

Phase 3 Management Team
June 3, 2015
1600- 1730
M2M240
Minutes

Present:

Joanne Hickey – Chair, Lynn Morris-Larkin, Debra Bergstrom, Susan Mercer, Gokul Vidyasankar, Don McKay, Steve Shorlin, Diana Deacon, Gerona McGrath, Carla Peddle, Maria Mathews, David Bradbury-Squires, Brian Harnett, Laura Gillespie, David Stokes, Vivian Whelan

1.0. Review/Approval of Agenda

No additions

2.0. Review/Approval Minutes May 6, 2015

3.0. Business Arising

3.1. Availability of Phase 4 Preparation Course

- This week is in class sessions.
- Some online material has been received and released.
- Everything should be online before deadline.

3.2. Student Workload

3.2.1. Assessment Map Change

- There are concerns from the class about workload.
- The high failure rate and the burden of assignments are causing a lot of stress.
- UGMS has approved to limit the number of failures to 5% of the class as an interim for exams 6 and 7.
- SAS will look at a plan for next year.
- There is a large amount of material on the last two exams.

3.3. Assessment Policy and Procedures

- No update.

3.4. Independent Project Grading Plan

- There will be 10 small groups
- Students will evaluate each other, but this will not directly contribute to the final grade.
 - Faculty will be provided with student evaluations to consider in their final grade..
- There was a discussion about giving students some sort of a People's Choice award, maybe one in each group.
- The deliverable will be worth 75% of the final grade and the presentation 25%

Motion: To accept provisionally 75% + 25% for deliverable and presentation, respectively.

2nd: Maria Mathews

All in favor.

3.5. Proposal to UGMS re: Subject Chairs

- The job description of the Subject Chair drafted by Maria Mathews was discussed with small revisions made

Motion: The new leads will be called Subject Leads and will be brought to UGMS for discussion.
2nd: Lynn Morris- Larkin
All in favour.

Action: Joanne Hickey will bring it to UGMS.

4.0. Standing Items

4.1. Integrated Learning Sessions Working Group

- The assessment for ILS is now standardized across all phases.
- Previously, two groups were looking at the same story, one with the non-med role and one with Can Med role. With the new method, both groups look at both roles.
- This has been done in the last two sessions with little feedback.
- 80% of the time was spent on the medical expert side. Would like to see more non-med.
- The students are concerned about the assignment. There is a limit of 800 words. It was proposed that each assignment would be based on a different Can Med role and have it consistent through all Phases.

4.2. Assessment Working Group - Report

- The failure rate has been high. There is a relationship between the amount of material tested on the exam and the failure rate.
- An interim policy was passed by UGMS that no more than 5% of the class will fail.
- The last couple of blocks were heavy with content.

4.3. Special Projects/Independent Projects Working Group

4.3.1. Learning Contract Updates

- Contracts have been received.

4.3.2. Timely Receipt of Deliverable Grades

- The deliverable was pushed back to give the students more time. There is a quick turnaround for grades.
- It is good practice for students to contact faculty.

4.4. Teaching/Learning Methods Working Group – Report

- They are keen about the grant money.
- It will be revisited in September.
- Would like lectures to be changed to small group teaching.

4.5. Clinical Skills - Report

- Students are stressed with the OSCE and studying for exams.
- It is hard to get enough faculty for the OSCE.
- Students find it stressful when groups are changed at the last minute.
- Faculty are expected to facilitate.
- Maria Goodridge is putting together a handbook.

4.6. PESC/Quality Improvement - Report

- Students felt that Immunology should come earlier in Phase 3.
- Students like the non-Med plus the medical experts in ILS.

Action: Gerona will follow up with Steve Shorlin.

4.7. Student Issues - Discussion

- Students are appreciative of the workload changes that have been made.
- Feedback for Phase 4 Prep is expected.

4.8. Faculty Issues – Discussion

- None.

4.9. Accreditation

- We should hear something by the end of June.
- CBlue has many capabilities. In addition to have linkages to the program objectives, we are trying to link our sessions with accreditation requirements. Linkages are being made starting with Phase 1.
- The Health Phase courses are more difficult to link. This could be a role for the Subject Leads.

- There has been a recommendation made for Juanita's replacement.

5.0 Schedule

6.0 Date Next Meeting: TBA