

Summary of meeting between MUNPA and Human Resources (HR) The MUNPA executive meets with Human Resources twice a year. Below is a summary of the meeting of December 16, 2011 following the agenda submitted by MUNPA. The agenda reflects both ongoing discussion of the executive and questions coming to MUNPA from members.

- New director: Steve Dodge came to HR as director in February of 2011.
- Thanks to HR: Doreen Whalen noted the signing of the MOU between HR and MUNPA and expressed thanks for the on-going contributions the University makes to MUNPA; in particular to Brenda for the support she has provided and to Graham Mowbray and his staff for the new office computer, storage space on the server, technical support and the offer to retirees of free McAfee software.
- Cost-free courses: a new form tailored to retirees should be online in February; extension of free courses to survivors is currently not a transferable benefit; fees based on an annual versus semester basis would be incongruous with the MUNFA contract.
- Update on electronic pay stubs: No change until December 2013 when the pension database merges with the employee system; a meeting is scheduled to bring MUNPA needs to HR as the system is being developed.
- Follow-up on pension cheques for retirees living outside Canada: Cheques must be issued in Canadian funds to Canadian banks.
- PIN numbers: PIN numbers can't be issued to MUNPA members until the new system is in place.
- Ensuring a complete MUNPA membership list: Given privacy requirements, HR will work to provide MUNPA with information on new retirees (with their written consent) and provide anonymous data on the location of retirees to facilitate communication re university events.
- Wording of membership application: Should MUNPA raise the voluntary membership fee (currently set at \$12 per year), HR will seek legal advice on the implementation of any increase in membership fees. Meanwhile the wording of the membership form will be revised to delete a specific amount.
- MUNPA's MOU with AHED (Academics for Higher Education and Development) has been referred to the Enterprise Risk Management Office; HR will assist in having the MOU signed.