
Laboratory Guidelines

Academic Regulations

- 1) All 1020 & 1021 students are required to complete 6 experiments. You must obtain at least **50% in the labs** to get credit for the course.
- 2) Laboratory sessions are strictly **1 hour, 50 minutes** long. Please consult the schedule posted outside the lab or the MUN physics website for the exact dates.
- 3) **Attendance is taken** at the beginning of each laboratory session.
- 4) If you are absent from the laboratory due to illness, you should contact your instructor within 48 hours. If you know you will be absent for some other reason, you should inform the laboratory instructor beforehand, to see if alternate arrangements may be made.
- 5) Be prepared and on time. *Prelabs* are to be completed and checked at the door for each experiment. You may not start an experiment if you are more than **15 minutes** late for any reason.
- 6) You are required to work in pairs (normally the same partner throughout the semester) and share responsibilities on the lab work, but you must write and **submit independently reports**. If your partner is absent you will work with a temporary partner or be given extra help from laboratory staff.

Laboratory Regulations and Safety

- 1) Place your belongings (schoolbags, coats) underneath the lab bench.
- 2) Food and beverages are to be consumed outside the laboratory.
- 3) At end of a laboratory session, put away equipment, log off computer and return lab stools.
- 4) Laboratory equipment must be handled with care. All breakages and accidents must be reported to the laboratory staff immediately.
- 5) A first aid kit is available. Consult lab staff immediately if it is required.

Laboratory Workbook Submission

- 1) Laboratory workbooks are submitted at the end of the lab session.
- 2) The laboratory workbooks must have all information on the front cover i.e. the Laboratory Day/Time, Name, Student Number and Shelf Number.
- 3) **You and your partner sign the sign-out sheet after finishing lab.** If you do not, **you may not get credit for the lab**, particularly in cases where it goes missing.
- 4) Once signed out, you must place your laboratory workbook in your assigned lab shelf.
- 5) Laboratory workbooks are not to be removed from the laboratory at any time.