

Phase 3 Management Team
March 6, 2019
1600- 1730
M5M101
Minutes

Present:

Jasbir Gill – Chair, Kaitlin Quinlan, Brian Kerr, Katrin Zipperlen, Alison Haynes, Carla Peddle, Tanis Adey, Debra Bergstrom, Vivian Whelan, Rick Audas

Regrets: Jerry McGrath, Tanis Adey, Diana Deacon, Rod Russell

1.0. Review/Approval of Agenda

Added Gender lecture

2.0. Review/Approval Minutes November 7, 2018

3.0. Business Arising

4.0. Standing Items

4.1. Integrated Learning Sessions – Report

- No report

4.2. Assessment Working Group – Report

- Diana and Jasbir are working on assessment for SAS.

4.3. Research Curriculum Working Group – Report

- Rod Russell has joined the team as the Research Lead. Katrin and Brian met with some of the learners re: issues and potential alternatives. It is going better than last year. Four learners are waiting ethics approval. Three that have been approved are waiting for approval from the health institute. Katrin will reach out to the learners again for an update.

4.4. Clinical Skills – Report

- Dr. Goodridge has some concerns regarding requesting leave during clinical skills. Leave during clinical skills needs to be approved by the Phase lead before making plans. Jasbir will reiterate to the class. A formal clinical skills policy is needed. All sessions are mandatory but there are certain sessions that cannot be missed or rescheduled.

4.5. PESC – Report

- Faculty evaluation is moving along. They are taking place every two to three weeks. There are no major problems. A paper survey was done at the end of ILS last Friday about surveys. The surveys have very low response rates. When the spiral curriculum started the response rate was at 75-80%. Now it has dropped down to 22-23% which makes it hard to make decisions. Some don't respond because they don't think anything will happen.
- One of the problems with the spiral curriculum is the number of faculty members in a week that learners don't remember the names of the instructors for feedback. Not all instructors want their picture posted. Can clickers be used? If clickers are needed, it creates a problem for extra time. Different things have been explored. Instructor and session has to be identified. Another possibility is that after a

session the learners go into one45, pick a target, pick a form, and fill out that form. The only issue is that everyone is likely to be evaluated.

4.6. Curriculum Lead

- Theme based curriculum was discussed at UGMS. Alison, Brian, Gerona, Sean, and Alan will discuss further.
- Geriatrics wants to add a one-hour flipped classroom.

4.7. Student Issues

- Some lectures during the block aren't tested on the block exam. Sometimes questions are not submitted by instructors. The students will not be notified if instructors don't submit questions.

4.8. Faculty Issues - Discussion

- No report

4.9 Accreditation

- The Accreditation Oversight Committee met on February 7. They've set up meetings with six smaller groups of who would take the lead for certain standards. Four of those groups have been met with. Some things already existed but nobody knew where they were. The clock for accreditation starts September 2019.

5.0 **New Business**

5.1. **Lecture change**

- The Sexual Disorder and Gender Dysphoria has been broken up into two separate lectures. Mary Lynn Sinnet will teach the second session and needs 90 minutes. Jasbir will conduct an e-vote. This will go to UGMS for approval.

6.0 **Date Next Meeting: April 3, 2019**