### Year 2 milestones:

- Complete year 2 coursework and practica successfully
- Complete comprehensive exam successfully
- Obtain ethics approval for dissertation (if needed)
- Begin data collection (if needed)

### Year 3 milestones:

- Complete year 3 coursework and practica successfully
- Complete application for internship
- Complete colloquium presentation
- Complete data collection
- Complete data analysis

### Year 4 milestones:

- Complete draft of thesis submitted to dissertation advisor and/or thesis defended