

Minutes / Action Items – Undergraduate Medical Studies Committee Meeting

MEETING	UNDERGRADUATE MEDICAL STUDIES COMMITTEE MEETING MINUTES		
CHAIR	SEAN MURPHY		
DATE	November 7, 2012, Room 2990-PDCS, 4:00pm -5:30pm		
MEMBERS	Members: S. Murphy, Chair, D. McKay, O. Heath, L. Glynn, C. Morris-Larkin, J. Campbell, E. Hillman, C. Malone, M. Marshall, B. Furey (Secretary – Minutes)		
PARTICIPANTS	Attendees: S. Murphy, D. McKay, O. Heath, E. Hillman, C. Malone Guests: J. Barrett, M. Wells		
REGRETS	M.Marshall, L. Glynn		
AGENDA	ITEM	DISCUSSION	ACTION
WELCOME / MEETING START TIME	<ul style="list-style-type: none"> S. Murphy opened meeting at 4:00 pm 	<ul style="list-style-type: none"> Call to Order Quorum was in Attendance 	
ADDITIONS TO THE AGENDA	<ul style="list-style-type: none"> Item #1 Agenda 	<ul style="list-style-type: none"> No additions were made to the Agenda 	
REVIEW / APPROVAL OF MINUTES #2	<ul style="list-style-type: none"> Item #2 Review / Approval of Minutes 	<ul style="list-style-type: none"> Minutes from October 17th's meeting were approved without corrections or additions. 	ACTION: Minutes approved.
New Business #3	<ul style="list-style-type: none"> Item 3.a. Proposed calendar changes for new curriculum (J. Barrett/M. Wells) 	<ul style="list-style-type: none"> The principle purpose of this meeting was to review proposed calendar changes for the renewed MD curriculum. J. Barrett & M. Wells presented the document prepared by MELT There was extensive discussion. The basic structure of the proposed changes was felt to be acceptable by the committee. Numerous changes to terminology, phrasing and document structure were suggested and will be implemented. It was identified that the previously proposed governance structure 	ACTION: <ul style="list-style-type: none"> Proposed calendar changes to be revised and presented for approval at Nov 21st UGMS meeting.

		<ul style="list-style-type: none"> was not consistent with requirements and will have to be re-visited. It was agreed that the document would be revised and presented at the November 21st meeting for approval. 	
#4	Revised UGME program objectives (S. Murphy)	<ul style="list-style-type: none"> Tabled due insufficient time. 	ACTION: to be added to Nov 21st agenda.
Business Arising #5	MEDItac TOR (S. Murphy)	<ul style="list-style-type: none"> Tabled due insufficient time. 	ACTION: to be added to Nov 21st agenda.
OTHER BUSINESS #5	<ul style="list-style-type: none"> Item #5.a. (S. Murphy) 	<ul style="list-style-type: none"> None 	
Topics Future Meetings #7	<ul style="list-style-type: none"> Item #7 Topics for future meetings 	<ul style="list-style-type: none"> None. 	
ADJOURNMENT #8	<ul style="list-style-type: none"> Item #8 Adjournment / Next Meeting 	<ul style="list-style-type: none"> Meeting adjourned at 6.55 pm <u>Next (regular) Meeting date is Wednesday, November 21, 2012</u> <u>Next additional Meeting date is Wednesday, December 5th, 2012. Room PDCS, H2990</u> 	