CODE GREY

LOSS OF UTILITY

CODE GREY – LOSS OF UTILITY

Code Grey refers to any infrastructure related event that compromises the ability to provide service at normal levels, and/or that compromises life safety of site occupants and/or violates provisions under the Provincial Occupational Health and Safety Act or Regulations. These events include, but are not limited to the following:

- Loss of Water
- Loss of Heat
- Loss of Ventilation
- Loss of Power
- Loss of Telecommunications
- Loss of Computer Connectivity
- Loss of Building Integrity (in whole or in part)
- Loss of Medical or Laboratory Gases
- Air Exclusion due to external conditions or concurrent emergency event
- Severe Weather Event
- Other

LEVELS OF CODE GREY ACTIVATION:

- *Code Grey- Level I:* Code Grey event occurring in a limited section of the site or is having limited impacts on a given service (e.g. Telephones). The nature and scope of the event will determine specific actions taken.
- *Code Grey- Level II:* Code Grey event that is affecting the entire site or an entire service. The nature and scope of the event will determine specific actions taken.

Normal authority structure within the site could be superseded by the response command structure.

AUTHORITY AND ACTIVATION OF THE CODE GREY PLAN

AUTHORITY

Except where police or fire authorities have been engaged, authority for a Code Grey event will normally rest with **Eastern Health's Infrastructure Support (IS) management/designate** in the Health Sciences Centre. This individual will engage Memorial resources as quickly as possible and maintain a ready line of communication throughout the event. If a Code Grey is occurring within the Faculty of Medicine Building (Medical Education Centre and Craig L Dobbin Research Centre), the authority will normally rest with **Memorial University's Department of Facilities Management.**

In larger events, or those affecting larger services, an Emergency Operations Centre (EOC) may be activated and staffed using the Incident Command (ICS) structure. This EOC will be staffed by individuals capable of addressing developing needs, while maintaining contact and making decisions in conjunction with the Incident Commander, the IS management/designate.

ACTIVATION AND NOTIFICATION

When a Code Grey event occurs, the Code Grey plan can be activated at an appropriate level as required. This will depend upon the nature and scope of the occurrence. Area/Site notification is given using whatever site means are available at the time (except the fire alarm). As well, periodic notification will be provide until the all clear is given by those in authority.

GENERAL GUIDELINES FOR BUILDING OCCUPANTS

During operation under the Code Grey plan all building occupants not specifically assigned to deal with the event will:

- Follow instructions from those in authority

- Conduct business as usual unless otherwise instructed and if safe to do so

- Adhere to any restrictions on the use of elevators, telephones, computers etc.

- Refer media inquiries to the appropriate individuals assigned to that role

- Unless authorized to do so, refrain from posting any information about the event via social media

CODE GREY DEACTIVATION AND RECOVERY

DEACTIVATION

Code Grey deactivation – standing down from a Code Grey event – can only be authorized by specific individuals. Notification is made to the site/affected areas by available site means. Authorization to deactivate can only be given by the individual in authority in consultation with the site leadership team as appropriate.

RECOVERY

Recovery from a Code Grey emergency depends upon the nature and outcome of the event. Measures will be taken, however, to recover as quickly as possible. Protracted occurrences may require the activation of the site and/or departmental/program Business Continuity Plans.