



Memorial

University of Newfoundland

Division of Marketing and Communications

TO: Ms. Jane Foltz, President, MUNPA
FROM: University Marshal
SUBJECT: Spring Convocation, May 29-June 1, 2018
DATE: April 30, 2018

The nine sessions of the annual Spring Convocation in St. John's will be held on May 29, 30, 31 and June 1, 2018.

As you know, Convocation is an important event in the University year, and one of the most important days in the lives of students and their parents. It is also the biggest public relations event of the year for the University, and we need to take full advantage of it. It is important that as many university representatives as possible attend these sessions.

To show support for graduating students, I would like to see some members of the Memorial University Pensioner's Association attend each session of convocation.

In order for Marketing and Communications to record the number of representatives planning to take part in the procession, I ask that you please forward the following link (http://www.mun.ca/convocation/stjohns/faculty_rsvp.php) to your members and ask them to respond by Tuesday, May 22, 2018. In your message please emphasize how important it is for those intending to take part in the procession to let us know in advance that they will be present. Without this information we cannot make the arrangements necessary to ensure that everyone is comfortably seated on stage.

The procession will assemble backstage in the Green Room of the St. John's Arts and Culture Centre at least 15 minutes before the session starts.

Academic dress will be available in the Green Room for those planning to attend but who do not own a gown.

Thank you for your cooperation in maintaining the tradition of excellence that Memorial University of Newfoundland has always demonstrated in its Convocation ceremony.

Bert Riggs
University Marshal