

Phase 4 Clerkship Committee Meeting		DATE	July 21, 2016
		ROOM	M2M240
CHAIR	Dr. Jason McCarthy		
MINUTE TAKER	Ms. Sandy Williamson		
MEMBERS: 2015 - 2016	<p><i>Dr. Jason McCarthy, Clerkship Coordinator/Phase 4 Lead (incoming)</i> <i>Dr. Tina Delaney, CDC Obstetrics/Gynecology (outgoing)</i> <i>Dr. Carrie Ferguson, CDC Obstetrics/Gynecology (incoming)</i> <i>Dr. Jatin Morkar, CDC Internal Medicine</i> <i>Dr. Craig Stone, CDC Surgery</i> <i>Dr. Jasbir Gill, CDC Psychiatry</i> <i>Dr. Lyn Power, CDC Rural Family Medicine - joins by teleconference</i> <i>Dr. MaryJane Smith, CDC Pediatrics</i> <i>Dr. Chris Patey, Selectives Coordinator</i> <i>Dr. Keegan Au, Electives Coordinator</i> <i>Dr. Jennifer Leonard, Course Chair MED 7280</i> <i>Dr. Angela McGibbon, Regional Med Ed Coordinator (New Brunswick) - joins by teleconference</i> <i>Dr. Tom Laughlin, Assistant Dean, New Brunswick - joins by teleconference</i> <i>Dr. Jason Chan, Undergraduate Coordinator PEI - joins by teleconference</i> <i>Ms. Carrie Barlow, Clerkship Coordinator PEI - joins by teleconference (outgoing)</i> <i>Ms. Melissa Dunnett, Manager, (New Brunswick) - joins by teleconference</i> <i>Dr. Donald McKay, Associate Dean, UGME</i> <i>Dr. Scott Moffatt, Assistant Dean, Student Affairs</i> <i>Ms. Sally Ackerman, Accreditation Manager</i> <i>Ms. Chelsea Ash, student rep, class of 2017</i> <i>Dr. Rose Mengual, Discipline of Emergency Medicine</i> <i>Dr. Jennifer Harris, Discipline of Anesthesia</i> <i>Dr. Sahar Iqbal, Practice Continuum Course Chair MED 8750</i> <i>Ms. Carla Peddle, UGME Coordinator</i> <i>Ms. Angeles Damil, Administrative Coordinator, New Brunswick - joins by teleconference</i> <i>Ms. Dawn Keenan, Program Manager, New Brunswick - joins by teleconference</i> <i>Mr. David Stokes, HSIMS</i></p>		
PARTICIPANTS	Dr. Carrie Ferguson, Dr. Jatin Morkar, Dr. Craig Stone, Dr. Jasbir Gill, Dr. Lyn Power, Dr. MaryJane Smith, Dr. Keegan Au, Dr. Jennifer Leonard, Dr. Tom Laughlin, Dr. Don McKay, Ms. Sally Ackerman, Ms. Chelsea Ash, Dr. Jennifer Harris, Mr. Dave Stokes		
GUESTS	Ms. Diana Deacon, Dr. Steve Shorlin		
REGRETS	Dr. Sahar Iqbal, Ms. Angeles Damil, Ms. Melissa Dunnett		
AGENDA	ITEM	DISCUSSION	ACTION
#2 THE AGENDA	<ul style="list-style-type: none"> Item 1 and 2 Call to order and Agenda	Intros: Dr. McCarthy as Phase 4 Lead and Chair, Phase 4/Clerkship Committee, and Dr. Carrie Ferguson CDC for Obstetrics. Agenda approved.	Agenda approved Moved: Dr. Leonard Seconded: Ms. Ash

<p>#3 APPROVAL OF MINUTES: July 21/2016</p>	<ul style="list-style-type: none"> Item 3 Minutes 	<ul style="list-style-type: none"> Minutes from June 30, 2016 approved. 	<p>Minutes Approved Moved: Dr. Leonard, Seconded: Ms. Ash</p>
<p>#4 PRESENTATIONS</p>	<ul style="list-style-type: none"> Item 4.1 Developing Discipline-Specific Exams within the Core rotations Item 4.2 NB Update Item 4.3 PEI Update 	<p>Presentation by Dr. Shorlin and Ms. Deacon: No clerks will be doing NBME in Class of 2019.</p> <p>Clinical Decision making questions are usually done in consultation with a group, planning a training session, everyone should have the same approach, progress tests to alert students to the depth and level of questions, build the questions from the objectives which are all mapped to MCC. Key feature approach at MCC, clinical judgement. More collaborative. MCQ works ok with one person.</p> <p>A focus group will create key features, with communication coming from Chairs.</p> <p>NB:</p> <ul style="list-style-type: none"> Dr. Laughlin suggested we review the Orientation process. The EH Orientation came up as an issue for NB students this year. <p>PEI:</p> <ul style="list-style-type: none"> No update. 	<p>Action item: Have focus groups for making questions for discipline-specific exams.</p>
<p>#5 BUSINESS ARISING</p>	<ul style="list-style-type: none"> Item 5.1 Accreditation Report 	<ul style="list-style-type: none"> Ms. Williamson to send out e-mail reminding everyone to have Final ITARS done by 4 weeks after end of last rotation to ensure information is ready for EPA Progress Meeting. 	<p>Action item: Sandy to send reminder re: 4 week deadline.</p>
	<ul style="list-style-type: none"> Item 5.2 Clinic Card App 	<ul style="list-style-type: none"> App almost ready to take in new language, language needs to be reviewed. Also spoke about Faculty Development - Dr. Stringer's presentation and 2 webinars, should be mandated, send a package to preceptors like an orientation. Chairs who send out faculty e-mails can help, or presented at discipline meetings. Dr. Shorlin to work on a dissemination plan for sending out videos. 	<p>Action Item: Have a focus group for new language for Entrustable and Pre-Entrustable.</p>

	<ul style="list-style-type: none"> Item 5.3 Advanced Procedural Competencies 	<ul style="list-style-type: none"> OSCE will be summative not formative, what should criteria be for pass/fail, what remediation should we prepare for? A half day built in to ensure they are competent in mandatory procedures, students should be made aware that they start doing them at beginning of Phase 4. ACLS, Continue to offer ACLS. None opposed. 	<p>Action item: Continue to offer ACLS during APC: Moved: Dr. Smith, Seconded: Dr. Morkar</p>
	<ul style="list-style-type: none"> Item 5.4 Anaesthesia 	<ul style="list-style-type: none"> Anaesthesia will have a three day block during Gen Surgery, see what works best in NB and PEI. 	<p>Action item: Anaesthesia to change from 5 cases to three days: Moved: Dr. Harris, Seconded: Dr. Au</p>
#6 NEW BUSINESS	<ul style="list-style-type: none"> Item 6.1 EPA Remediation Strategy 	<ul style="list-style-type: none"> Discuss at 12 month meeting, design a learning plan for students needing further EPAs completed in fourth year, accomplished during selectives, decided on during 12 month EPA Progress Meeting. 	<p>Action item: Remediation will involve Progress Committee assigning EPAs for students to achieve during selectives, determining choice, and potentially rearranging.</p> <p>Moved: Dr. Leonard, Seconded: Dr. Au</p>
	<ul style="list-style-type: none"> Item 6.2 EM Exam 	<ul style="list-style-type: none"> Dr. Mengual not present to bring results, expressed regrets. 	
#7 STANDING ITEMS	<ul style="list-style-type: none"> Item 7.1 Student Reports 	<ul style="list-style-type: none"> Ms. Ash presented an EM survey she composed from student input, which reflected that overall the students were pleased, but 70% didn't feel prepared for the exam. Favoured by the students going forward was 11 shifts and an exam. 	
ADJOURNMENT		<ul style="list-style-type: none"> Next Meeting: September 15, 2016 (August deferred) 	